



**1994**

# ***Illinois Register***

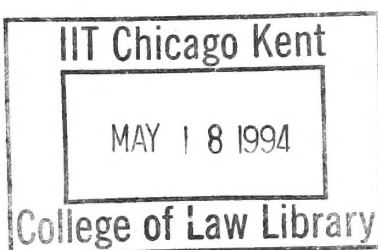
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## **Rules of Governmental Agencies**

Volume 18, Issue 19 — May 13, 1994

Pages 7156-7553

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Index Department  
Administrative Code Div.  
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Secretary of State



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## REGISTER PUBLICATION SCHEDULE 1994

Material Rec'd after 12:00 p.m. on:	And before 12:00 p.m. on:	Will be in Issue #:	Published on:	Material Rec'd after 12:00 p.m. on:	And before 12:00 p.m. on:	Will be in Issue #:	Published on:
Dec. 21, 1993	Dec. 28, 1993	1	Jan. 7, 1994	June 28, 1994	July 5, 1994	28	July 15, 1994
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Please note: When the Register deadline falls on a State holiday, the deadline becomes 4:30 p.m. on Monday (the day before).



## ILLINOIS COMMERCE COMMISSION

## NOTICE OF PROPOSED RULES

1) Heading of the Part: Pay-Per-Call Services

2) Code Citation: 83 Ill. Adm. Code 772

3) Section Numbers: Proposed Action:

772.10 New Section  
772.20 New Section  
772.30 New Section  
772.35 New Section  
772.40 New Section  
772.45 New Section  
772.50 New Section  
772.55 New Section  
772.60 New Section  
772.70 New Section  
772.80 New Section  
772.90 New Section  
772.100 New Section  
772.110 New Section  
772.120 New Section  
772.130 New Section  
772.135 New Section  
772.140 New Section  
772.150 New Section

4) Statutory Authority: Implementing Section 8-301 and authorized by Section 10-101 of the Public Utilities Act [220 ILCS 5/8-301 and 10-101].

5) A Complete Description of the Subjects and Issues Involved:  
These proposed rules will establish the requirements placed on telecommunications carriers in Illinois regarding the relationship with pay-per-call service providers and customers of the carriers and the providers. The proposed rules are designed to protect the customers from having basic telecommunications services discontinued for failure to pay any pay-per-call charges. The proposed rules also set up requirements on billing, blocking, and prohibitions on specified practices.

6) Will these proposed rules replace emergency rules currently in effect? No.

7) Does this rulemaking contain an automatic repeal date? No.

8) Do these proposed rules contain incorporations by reference? No.

## ILLINOIS COMMERCE COMMISSION

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9) Are there any other proposed amendments pending on this Part? No.

10) Statement of Statewide Policy Objectives: These proposed rules neither create nor expand any state mandate on units of local government, school districts, or community college districts.

11) Time, Place and Manner in which interested persons may comment on this proposed rulemaking:

Any person who plans to submit comments should file a notice of intent thereof, within 21 days of the date of this issue of the Illinois Register with:

Chief Clerk  
Illinois Commerce Commission  
527 East Capitol Avenue  
Springfield, IL 62706

Comments should be filed with the Chief Clerk within 45 days of the date of this issue of the Illinois Register.

12) Initial Regulatory Flexibility Analysis:

A) Types of small businesses, small municipalities and not for profit corporations affected: These proposed rules will affect those telecommunications carriers and those information providers that are small businesses as defined in the Illinois Administrative Procedure Act.

B) Reporting, bookkeeping or other procedures required for compliance: None

C) Types of professional skills necessary for compliance: Managerial skills

The full text of the Proposed Rules begins on the next page:

## ILLINOIS COMMERCE COMMISSION

## NOTICE OF PROPOSED RULES

TITLE 83: PUBLIC UTILITIES  
 CHAPTER I: ILLINOIS COMMERCE COMMISSION  
 SUBCHAPTER f: TELEPHONE UTILITIES

## PART 772

## PAY-PER-CALL SERVICES

## Section

- 772.10 Applicability  
 772.20 Definitions  
 772.30 Preamble  
 772.35 Presubscription Arrangements by Credit Card or Charge Card  
 772.40 Identification of Information Providers  
 772.45 Limitations on the Provision of Pay-Per-Call Services  
 772.50 Number Designation and Restrictions on the Use of 800 Numbers  
 772.55 Billing  
 772.60 Partial Payments  
 772.70 Deposits  
 772.80 Disconnection  
 772.90 Blocking  
 772.100 Involuntary Blocking  
 772.110 Notices  
 772.120 Restrictions on Collect Telephone Calls  
 772.130 Generation of Signalling Tones  
 772.135 Verification of Charitable Status  
 772.140 Dispute Procedures  
 772.150 Recovery of Cost

AUTHORITY: Implementing Section 8-301 and authorized by Section 10-101 of the Public Utilities Act [220 ILCS 5/8-301 and 10-101].

SOURCE: Adopted at \_\_\_ Ill. Reg. \_\_\_, effective \_\_\_\_\_.

NOTE: Use of italics denotes statutory language.

## Section 772.10 Applicability

- a) This Part shall apply to any telecommunications carrier, as defined in Section 13-202 of the Public Utilities Act [220 ILCS 5/13-202] transporting or providing pay-per-call service within the State of Illinois.
- b) This Part shall not apply to any telecommunications carrier that is subject to 83 Ill. Adm. Code 760, "Cellular Radio Exclusion."

## ILLINOIS COMMERCE COMMISSION

## NOTICE OF PROPOSED RULES

## Section 772.20 Definitions

"Basic telecommunications service" means both local exchange and interexchange service.

"Blocking" means the inability to access intrastate pay-per-call services.

"Information provider" means the sponsor that supplies the information, product, or entertainment source.

"Pay-per-call service" means any service

In which any person provides or purports to provide

Audio information or audio entertainment produced or packaged by such person;

Access to simultaneous voice conversation services; or

Any service, including the provision of a product, the charges for which are assessed on the basis of the completion of the call;

For which the caller pays a per-call or per-time-interval charge that is greater than, or in addition to, the charge for transmission of the call; and

Which is accessed through use of a 900 service access code or 976 exchange code.

Such term does not include directory services provided by a common carrier or its affiliate or by a local exchange carrier or its affiliate.

"Presubscription or comparable arrangement" means a contractual agreement in which the information provider discloses to the subscriber all terms and conditions associated with the use of the service, including the information provider's name and address, a local or toll-free telephone number which the consumer may use to obtain additional information or to register a complaint, and the rates for the service; the information provider agrees to notify the subscriber of any future rate



## NOTICE OF PROPOSED RULES

changes; the subscriber agrees to utilize the service on the terms and conditions disclosed by the information provider; and the information provider requires the use of an identification number or other means to prevent unauthorized access to the service by nonsubscribers.

"Subscriber" means a customer as defined in 83 Ill. Adm. Code 735.10.

## Section 772.30 Preamble

The preamble requirements are found in Section 10 of the Pay-Per-Call Services Consumer Protection Act [815 ILCS 520/10].

## Section 772.35 Presubscription Arrangements by Credit Card or Charge Card

Disclosure of a credit card or charge card number, along with authorization to bill that number, made during the course of a call to a pay-per-call service, shall constitute a presubscription or comparable arrangement if the credit or charge card is subject to the dispute resolution procedures of the Truth in Lending Act and the Fair Credit Billing Act, as amended (15 U.S.C. 1601 et seq.). No other action taken by the consumer during the course of a call to a pay-per-call service can be construed as creating a presubscription or comparable arrangement.

## Section 772.40 Identification of Information Providers

*The telecommunications carrier of any pay-per-call telephone information service must provide to the customer at no charge, upon verbal or written request, the name, address and customer service telephone number of the actual provider of information service.* [815 ILCS 520/10]. This information shall be provided within 10 days of the initial request.

## Section 772.45 Limitations on the Provision of Pay-Per-Call Services

Any telecommunications carrier assigning a telephone number to a provider of intrastate pay-per-call service shall require, by contract or tariff, that such provider comply with the provisions of the Pay-Per-Call Services Consumer Protection Act and this Part. Such contract or tariff shall provide that violation of the contract or tariff shall result in termination of service to the provider of intrastate pay-per-call services.

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## Section 772.50 Number Designation and Restrictions on the Use of 800 Numbers

a) Any intrastate pay-per-call service shall be offered only through telephone numbers beginning with a 900 service access code or 976 exchange code.

b) Telecommunications carriers shall prohibit, by contract or tariff, the use of any telephone number beginning with an 800 service access code, or any other telephone number advertised or widely understood to be toll free, in a manner that would result in:

- 1) The calling party or the subscriber to the originating line being assessed, by virtue of completing the call, a charge for the call;
- 2) The calling party being connected to a pay-per-call service;
- 3) The calling party being charged for information conveyed during the call unless the calling party has a presubscription or comparable arrangement; or
- 4) The calling party being called back collect for the provision of audio or data information service, simultaneous voice conversation service, or products.

## Section 772.55 Billing

a) The bill for pay-per-call service shall:

- 1) Appear under a separate heading that identifies the applicable pay-per-call telephone service charges. Telecommunications carriers shall comply with the requirements of this subsection six months from the effective date of this Part;
- 2) Identify on the bill the type of service and the number that was called, the amount of the charge, the date, time, and for calls billed on a time-sensitive basis, the duration of the call;
- 3) Display the local or toll-free telephone number where subscribers can obtain answers to their questions and information on their rights and obligations with regard to their use of pay-per-call



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services, and can obtain the name and mailing address of the provider of pay-per-call services; and

4) Include a statement indicating that:

- A) Such charges are for non-telecommunications services;
- B) Neither local nor long distance service can be disconnected for non-payment although an information provider may employ private entities to seek to collect such charges;
- C) 900 and 976 number blocking is available upon request; and
- D) Access to pay-per-call services may be involuntarily blocked for failure to pay legitimate charges.

b) The local exchange carrier or intrastate telecommunications carrier of any pay-per-call telephone information services which bills for pay-per-call services shall agree to issue to a subscriber a one-time waiver of disputed charges. Subscribers are required to dispute pay-per-call charges within 60 days of the issue date of such charges to qualify for the one-time waiver. Credits resulting from disputed pay-per-call charges that are determined by the local exchange carrier after investigation to have been billed to the wrong telephone number or billed at the incorrect rate shall be considered in error and shall not be considered a waiver.

c) Any telecommunications carrier offering billing and collection services to an entity providing intrastate information services pursuant to a presubscription or comparable arrangement, or for intrastate tariffed collect information services, shall, to the extent possible, display the billing information in the manner described in subsection (a)(2) above.

d) Any telecommunications carrier assigning a telephone number to a provider of intrastate pay-per-call services and offering billing and collection services to such provider shall not bill a subscriber for intrastate pay-per-call services that such carrier knows or reasonably

## ILLINOIS COMMERCE COMMISSION

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should know were provided in violation of the Pay-Per-Call Services Consumer Protection Act or this Part.

Section 772.60 Partial Payments

Partial payments shall be applied first to charges of the local exchange carrier and the interexchange carrier for which tariffs have been filed with the Illinois Commerce Commission and then to charges for pay-per-call services.

Section 772.70 Deposits

Deposit requests by the local exchange carrier, as set forth in 83 Ill. Adm. Code 735, shall not include pay-per-call charges. Non-payment of pay-per-call charges shall not be a cause to request a deposit.

Section 772.80 Disconnection

a) No local exchange carrier shall disconnect, or order the disconnection of, a telephone subscriber's basic telecommunications service as a result of that subscriber's failure to pay:

- 1) Pay-per-call service charges;
- 2) Charges for intrastate information services provided pursuant to a presubscription or comparable arrangement; or
- 3) Charges for intrastate tariffed collect information services that have been disputed by the subscriber.

b) Charges for pay-per-call services shall not be included in the amount that must be paid to avoid disconnection of basic telecommunications service.

Section 772.90 Blocking

a) A local exchange carrier shall provide blocking, where technically feasible, at no charge on a one-time basis to all telephone subscribers.

b) The local exchange carrier may charge a non-recurring fee for each subsequent request for blocking or unblocking pay-per-call service. These charges shall be filed with the Illinois Commerce Commission pursuant to Section 9-201 of the Public Utilities Act [220 ILCS 5/9-201].



## ILLINOIS COMMERCE COMMISSION

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c) A subscriber who transfers service to a new location and is served by the same local exchange carrier shall be able to maintain blocking of pay-per-call service without any additional charge to establish blocking at the new location.

d) Requests by subscribers to remove pay-per-call blocking must be in writing to the local exchange carrier.

## Section 772.100 Involuntary Blocking

a) The telecommunications carrier may block a subscriber's access of pay-per-call telephone service, but not basic telecommunications service, if the subscriber refuses to pay to the local exchange carrier any subsequent charges after the waiver provided by Section 772.55 (b).

b) The subscriber shall be notified either by mail or by verbal notice that blocking will occur and that settlement of the amounts will result in the removal of involuntary blocking upon written authorization from the subscriber. The written notice shall be mailed at least 5 working days before the effective date of the blocking, or verbal notification shall be given at least 1 day prior to the blocking.

c) Upon settlement of outstanding pay-per-call charges, except the charges waived by Section 772.55 (b), involuntary blocking shall be removed upon written authorization from the subscriber.

d) A subscriber who has filed a complaint regarding a particular pay-per-call program pursuant to procedures established by this Part shall not be involuntarily blocked from access to that program while such a complaint is pending. This restriction is not intended to preclude involuntary blocking when a carrier or information provider has decided in one instance to sustain charges against a subscriber but that subscriber files additional separate complaints.

## Section 772.110 Notices

a) The local exchange carrier shall provide disclosure statements setting forth all rights and obligations of the subscriber and the carrier with respect to the use and payment of pay-per-call services to:

## ILLINOIS COMMERCE COMMISSION

## NOTICE OF PROPOSED RULES

1) All telephone subscribers no later than 60 days after the effective date of this Part;

2) All new telephone subscribers no later than 60 days after service is established;

3) All telephone subscribers requesting service at a new location no later than 60 days after service is established; and

4) All subscribers at least twice per year thereafter.

b) Subscribers must be informed of the following provisions either on the subscriber's monthly bill or as a disclosure statement as specified in 772.110(a);

1) Whether free blocking is available to subscribers;

2) If applicable, how a non-recurring charge to block or unblock may apply to subscribers after the one-time free blocking;

3) That, if applicable, non-payment of pay-per-call charges may result in involuntary blocking to the pay-per-call programs;

4) That non-payment of pay-per-call charges may result in collection activity by the information provider or the telecommunications carrier, their agents or assigns;

5) That partial payments will be applied first to basic telecommunication charges, then to pay-per-call charges;

6) That requests to unblock pay-per-call services must be in writing;

7) That subscribers are required to dispute pay-per-call charges within 60 days of the issue date of such charges to qualify for the one-time waiver. Credits resulting from disputed pay-per-call charges that are determined by the local exchange carrier after investigation to have been billed to the wrong telephone number or billed at the incorrect rate shall be considered in error and shall not be considered a waiver; and



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- 8) That subscribers should not be billed for pay-per-call services not offered in compliance with all applicable state laws and regulations.
- c) If the local exchange carrier includes pay-per-call charges on a final notice sent pursuant to 83 Ill. Adm. Code 735, such charges shall be segregated from the amounts the subscriber must pay to avoid disconnection. The final notice shall state that only the amounts excluding pay-per-call charges must be paid to avoid disconnection.
- d) All local exchange carriers shall comply with the notice requirements of subsection (c) above within one year after the effective date of this Part. Any local exchange carrier may request a waiver of this compliance date by filing a petition for a waiver pursuant to 83 Ill. Adm. Code 200. In determining whether to grant such a waiver, the Commission shall consider the costs to the local exchange carrier of compliance with the requirement, the local exchange carrier's projected date for compliance with the notice requirements, and whether the local exchange carrier has procedures in effect currently that will ensure that subscribers are not disconnected for failure to pay the outstanding pay-per-call charges.

## Section 772.120 Restrictions on Collect Telephone Calls

- a) No telecommunications carrier shall provide intrastate transmission or billing and collection services to an entity offering any pay-per-call service that is billed to a subscriber on a collect basis at a per-call or per-time-interval charge that is greater than, or in addition to, the charge for transmission of the call.
- b) No telecommunications carrier shall provide intrastate transmission services for any collect information services billed to a subscriber at a tariffed rate unless the called party has taken affirmative action indicating that it accepts the charges for the collect service.

## Section 772.130 Generation of Signalling Tones

No telecommunications carrier shall assign a telephone number for any pay-per-call service which employs broadcast advertising which generates the audible tones necessary to complete a call to a pay-per-call service.

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## Section 772.135 Verification of Charitable Status

Any telecommunications carrier assigning a telephone number to a provider of intrastate pay-per-call services that the carrier knows or reasonably should know is engaged in soliciting charitable contributions shall obtain verification that the entity or individual for whom contributions are solicited has registered with the Attorney General of the State of Illinois pursuant to Section 2 of the Solicitation for Charity Act [225 ILCS 460/2].

## Section 772.140 Dispute Procedures

Disputes arising under this Part shall be governed by 83 Ill. Adm. Code 735.190 and 735.200.

## Section 772.150 Recovery of Cost

No telecommunications carrier shall recover its cost of complying with the provisions of this Part from local or long distance ratepayers.



1) Heading of the Part: Illinois Funeral or Burial Funds Act

2) Code Citation: 38 Ill. Adm. Code 610

3) Section Number: Proposed Action:

- 610.10 New
- 610.20 New
- 610.30 New
- 610.40 New
- 610.50 New
- 610.60 New
- 610.70 New
- 610.80 New

- 610. Exhibit A New
- 610. Exhibit B New
- 610. Exhibit C New
- 610. Exhibit D New

4) Statutory authority: 225 ILCS 45/1a et. seq.

5) A Complete Description of the Subjects and Issues Involved:  
These proposed rules regulate the sale of funeral goods and services, and cemetery vaults on a pre-need basis, and protect the funds deposited by purchasers. The proposed rules require that sellers of pre-need funeral contracts be licensed by the Comptroller whether or not the contract is funded by trust arrangement, or life insurance, or annuity. Further, the proposed rules require that all pre-need contracts sold in Illinois contain disclosures to assist the consumers in their selection of pre-need funeral arrangements. Lastly, a booklet promulgated by the Comptroller's Office must be distributed before any pre-need funeral contract may be sold in Illinois.

6) Will this proposed rule replace an emergency rule currently in effect? No.

7) Does this proposed rulemaking contain an automatic repeal date? Yes No  
If "yes", please specify date: \_\_\_\_\_

8) Does this proposed rule (amendment, repealer) contain incorporation by reference? No

9) Are there any other proposed amendments pending on this Part?  
No

Section Number Proposed Action Illinois Register

10) Statement of Statewide Policy Objectives: These proposed rules do not affect units of local government.

11) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: Any interested parties may submit comments, data, views, or arguments concerning this proposed rulemaking. Written comments may be submitted within 45 days of the publication of this notice to:

Perry L. Miller  
Office of the Comptroller  
201 State Capitol Building  
Springfield, Illinois 62706.

12) Initial Regulatory Flexibility Analysis:

- A) Types of small businesses affected: Funeral Homes, Cemeteries and Insurance Companies and Producers.
- B) Reporting, bookkeeping or other procedures required for compliance: Licensing of the pre-need seller and filing of annual report by the licensee are procedures that are required for compliance with the Act.
- C) Types of professional skills necessary for compliance: No additional professional skills necessary for compliance.

## COMPTROLLER

## NOTICE OF PROPOSED RULES

TITLE 38: FINANCIAL INSTITUTIONS  
CHAPTER V: COMPTROLLER

## PART 610

## ILLINOIS FUNERAL OR BURIAL FUNDS ACT

## Section

- 610.10 Statutory Authority
- 610.20 Application
- 610.30 Definitions
- 610.40 Classification of Pre-Need Contract by Funding Methods
- 610.50 Requirements for all Pre-Need Contracts
- 610.60 Requirements for Pre-Need Booklet
- 610.70 Licensing of Sellers of Pre-Need Contracts Funded by Life Insurance or Tax-Deferred Annuity
- 610.80 Schedule of Charges for Examinations for Licensee of Pre-Need Contracts Funded by Life Insurance or Tax-Deferred Annuity
- 610.Exhibit A Model Pre-Need Contract
- 610.Exhibit B Standard Funeral Trust Agreement for Trust Accounts Less Than \$500,000
- 610.Exhibit C Standard Funeral Trust Agreement for Trust Accounts More Than \$500,000
- 610.Exhibit D Pre-Need Contract Booklet

AUTHORITY: Implementing Sections 1a-1, 2(d), 2a, 3, 3f, and 4a and authorized by Sections 15 1a-1, 2 and 3 of the Illinois Funeral or Burial Funds Act [225 ILCS 45/1 et seq.]

SOURCE: Adopted at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

NOTE: Statutory Language is indicated by italic type.

## Section 610.10 Statutory Authority

- a) *Form and Review of Pre-Need Contracts.*

- 1) All pre-need contracts must be in writing and no pre-need contract form shall be used without prior filing with the Comptroller. The Comptroller shall review all pre-need contract forms and shall prohibit the use of contract forms which do not meet the requirements of this Act upon written notification to the seller. Any use or attempted use of any oral pre-need contract or any written pre-need contract in a form not filed with

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the comptroller or in a form which does not meet the requirements of this Act shall be deemed a violation of this Act. Life insurance policies, tax-deferred annuities, endorsements, riders or applications for life insurance or tax-deferred annuities, endorsements, riders or applications for life insurance or tax-deferred annuities are not subject to filing with the Comptroller. The Comptroller may by rule develop a model pre-need contract form which meets the requirements of this Act. [225 ILCS 45/1a-1(d)]

- 2) The State Comptroller shall by rule develop a booklet which describes the statutory requirements, the different funding mechanisms, and all disclosures required under this Act. After the adoption of these rules, no pre-need contract shall be sold in this State unless the seller distributes to the purchaser prior to the sale a booklet promulgated or approved for use by the State Comptroller. [225 ILCS 45/1a-1(e)]

- b) For pre-need contracts funded by life insurance or a tax-deferred annuity, the cost of an examination shall be borne by the licensee if it has received \$10,000 or more in premiums during the preceding calendar year. The fee schedule for such examination shall be established in rules promulgated by the Comptroller. [225 ILCS 45/3]
- c) Trust Agreements shall follow the format of the standard Funeral Trust Agreements approved by the Comptroller for guaranteed or non-guaranteed price funeral plans. [225 ILCS 45/2(d)]

## Section 610.20 Application

This Part applies to any Seller of pre-need funeral contracts sold in this State.

## Section 610.30 Definitions

For the purposes of this Part, the following definitions shall apply:



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"Act", the Illinois Funeral or Burial Funds Act.

"Beneficiary", the person specified in the pre-need contract upon whose death funeral services or merchandise shall be provided or delivered. [225 ILCS 45/1a]

"Cash Advance Item", any item of service or merchandise described to a purchaser as a "cash advance item" or any item obtained from a third party and paid for by the funeral provider on the purchaser's behalf.

"Funeral Goods", the undelivered goods which are sold or offered for sale directly to the public for use in connection with funeral services.

"Funeral Services", any services which may be used to care for and prepare deceased human bodies for burial, cremation or human bodies for burial, cremation or other final disposition, and arrange, supervise or conduct the funeral ceremony or the final disposition of deceased human bodies.

"Income", amounts earned through investments or interest.

"Licensee", a seller of a pre-need contract who has been licensed by the Comptroller under the Act. [225 ILCS 45/1a]

"Life Insurance", insurance on the lives of persons and every insurance appertaining thereto or connected therewith and granting, purchasing or disposing of annuities.

"Pre-need contract", any agreement or contract, or any series or combination of agreements or contracts, whether funded by trust deposits or life insurance policies or annuities, which has for a purpose the furnishing or performance of funeral services or the furnishing or delivery of any personal property, merchandise, or services of any nature in connection with the final disposition of a dead human body. [225 ILCS 45/1a]

"Provider", a person who is obligated for furnishing or performing funeral services or the furnishing or delivery of any personal property, merchandise or services of any nature in connection with the final disposition of a dead human body. [225 ILCS 45/1a]

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"Purchaser", the person who originally paid the money under or in connection with a pre-need contract. [225 ILCS 45/1a]

"Sales Proceeds", the entire amount paid to a seller, exclusive of sales taxes paid by the seller, finance charges paid by the purchaser, and credit life, accident or disability insurance premiums, upon any agreement or contract, or series or combination of agreements or contracts, for the purpose of performing funeral services or furnishing personal property, merchandise, or services of any nature in connection with the final disposition of a dead human body, including, but not limited to, the retail price paid for such services and personal property and merchandise. [225 ILCS 45/1a]

"Seller", the person who sells or offers to sell the pre-need contract to a purchaser. [225 ILCS 45/1a]

"Trustee", a person authorized to hold funds under this Act. [225 ILCS 45/1a]

"Trust Funds", all sales proceeds paid to any person, partnership, association or corporation upon any agreement or contract, or any series or combination of agreements or contracts, which has for a purpose the furnishing or performance of funeral services, or the furnishing or delivery of any personal property, merchandise, or services of any nature in connection with the final disposition of a dead human body, including, but not limited to, outer burial containers, urns, combination casket-vault units, caskets and clothing, for future at a time determined by the death of the person or persons whose body or bodies are to be disposed of. [225 ILCS 45/1]

#### Section 610.40 Classification of Pre-Need Contracts by Funding Methods

a) For the purposes of this Part, pre-need contracts shall be classified as follows:

- 1) Pre-need contracts funded by trust agreements.
- 2) Pre-need contracts funded by life insurance or a tax-deferred annuity.

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b) Pre-need contracts funded by trust agreements. In addition to complying with the requirements of Section 610.50, pre-need contracts funded by trust agreements must also contain:

- 1) A statement that the purchaser has the right to cancel the pre-need contract prior to need and, 30 days after written demand, have refunded all money held in trust and undistributed interest earned, except 25 percent of the total payments or \$300.00 whichever sum is less.
- 2) A statement that if after the beneficiary's death no goods or services are provided under the pre-need contract, the seller may keep no more than 10 percent of the payments made under the pre-need contract or \$300.00 whichever sum is less. The seller shall refund to the legal heirs of the deceased or as determined by probate action, the remainder of the trust funds.

3) A provision that the trustee must obtain written approval from the purchaser before investing trust funds in life insurance policies or tax-deferred annuities.

4) A notice to the purchaser that the cash surrender value of the life insurance policy or tax-deferred annuity may be less than the amount provided by the refund provisions of the trust account.

c) Pre-need contracts funded by life insurance or tax-deferred annuity. In addition to complying with the requirements of Section 610.50, pre-need contracts funded by life insurance or a tax-deferred annuity must also contain:

- 1) A provision that the seller or provider cannot be named as owner or beneficiary of the life insurance policy or tax-deferred annuity.
- 2) A statement that the purchaser has the right to cancel the pre-need contract prior to need and, 30 days after written demand, receive a refund of the cash surrender value of the life insurance policy or tax-deferred annuity.

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3) A statement that if after the beneficiary's death no goods or services are provided under the pre-need contract, the seller may keep no more than 10 percent of the payments made under the pre-need contract or \$300.00 whichever sum is less. The seller shall refund to the legal heirs of the deceased or as determined by probate action, the remainder of the insurance or annuity proceeds.

4) A statement that the pre-need contract must be revocable, except for a guaranteed price contract used for purposes of eligibility for Supplemental Security Income benefits (SSI), Medicaid or other public assistance. The assignment provision in the pre-need contract must contain the following on revocability in 12 point bold type:

**THIS ASSIGNMENT MAY BE REVOKED BY THE ASSIGNOR OR ASSIGNOR'S SUCCESSOR OR, IF THE ASSIGNOR IS ALSO THE INSURED AND DECEASED, BY THE REPRESENTATIVE OF THE INSURED'S ESTATE BEFORE THE RENDERING OF THE CEMETERY SERVICES OR GOODS OR FUNERAL SERVICES OR GOODS. IF THE ASSIGNMENT IS REVOKED, THE DEATH BENEFIT UNDER THE LIFE INSURANCE POLICY OR ANNUITY CONTRACT SHALL BE PAID IN ACCORDANCE WITH THE BENEFICIARY DESIGNATION UNDER THE INSURANCE POLICY OR ANNUITY CONTRACT. [225 ILCS 45/2a(d)]**

## Section 610.50 Requirements for all Pre-Need Contracts

a) Pre-need contracts required to be filed and approved by the Comptroller must meet the criteria set forth in this Section.

b) Required Contents:

- 1) Seller's name and address.
- 2) Name of purchaser and beneficiary.
- 3) Name and address of provider's principal office. If provider is not named, a provision for provider to be selected by purchaser or the purchaser's survivor or legal representative at a later date.
- 4) Complete description and price of funeral merchandise and services.



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- 5) Disclosure of whether the contract is guaranteed or non-guaranteed as to the price.

A) Each guaranteed price contract shall contain the following statement in 12 point bold type: *THIS CONTRACT GUARANTEES THE BENEFICIARY THE SPECIFIC GOODS AND SERVICES CONTRACTED FOR. NO ADDITIONAL CHARGES MAY BE REQUIRED FOR DESIGNATED GOODS AND SERVICES. ADDITIONAL CHARGES MAY BE INCURRED FOR UNEXPECTED EXPENSES INCLUDING, BUT NOT LIMITED TO, CASH ADVANCES, SHIPPING OF REMAINS FROM A DISTANT PLACE, OR DESIGNATED HONORARIA ORDERED OR DIRECTED BY SURVIVORS.* [225 ILCS 45/1a-1(a)(3)(A)]

B) Each non-guaranteed price contract shall contain the following statement in 12 point bold type:

*THIS CONTRACT DOES NOT GUARANTEE THE PRICE THE BENEFICIARY WILL PAY FOR ANY SPECIFIC GOODS OR SERVICES. ANY FUNDS PAID UNDER THIS CONTRACT ARE ONLY A DEPOSIT TO BE APPLIED TOWARD THE FINAL PRICE OF THE GOODS OR SERVICES CONTRACTED FOR. ADDITIONAL CHARGES MAY BE REQUIRED.* [225 ILCS 45/1a-1(a)(3)(B)]

- 6) Where the particular goods and services specified are unavailable at the time of delivery, the contract shall state that supplies and services similar in style and equal quality will be provided.

- 7) Any penalties or restrictions in performing the contract must be fully stated.

- 8) The method of funding the pre-need contract must be stated along with the following information:

A) The relationship among the funding entity, the provider, if selected, and the seller.

B) The impact on the pre-need contract if the following occurs:

- i) Changes in the funding arrangements or use of funds.

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- ii) Penalties to be incurred if the purchaser fails to make payments.

iii) Penalties to be incurred or moneys or refunds to be received as a result of the cancellation.

iv) A difference between the proceeds of the funding arrangement and the amount actually needed for the funeral at-need.

- 9) The method for changing or selecting the designation of the provider must be fully described.

10) Every pre need-contract is subject to the Federal Trade Commission Rule (16 CFR 429) concerning the Cooling-Off Period for Door-to Door Sales. The FTC Rule provides that with any door-to-door sale, the seller must furnish the purchaser a completed receipt or copy of any contract pertaining to the sale at the time the contract is signed. The FTC Rule shall apply to all sales of pre-need contracts irrespective of the location where the pre-need contract is sold. The seller must comply with the following terms:

A) A completed receipt or copy of the pre-need contract at the time of signing must be furnished to the purchaser.

B) The same language must be used in both the oral sales presentation and the written contract to the purchaser.

C) Notice of purchaser's right to cancel within 3 days of signing pre-need contract. The notice must be as follows:

i) Located close to the signature line.

ii) Printed in 12 point bold type.

iii) State that "YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION." (See

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## NOTICE OF PROPOSED RULES

Notice of Cancellation Section 610.  
Exhibit A)

- D) All monies refunded without penalty within 10 days of cancellation.
- c) A sample of the pre-need contract referenced in this subsection is provided in Section 610. Exhibit A to this Part. Any pre-need contract substantially similar to that provided in Exhibit A will be accepted by the Comptroller.

## Section 610.60 Requirements for Pre-Need Booklet

- a) No pre-need contract may be sold in this State unless it is accompanied by a booklet that contains the following requirements:

- 1) Requirements for pre-need contracts as set forth in Section 1a-1 of this Act.
- 2) All disclosures in accordance with Sections 1a-1, 1b, 2a, 4, and 4a of this Act.
- 3) The funding mechanism as set forth in Subsection (6) (a) of Section 1a-1 of this Act.
- 4) Any other statutory requirements under this Act.

- b) A sample pre-need contract booklet referenced in this subsection is provided in Section 610. Exhibit D. Any booklet substantially similar to that provided in Section 640. Exhibit D will be accepted by the Comptroller.

## Section 610.70 Licensing of Sellers of Pre-Need Contracts Funded by Life Insurance or Tax-Deferred Annuity

- a) Any seller of pre-need contract which is funded by life insurance or a tax-deferred annuity shall obtain an individual license unless the seller is an employee of a company. An insurance producer, annuity seller, or any individual who serves in that capacity shall not be considered an employee unless the employment relationship indicates otherwise for purposes of this Part.

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- b) The annual report required to be filed by the licensee with the Office of the Comptroller may be filed by the company with which the insurance producer, annuity seller or any individual acting in that capacity is affiliated as so long as all books, records and other information as required under this Act are provided. The licensee shall remain responsible for the timely filing of the annual report and shall acknowledge in writing that the annual report is true and accurate.

## Section 610.80 Schedule of Charges for Examinations for Licensee of Pre-Need Contracts Funded by Life Insurance or Tax-Deferred Annuity.

- a) The charge made by the Comptroller for an examination shall be based upon the total amount of the premiums received from the sale of pre-need contracts by the licensee during the preceding calendar year for which the report is required under the Act.

- b) The following fee schedule applies to the licensee for the cost of an examination of books and records for pre-need contracts funded by life insurance or a tax-deferred annuity:

Less than \$10,000.....	no charge
\$ 10,000 or more but less than \$ 50,000.....	\$10
\$ 50,000 or more but less than \$100,000.....	\$40
\$100,000 or more but less than \$250,000.....	\$80
\$250,000 or more.....	\$100



## DEPARTMENT OF CONSERVATION

## NOTICE OF PROPOSED AMENDMENTS

1) HEADING OF THE PART: White-Tailed Deer Hunting by Use of Firearms

2) CODE CITATION: 17 Ill. Adm. Code 650

3) SECTION NUMBERS: PROPOSED ACTION:

650.30

Amendments

4) STATUTORY AUTHORITY: Implementing and authorized by Sections 1.3, 1.4, 1.13, 2.24, 2.25, 2.26 and 3.36 of the Wildlife Code (Ill. Rev. Stat. 1989, ch. 61, pars. 1.3, 1.4, 1.13, 2.24, 2.25, 2.26 and 3.36).

5) A COMPLETE DESCRIPTION OF THE SUBJECTS AND ISSUES INVOLVED:  
This Part is being amended to add language to allow the use of wheellock and matchlock muzzleloaders as a legal form of ignition for a muzzleloading firearm, and to add language defining what constitutes an unloaded wheellock or matchlock.

6) WILL THIS PROPOSED RULE REPLACE AN EMERGENCY RULE CURRENTLY IN EFFECT? No

7) DOES THIS RULEMAKING CONTAIN AN AUTOMATIC REPEAL DATE? No

8) DO THESE PROPOSED AMENDMENTS CONTAIN INCORPORATIONS BY REFERENCE? No

9) ARE THERE ANY OTHER PROPOSED AMENDMENTS PENDING ON THIS PART? No

10) STATEMENT OF STATEWIDE POLICY OBJECTIVES: This rule has no impact on local governments.

11) TIME, PLACE AND MANNER IN WHICH INTERESTED PERSONS MAY COMMENT ON THIS PROPOSED RULEMAKING: Comments on the proposed rule may be submitted in writing for a period of 30 days following publication of this notice to:

Jack Price  
Department of Conservation  
524 S. Second Street, Room 485  
Springfield, IL 62701-1787

12) INITIAL REGULATORY FLEXIBILITY ANALYSIS: This rule does not affect small businesses

THE FULL TEXT OF THE PROPOSED AMENDMENTS BEGINS ON THE NEXT PAGE:

## DEPARTMENT OF CONSERVATION

## NOTICE OF PROPOSED AMENDMENTS

TITLE 17: CONSERVATION  
CHAPTER I: DEPARTMENT OF CONSERVATION  
SUBCHAPTER b: FISH AND WILDLIFE

## PART 650

## WHITE-TAILED DEER HUNTING BY USE OF FIREARMS

Section  
650.10  
650.20  
650.21  
650.22  
650.23  
650.30  
650.40  
650.50  
650.60  
650.65  
650.70

Statewide Season and Permit Quotas  
Statewide Deer Permit Requirements  
Deer Permit Requirements - Landowner/Tenant Permits  
Deer Permit Requirements - Special Hunts  
Deer Permit Requirements - Group Hunt  
Statewide Firearms Requirements  
Statewide Deer Hunting Rules  
Rejection of Application/Revocation of Permits  
Regulations at Various Department-Owned or -Managed Sites  
Youth Hunt  
Special Extended Season Firearm Deer Hunt (Repealed)

AUTHORITY: Implementing and authorized by Sections 1.3, 1.4, 1.13, 2.24, 2.25, 2.26 and 3.36 of the Wildlife Code (Ill. Rev. Stat. 1991, ch 61, pars. 1.3, 1.4, 1.13, 2.24, 2.25, 2.26 and 3.36) [520 ILCS 5/1.3, 1.4, 1.13, 2.24, 2.25, 2.26 and 3.36].

SOURCE: Adopted at 5 Ill. Reg. 9771, effective September 17, 1981; codified 5 Ill. Reg. 10640; amended at 6 Ill. Reg. 10730, effective August 20, 1982; amended at 7 Ill. Reg. 10798, effective August 24, 1983; amended at 8 Ill. Reg. 21602, effective October 23, 1984; amended at 9 Ill. Reg. 16213, effective October 10, 1985; emergency amendments at 9 Ill. Reg. 20922, effective December 18, 1985, for a maximum of 150 days; amended at 10 Ill. Reg. 4223, effective February 25, 1986; amended at 10 Ill. Reg. 16665, effective September 22, 1986; amended at 11 Ill. Reg. 3044, effective February 3, 1987; amended at 11 Ill. Reg. 9564, effective May 5, 1987; amended at 12 Ill. Reg. 8003, effective April 25, 1988; amended at 12 Ill. Reg. 12055, effective July 11, 1988; amended at 13 Ill. Reg. 12853, effective July 21, 1989; amended at 14 Ill. Reg. 12430, effective July 20, 1990; amended at 14 Ill. Reg. 19869, effective December 3, 1990; amended at 15 Ill. Reg. 10038, effective June 24, 1991; emergency amendments at 15 Ill. Reg. 15790, effective October 22, 1991, for a maximum of 150 days; emergency expired March 21, 1992; amended at 16 Ill. Reg. 11131, effective June 30, 1992; amended at 17 Ill. Reg. 13468, effective July 30, 1993; amended at 18 Ill. Reg. 5859, effective April 5, 1994; amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

## DEPARTMENT OF CONSERVATION

## NOTICE OF PROPOSED AMENDMENTS

## Section 650.30 Statewide Firearms Requirements

a) The only legal hunting devices to take, or attempt to take, deer are:

- 1) Shotgun, loaded with slugs only, of not larger than 10 nor smaller than 20 gauge, not capable of firing more than 3 consecutive slugs; or
- 2) A single or double barreled muzzle-loading firearm of at least .45 caliber shooting a single projectile through a barrel of at least sixteen inches in length.

b) The standards and specifications for use of such muzzle-loading firearms are as follows:

- 1) A muzzleloading firearm is defined as a blackpowder firearm that is incapable of being loaded from the breech end.
- 2) The minimum size of the muzzle-loading firearm projectile shall be .440 caliber. A wad or sleeve is not considered a projectile or a part of the projectile. Full metal jacket bullets cannot be used to harvest white-tailed deer.
- 3) Only black powder or Pyrodex may be used.
- ~~3+4)~~ Percussion caps, wheellock, matchlock or flint type ignition only may be used.
- 4+5) Removal of percussion cap or removal of prime powder from frizzen pan with frizzen open and hammer all the way down or removal of prime powder from flashpan and wheel un-wound or removal of prime powder and match with match not lit shall constitute an unloaded muzzleloading firearm.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_ effective \_\_\_\_\_)

## DEPARTMENT OF CONSERVATION

## NOTICE OF PROPOSED AMENDMENTS

1) HEADING OF THE PART: White-Tailed Deer Hunting Season by Use of Muzzleloading Rifles

2) CODE CITATION: 17 Ill. Adm. Code 660

3) SECTION NUMBERS: 660.30  
PROPOSED ACTION: Amendments

4) STATUTORY AUTHORITY: Implementing and authorized by Sections 1.3, 1.4, 1.13, 2.24, 2.25, 2.26, 2.33 and 3.36 of the Wildlife Code (Ill. Rev. Stat. 1991, ch 61, pars. 1.3, 1.4, 1.13, 2.24, 2.25, 2.26, 2.33 and 3.36) [520 ILCS 5/1.3, 1.4, 1.13, 2.24, 2.25, 2.26, 2.33 and 3.36].

5) A COMPLETE DESCRIPTION OF THE SUBJECTS AND ISSUES INVOLVED: This Part is being amended to add language to allow the use of wheellock and matchlock muzzleloaders as a legal form of ignition for a muzzleloading firearm, and to add language defining what constitutes an unloaded wheellock or matchlock.

6) WILL THIS PROPOSED RULE REPLACE AN EMERGENCY RULE CURRENTLY IN EFFECT? No

7) DOES THIS RULEMAKING CONTAIN AN AUTOMATIC REPEAL DATE? No

8) DO THESE PROPOSED AMENDMENTS CONTAIN INCORPORATIONS BY REFERENCE? No

9) ARE THERE ANY OTHER PROPOSED AMENDMENTS PENDING ON THIS PART? No

10) STATEMENT OF STATEWIDE POLICY OBJECTIVES: This rule has no impact on local governments.

11) TIME, PLACE AND MANNER IN WHICH INTERESTED PERSONS MAY COMMENT ON THIS PROPOSED RULEMAKING: Comments on the proposed rule may be submitted in writing for a period of 30 days following publication of this notice to:

Jack Price  
Department of Conservation  
524 S. Second Street, Room 485  
Springfield, IL 62701-1787

12) INITIAL REGULATORY FLEXIBILITY ANALYSIS: This rule does not affect small businesses

THE FULL TEXT OF THE PROPOSED AMENDMENTS BEGINS ON THE NEXT PAGE:



## DEPARTMENT OF CONSERVATION

## NOTICE OF PROPOSED AMENDMENTS

TITLE 17: CONSERVATION  
CHAPTER I: DEPARTMENT OF CONSERVATION  
SUBCHAPTER b: FISH AND WILDLIFE

PART 660  
WHITE-TAILED DEER HUNTING SEASON BY USE  
OF MUZZLELOADING RIFLES

## Section

- 660.10 Statewide Season and Permit Quotas
- 660.20 Statewide Deer Permit Requirements
- 660.21 Deer Permit Requirements - Free Landowner/Tenant Permits
- 660.22 Deer Permit Requirements - Special Hunts
- 660.25 Deer Permit Requirements - Group Hunt
- 660.30 Statewide Muzzleloading Rifle Requirements
- 660.40 Statewide Deer Hunting Rules
- 660.45 Reporting Harvest
- 660.50 Rejection of Application/Revocation of Permits
- 660.60 Regulations at Various Department-Owned or -Managed Sites

**AUTHORITY:** Implementing and authorized by Sections 1.3, 1.4, 1.13, 2.24, 2.25, 2.26, 2.33 and 3.36 of the Wildlife Code (Ill. Rev. Stat. 1991, ch 61, pars. 1.3, 1.4, 1.13, 2.24, 2.25, 2.26, 2.33 and 3.36) [520 ILCS 5/1.3, 1.4, 1.13, 2.24, 2.25, 2.26, 2.33 and 3.36].

**SOURCE:** Adopted at 15 Ill. Reg. 4777, effective March 8, 1991; amended at 15 Ill. Reg. 11627, effective August 2, 1991; amended at 16 Ill. Reg. 11150, effective June 30, 1992; amended at 17 Ill. Reg. 10865, effective July 1, 1993; amended at 18 Ill. Reg. 5878, effective April 5, 1994; amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

### Section 660.30 Statewide Muzzleloading Rifle Requirements

- a) The only legal hunting device is a single or double barreled muzzleloading firearm of at least .45 caliber shooting a single projectile through a barrel of at least 16 inches in length. (Except that the otherwise lawful possession of rifles to take furbearing mammals and game mammals other than deer shall not be prohibited during the muzzleloading rifle deer season as set in Section 660.10.)
- b) The standards and specifications for use of such muzzleloading firearm are as follows:

- 1) A muzzleloading firearm is defined as a blackpowder firearm that is incapable of being loaded from the

## DEPARTMENT OF CONSERVATION

## NOTICE OF PROPOSED AMENDMENTS

breech end.

- 2) The minimum size of the muzzleloading firearm projectile shall be .440 caliber (wad or sleeve is not considered part of projectile). Full metal jacket bullets cannot be used to harvest white-tailed deer.
- 3) Only black powder or Pyrodex may be used.
- 4) Only percussion caps, wheellock, matchlock or flint type ignition may be used.
- 5) Removal of percussion cap or removal of prime powder from frizzen pan with frizzen open and hammer all the way down or removal of prime powder from flashpan and wheel un-wound or removal of prime powder and match with match not lit shall constitute an unloaded muzzleloading firearm.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## DEPARTMENT OF THE LOTTERY

## NOTICE OF PROPOSED AMENDMENTS

- 1) Heading of the Part: Hearings
- 2) Code Citation: 11 Ill. Adm. Code 1700
- 3) Section Numbers:

1700.10 Amendment  
 1700.30 Amendment  
 1700.50 Amendment  
 1700.120 Amendment  
 1700.140 Amendment  
 1700.150 Amendment  
 1700.160 Amendment  
 1700.180 Amendment  
 1700.190 Amendment  
 1700.200 New Section  
 1700.210 New Section

- 4) Statutory Authority: Implementing Sections 7.1 and 7.3 and authorized by Section 7.1 of the Illinois Lottery Law (Ill. Rev. Stat. 1991, ch. 120, pars. 1157.1 and 1157.3) [20 ILCS 1605/7.1 and 7/3] and Executive Order 86-2, effective July 1, 1986.

- 5) A Complete Description of the Subjects and Issues Involved.  
 The proposed amendments bring the Lottery's hearing rules into compliance with the Illinois Administrative Procedures Act by defining and prohibiting ex-parte communication, establishing a procedure for hearing officer disqualification, and requiring hearing notices to comply with Section 10-25 thereof.

The amendments additionally update statutory citations, establish deadlines for submission of interrogatories during discovery and for submission of a hearing request where there is no opportunity for hearing prior to license suspension or revocation, clarify the procedure for appointment of hearing officers, limit the mandatory provision of hearing transcripts to cases where a motion for review has been filed, authorize the Secretary of the Lottery Control Board to direct attendance at informal conferences for the purpose of achieving a settlement, and make various stylistic changes.

- 6) Will this proposed amendment replace an emergency rule currently in effect? No.
- 7) Does this rulemaking contain an automatic repeal date? No.

## DEPARTMENT OF THE LOTTERY

## NOTICE OF PROPOSED AMENDMENTS

- 8) Does this proposed amendment contain incorporations by reference? No.
- 9) Are there any other proposed amendments pending on this Part? No.

- 10) Statement of Statewide Policy Objectives: This proposed amendment neither creates nor expands a state mandate as defined in Section 3(b) of the State Mandates Act (Ill. Rev. Stat. 1991, ch. 85, par. 2203) [30 ILCS 805/3].

- 11) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: Comments on this proposed rulemaking may be submitted in writing for a period of 45 days following publication of this notice. Comments should be directed to Lisa A. Crites, Rules Coordinator, Illinois Lottery, 201 East Madison, Springfield, IL 62702.

- 12) Initial Regulatory Flexibility Analysis:

- A) Types of small businesses, small municipalities and not for profit corporations affected: These proposed amendments could affect those small businesses or not-for-profit corporations currently licensed as an Illinois Lottery agent, or those which may apply for such license.

- B) Reporting, bookkeeping or other procedures required for compliance: Should a lottery agent or applicant wish to avail itself of the voluntary hearing process, the agent or applicant would be required to submit requests for hearing or discovery within the time frames specified in the rules.

- C) Types of professional skills necessary for compliance: None.

The full text of the Proposed Amendments begins on the next page:



## DEPARTMENT OF THE LOTTERY

## NOTICE OF PROPOSED AMENDMENTS

## TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY

SUBTITLE C: LOTTERY  
CHAPTER 11: DEPARTMENT OF THE LOTTERYPART 1700  
HEARINGS

Section	
1700.10	General Explanation of Procedure
1700.20	Notice of Denial of Application
1700.30	Notice of Revocation or Suspension of License
1700.40	Notice of Refusal to Renew License
1700.50	Informal Conference
1700.60	Right to Legal Counsel
1700.70	Appearance of Attorney
1700.80	Service and Proof of Service
1700.90	Form of Papers
1700.100	Motions
1700.110	Continuances
1700.120	Discovery
1700.130	Subpoenas
1700.140	Witnesses
1700.150	Evidence at Hearings
1700.160	Court Reporter
1700.170	Corrections to Transcripts
1700.180	Findings, Conclusions and Recommendations
1700.190	Final Disposition by Director
1700.200	Disqualification of a Hearing Officer
1700.210	Ex Parte Communications

**AUTHORITY:** Implementing Sections 7.1 and 7.3, and authorized by Section 7.1 of the Illinois Lottery Law (Ill. Rev. Stat. 1985 1991, ch. 120, pars. 1157.1 and 1157.3) [20 ILCS 1605/7.1 and 7.3] and Executive Order 86-2, effective July 1, 1986.

**SOURCE:** Emergency rules adopted at 10 Ill. Reg. 12966, effective July 22, 1986, for a maximum of 150 days; Chapter and Part number corrected at 10 Ill. Reg. 19594; adopted at 11 Ill. Reg. 5993, effective March 20, 1987; amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

**Editor's Notes:** Prior to the adoption of this Part, the Department of the Lottery had hearing rules on file at 11 Ill. Adm. Code 1710, which were repealed on the same date this Part was adopted.

## Section 1700.10 General Explanation of Procedure

- a) These rules shall apply to all hearings, except rulemaking hearings, conducted by the Department of the Lottery (Department), the Lottery Control Board (Board), or any hearing officer designated by the Board and appointed by the Director, under the authority of Section 7.3 of the Illinois Lottery Law (Ill. Rev. Stat. 1985 1991, ch. 120, par. 1157.3) [20 ILCS 1605/7.3].
- b) A person, whose license as a lottery sales agent has been non-renewed, suspended or revoked, or whose application for a lottery sales license has been denied, or who is otherwise seeking a hearing before the Department pursuant to Section 7.3 of the Illinois Lottery Law (Ill. Rev. Stat. 1985 1991, ch. 120, par. 1157.3), shall notify the Secretary of the Board of a request for a hearing, as

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provided by these rules. The Secretary shall, within 3 days of the receipt of such request, notify the Director, who shall assign or appoint a hearing officer to hear the action from among those hearing officers designated by the Board. Where the request for a hearing arises from the revocation of a license without prior notice and opportunity for a hearing, such hearing shall be held within 30 days after the revocation order has been issued. In all other requests for a hearing, the Department shall, within 14 days, schedule either an informal conference or a hearing, to be held not later than 45 days after the date of its scheduling. The Secretary shall, within 3 days of the receipt of such request, notify the Director, who shall assign or appoint a hearing officer to hear the action. Notice of any hearing scheduled by the Secretary shall be served upon the parties as provided in Section 1700.80 of this Part, and shall include the information required by Section 10-25 of the Illinois Administrative Procedure Act (Ill. Rev. Stat. 1991, ch. 127, par. 1010-25) [5 ILCS 100/10-25]. The hearing officer shall, upon the close of all proofs in the hearing before him, file findings and recommendations with the Director as provided in Section 1700.180 of this Part, with a copy to be forwarded to each party to the action.

c)

Any party may, within 20 days from the date such notice of the proposed findings and recommendations is received by certified mail (or returned as undelivered), file with the Secretary of the Board, in writing, a Motion for Review, with a copy to each party to the action. The party seeking the review shall then have 35 days from the date of the filing of the notice of the Motion for Review to file, with the Secretary, a brief as to the specific errors of the hearing officer as set forth in subsection (d) below, with a copy to each party. All other parties may file responsive briefs with the Secretary within 35 days of receipt of written notice from the Secretary that the brief supporting the Motion for Review has been filed. The Secretary shall transmit, within 75 days after receipt of the Motion for Review, the record of the action, including all documents, evidence, and transcripts submitted to or taken from the hearing, along with the Motion for Review and the briefs submitted by the parties, to the Board. The Board shall review the record of the case and shall make recommendations to the Director within 90 days of the date of receipt of the record of the case.

d)

The Board shall review the record, in its entirety, to determine that the findings of fact by the hearing officer are not against the manifest weight of the evidence, the hearing officer has applied the law and regulations correctly, and that the conduct and procedures of the hearing did not prejudice any party.

e)

The recommendation of the Board to the Director shall be transmitted by the Secretary to the parties to the action. Any party has a right to make a final appeal to the Director. A party may note exceptions to the recommendations of the Board, along with supporting briefs, within 14 days of the receipt of notice of the recommendations of the Board. The Director shall have 30 days to review the record of the case and the Board's recommendation. The Director shall then enter an order either adopting or not adopting the hearing officer's or Board's recommended decision of the matter. Such order shall be served pursuant to Section 1700.80 of this Part. Any party adversely affected by a final decision or order of the Director may obtain judicial review as provided by the Administrative Review Law, as amended (Ill. Rev. Stat. 1985 1991, ch. 110, par. 3-101 et seq.) [735 ILCS 5/3-101 et seq.]. Such

f)

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petition for review must be filed within 35 days after the receipt of the order or decision by certified mail for which judicial review is sought.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.30 Notice of Revocation or Suspension of License

The Department shall notify the licensed sales agent of its determination to revoke or suspend such licensed sales agent's license and shall include in such notification the ground(s) serving as the basis for such revocation or suspension. The Department shall also inform the licensee licensed sales agent of the right to a hearing on the issue of such revocation or suspension. The licensed sales agent must file a request for such hearing within 30 days of the date of the receipt by certified mail (or its return as undelivered) of the notice of the proposed Departmental action. Such request for a hearing must be filed with the Secretary. Where the license revocation or suspension is without prior notice and opportunity for hearing, the licensed sales agent must file a hearing request with the Secretary within 20 days of receipt of the revocation or suspension notice in order to permit scheduling of the hearing within the time period set forth in Section 1700.10 of this Part.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.50 Informal Conference

a) Upon written notice by the hearing officer in any proceeding, parties or their attorneys may be directed to appear at a specified date, time and place, mutually agreed upon by the parties, for a conference, whenever any of the purposes listed below would be effectuated, prior to the conclusion of the hearing, for the purpose of considering:

- 1) defining the legal and factual issues to be adjudicated at the administrative hearing;
- 2) the necessity or desirability of amending the pleadings for the purpose of clarification, amplification or limitation with respect to matters alleged in any pleading;
- 3) the possibility of making admissions or stipulations of fact to the end of avoiding the unnecessary introduction of evidence;
- 4) the procedure at the hearing;
- 5) the limitation of the number of witnesses;
- 6) the propriety of prior mutual exchange between or among parties of prepared testimony or exhibits;
- 7) such other matters as may aid in the simplification of the evidence and disposition of the proceeding; and
- 8) to arrive at an equitable settlement of the issue to be adjudicated at the administrative hearing.

b) Prior to issuing a Notice of Hearing, the Secretary of the Board may, by written notice, direct the parties or their attorneys to appear at a specified date, time and place, mutually agreed upon by the parties, for an informal conference for the purpose of arriving at an equitable settlement of the issue(s) to be adjudicated at the administrative hearing.

b+) c) If there is an informal conference where no settlement is reached, and the hearing date has not yet been set, a hearing date will be set at the informal conference by mutual agreement of the parties. The informal conference shall not be open to the public, nor shall

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it be on the record.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.120 Discovery

After initiation of a complaint, any party, upon written request made to the other party, at least three business days prior to the hearing and within ten days after service of the initial pleading, or within five days after said service of an additional pleading, shall be entitled to obtain the names and addresses of witnesses whom the other party intends to call to testify at the hearing, a list of all writings and documents which the party proposes to offer in evidence, and any exculpatory evidence in the Department's or another party's possession. [Exculpatory evidence is any evidence which tends to support the requesting party's position or calls into question the credibility of a Departmental witness.] Any party shall have the right to submit written interrogatories to the other party with respect to the matters at issue no later than five (5) business days prior to a scheduled hearing.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.140 Witnesses

a) Subject to the evidentiary requirements of Section 10-40(a) of the Illinois Administrative Procedure Act (Ill. Rev. Stat. 1991, ch. 127, par. 1010-40(a)) [5 ILCS 100/10-40(a)], a party may conduct examinations or cross-examinations required for a full and fair disclosure of the facts.

b) The Department may call any adverse party as a witness without vouching for his credibility and proceed to examine such adverse party as if under cross-examination. Any party calling a witness in good faith, who is surprised by his testimony, may impeach that witness by evidence of prior inconsistent statements.

c) The hearing officer is authorized to examine any or all witnesses at a hearing to obtain information relating to the proceeding which has not been presented by the parties.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.150 Evidence at Hearings

a) Evidence at hearings shall be governed by Section 10-40 of the Illinois Administrative Procedure Act (Ill. Rev. Stat. 1991, ch. 127, par. 1010-40) [5 ILCS 100/10-40].

b) Parties may by stipulation agree upon any facts involved in the proceeding. The facts stipulated shall be considered as evidence in the proceeding, provided that the hearing officer may require proof of any fact necessary to adjudicate the facts at issue.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.160 Court Reporter

The Board or hearing officer Department will designate a licensed court reporter to make a stenographic record of hearings in all proceedings. Upon the filing of a Motion for Review, the Department shall provide, by certified mail, a non-certified copy of the transcript to each party.



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(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.180 Findings, Conclusions and Recommendations

After the close of all proofs in the hearing before him, the hearing officer shall cause to be prepared and transmitted to the Director findings of fact, conclusions of law, and recommendations, together with the entire record in the proceeding. The hearing officer's findings, conclusions and recommendations which shall contain all the items required by Section 10-50 of the Illinois Administrative Procedure Act (Ill. Rev. Stat. 1991 ch. 127, par. 1010-50) [5 ILCS 100/10-50]. Copies of such findings, conclusions and recommendations, and if the hearing officer so elects, memorandum of law supporting all or any of such findings, conclusions and recommendations, shall, together with the notice from the Department that any party has 20 days from the date such notice is received by certified mail (or returned as undelivered) to present to the Secretary a written Motion for Review, shall be served upon each party in the manner provided by law this Part. The submission of such Motion for Review, requesting a review by the Board of the hearing officer's findings, conclusions, and recommendations, shall stay the final disposition by the Director, as provided by Section 1700.190 of this Part, until the review and recommendation of the Board, as provided by Section 1700.10(c) of this Part, is completed.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.190 Final Disposition by Director

The findings of fact, conclusions of law, and recommendations of the hearing officer, as well as any recommendations of the Board, shall be reviewed by the Director. The Director shall have 30 days to review the record of the case and the hearing officer's and Board's recommendations. The Director shall then enter such order as shall be proper for the disposition of the matter. Such order shall be served upon all parties by certified mail.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.200 Disqualification of a Hearing Officer

Any party to a proceeding may request the Director to disqualify the hearing officer on the basis that said party believes that the hearing officer is biased against said party or that a conflict of interest exists on the part of the hearing officer. Any request for disqualification must be in writing and must be accompanied by an affidavit signed and dated by the party setting out the specific facts upon which the claim of bias or conflict of interest is based. *An adverse ruling, in and of itself, shall not constitute bias or conflict of interest (Illinois Administrative Procedure Act, Section 10-25).* If the Director finds that bias or conflict of interest exists, the Director shall appoint another hearing officer to continue the proceeding.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1700.210 Ex Parte Communications

- a) After a notice of hearing has been issued, communications between a party to a proceeding and the hearing officer, Board, Director or an employee of the Department, whether oral or written, direct or indirect (ex parte communications), are generally prohibited, except upon notice and opportunity for all parties to participate. However, communications solely for the purpose of determining

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*procedural or administrative requirements, or communications between agency employees or between a hearing officer and a personal assistant, will not be considered ex parte communications for the purposes of this Section (Ill. Rev. Stat. 1991, ch. 127, par. 1010-60).* [5 ILCS 100/10-60].

- b) *Any written ex parte communications, as well as a written summary of any oral ex parte communications, shall become part of the record of any proceeding before the Department, but shall not be the basis for any finding of fact by the hearing officer, the Board or the Director (Ill. Rev. Stat. 1991, ch. 127, pars. 1010-35 and 1010-60).* [5 ILCS 100/10-35 and 10-60].

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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1) Heading of the Part: The Illinois Speech-Language Pathology and Audiology Practice Act

2) Code Citation: 68 Ill. Adm. Code 1465

3) Section Numbers: Proposed Action:

1465.10	Repealed
1465.20	Amendment
1465.30	Amendment
1465.35	New Section
1465.36	New Section
1465.40	Amendment
1465.60	Amendment
1465.70	Amendment
1465.80	New Section
1465.90	Amendment

4) Statutory Authority: Ill. Rev. Stat. 1991, ch. 111, pars. 7904, 7911 and 7912 [225 ILCS 110/4, 11 and 12].

5) A Complete Description of the Subjects and Issues Involved: Section 1465.10 was repealed because the grandfather period for applying for licensure expired.

Section 1465.30 was amended to address situations of persons who obtained supervised experience in states or territories of the United States where licensure is not required. Such persons shall have that experience accepted in Illinois, provided the supervisor held certification from the American Speech-Language-Hearing Association.

Sections 1465.35 and 1465.36 were added to outline supervision requirements for students and define evaluation and management related to the practice of speech-language pathology and audiology.

Section 1465.80 was added to establish procedures for restoring an expired or inactive license.

In addition, various punctuation and style changes were made.

6) Will these proposed amendments replace emergency amendments currently in effect? No

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7) Does this rulemaking contain an automatic repeal date? No

8) Do these proposed amendments contain incorporations by reference? No

9) Are there any other proposed amendments pending on this Part? No

10) Statement of Statewide Policy Objectives (if applicable): This rulemaking does not affect local government units.

11) Time, place and manner in which interested persons may comment on this proposed rulemaking:

Interested persons may submit written comments and views to:

Department of Professional Regulation  
Attention: Jean A. Courtney  
320 West Washington, 3rd Floor  
Springfield, IL 62786  
217/785-0800 Fax #: 217/782-7645

All comments received within 30 days of this issue of the Illinois Register will be considered. The comments of interested persons who submit a request to comment within 14 days of this issue will be considered if received within 30 days of such request.

12) Initial Regulatory Flexibility Analysis:

A) Types of small businesses, small municipalities and not for profit corporations affected: Those offering speech-language pathology and audiology services.

B) Reporting, bookkeeping or other procedures required for compliance: A person seeking restoration of a license after it has expired or been placed on inactive status for more than five years shall file an application, on forms provided by the Department, together with the fee required by Section 14(A)(4) of the Act and be scheduled for an interview before the Board of Speech-Language Pathology and Audiology.

Those seeking restoration of a license that has expired or been placed on inactive status for five years or less can do so by paying the fees required by the Act.



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C) Types of professional skills necessary for compliance:  
Speech-language pathology and audiology skills are required for licensure.  
The full text of the Proposed Amendments begins on the next page.

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TITLE 68: PROFESSIONS AND OCCUPATIONS  
CHAPTER VII: DEPARTMENT OF PROFESSIONAL REGULATION  
SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

PART 1465  
THE ILLINOIS SPEECH-LANGUAGE PATHOLOGY  
AND AUDIOLOGY PRACTICE ACT

Section	Application for Licensure Under Section 7 of the Act <u>(Repealed)</u>
1465.10	Approved Programs
1465.20	Professional Experience
1465.30	Supervision
1465.35	Evaluation and Management Related to Speech-Language Pathology and Audiology
1465.36	Application for Licensure
1465.40	Examination
1465.50	Endorsement
1465.60	Renewal
1465.70	Restoration
1465.80	Granting Variances
1465.90	

AUTHORITY: Implementing the Illinois Speech-Language Pathology and Audiology Practice Act (Ill. Rev. Stat. 1991, ch. 111, pars. 7901 through 7934) [225 ILCS 110] and authorized by Section 60(7) of the Civil Administrative Code of Illinois (Ill. Rev. Stat. 1991, ch. 127, par. 60(7)) [20 ILCS 2105/60(7)].

SOURCE: Emergency rules adopted at 13 Ill. Reg. 1616, effective January 20, 1989, for a maximum of 150 days; emergency expired June 19, 1989; adopted at 13 Ill. Reg. 13882, effective August 22, 1989, amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

Section 1465.10 Application for Licensure Under Section 7 of the Act (Repealed)

~~Those persons seeking licensure under Section 7(d) of the Illinois Speech Language Pathology and Audiology Practice Act (Ill. Rev. Stat. 1987, ch. 111, par. 7901, et seq.) (the "Act") shall file an application with the Department, on forms provided by the Department of Professional Regulation (the "Department"). Such application shall be postmarked no later than midnight September 2, 1989, and shall include the following:~~

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- a) ~~certification, on forms provided by the Department, or documentation of active practice in speech-language pathology or audiology, or both, prior to June 1, 1989, for 2 of the last 4 years or practice in these professions for at least 4 years; and~~
- 1) ~~for licensure as a speech-language pathologist, verification of a valid Type 10 Speech and Language Impaired Certificate or its equivalent issued by the Illinois State Board of Education (a copy of the certificate may be submitted as proof); or~~
- 2) ~~for licensure as a speech-language pathologist or as an audiologist; verification of holding current certification from the American Speech-Language-Hearing Association (ASHA) which certifies that the person is a certified speech-language pathologist or audiologist; and verification of a master's degree or its equivalent;~~
- A) ~~the master's degree must be conferred from a regionally-accredited university or college in speech-language pathology and/or audiology;~~
- B) ~~for purposes of this Section an equivalent is defined as a bachelor's degree from an accredited college or university and at least 42 post baccalaureate semester hours acceptable toward a master's degree, of which at least 30 hours must be in the areas of speech-language pathology, audiology, or speech language and hearing science. At least 21 of these 42 semester hours must be obtained from a single college or university;~~
- b) ~~a complete work history since completion of baccalaureate degree education;~~ and
- c) ~~the required fee set forth in Section 14(a)(1) of the Act.~~

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 1465.20 Approved Programs

- a) The Department of Professional Regulation (the "Department") shall approve a speech-language pathology or audiology program if it meets the following minimum criteria:
- 1) ~~the~~ The institution is legally recognized and authorized by the

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jurisdiction in which it is located to confer the appropriate degree.

- 2) ~~has~~ Has a faculty ~~which comprises~~ that consists of a sufficient number of full-time instructors to ~~make certain that the~~ ensure educational obligations to the student are fulfilled. The faculty must have demonstrated competence as evidenced by appropriate degrees in their area(s) of teaching from professional colleges or institutions.
- 3) ~~the~~ The program director must be trained in speech-language pathology, in audiology or in speech and hearing science.
- 4) ~~has~~ Has an integrated curriculum plan which includes at least the following subject areas in professional education (60 semester hours required):
- A) Basic Communication Processes
- i) ~~anatomic~~ Anatomic and physiological bases
- ii) ~~physical~~ Physical bases and processes of the production and perception of speech, language and hearing
- iii) ~~linguistic~~ Linguistic and psycholinguistic variables related to normal development and use of speech, language and hearing
- B) Speech-Language Pathology / Audiology
- i) ~~speech~~ Speech and language disorders
- ii) ~~audiology~~ Audiology
- iii) ~~auditory~~ Auditory pathology
- iv) ~~auditory~~ Auditory habilitation / rehabilitation
- 5) ~~has~~ Has a clinical practicum ~~which~~ that provides students with 300 hours of clinical experience supervised by a licensed speech-language pathologist or audiologist or a person who is ASHA certified. The experience shall take place in at least ~~two~~ 2 clinical settings (i.e. academic program, medical facility, community clinics).

- b) In determining whether a program should be approved, the Department shall take into consideration, but not be bound by, accreditation or approval by the



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American Speech-Language-Hearing Association.

- c) The Department has determined that all speech-language pathology and audiology master's degree programs accredited or approved by the Educational Standards Board of the American Speech-Language-Hearing Association as of January 1, ~~1989~~, 1994, meet the minimum criteria set forth in this Section and are, therefore, approved.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 1465.30 Professional Experience

To meet the requirements of professional experience as set forth in Section (8)(f) of the Act, the applicant's experience:

- a) ~~shall~~ shall be an equivalent of 9 ~~nine~~ months of full-time, supervised professional experience:
- 1) 30 hours or more per week over 9 months;
  - 2) 25-29 hours per week over 12 months;
  - 3) 20-24 hours per week over 15 months;
  - 4) 15-19 hours per week over 18 months;
  - 5) ~~less~~ Less than 15 hours per week will not fulfill professional experience requirements;

- b) ~~shall~~ shall ~~be in the~~ include direct client contact in ~~of~~ at least 36 supervised activities including but not limited to, which includes assessment/diagnosis/evaluation, screening, habilitation/ rehabilitation and activities related to client management as it pertains to the practice of speech-language pathology or audiology as defined in Section 3 of the Act;

- 1) At least 18 of the 36 activities shall be on-site observations by the supervisor. One hour equals one on-site observation; no more than 6 hours can be accrued in one day.

- 2) The other supervised activities may be accomplished through correspondence and include conferences, evaluation of written reports

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or evaluations by professional colleagues.

- c) ~~shall~~ shall be part of ~~located in~~ an evaluation and therapy program located in a school, clinic, hospital, community hospital or other equivalent settings (e.g., nursing homes);
- d) ~~shall~~ shall be supervised by a licensed speech-language pathologist or licensed audiologist, ~~or by~~ For persons who obtain supervised experience in states or territories of the United States where licensure is not required, the supervisor may be a person who holds certification from the American Speech-Language-Hearing Association. ~~4) Such~~ The supervisor shall be responsible for direct and personal contact, and for monitoring, improving and evaluating the performance of the individual who is under his/her supervision; and

- 2) ~~The individual's performance shall be based on no less than 36 supervised activities during the professional experience, 18 of which shall be on-site observations by the supervisor. One hour equals one on-site observation; no more than 6 hours can be accrued in one day. The 18 other activities can be through correspondence and include conferences, evaluation of written reports, evaluations by professional colleagues, and~~

- e) ~~shall~~ shall begin after completion of the course work and clinical practicum education to meet the requirements for the master's degree.

- f) In lieu of meeting the requirements set forth in subsections (a) through (e) above, the Department shall accept a letter of verification from the American Speech-Language-Hearing Association that the applicant has completed the Clinical Fellowship Year required for certification as a speech-language pathologist or audiologist.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 1465.35 Supervision

- a) Pursuant to Section 12(a) of the Act, supervision of students means that the supervisor is on-site (but not necessarily in the same room as the student) whenever the student is performing practices normally done by a licensed speech-language pathologist or audiologist. Supervision of students requires that direct supervision must be done no less than 25% of the time for

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treatment and 50% of the time for diagnostics. The supervisor is directly responsible to the client for all actions of that student. For purposes of this Part, direct supervision means present in the room.

b) Supervision requirements will vary depending on the qualifications of an appropriately trained person pursuant to Section 12(b) of the Act.

1) If a person has completed the academic and practicum work for a master's degree in speech-language pathology or audiology (regardless of whether the individual is in the process of completing 9 months of supervised professional experience or whether the individual has finished that experience and is waiting for his/her application for licensure to be processed), the supervision shall meet the requirements set forth in Section 1465.30(d).

2) If a person has completed a training course other than that culminating in a master's degree and if that individual is not exempt pursuant to Section 12(a), (c), (d) or (e):

(A) Evaluation services as defined in Section 1465.36 shall not be performed.

(B) Management services, as defined in Section 1465.36, must be supervised as follows:

i) The treatment plan shall be developed by the supervisor;

ii) The first 5 to 10 sessions which constitute a minimum of 10 hours of treatment for each client, must be directly supervised by the licensed speech-language pathologist or audiologist;

iii) Subsequent to the first 10 hours, at least 1 of every 4 sessions will be under direct supervision by the licensed speech-language pathologist or audiologist; and

iv) Documentation will be generated by the supervisor to verify the work of the supervisee. A report will be kept by the supervisor and the supervisee.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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Section 1465.36 Evaluation and Management Related to Speech-Language Pathology and Audiology

For purposes of this Part, evaluation and management related to the practice of speech-language pathology and audiology shall be defined as follows:

(a) Speech-Language Pathology

1) Evaluation under speech-language pathology means the application of nonmedical methods and procedures for the identification, measurement, testing and appraisal of communication development, disorders or disabilities of speech, language, voice, swallowing and other speech, language and voice related disorders.

2) Management under speech-language pathology means habilitation, rehabilitation, counseling, consulting, directing or conducting programs that are designed to modify disorders related to communication development, and disorders or disabilities of speech, language, voice or swallowing. This may also include training in the use of augmentative communication systems, communication variation, cognitive rehabilitation, nonspeech language production and comprehension.

b) Audiology

1) Evaluation under audiology means the application of nonmedical methods and procedures for the identification, measurement, testing and appraisal of hearing or vestibular function.

2) Management under audiology means habilitation, rehabilitation, counseling, consulting, directing or conducting of programs that are designed to modify disorders related to hearing loss or vestibular malfunction. This includes training in the use of amplification, including hearing aids. This also includes removal of cerumen for the purpose of performing evaluation or management procedures.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 1465.40 Application for Licensure

Each applicant for a speech-language pathology or audiology license shall file an application with the Department, on forms provided by the Department. The application shall include:



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- a) ~~certification~~ Certification, forms provided by the Department, of a master's degree from a program approved by the Department in accordance with Section 1465.20;
- b) ~~passage~~ Passage of the National Examinations in Speech-Language Pathology and/or Audiology (NESPA) set forth in Section 1465.50 or certification from the American Speech-Language-Hearing Association pursuant to Section 8(e) of the Act. Exam scores shall be submitted directly to the Department from the testing service;
- c) ~~certification~~ Certification, on forms provided by the Department, of completion of the equivalent of 9 months of full-time supervised professional experience as set forth in Section 1465.30 of this Part;
- d) ~~a~~ A complete work history since completion of a baccalaureate degree program; and
- e) ~~the~~ The required fee as set forth in Section 14(a)(1) of the Act.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)  
Section 1465.60 Endorsement

- a) An applicant for a license as a speech-language pathologist or audiologist who is licensed under the laws of another state or territory of the United States shall file an application with the Department, on forms provided by the Department, which includes:

- 1) ~~certification~~ Certification, on forms provided by the Department, of a master's degree from a program approved by the Department in accordance with Section 1465.20;
- 2) ~~certification~~ Certification, on forms provided by the Department, of completion of the equivalent to 9 months of full-time supervised professional experience as set forth in Section 1465.30 of this Part;
- 3) ~~in~~ In lieu of the certifications required in subsections (1) and (2) above, the applicant may submit verification of holding current certification from the American Speech-Language-Hearing Association that the person is a certified speech-language pathologist or audiologist;
- 4) ~~certification~~ Certification, on forms provided by the Department, from the state or territory of the United States in which the applicant was

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originally licensed and any state in which the applicant is currently licensed, stating:

- A) ~~the~~ The time during which the applicant was licensed;
  - B) ~~whether~~ Whether the file of the applicant contains any record of any disciplinary actions taken or pending; and
  - C) ~~examination(s)~~ Examination(s) taken and examination score(s) received.
- 5) ~~a~~ A complete work history since completion of a baccalaureate degree program; and
- 6) ~~the~~ The required fee as set forth in Section 14(a)(2) of the Act.

- b) The Department may require additional information to determine if the requirements in the state or territory of original licensure were substantially equivalent to the requirements then in effect in Illinois at the time of original licensure or to determine whether the requirements of another state or territory together with education and professional experience qualifications of the applicant are substantially equivalent to the requirements in Illinois at the time of application. The Department, upon recommendation of the Board, shall determine substantial equivalency based on, but not limited to, certification from the Speech-Language-Hearing Association; education, training, and experience, including, but not limited to, whether he/she has achieved special honors or awards, has had articles published in professional journals, has written textbooks relating to speech-language-hearing; and any other attribute which the Director accepts as evidence that such applicant has outstanding and proven ability in speech-language-hearing. The Department shall either issue a license by endorsement to the applicant or notify him/her of the reasons for the denial of ~~this~~ the application.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 1465.70 Renewal

- a) ~~The first renewal period for licenses issued under the Act shall be October 31, 1991. Thereafter every~~ Every license issued under the Act shall expire on October 31 of odd numbered years. The holder of a license may renew such license during the month preceding the expiration date ~~thereof~~ by paying the

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required fee.

- b) It is the responsibility of each licensee to notify the Department of any change of address. Failure to receive a renewal form from the Department shall not constitute an excuse for failure to pay the renewal fee or to renew one's license.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 1465.80 Restoration

- a) A person seeking restoration of a license that has expired for 5 years or less shall have the license restored upon payment of the fees pursuant to Section 14(A)(4)(i) of the Act.

- b) A person seeking restoration of a license that has been placed on inactive status for 5 years or less shall have the license restored upon payment of the fee pursuant to Section 14(A)(4)(ii) of the Act.

- c) A person seeking restoration of a license after it has expired or been placed on inactive status for more than 5 years shall file an application, on forms supplied by the Department, together with the fee required by Section 14(A)(4) of the Act and be scheduled for an interview before the Board. The person shall also submit either:

- 1) Sworn evidence of active practice in another jurisdiction. Such evidence shall include a statement from the appropriate board or licensing authority in the other jurisdiction that the registrant was authorized to practice during the term of said active practice; or

- 2) An affidavit attesting to military service as provided in Section 11(f) of the Act; or

- 3) Proof of successful completion of the NESPA examination in accordance with Section 1465.50 of this Part within one year of application for restoration.

- d) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Department because of lack of information, discrepancies or conflicts in information given or a need for clarification, the person seeking restoration of a license shall be

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required to:

- 1) Provide such information as may be necessary; and/or
- 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information or clear up any discrepancies or conflicts in information. Upon recommendation of the Board and approval by the Department, an applicant shall have the license restored.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 1465.90 Granting Variances

- a) The Director of the Department may grant variances from these rules in individual cases where he/she finds that:

- 1) ~~the~~ The provision from which the variance is granted is not statutorily mandated;

- 2) ~~no~~ No party will be injured by the granting of the variance; and

- 3) ~~the~~ The rule from which the variance is granted would, in the particular case, be unreasonable or unnecessarily burdensome.

- b) The Director shall notify the Board of Speech-Language Pathology and Audiology of the granting of such variance, and the reasons therefor, at the next meeting of the Board.

(Source: Amended at 18 Ill. \_\_\_\_\_, effective \_\_\_\_\_)



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- 1) Heading of the Part: Aid to Families with Dependent Children
- 2) Code Citation: 89 Ill. Adm. Code 112
- 3) Section Number:  
     Proposed Action:  
     112.82                      Amendment
- 4) Statutory Authority: Section 12-13 of the Illinois Public Aid Code (Ill. Rev. Stat. 1991, ch. 23, pars. 12-13) [305 ILCS 5/Art. 12-13]
- 5) Complete Description of the Subjects and Issues Involved: The purpose of the Department's Job Opportunities and Basic Skills Training (JOBS) Program is to insure that needy individuals and families obtain the education, training and employment that will help them become self-sufficient and avoid long-term welfare dependency. JOBS helps participants seek employment by identifying an employment goal and developing an employability plan. JOBS focuses on enhancing the long-term employability of AFDC clients by assessing the individual capabilities of each program participant, to the greatest extent possible allowing the individual's preferences in completing the employability plan and matching the participants to a suitable activity. The plan structures educational, training and job search activities to meet the particular needs of the individual and family.

AFDC participants involved in JOBS are eligible to receive supportive service payments to enable them to participate in the program. As part of the initial assessment process, individuals and JOBS staff work together to identify any supportive service needs required to enable them to participate in JOBS and meet the objectives of their employment plan. JOBS participation is not required if supportive services are needed for effective participation but are unavailable from the Department and other reasonably accessible sources.

The following supportive services may be provided to participants in JOBS components or activities:

- child care;
- initial employment expenses;
- transportation;
- required books, fees, supplies; and
- required physical examinations and medical services (e.g., TB test).

In accordance with Title IV of the Higher Education Act, 20 USC Sections

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1070-99 (and 20 USC Section 1087uu in particular) and the Title IV-A Child Care Action Transmittal dated July 16, 1993, issued by the Administration for Children and Families, U. S. Department of Human Services, CC-ACF-AT-93-3, this rulemaking exempts student financial assistance when determining eligibility and need for supportive services under JOBS. The action transmittal indicates that, when a State IV-A agency determines the JOBS, child care benefits and other supportive services for AFDC students in educational programs, it cannot take into consideration any of the financial assistance the student receives under Title IV of the Higher Education Act or under Bureau of Indian Affairs student assistance programs, with the exception that the IV-A agency cannot duplicate services that can be identified as having been already provided by those programs. These amendments are being proposed to insure that the Department not issue payment for the amount of supportive service needs (other than child care) which have been or will be met by the educational institution applying the student's financial assistance to meet those supportive service needs.

On February 25, 1994, amendments to Section 112.82 were published at 18 Ill. Reg. 2753 to change "Project Chance" references to "JOBS".

- 6) Will these proposed amendments replace emergency amendments currently in effect? No
- 7) Does this rulemaking contain an automatic repeal date? No
- 8) Do these proposed amendments contain incorporations by reference? No
- 9) Are there any other proposed amendments pending on this Part? Yes

Sections	Proposed Action	Illinois Register Citation
112.70	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.71	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.72	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.74	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.76	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.77	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.78	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.79	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.80	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.81	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.82	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.83	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.84	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.85	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.98	Amendment	February 25, 1994 (18 Ill. Reg. 2753)
112.110	Amendment	March 25, 1994 (18 Ill. Reg. 4546)

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- 112.140 Amendment February 18, 1994 (18 Ill. Reg. 2587)  
112.151 Amendment February 18, 1994 (18 Ill. Reg. 2587)  
112.300 Amendment February 18, 1994 (18 Ill. Reg. 2587)  
112.151 Amendment March 25, 1994 (18 Ill. Reg. 4546)
- 10) Statement of Statewide Policy Objectives: These proposed amendments do not affect units of local government.
- 11) Time, Place, and Manner in which Interested Persons may comment on this proposed rulemaking: Any interested parties may submit comments, data, views, or arguments concerning this proposed rulemaking. All comments must be in writing and should be addressed to Judy Umunna, Bureau of Rules and Regulations, Illinois Department of Public Aid, 100 South Grand Ave., E., 3rd Floor, Springfield, Illinois 62762. The Department will consider all written comments it receives within 30 days after the publication of this notice.

## 12) Initial Regulatory Flexibility Analysis:

- A) Date proposed rulemaking was submitted to the Business Assistance Office of the Department of Commerce and Community Affairs: Not applicable
- B) Types of small businesses affected: None
- C) Reporting, bookkeeping or other procedures required for compliance: None
- D) Types of professional skills necessary for compliance: None

The full text of the Proposed Amendments begins on the next page:

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## NOTICE OF PROPOSED AMENDMENTS

TITLE 89: SOCIAL SERVICES  
CHAPTER I: DEPARTMENT OF PUBLIC AID  
SUBCHAPTER b: ASSISTANCE PROGRAMS

## PART 112

## AID TO FAMILIES WITH DEPENDENT CHILDREN

## SUBPART A: GENERAL PROVISIONS

Section
112.1
112.5

Description of the Assistance Program  
Incorporation By Reference

## SUBPART B: NON-FINANCIAL FACTORS OF ELIGIBILITY

Section
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Caretaker Relative  
Client Cooperation  
Citizenship  
Residence  
Age  
Relationship  
Living Arrangement  
Social Security Numbers  
Assignment of Medical Support Rights  
Lack of Parental Support or Care  
Death of a Parent  
Incapacity of a Parent  
Continued Absence of a Parent  
Unemployment of the Parent

## SUBPART C: PROJECT CHANCE

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Participation Requirements For Project Chance  
Individuals Exempt From Project Chance  
Project Chance Participation/Cooperation Requirements  
Failure to Participate with the Work Incentive Demonstration Program (Renumbered)  
Project Chance Initial Assessment Process/Development of an Employability Plan  
Project Chance Orientation  
Conciliation and Fair Hearings  
Project Chance Components  
Project Chance Sanctions  
Good Cause for Failure to Comply With Project Chance Participation Requirements  
Responsible Relative Eligibility For Project Chance



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112.82 Project Chance Supportive Services  
 112.83 Young Parents Program  
 112.84 Work Experience Evaluation Project  
 112.85 Four Year College/Vocational Training Demonstration Project

SUBPART E: PROJECT ADVANCE

Section  
 112.86 Project Advance  
 112.87 Project Advance Experimental and Control Groups  
 112.88 Project Advance Participation Requirements of Experimental Group  
 112.89 Members and Adjudicated Fathers  
 112.89 Project Advance Cooperation Requirements of Experimental Group  
 112.89 Members and Adjudicated Fathers  
 112.90 Project Advance Sanctions  
 112.91 Good Cause for Failure to Comply with Project Advance  
 112.93 Individuals Exempt From Project Advance  
 112.95 Project Advance Supportive Services

## SUBPART F: EXCHANGE PROGRAM

Section  
 112.98

## Exchange Program

## SUBPART G: FINANCIAL FACTORS OF ELIGIBILITY

Section  
 112.100 Unearned Income  
 112.101 Unearned Income of Stepparent or Parent  
 112.105 Budgeting Unearned Income  
 112.106 Budgeting Unearned Income of Applicants Employed On Date of Application And/Or Date Of Decision  
 112.107 Initial Receipt of Unearned Income  
 112.108 Termination of Unearned Income  
 112.110 Exempt Unearned Income  
 112.115 Education Benefits  
 112.120 Incentive Allowances  
 112.125 Unearned Income In-Kind  
 112.126 Earmarked Income  
 112.127 Lump Sum Payments  
 112.128 Protected Income  
 112.130 Earned Income  
 112.131 Earned Income Tax Credit  
 112.132 Budgeting Earned Income  
 112.133 Budgeting Earned Income of Applicants Employed On Date of Application And/Or Date Of Decision  
 112.134 Initial Employment  
 112.135 Budgeting Earned Income For Contractual Employees

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112.136 Budgeting Earned Income For Non-Contractual School Employees  
 112.137 Termination of Employment  
 112.138 Transitional Payments (Repealed)  
 112.140 Exempt Earned Income  
 112.141 Earned Income Exemption  
 112.142 Exclusion From Earned Income Exemption  
 112.143 Recognized Employment Expenses  
 112.144 Income From Work/Study/Training Program  
 112.145 Earned Income From Self-Employment  
 112.146 Earned Income From Roomer and Boarder  
 112.147 Income From Rental Property  
 112.148 Payments from the Illinois Department of Children and Family Services  
 112.149 Earned Income In-Kind  
 112.150 Assets  
 112.151 Exempt Assets  
 112.152 Asset Disregards  
 112.153 Deferral of Consideration of Assets  
 112.154 Property Transfers (Repealed)  
 112.155 AFDC Income Limit

## SUBPART H: PAYMENT AMOUNTS

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 112.250 Grant Levels  
 112.251 Payment Levels in AFDC  
 112.252 Payment Levels in AFDC Group I Counties  
 112.253 Payment Levels in AFDC Group II Counties  
 112.254 Payment Levels in AFDC Group III Counties

## SUBPART I: OTHER PROVISIONS

Section  
 112.300 Persons Who May Be Included in the Assistance Unit  
 112.301 Presumptive Eligibility  
 112.302 Monthly Reporting  
 112.303 Retrospective Budgeting  
 112.304 Budgeting Schedule  
 112.305 Strikers  
 112.306 Foster Care Program  
 112.307 Responsibility of Sponsors of Aliens  
 112.308 Special Needs Authorizations  
 112.309 Institutional Status  
 112.315 Young Parent Program (Renumbered)  
 112.320 Redetermination of Eligibility  
 112.330 Extension of Medical Assistance Due to Increased Income from Employment

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112.331 Four Month Extension of Medical Assistance Due to Child Support Collections  
 112.332 Extension of Medical Assistance Due to Loss of Earned Income Disregard (Repealed)  
 112.340 New Start Payments to Individuals Released from Department of Corrections Facilities

## SUBPART J: CHILD CARE

Section  
 112.350 Child Care  
 112.352 Child Care Eligibility  
 112.354 Qualified Provider  
 112.356 Notification of Available Services  
 112.358 Participant Rights and Responsibilities  
 112.362 Additional Service to Secure or Maintain Child Care Arrangements  
 112.364 Rates of Payment for Child Care  
 112.366 Method of Providing Child Care  
 112.370 Non-JOBS Education and Training Program

## SUBPART K: TRANSITIONAL CHILD CARE

Section  
 112.400 Transitional Child Care Eligibility  
 112.404 Duration of Eligibility for Transitional Child Care  
 112.406 Loss of Eligibility for Transitional Child Care  
 112.408 Qualified Child Care Providers  
 112.410 Notification of Available Services  
 112.412 Participant Rights and Responsibilities  
 112.414 Child Care Overpayments and Recoveries  
 112.416 Fees for Service for Transitional Child Care  
 112.418 Rates of Payment for Transitional Child Care

AUTHORITY: Implementing Article IV and authorized by Section 12-13 of the Illinois Public Aid Code (Ill. Rev. Stat. 1991, ch. 23, pars. 4-1 et seq. and 12-13) [305 ILCS 5/Arts. 4-1 and 12-13]

SOURCE: Filed effective December 30, 1977; peremptory amendment at 2 Ill. Reg. 17, P. 117, effective February 1, 1978; amended at 2 Ill. Reg. 31, P. 134, effective August 5, 1978; emergency amendment at 2 Ill. Reg. 37, P. 4, effective August 30, 1978, for a maximum of 150 days; peremptory amendment at 2 Ill. Reg. 46, P. 44, effective November 1, 1978; peremptory amendment at 2 Ill. Reg. 46, P. 56, effective November 1, 1978; emergency amendment at 3 Ill. Reg. 16, P. 41, effective April 9, 1979, for a maximum of 150 days; emergency amendment at 3 Ill. Reg. 28, P. 182, effective July 1, 1979, for a maximum of 150 days; amended at 3 Ill. Reg. 33, P. 399, effective August 18, 1979; amendment at 3 Ill. Reg. 33, P. 415, effective August 18, 1979; amended at 3 Ill. Reg. 38, P. 243, effective September 21, 1979, peremptory amendment at 3

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111. Reg. 38, P. 321, effective September 7, 1979; amended at 3 Ill. Reg. 40, P. 140, effective October 6, 1979; amended at 3 Ill. Reg. 46, P. 36, effective November 2, 1979; amended at 3 Ill. Reg. 47, P. 96, effective November 13, 1979; amended at 3 Ill. Reg. 48, P. 1, effective November 15, 1979; peremptory amendment at 4 Ill. Reg. 9, P. 259, effective February 22, 1980; amended at 4 Ill. Reg. 10, P. 258, effective February 25, 1980; amended at 4 Ill. Reg. 12, P. 551, effective March 10, 1980; amended at 4 Ill. Reg. 27, P. 387, effective June 24, 1980; emergency amendment at 4 Ill. Reg. 29, P. 294, effective July 8, 1980, for a maximum of 150 days; amended at 4 Ill. Reg. 37, P. 797, effective September 2, 1980; amended at 4 Ill. Reg. 37, P. 800, effective September 2, 1980; amended at 4 Ill. Reg. 45, P. 134, effective October 27, 1980; amended at 5 Ill. Reg. 766, effective January 2, 1981; amended at 5 Ill. Reg. 1134, effective January 26, 1981; peremptory amendment at 5 Ill. Reg. 5722, effective June 1, 1981; amended at 5 Ill. Reg. 7071, effective June 23, 1981; amended at 5 Ill. Reg. 7104, effective June 23, 1981; amended at 5 Ill. Reg. 8041, effective July 27, 1981; amended at 5 Ill. Reg. 8052, effective July 24, 1981; peremptory amendment at 5 Ill. Reg. 8106, effective August 1, 1981; peremptory amendment at 5 Ill. Reg. 10062, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10079, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10095, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10113, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10124, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10131, effective October 1, 1981; amended at 5 Ill. Reg. 10730, effective October 1, 1981; amended at 5 Ill. Reg. 10733, effective October 1, 1981; amended at 5 Ill. Reg. 10760, effective October 1, 1981; amended at 5 Ill. Reg. 10767, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 11647, effective October 16, 1981; peremptory amendment at 6 Ill. Reg. 511, effective January 1, 1982, amended at 6 Ill. Reg. 1216, effective January 14, 1982; emergency amendment at 6 Ill. Reg. 2447, effective March 1, 1982, for a maximum of 150 days; peremptory amendment at 6 Ill. Reg. 2452, effective February 11, 1982; peremptory amendment at 6 Ill. Reg. 6475, effective May 18, 1982; peremptory amendment at 6 Ill. Reg. 6912, effective May 20, 1982; emergency amendment at 6 Ill. Reg. 7299, effective June 2, 1982, for a maximum of 150 days; amended at 6 Ill. Reg. 8115, effective July 1, 1982; amended at 6 Ill. Reg. 8142, effective July 1, 1982; amended at 6 Ill. Reg. 8159, effective July 1, 1982; amended at 6 Ill. Reg. 10970, effective August 26, 1982; amended at 6 Ill. Reg. 11921, effective September 21, 1982; amended at 6 Ill. Reg. 12293, effective October 1, 1982; amended at 6 Ill. Reg. 12318, effective October 1, 1982; amended at 6 Ill. Reg. 13754, effective November 1, 1982; rules repealed, new rules adopted and codified at 7 Ill. Reg. 907, effective January 11, 1983; rules repealed and new rules adopted and codified at 7 Ill. Reg. 2720, effective February 28, 1983; amended (by adding Sections being codified with no substantive change) at 7 Ill. Reg. 5195; amended at 7 Ill. Reg. 11284, effective August 26, 1983; amended at 7 Ill. Reg. 13920, effective October 7, 1983; amended at 7 Ill. Reg. 15690, effective November 9, 1983; amended (by adding sections being codified with no substantive change) at 7 Ill. Reg. 16105; amended at 7 Ill. Reg. 17344, effective December 21, 1983; amended at 8 Ill. Reg. 213, effective



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December 27, 1983; emergency amendment at 8 Ill. Reg. 569, effective January 1, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 4176, effective March 19, 1984; amended at 8 Ill. Reg. 5207, effective April 9, 1984; amended at 8 Ill. Reg. 7226, effective May 16, 1984; amended at 8 Ill. Reg. 11391, effective June 27, 1984; amended at 8 Ill. Reg. 12333, effective June 29, 1984; amended (by adding sections being codified with no substantive change) at 8 Ill. Reg. 17894; peremptory amendment at 8 Ill. Reg. 18127, effective October 1, 1984; peremptory amendment at 8 Ill. Reg. 19889, effective October 1, 1984; amended at 8 Ill. Reg. 19983, effective October 3, 1984; emergency amendment at 8 Ill. Reg. 21666, effective October 19, 1984 for a maximum of 150 days; amended at 8 Ill. Reg. 21621, effective October 23, 1984; amended at 8 Ill. Reg. 25023, effective December 19, 1984; amended at 9 Ill. Reg. 282, effective January 1, 1985; amended at 9 Ill. Reg. 4062, effective March 15, 1985; amended at 9 Ill. Reg. 8155, effective May 17, 1985; emergency amendment at 9 Ill. Reg. 10094, effective June 19, 1985, for a maximum of 150 days; amended at 9 Ill. Reg. 11317, effective July 5, 1985; amended at 9 Ill. Reg. 12795, effective August 9, 1985; amended at 9 Ill. Reg. 15887, effective October 4, 1985; amended at 9 Ill. Reg. 16277, effective October 11, 1985; amended at 9 Ill. Reg. 17827 effective November 18, 1985; emergency amendment at 10 Ill. Reg. 354, effective January 1, 1986, for a maximum of 150 days; amended at 10 Ill. Reg. 1172, effective January 10, 1986; amended at 10 Ill. Reg. 3641, effective January 30, 1986; amended at 10 Ill. Reg. 4885, effective March 7, 1986; amended at 10 Ill. Reg. 8118, effective May 1, 1986; amended at 10 Ill. Reg. 10628, effective June 1, 1986; amended at 10 Ill. Reg. 11017, effective June 6, 1986; Sections 112.78 through 112.86 and 112.88 recodified to 89 Ill. Adm. Code 160 at 10 Ill. Reg. 11928; emergency amendment at 10 Ill. Reg. 12107, effective July 1, 1986, for a maximum of 150 days; amended at 10 Ill. Reg. 12650, effective July 14, 1986; amended at 10 Ill. Reg. 14681, effective August 29, 1986; amended at 10 Ill. Reg. 15101, effective September 5, 1986; amended at 10 Ill. Reg. 15621, effective September 19, 1986; amended at 10 Ill. Reg. 21860, effective December 12, 1986; amended at 11 Ill. Reg. 2280, effective January 16, 1987; amended at 11 Ill. Reg. 3140, effective January 30, 1987; amended at 11 Ill. Reg. 4682, effective March 6, 1987; amended at 11 Ill. Reg. 5223, effective March 11, 1987; amended at 11 Ill. Reg. 6228, effective March 20, 1987; amended at 11 Ill. Reg. 9927, effective May 15, 1987; amended at 11 Ill. Reg. 12003, effective November 1, 1987; emergency amendment at 11 Ill. Reg. 12432, effective July 10, 1987, for a maximum of 150 days; amended at 11 Ill. Reg. 12908, effective July 30, 1987; emergency amendment at 11 Ill. Reg. 12935, effective August 1, 1987, for a maximum of 150 days; amended at 11 Ill. Reg. 13625, effective August 1, 1987; amended at 11 Ill. Reg. 14755, effective August 26, 1987; amended at 11 Ill. Reg. 18679, effective November 1, 1987; emergency amendment at 11 Ill. Reg. 18781, effective November 1, 1987, for a maximum of 150 days; amended at 11 Ill. Reg. 20114, effective December 4, 1987; Sections 112.90 and 112.95 recodified to Sections 112.52 and 112.54 at 11 Ill. Reg. 20610; amended at 11 Ill. Reg. 20889, effective December 14, 1987; amended at 12 Ill. Reg. 844, effective January 1, 1988; emergency amendment at 12 Ill. Reg. 1929, effective January 1, 1988, for a maximum of 150 days; amended at 12 Ill. Reg. 2126,

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effective January 12, 1988; SUBPARTS C, D and E recodified to SUBPARTS G, H and I at 12 Ill. Reg. 2136; amended at 12 Ill. Reg. 3487, effective January 22, 1988; amended at 12 Ill. Reg. 6159, effective March 18, 1988; amended at 12 Ill. Reg. 6694, effective March 22, 1988; amended at 12 Ill. Reg. 7336, effective May 1, 1988; amended at 12 Ill. Reg. 7673, effective April 20, 1988; amended at 12 Ill. Reg. 9032, effective May 20, 1988; amended at 12 Ill. Reg. 10481, effective June 13, 1988; amended at 12 Ill. Reg. 14172, effective August 30, 1988; amended at 12 Ill. Reg. 14669, effective September 16, 1988; amended at 13 Ill. Reg. 70, effective January 1, 1989; amended at 13 Ill. Reg. 6017, effective April 14, 1989; amended at 13 Ill. Reg. 8567, effective May 22, 1989; amended at 13 Ill. Reg. 16006, effective October 6, 1989; emergency amendment at 13 Ill. Reg. 16142, effective October 2, 1989, for a maximum of 150 days; emergency expired March 1, 1990; amended at 14 Ill. Reg. 705, effective January 1, 1990; amended at 14 Ill. Reg. 3170, effective February 13, 1990; amended at 14 Ill. Reg. 3575, effective February 23, 1990; amended at 14 Ill. Reg. 6306, effective April 16, 1990; amended at 14 Ill. Reg. 10379, effective June 20, 1990; amended at 14 Ill. Reg. 13652, effective August 10, 1990; amended at 14 Ill. Reg. 14140, effective August 17, 1990; amended at 14 Ill. Reg. 16937, effective September 30, 1990; emergency amendment at 15 Ill. Reg. 338, effective January 1, 1991, for a maximum of 150 days; emergency amendment at 15 Ill. Reg. 2862, effective February 4, 1991, for a maximum of 150 days; emergency expired July 4, 1991; amended at 15 Ill. Reg. 5275, effective April 1, 1991; amended at 15 Ill. Reg. 5684, effective April 10, 1991; amended at 15 Ill. Reg. 11127, effective July 19, 1991; amended at 15 Ill. Reg. 11447, effective July 25, 1991; amended at 15 Ill. Reg. 14227, effective September 30, 1991; amended at 15 Ill. Reg. 17308, effective November 18, 1991; amended at 16 Ill. Reg. 9972, effective June 15, 1992; emergency amendment at 16 Ill. Reg. 11652, effective July 1, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 11550, effective July 15, 1992; emergency amendment at 16 Ill. Reg. 13629, effective September 1, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 17724, effective November 9, 1992; amended at 16 Ill. Reg. 20147, effective December 14, 1992; amended at 17 Ill. Reg. 357, effective December 24, 1992; amended at 17 Ill. Reg. 813, effective January 15, 1993; amended at 17 Ill. Reg. 2253, effective February 15, 1993; amended at 17 Ill. Reg. 4312, effective March 25, 1993; emergency amendment at 17 Ill. Reg. 6325, effective April 9, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 6792, effective April 21, 1993; amended at 17 Ill. Reg. 15017, effective September 3, 1993; amended at 17 Ill. Reg. 19156, effective October 25, 1993; emergency amendment at 17 Ill. Reg. 19696, effective November 1, 1993, for a maximum of 150 days; amended at 18 Ill. Reg. 5909, effective March 31, 1994; amended at 18 Ill. Reg. \_\_\_\_\_, effective April 27, 1994; amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

NOTE: CAPITALIZATION DENOTES STATUTORY LANGUAGE.

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## SUBPART C: PROJECT CHANCE

## Section 112.82 Project Chance Supportive Services

a) AFDC participants involved in Project Chance are eligible to receive supportive service payments to enable them to participate in the program to the extent state resources permit and must receive supportive services if required to participate. The Department is not required to provide supportive services unless the Department requires participation.

b) During the initial assessment, the supportive services needed by the participant which must be discussed and provided or arranged as needed include at least the following:

- 1) transportation;
- 2) child care;
- 3) job search allowance;
- 4) initial employment expenses;
- 5) required books, fees, supplies; and
- 6) required physical examinations and medical services (for example, e.g., TB test).

c) Project Chance participation shall not be required if supportive services are needed for effective participation but unavailable from the Department or some other reasonably available source. Individuals may be required to make a co-payment for Transitional Child Care (see Sections 112.400 through 112.418).

d) Student financial assistance received under Title IV of the Higher Education Act (20 USC 1070 et seq. and 20 USC 1087uu) shall be exempt when determining eligibility and need for supportive services under the JOBS program (Sections 112.70 through 112.83) except as follows. The Department shall not issue payment for the amount of supportive service needs (other than child care) which have been or will be met by the educational institution applying the student's financial assistance to meet those supportive service needs. Surplus financial aid benefits to clients from Pell grants, scholarships from the Illinois Student Assistance Commission, loans and all other scholarships and grants are considered available to meet the education and training supportive service needs incurred by clients. Financial aid benefits will be considered available only if they are

## DEPARTMENT OF PUBLIC AID

## NOTICE OF PROPOSED AMENDMENTS

## Section 112.82(d) (continued)

not budgeted against feed stamps. Financial aid benefits are not considered available to meet child care costs. Surplus financial aid benefits are funds disbursed to clients after payment for tuition, books, fees and supplies are deducted from the client's financial aid. Award only when surplus financial aid benefits are determined insufficient to meet clients' allowable educational expenses for the academic term will financial aid benefits be supplemented by the Department.

## e) Eligible Services

## 1) Transportation

A) If requested and required (for example, e.g., a participant who does not have an automobile), expenses for transportation shall be provided to enable participants to attend Orientation and Assessment meetings and all other scheduled Project Chance appointments.

B) Transportation expenses are to be paid to permit participation in Project Chance, including travel necessary to locate appropriate child care.

C) Transportation expenses are to be paid to permit the participant to take a state certification examination.

D) Payment for lodging is permitted with Department approval to allow the participant to take a state certification examination. The Department's determination is based on the participant's geographical location, time required for travel, and means of available transportation from the examination site.

E) Payment for transportation is only made for expenses which, with other educational expenses, exceed the amount of the financial aid benefits.

F) Transportation payments are made at the most reasonable and most economical rate, whichever is less. If the participant's own automobile is used, 15¢ per mile shall be approved, which includes all vehicle-related expenses. The maximum transportation allowance is \$300 per month.

## 2) Child Care



## DEPARTMENT OF PUBLIC AID

## NOTICE OF PROPOSED AMENDMENTS

Section 112.82(e)(2) (continued)

- A) If requested and required (for example, ~~e.g.~~ when school is not in session), expenses for child care services shall ~~will~~ be provided to enable participants to attend Orientation and Assessment meetings and all other scheduled Project Chance appointments.
- B) Child care expenses are to be paid to permit participation in Project Chance (see Section 112.78).
- C) Maximum rates for child care have been established by the Illinois Department of Children and Family Services (DCFS) (see 89 Ill. Adm. Code 356.5(g)). The Department shall ~~will~~ allow payment of an amount not to exceed the maximum rates per child as established by DCFS.
- 3) Job Search Allowance
- A) An allowance of \$20.00 a month is to be paid to individuals participating in the Job Search Component to assist in the payment of job search-related expenses.
- B) An allowance of \$10.00 a month shall ~~will~~ be paid to individuals to assist in the payment of job search-related expenses if job search activities are part of another Project Chance component except, if the individual is scheduled at ~~eighty~~ 80 hours in the Community Work Experience component or Unemployed Parent Work Experience Component and is making five ~~five~~ employer contacts each month, the allowance for job search-related expenses is \$5.00 a month.

## 4) Mandatory Fees

Mandatory fees, including application, registration, activities, laboratory, graduation and testing fees, are provided to participants enrolled in approved education or training programs (see Section 112.78) when the mandatory fees are not covered by financial aid benefits. A maximum payment of \$300.00 per twelve ~~12~~ month period shall ~~will~~ be provided. No payments are allowed for tuition.

## 5) Books and Supplies

Payment is allowed for books, supplies and equipment purchased in accordance with the facility's published list of required items for the particular program in which a participant is

## DEPARTMENT OF PUBLIC AID

## NOTICE OF PROPOSED AMENDMENTS

Section 112.82(e)(5) (continued)

enrolled. A maximum payment of \$300.00 per ~~twelve~~ 12 month period can be provided for expenses not covered by financial aid benefits.

## 6) Required Physical Examinations and Medical Services

Payment is permitted for participants to obtain required physical examinations and medical services (for example, ~~e.g.~~ TB test) if the costs are not otherwise provided by sources such as the employer or the training program.

## 7) Initial Employment Expense

A) Payment may be provided for employment expenses incurred when requested within ~~thirty~~ 30 calendar days from the date employment begins. These expenses are paid on the individual's work days during a ~~thirty~~ 30 calendar day period from the date employment begins. The total amount of all Initial Employment Expenses provided shall not exceed \$400 in a ~~twelve~~ 12 consecutive month period. Initial Employment Expenses used for child care are excluded from the calculation of the total amount. Payment may be made to individuals employed at least ~~twenty~~ 20 hours weekly on a job that is expected to last at least ~~thirty~~ 30 calendar days, or employed less than ~~twenty~~ 20 hours weekly on a job that is expected to last at least ~~thirty~~ 30 calendar days and total hours of employment plus component activity equal at least ~~twenty~~ 20 hours per week.

## B) These expenses include:

- i) special clothing (maximum \$200);
- ii) required tools which are not provided by the employer (maximum \$200);
- iii) repairs on an automobile (maximum \$300). The following requirements are to be met before a request for payment for repair of an automobile is approved: The client has no other available and suitable form of transportation to and from employment. The client is unable to report to the employment unless the automobile is repaired. The client has a valid driver's license and has provided evidence of insurability. The automobile, when repaired, will be

## DEPARTMENT OF PUBLIC AID

## NOTICE OF PROPOSED AMENDMENTS

## Section 112.82(e)(7)(B)(iii) (continued)

suitable for the purpose intended and no other obvious mechanical deficiency has been observed. The title and license of the automobile must be in the name of the client (or the client's spouse in an AFDC/AFDC-U case);

- iv) auto license plate fees;
- v) auto liability insurance at the cheapest rate but not to exceed \$150 or three months coverage, whichever is less costly;
- vi) transportation expenses at the most reasonable and most economical rate, whichever is less. If the participant's own car is used, 15¢ per mile shall be authorized. A maximum payment of \$3.00 per day shall be approved;
- vii) child care;
- viii) physical examinations prior to employment if required and not provided by the employer;
- ix) other required items related to a specific job (maximum \$300); and
- x) items item(s) or services service(s) purchased that will assist the individual in meeting Illinois Department of Children and Family Services' child care licensing requirements (maximum \$300.00). Items item(s) and services service(s) may include but are not limited to the purchase of fire extinguishers, smoke alarms, first aid kits and installation of a telephone.

C) Initial employment expenses shall ~~will~~ not be authorized to purchase fire arms, pay bail bonds or traffic tickets, or pay relocation expenses so an individual can accept employment elsewhere.

D) Also not permitted as an initial employment expense are expenses required for the self-employment of the individual except when expenses will assist the individual in becoming an Illinois Department of Children and Family Services' licensed child care provider.

## DEPARTMENT OF PUBLIC AID

## NOTICE OF PROPOSED AMENDMENTS

## Section 112.82 (continued)

f) These allowances are exempt from consideration in determining the AFDC grant amount.

g) Ancillary Supportive Services

- 1) In addition to supportive service payments as specified in subsection (b) above, participants are eligible to receive the following ancillary supportive services, if needed and the service is available in the community at no cost to the Department, to enable them to participate in Project Chance:

- A) vocational rehabilitation;
- B) emergency intervention services;
- C) substance abuse or domestic violence programs;
- D) life skills training activities;
- E) family planning/sex education;
- F) parenting skills; and
- G) family counseling.

2) Child care and transportation at the Department's established rates may be provided to enable Project Chance participants to receive ancillary supportive services if they also participate in a component activity.

3) Regarding emergency intervention services, Project Chance staff will refer the participant to the appropriate Local Office for application under the Crisis Assistance Program (see 89 Ill. Adm. Code 116). The need for supportive services shall ~~will~~ be discussed with the participant when a review of the participant's employability plan is made.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)



## ILLINOIS STATE BOARD OF INVENTMENT

## NOTICE OF ADOPTED AMENDMENTS

- 1) Heading of the Part:  
State (of Illinois) Employees' Deferred Compensation Plan
- 2) Code Citation:  
80 Ill. Adm. Code 2700
- 3) Section Numbers:  
Adopted Action:
- |           |           |
|-----------|-----------|
| 2700.110  | Amendment |
| 2700.200  | Amendment |
| 2700.320  | Amendment |
| 2700.410  | Amendment |
| 2700.420  | Amendment |
| 2700.430  | Amendment |
| 2700.440  | Amendment |
| 2700.450  | Amendment |
| 2700.600  | Amendment |
| 2700.620  | Amendment |
| 2700.630  | Amendment |
| 2700.640  | Amendment |
| 2700.650  | Amendment |
| 2700.670  | Amendment |
| 2700.700  | Amendment |
| 2700.710  | Amendment |
| 2700.720  | Amendment |
| 2700.730  | Amendment |
| 2700.735  | Amendment |
| 2700.740  | Amendment |
| 2700.750  | Amendment |
| 2700.760  | Amendment |
| 2700.820  | Amendment |
| Exhibit B | Repealed  |
| Exhibit C | Repealed  |
| Exhibit D | Repealed  |
| Exhibit E | Repealed  |
| Exhibit F | Repealed  |
- 4) Statutory Authority:  
Implementing Section 457 of the Internal Revenue Code (26 U.S.C.A. 457, 1986, as now or hereafter amended) and the rules of the Internal Revenue Service (26 CFR 1, April 1, 1988, as now or hereafter amended) and implementing and authorized by Section 22A-111.1 and Article 24 of the Illinois Pension Code (40 ILCS 5/22A-111.1 and 5/24-101 et seq.)

## ILLINOIS STATE BOARD OF INVENTMENT

## NOTICE OF ADOPTED AMENDMENTS

- 5) Effective Date of Rulemaking:  
May 2, 1994
- 6) Does this Rulemaking Contain an Automatic Repeal Date?  
No.
- 7) Does this Rulemaking Contain any Incorporation by Reference?  
No.
- 8) Date Filed in Agency's Principal Office:  
May 2, 1994
- 9) Date Notice of Proposed Rulemaking was Published in the Illinois Register:  
(17 Ill. Reg. 19755 - November 19, 1993)
- 10) Has the Joint Committee on Administrative Rules Issued a Statement of Objection to this Rulemaking:  
No.  
If Yes, Date Agency Response Submitted for Approval to JCAR:  
Date Statement of Objection was Published in the Illinois Register:  
Difference Between Proposal and Final Version:  
Various grammatical and editorial changes requested by the Joint Committee on Administrative Rules and the Administrative Code Division have been made. Other changes include:  
Section 2700.640(e) - Added "However, after July 1, 1994," and changed "can" to "shall".  
Section 2700.720(a) - Retained "may"; deleted "shall"
- 11) Section 2700.735 - Added the phrase ", in the event of the participant's separation,".

ILLINOIS STATE BOARD OF INVESTMENT

NOTICE OF ADOPTED AMENDMENTS

12) Have all the changes agreed upon by the Agency and the Joint Committee been made as indicated in the agreement letter issued by the Joint Committee?

All changes agreed between the Department and the Joint Committee on Administrative Rules have been made.

13) Will the Rulemaking Replace an Emergency Rule Currently in Effect?

Yes, sections 2700.440 and 2700.720.

14) Are there any other Amendments Pending on this Part?

No.

Section Numbers Proposed Action Ill. Reg. Citation

15) Summary and Purpose of Rulemaking:

In general, this rulemaking was undertaken to clarify wording to make the rules more understandable and responsive to participant's need and to actual practice. Specific sections were amended for the following reasons:

Section 2700.440 was amended to bring this portion of our rules in line with the Internal Revenue Code.

Section 2700.640(e) was added to create cash flow stability in the Stable Return Fund. This concept is standard in similar Plans.

Section 2700.730 was added to provide participants a distribution option that other 457 Plans permit.

16) Information and Questions Regarding this Adopted Rulemaking shall be Directed to:

Stephen W. Seiple, Central Management Services, 720 Stratton Office Building, Springfield, IL 62706 (217)782-9669 TDD (217)785-3979.

The full text of the Adopted Amendments begins on the next page.

ILLINOIS STATE BOARD OF INVESTMENT

NOTICE OF ADOPTED AMENDMENT(S)

TITLE 80: PUBLIC OFFICIALS AND EMPLOYEES

SUBTITLE H: DEFERRED COMPENSATION

CHAPTER I: ILLINOIS STATE BOARD OF INVESTMENT

PART 2700

STATE (OF ILLINOIS) EMPLOYEES' DEFERRED COMPENSATION PLAN

SUBPART A: INTRODUCTION AND PURPOSE OF PLAN

Section  
2700.100 Establishment of Plan  
2700.110 Purpose of Plan

SUBPART B: DEFINITIONS

Section  
2700.200 Definitions

SUBPART C: ADMINISTRATION

Section  
2700.300 Responsibilities of the Department  
2700.310 Responsibilities of the Board  
2700.320 Deferred Compensation Hardship Committee  
2700.330 Applicable Law

SUBPART D: PARTICIPATION IN THE PLAN

Section  
2700.400 Eligibility  
2700.410 Enrollment  
2700.420 Minimum Deferral  
2700.430 Maximum Deferral  
2700.440 Catch-up  
2700.450 Revocation of Deferral

SUBPART E: ESTABLISHMENT OF RETIREMENT AGE

Section  
2700.500 Normal Retirement Age  
2700.510 Alternative Normal Retirement Age

SUBPART F: PARTICIPANT'S ACCOUNTS, INVESTMENTS AND STATEMENTS

Section  
2700.600 Deferred Compensation Accounts  
2700.610 Allocation of Investment Earnings or Losses  
2700.620 Investment Fund Valuation  
2700.630 Administrative Costs



ILLINOIS STATE BOARD OF INVESTMENT

NOTICE OF ADOPTED AMENDMENT(S)

2700.640 Method of Making Investment Requests  
2700.650 Participant Statements  
2700.660 Unsecured General Creditor  
2700.670 Investment Funds

SUBPART G: DISTRIBUTIONS

Section  
2700.700 Distribution Events  
2700.710 Beneficiary Election of Method of Distribution  
2700.720 Election of Delayed Distribution Date  
2700.730 Election of Method of Distribution  
2700.735 Distribution of Small Accounts  
2700.740 Unforeseeable Emergency  
2700.750 Designation of Beneficiary  
2700.760 Leave of Absence

SUBPART H: MISCELLANEOUS

Section  
2700.800 Nonassignability  
2700.810 Payments to Minors and Incompetents  
2700.820 Missing Persons  
2700.830 Severability  
2700.840 Days and Dates

SUBPART I: AMENDMENT OR TERMINATION OF PLAN

Section  
2700.900 Amendment of Plan  
2700.910 Termination of Plan  
2700.920 Merger with Prior Plans

APPENDIX A Administrative Rules (Repealed)

- EXHIBIT A Administrative Rule I (Repealed)
- EXHIBIT B Administrative Rule II (Repealed)
- EXHIBIT C Administrative Rule III (Repealed)
- EXHIBIT D Administrative Rule IV (Repealed)
- EXHIBIT E Administrative Rule V (Repealed)
- EXHIBIT F Administrative Rule VI (Repealed)

AUTHORITY: Implementing Section 457 of the Internal Revenue Code (26 U.S.C.A. 457, 1986, as now or hereafter amended) and the rules of the Internal Revenue Service (26 CFR 1, April 1, 1988, as now or hereafter amended) and implementing and authorized by Section 22A-111.1 and Article 24 of the Illinois Pension Code [40 ILCS 5/22A-111.1 and Art. 24].

SOURCE: Emergency rule adopted at 3 Ill. Reg. 11, p. 161, effective March 6, 1979, for a maximum of 150 days; adopted at 3 Ill. Reg. 13, p. 7, effective

ILLINOIS STATE BOARD OF INVESTMENT

NOTICE OF ADOPTED AMENDMENT(S)

March 19, 1979; amended at 3 Ill. Reg. 36, p. 436, effective August 29, 1979; amended at 4 Ill. Reg. 1, p. 45, effective December 26, 1979; amended at 6 Ill. Reg. 9655, effective July 23, 1982; rules repealed, new rules adopted and codified at 7 Ill. Reg. 10845, effective August 31, 1983; emergency amendments at 13 Ill. Reg. 629, effective January 1, 1989, for a maximum of 150 days; amended at 13 Ill. Reg. 9308, effective May 31, 1989; emergency amendment at 17 Ill. Reg. 19976, effective November 2, 1993, for a maximum of 150 days; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994.

SUBPART A: INTRODUCTION AND PURPOSE OF PLAN

Section 2700.110 Purpose of Plan

- a) The purpose of this Plan is to allow Employees to designate a portion of their Compensation to be withheld each month by the State of Illinois and invested at the discretion of and in a manner approved by the Board until Termination of Service, Unforeseeable Emergency or death of the Employee.
- b) Any Compensation deferred by Employees may be invested by the Board Department, but there is no requirement for the Board Department or the State of Illinois to do so.
- c) Participation in this Plan shall not be construed to establish or create an employment contract between the Employee and the State of Illinois.

(Source: Amended, at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994.)

SUBPART B: DEFINITIONS

Section 2700.200 Definitions

- a) Whenever used in the Plan, the following terms shall have the meanings set forth below unless otherwise expressly provided, and when the defined meaning is intended, the term is capitalized:

"Accounting Date" means the date on which an Investment Fund is valued and earnings and/or losses are allocated to Participants' Deferred Compensation Accounts. There shall be an Accounting Date at least once a month and, if practical in the discretion of the Board, more frequent Accounting Dates to reflect, as closely as possible, the earnings and/or losses of any particular Deferred Compensation Account from the time Compensation is deferred and invested in various Investment Funds until it is eventually distributed according to the Plan.

"Alternate Retirement System" means this Plan, which is described in Section 457 of the Internal Revenue Code, when used for purposes of Section 3121(b)(7)(F) of the Code to exclude

## ILLINOIS STATE BOARD OF INVESTMENT

## NOTICE OF ADOPTED AMENDMENT(S)

contractual employees from mandatory Social Security coverage.

"Beneficiary" means the person, persons or legal entity entitled to receive any undistributed Deferred Compensation which becomes payable in the event of the Participant's death, as designated by the Participant, or provided for in accordance with Section 2700-740 2700.750 of the Plan.

"Board" means the Illinois State Board of Investment.

"Code" means the Internal Revenue Code of 1954 (26 U.S.C.A. 1 et seq.), as amended from time to time, or any successor statute.

"Compensation" means any remuneration payable to an Employee for employment or contractual services rendered to the Employer which is reportable as taxable income for the purposes of the Code.

"Deferred Compensation" means that portion of the Participant's Compensation which the Participant ~~and Employer mutually agree to defer~~ defers under this Plan.

"Delayed Distribution Date" means the date of a Participant elects to ~~delay the~~ make a decision regarding distribution of the Participant's account. It can be no later than defined in Section 401(a)(9)(C) of the Code (26 U.S.C.A. 401(a)(9)(C) (1986), as amended by P.L. 99-514, effective January 1, 1989) and explained in Section 2700.720 of this Part.

"Department" means the Department of Central Management Services of the State of Illinois.

"Employee" means any person, including a person elected, appointed or under contract, receiving compensation from the state State...for personal services rendered, including salaried persons [40 ILCS 5/24-102], except that any person under contract with the Employer shall be eligible only to the extent the Internal Revenue Service or the Illinois Department of Revenue shall permit or approve.

"Employer" means the State of Illinois, including all officers, boards, commissions and agencies created by the Illinois Constitution, whether in the executive, legislative or judicial branch, all officers, departments, boards, commissions, agencies, institutions, authorities, universities, bodies politic and corporate of the State; and administrative units or corporate outgrowths of the State government which are created by or pursuant to statute other than units of local government and their officers, school districts and boards of election commissioners; all administrative units and corporate outgrowths

## ILLINOIS STATE BOARD OF INVESTMENT

## NOTICE OF ADOPTED AMENDMENT(S)

of the above as may be created by executive order of the Governor.

"Includable Compensation" means the amount of an Employee's Compensation for a taxable year that is includable in the Employee's gross income for the taxable year for federal income tax purposes; such term does not include any amount excludable from gross income under this Plan or any other plan described in Section 457(a) of the Internal Revenue Code, any amount excludable from gross income under Section 403(b) of the Internal Revenue Code, or any other amount excludable from gross income for federal income tax purposes. Includable Compensation shall be determined without regard to any community property laws.

"Minor" means a Beneficiary who is under age 18 at the time a benefit under this Plan becomes payable to him or her, unless Illinois law defines another age.

"Normal Retirement Age" means age 70 1/2 unless the Participant has elected an alternative Normal Retirement Age by written instrument delivered to the Department within 30 days of the Participant's Termination of Service as provided in Section 2700.510. A Participant's Normal Retirement Age determines:

the latest time when benefits may commence under this Plan (unless the Participant continues employment after Normal Retirement Age), and the period during which a Participant may utilize the three-year Catch-up provision of Section 2700.440 in this Plan.

"Participant" means any Employee who has enrolled in this Plan as provided in Section 2700.410 and has not had a complete distribution of his or her Deferred Compensation Account.

"Pay Period" means a regular accounting period established by the State of Illinois for measuring and paying Compensation earned by Employees. A Pay Period may be monthly, semi-monthly or bi-weekly.

"Plan" means the State (of Illinois) Employees' Deferred Compensation Plan, as set forth in these rules, and as it may be amended from time to time.

"Plan Year" shall be the tax year as established by the Comptroller for payroll purposes.

"Prior Plan I" means the State Employees' Deferred Compensation Plan approved and adopted by the Board on September 10, 1976.



## ILLINOIS STATE BOARD OF INVESTMENT

## NOTICE OF ADOPTED AMENDMENT(S)

"Prior Plan II" means the State Employees' Deferred Compensation Plan approved and adopted by the Board on May 18, 1979.

"Prior Plan III" means the State Employees' Deferred Compensation Plan (80 Ill. Adm. Code 2700) adopted at 7 Ill. Reg. 10845, effective August 31, 1983.

"State" means State of Illinois.

"Termination of Service" means the permanent severance of the Participant's employment relationship with the Employer by means of:

retirement;  
discharge--unless-the-discharge-is-appealed-within-30-days  
by-the-employee-through-a--State--administrative--appeal  
process;  
resignation, provided seniority or continuous service is interrupted;  
layoff, unless this-layoff-is-appealed-within-30-days-by-the  
employee-through-a-State-administrative-appeal-process-or  
there is a designated date for return to paid status;  
expiration or non-renewal of contract, appointment or term of office;  
nonre-election; or  
such other form of permanent severance as may be provided by appropriate law, contract or rules and regulations.  
For the purposes of this definition, neither a break in State service for a period of less than 30 days nor transfers among various branches of State Government shall be considered a Termination of Service.  
If-discharges-or-layoffs-are-appealed-the-date-of-the-final  
administrative-decision-shall-be-the-effective-date-of--the  
discharge-or-layoff.

An independent contractor is considered to terminate service with the Employer upon the expiration of all contracts under which services are performed for the Employer, if the expiration constitutes a good faith and complete termination of the contractual relationship.

"Unforeseeable Emergency" means severe financial hardship to the Participant resulting from a sudden and unexpected illness or accident of the Participant or of a dependent of the Participant, loss of the Participant's property due to casualty, or other similar extraordinary and unforeseeable circumstances arising as a result of events beyond the control of the Participant.

b) Except when otherwise indicated by context, any masculine terminology herein shall also include the feminine and neuter and vice-versa, and the definition of any terms herein in the singular may also include the plural.

## ILLINOIS STATE BOARD OF INVESTMENT

## NOTICE OF ADOPTED AMENDMENT(S)

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

SUBPART C: ADMINISTRATION  
Section 2700.320 Deferred Compensation Hardship Committee

a) A Committee shall be formed which shall be responsible for determining whether any Participant has suffered an Unforeseeable Emergency and is entitled to a distribution under Section 2700.740 of the Plan.

b) Members of this Committee shall be appointed by the Board, but shall include at least:

1) ~~one Board member or Board staff member~~

2) ~~one Department employee, and~~

3) ~~two one-person persons not an employee~~ employees of the Board or Department.

c) Members of this Committee shall be entitled to defer Compensation so long as they are otherwise eligible; however, no member of the Committee shall make any determination with respect to any interest that he or she may have under the Plan.

(Source Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

## SUBPART D: PARTICIPATION IN THE PLAN

## Section 2700.410 Enrollment

a) Any Employee eligible to participate in the Plan may become a Participant by agreeing in writing, on a form to be provided by the Department, to a deferral of his or her Compensation.

b) The deferral will commence no sooner than the first Pay Period of the month following the date the form is properly completed by the Employee, and accepted by the Department, and for which the Agency payroll has not closed.

c) The amount to be deferred will be selected by the Participant and will be agreed to at the time of enrollment. Such amount may not be less than the minimum amount allowable or exceed the maximum amount allowable.

d) The amount deferred may be changed by the Participant at any time. Such a change shall become effective no sooner than the first Pay Period of the month following the date the form is properly completed by the Employee and accepted by the Department.

e) A Participant's request to defer Compensation shall remain in effect until the Participant's Termination of Service, unless revoked prior to that time. The Department shall suspend deferrals for the remainder of the calendar year for Participants who have deferred in excess of the allowable maximum. The Department shall also withdraw and return to the Participant the excess amount deferred.

## ILLINOIS STATE BOARD OF INVESTMENT

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f) Deferrals can be made by reductions in Compensation only.

g) Acceptance by the Department shall be granted whenever forms are properly completed and the criteria set by the Plan for acceptance are met.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 2700.420 Minimum Deferral

a) Each Employee who becomes a Participant must agree to defer a minimum amount of ten dollars (\$10.00) per Pay Period of twenty dollars (\$20.00) per month, whichever is greater.

b) The minimum for an Employee who is a contractual Employee, who is participating in the Plan and who uses the Plan as an Alternate Retirement System as defined in regulations for Code Section 3121(b)(7)(F) is 7.5% of Compensation each pay period unless the minimum is changed by Code Section 3121(b)(7)(F) regulations, in which case the minimum is whatever is prescribed by the Code. If the 7.5% minimum is less than \$10 a pay or \$20 a month, the latter becomes the minimum.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 2700.430 Maximum Deferral

a) The total amount of Deferred Compensation during any Plan Year shall not exceed:

1) 33 1/3% of Includable Compensation (25% of taxable compensation), or \$7,500, whichever is less, or

2) the maximum amount allowable during the "Catch-up" period.

b) In no event, however, can the maximum amount deferred exceed:

1) \$15,000 for any taxable year during which Catch-up is utilized, and

2) an amount in excess of the amount of an Employee's Compensation per Pay Period less deductions for FICA, any other taxes, pension contributions and other mandatory deductions.

c) If an individual participates in two or more deferred compensation plans maintained by different employers, the maximum that may be deferred under all plans for a taxable year cannot exceed \$7,500, or, as applicable, the maximum permitted under the Catch-up provision.

d) If a Participant has deferred Compensation in excess of the maximum amount allowable, the Department shall withdraw and return to the Participant the excess amount deferred.

(Source: MAY 02 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## ILLINOIS STATE BOARD OF INVESTMENT

## NOTICE OF ADOPTED AMENDMENT(S)

## Section 2700.440 Catch-up

a) For one or more of the Participant's last three taxable years ending before the Participant attains Normal Retirement Age, a Participant may defer an additional amount, not in excess of the maximum amount deferrable, and not greater than the difference between the amount which could have been deferred under this Plan or another Plan, authorized under Section 457 of the Code for each year since January 1, 1979, and the amount that was actually deferred during that time.

b) A Participant eligible for Catch-up may defer the additional amount by declaring his or her Normal Retirement Age and by agreeing to the Catch-up conditions stated in this Section on a form to be provided by the Department.

c) Once a Participant has deferred additional Compensation under the Catch-up provision of this Plan,

1) he or she may not change his or her Normal Retirement Age.

2) he or she may not elect a Delayed Distribution Date later than November 30 of the taxable year during which he or she actually separates from State service.

3) he or she may not use the Catch-up provision more than once whether or not the Participant rejoins the Plan or joins a new plan, and whether or not the Catch-up is used in one or all three of the applicable taxable years.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 2700.450 Revocation of Deferral

a) Any Participant may revoke his or her election to have Compensation deferred by so notifying the Department in writing, completing the Revocation Section of the Enrollment Form.

b) Following such notice of revocation, the Participant's full Compensation shall be restored as soon as possible. In no case shall deductions continue later than the pay period occurring 30 days after receipt of the notice of revocation revocation form and any other forms requested by the Department to fulfill the requirements of the Office of the Comptroller or any other State agency.

c) The Department shall suspend a Participant's deferrals for the remainder of the calendar year when the Participant has deferred in excess of the allowable maximum and shall withdraw and return the excess amount deferred.

d) Revocation shall not cause distribution of the Participant's Account.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)



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## Section 2700.600 Deferred Compensation Accounts

- a) The State of Illinois shall establish a "Deferred Compensation Account" for each Participant which shall be the basis for any distributions payable to the Participant under Section 2700.730.
- b) Each Participant's Deferred Compensation Account shall be credited with the amount of any Compensation deferred and shall be further credited or debited, as applicable, with:
- 1) any increase or decrease resulting from investments made by the State pursuant to Section 2700.670,
  - 2) any applicable expenses incurred by the State in maintaining and administering this Plan,
  - 3) any debits for the amount of any distribution,
  - 4) any credit for the initial value on the effective date of this Plan of any bookkeeping account maintained under the Prior Plans, and
  - 5) a debit in an amount equivalent to the present value of any annuity option selected in accordance with Section 2700.730(a)(34). The value of such a Participant's Deferred Compensation Account shall thereafter be determined in accordance with the terms of such annuity options.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994.)

## Section 2700.620 Investment Fund Valuation

- a) Any Investment Fund under this Plan shall be valued at fair market value as of each Accounting Date.
- b) Any withdrawals or distributions made under this Plan shall be made in cash by electronic transfer, or authorized by the State, ~~warrant~~.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994.)

## Section 2700.630 Administrative Costs

- a) It is the intent of this Plan that it shall not be implemented or administered so as to be an expense to the State of Illinois, except for the State's obligation to pay the Deferred Compensation Accounts as provided in this Plan. Therefore, any expenses of maintaining and administering the Plan shall be borne by the Participants. Such costs shall include, but not be limited to, the costs of:
- 1) making investments, exchanges, or distributions if any,
  - 2) collecting the Deferred Compensation, and
  - 3) providing information to Participants, Employees and other agencies of the State.
- b) The method of sharing any expenses and the amount of such expenses shall be determined by the Department subject to the approval of the

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## Board.

- c) ~~Such charge shall be set by administrative order. An asset charge at an annual rate not to exceed a cap of one percent (.01) shall be levied against the Account of each Participant in the State. (Of Illinois) Employees' Deferred Compensation Plan. Such charge shall be assessed solely to offset the cost incurred by the State in administering the Plan. Any asset charge will be based on such costs, but in no case may the actual charge exceed the established cap.~~

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994.)

## Section 2700.640 Method of Making Investment Requests

- a) A Participant shall, at the time of enrollment, make an investment request on a form provided for that purpose by the Department.
- b) Once made, an investment request shall continue for any deferrals unless later changed by the Participant.
- c) ~~A Participant may change any investment request governing amounts previously deferred. The number of changes allowed per year may be limited by the Board by administrative rule if it is determined by the Board to be necessary for the proper operation of the Plan. The Board may impose charges for those changes. The Board may also restrict changes of investment requests in any particular or all investments funds.~~

~~c) d) A Participant may change investment requests for future amounts of Deferred Compensation an unlimited number of times.~~

~~d) e) A change in investment request shall be effective no later than the second Pay Period following receipt of the properly completed form by the Department or telephone notice to the Plan's recordkeeper.~~

~~e) A Participant may change an investment request governing amounts previously deferred. However, after June 1, 1994, amounts previously deferred into the stable return option shall not be exchanged directly or indirectly into a money market or bond fund. Any exchange from the stable return option must first be exchanged into one of the other investment options for a period of 90 days.~~

~~f) There will be no charge for the first exchange each quarter of each Plan Year. Each additional exchange will be assessed a transaction charge of \$10.00~~

(Source: MAY 02 1994 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 2700.650 Participant Statements

- a) Each Participant shall be provided ~~at least once a year~~ quarterly with an accounting of his or her Deferred Compensation Account including, but not limited to, the amount deferred and any amounts credited or debited up to the ~~most recent accounting date~~ quarter end.

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- b) Such an accounting shall be made not later than 60 days after all deferrals for the plan-year quarter have been invested.
- c) Participants are responsible for notifying the Department in writing of any investment or other error within 14 days of the receipt of any statement.
- d) ~~the liability of the Plan to the Participants for errors shall be set by administrative rule. The liability of the Plan to the Participants for administrative errors shall not exceed the amount necessary to correct the error. Errors under \$5.00 will not be corrected.~~

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 2 1994)

## Section 2700.670 Investment Funds

- a) The Board may establish any or all of the following Funds for the investment of Deferred Compensation:
- 1) Investment Fund A which shall be invested ~~by the Board~~ at the Board's discretion primarily in savings and loan or commercial bank deposits, commercial paper, or guaranteed interest contracts of insurance companies.
  - 2) Investment Fund B which shall be invested ~~by the Board~~ at the Board's discretion primarily in corporate or Government bonds or pooled investment vehicles, such as mutual funds, whose investment policies emphasize such investments.
  - 3) Investment Fund C which shall be invested ~~by the Board~~ at the Board's discretion in insurance company contracts, either on a group or individual basis, designed to provide an annuity.
  - 4) Investment Fund D which shall be invested ~~by the Board~~ at the Board's discretion primarily in common or preferred stocks, similar equity securities or other property expected to offer growth possibilities or pooled investment vehicles, such as mutual funds, whose investment policies emphasize such investments.
- b) The Board may establish more than one Investment Fund for each category described above if deemed appropriate.
- c) The Board is specifically authorized ~~to invest any Fund on behalf of the State of Illinois and to utilize outside investment managers to the extent deemed appropriate by the Board.~~
- d) The Board also has the authority to eliminate any or all of the Investment Funds created by the Plan, provided that in such event, the Department shall notify any Participant who has requested that his or her Deferred Compensation Account be measured as if invested in the Investment Fund or Funds which have been eliminated. Any such Participant shall then have the opportunity to change his or her investment request or revoke his or her deferral pursuant to Section 2700.450 regardless of any other provision of this Plan.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective

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## SUBPART G: DISTRIBUTIONS

## Section 2700.700 Distribution Events

- a) Distributions under this Plan will be made in accordance with the regulations under Section 401(a)(9) of the Code (26 CFR 54, 52 FR 28070, July 27, 1987). The provisions reflecting Section 401(a)(9) override any distribution options in the Plan inconsistent with Section 401(a)(9).
- b) A Participant's Deferred Compensation Account may begin to be distributed 30 days after the date of one of the following events.
- 1) Termination of Service,
  - 2) Death, or
  - 3) Delayed Distribution Date.
- c) A Participant's Deferred Compensation Account may begin to be distributed as soon as possible but not later than 30 days after determination of an Unforeseeable Emergency by the Hardship Committee.
- d) No distributions will be made to a Participant who is employed as an independent contractor before a date which is at least 12 months after the day on which his or her employment contract expires. Should the independent contractor be re-employed by the State as either an Employee or independent contractor during the 12-month waiting period, no distribution will be started on the projected distribution date. If the contractor has attained age 70 1/2 at the time the contract is terminated, the 12 month waiting period is waived.
- e) Participants are responsible for notifying the Department of their Termination of Service.
- f) Beneficiaries are responsible for notifying the Department of the death of the Participant and supplying the Department with a certified copy of the Death Certificate.
- g) A Participant who does not receive the initial distribution until the calendar year following the year in which he or she reaches age 70 1/2 or separates, if he or she works past age 70 1/2, will receive at least two taxable distributions in the same year.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 2 1994)

## Section 2700.710 Beneficiary Election of Method of Distribution

- a) Within 90 60 days of after the date of death of a Participant, the Beneficiary may shall elect a method of distribution.
- b) In the case of a distribution to a Beneficiary when the account was partially distributed to the Participant before death:
- 1) The Beneficiary may elect one of the options provided in Section 2700.730.
  - 2) The installment period is limited to the balance of the deceased



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Participant's installment period.

- 3) Distribution to a Beneficiary who does not make an election within the 60-day election period will be a continuation of the method under which the account was being distributed prior to the Participant's death, unless the amount of the account is \$3,500 or less in which case the distribution will be immediately in a lump sum.

- c) In the case of a distribution to a Beneficiary when the Participant died before distributions began:

- 1) The Beneficiary may elect one of the options provided in Section 2700.730.
- 2) The installment period cannot exceed the Beneficiary's life expectancy or 15 years, whichever is shorter.  
If a Participant has more than one designated Beneficiary, the designated Beneficiary with the shortest life expectancy will be the designated Beneficiary for purposes of determining the distribution period.

- 3) The Beneficiary who does not make an election within the 30-day election period will have the account distributed in five annual installments, unless the amount of the account is \$3,500 or less in which case it will be distributed immediately in a lump sum.

- d) If the Beneficiary dies after the distribution has commenced:
- 1) The balance of the account will be distributed to the Beneficiary of the Beneficiary receiving distributions.
  - 2) The distribution method will be a continuation of the method in effect prior to the Beneficiary's death, unless the amount of the account is under \$3,500 in which case the distribution will be immediately in a lump sum.

- e) The Beneficiary's election becomes irrevocable after the 60-day election period expires.

- f) If the designated Beneficiary is other than an individual:

- 1) The Beneficiary may elect a lump sum cash payment of all or a portion of the balance of the account, or
- 2) The Beneficiary may elect installments over a period of time not longer than five years.
- 3) The Beneficiary who does not make an election within the 60-day election period will have the account distributed in five annual installments, unless the amount of the account is \$3,500 or less in which case it will be distributed immediately in a lump sum.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 2700.720 Election of Delayed Distribution Date

- a) Within 60 days of after Termination of Service, a Participant may elect a Delayed Distribution Date. Such election is irrevocable. Participant's election becomes irrevocable after the 60 day election

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period expires.

- b) The Delayed Distribution Date may be:

- 1) a specific future date,
  - 2) the attainment of a specific age by the Participant, or
  - 3) Normal Retirement Age.
- In no case may a Participant elect a Delayed Distribution Date beyond age 70 1/2.

- 1) Age 70 1/2 or
- 2) November 30 of the taxable year during which the Participant actually separates State service if the Participant deferred more than the normal maximum under the catch-up provision of this Plan.

- d) A Participant or Beneficiary may elect a Delayed Distribution Date only once and such election shall be irrevocable.

- e) In the event a Participant who has terminated State service and elected a Delayed Distribution Date returns to State employment prior to reaching the Delayed Distribution Date, the Delayed Distribution Date is effectively voided. Whether or not the Participant resumes deferrals shall not affect the nullification.

- f) Neither a Participant who works past age 70 1/2, nor a Participant with an account value less than \$3,500, nor a Beneficiary may elect a Delayed Distribution Date.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 2700.730 Election of Method of Distribution

- a) At any time prior to the date distributions are to commence (except for enforceable emergency distributions) end of the Participant's election period, a Participant may elect one or more of the following methods by which the Deferred Compensation Account shall be distributed:

- 1) A lump sum cash payment of all or a portion of the balance of the Account. The amount paid for such lump sum withdrawal shall be based upon the value of the Participant's Account as of the Accounting Date.

- 2) Monthly installments of fixed dollar amounts.

- A) The installment dollar amount may be selected by the Participant, but shall not be less than the amount determined to provide for total payout over a period of years not to exceed the life expectancy of the Participant.

- B) The installment dollar amounts may be changed by the Department, but only to assure adherence to Section 2700.730(a)(3)(B) of the Plan or as ordered by the Hardship Committee.

- C) The amount of each distribution may be transferred electronically to the Participant's bank or other account which accepts direct deposits from the State or its agent.

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3) In installments over a period of years not longer than the life expectancy of the Participant ~~plus 15 years~~.

A) Such installments shall be made in regular increments of ~~1~~ monthly installments ~~are elected--the amount of each distribution will be transferred electronically to the Participant's bank or other account--which accepts direct deposits from the State~~.

The amount of each distribution may be transferred electronically to the Participant's bank or other account which accepts direct deposits from the State, or its agent, except for annual payments.

B) Such installments shall be made in such amount to assure that the total value of the Participant's account shall be received by the Participant during his or her projected life time (as determined at the time distributions commence or as otherwise provided by applicable code and regulations).

C) For the purposes of this Plan, the Participant's life expectancy shall be determined by an applicable Internal Revenue Service Table in accordance with the regulations under Section 401(a)(9) of the Code (26 CFR 54, 52 FR 28070, July 27, 1987) at the time the Participant elects the distribution method.

D) Any portion of the Deferred Compensation Account which has not been distributed shall continue to be credited and/or debited according to the provisions of Sections 2700.600 and 2700.610.

E) The amounts of such installments shall be determined each time there are distributions--the method of computing the value of each installment will be set by administrative rule. The amount of a periodic installment benefit payment shall be determined each time there is a distribution. This amount shall be calculated on the Accounting Date for the month based on the value of the Participant's Account on that date and the number of installments remaining. However, the final installment will be an amount equal to the value of the Participant's Account on the Accounting Date for that final distribution.

4) In a series of payments based on an annuity basis as if an annuity contract was purchased based on the life by the Plan on behalf of the Participant.

A) Such annuity payments shall be based on one of the following methods:

i) fixed payments over the life of the Participant, or

ii) fixed payments not longer than the life expectancy of the Participant, or

iii) fixed payments over a period no longer than the balance of the deceased participant's installment period in the case of a distribution when the account

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was partially distributed to the Participant before death, or

iv) fixed payments over a period not to exceed the Beneficiary's life expectancy or 15 years, whichever is shorter, in the case of a distribution which does not begin before the death of the Participant.

B) Once payments have commenced on an annuity basis, payments to a Beneficiary will depend on the terms of the annuity payments agreed to by the Participant and the State. The amount payable to the Participant shall be based upon the interest and mortality assumptions which are consistent with the non-participating annuity purchase yields available from the company for the purchase of such annuities and currently in effect at the time of the purchase.

C) If, in fact, an annuity contract is purchased, the owner and named Beneficiary shall be the State of Illinois. Any rights of Participants or Beneficiaries are derived solely from this Plan.

5) A transfer of all of the account from this plan to an eligible plan authorized under Section 457 of the Code.

A) The State or local government sponsoring the receiving 457 Plan is responsible for determining whether the Plan is eligible and certifying the same on a form provided by the Department.

B) The transfer will commence on the next same Accounting Date as if a lump-sum distribution had been elected--unless following receipt of the certification and any other required forms, have not been received by the Department.

C) In the event the receiving plan is not an eligible plan or does not authorize transfers, the distribution of the account will be held no longer than 180 days and the Participant will be given 30 days to make a new distribution method election.

b) If the Participant does not elect a method of distribution prior to an event of distribution, the end of the Participant's election period, the Deferred Compensation Account will be distributed in five annual installments, unless the amount of the account is \$3,500 or less in which case it will be distributed immediately in a lump sum.

c) The Participant's election becomes irrevocable after the election period expires.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 2700.735 Distribution of Small Accounts

If a Deferred Compensation Account plus any uninvested deferrals on the date the Participant separates from State service (or dies) is equal to or less than \$3,500, the Account shall be distributed in a lump sum on the next Accounting



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Date or, in the event of the participant's separation, transferred to another 457 Plan in accordance with Section 2700.730(a)(5).

- a) distributed in a lump sum or  
b) held until a delayed distribution date not exceeding one year from the date the participant separates and then distributed in a lump sum on the next accounting date.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994.)

## Section 2700.740 Unforeseeable Emergency

- a) A distribution of all or a portion of a Participant's Deferred Compensation Account or a change in method of distribution to a Participant shall be permitted in the event the Participant experiences an Unforeseeable Emergency.

- b) Distributions shall not be made to the extent that such hardship is or may be relieved:

- 1) through reimbursement or compensation by insurance or otherwise,
- 2) by liquidation of the Participant's assets to the extent the liquidation of such assets would not itself cause severe financial hardship, or

- 3) by cessation of deferrals under the Plan.

- c) A Participant's deferrals will automatically be revoked upon application for a hardship distribution.

- d) If the application is approved, the Participant cannot re-enroll for 12 months following receipt of a the hardship ~~revocation~~ application, unless the application is to request cessation of distribution payments.

- e) For the purposes of this Plan, a Beneficiary whose interest has "vested" in accordance with Section 2700.750 shall have all rights of a Participant to request a distribution or a change in method of distribution in the event of an Unforeseeable Emergency.

- f) A Participant desiring a distribution by reason of a serious Unforeseeable Emergency must apply to the Hardship Committee and demonstrate that:

- 1) the circumstances being experienced were not under the Participant's control, and
- 2) the circumstances constitute a real emergency which is likely to cause the Participant great financial hardship.

- g) The Hardship Committee shall have the authority to require such medical or other evidence as it may need to determine the necessity for Participant's withdrawal request. In the event this information is not provided, the case will be considered closed 60 days after the date of request by the Hardship Committee.

- h) The Hardship Committee shall reach its decision to approve or disapprove the financial hardship withdrawal request within 30 days following receipt of the completed application and necessary information required by the application or the Hardship Committee.

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- i) In the event a Participant is not satisfied with the decision of the Hardship Committee on an application for an Unforeseeable Emergency distribution or change in distribution, the Participant may appeal in writing to the Board within 15 days of receipt of the Hardship Committee's decision.

- j) The Board shall, within 30 days of receipt of the appeal, conduct a hearing and review evidence presented by the Participant.

- k) The Board shall then render a final decision within 15 days of the hearing which shall be binding on all parties.

- l) If an application for an Unforeseeable Emergency distribution is approved, the distribution shall be limited to an amount sufficient only to meet the emergency and shall in no event exceed the amount of his or her Deferred Compensation Account as of the Accounting Date next preceding or coincident with such withdrawal.

- m) The allowed distribution shall be payable in a method determined by the Hardship Committee and shall commence as soon as possible, but not later than 30 days after notice to the Participant and the Department of approval of the request by the Committee.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994.)

## Section 2700.750 Designation of Beneficiary

- a) A Participant may designate a Beneficiary or Beneficiaries who will receive any balance in the Participant's Deferred Compensation Account in the event of his or her death.

- b) A designation of Beneficiary shall be effective for subsequent distributions when received by the Department. Such designation shall be in writing and should be made on a form provided by the Department for that purpose which has been signed by the Participant.

- c) A Participant may, at any time, change his or her Beneficiary by completion of the form provided by the Department.

- d) No Beneficiary shall have any rights under this Plan until the death of the Participant who has designated him or her.

- e) Participants may designate primary and contingent Beneficiaries. A contingent Beneficiary's interest will become effective only upon only after the death of ~~any~~ and all primary Beneficiary(ies), or if all the primary Beneficiary(ies) designation(s) has (have) been found invalid.

- f) If more than one Beneficiary is named in either category, benefits will be paid according to the following rules:

- 1) Beneficiaries can be designated to share equally or to receive specific percentages.
- 2) If a Beneficiary dies before the Participant, only the surviving Beneficiaries will be eligible to receive any benefits in the event of the death of the Participant. If more than two Beneficiaries are originally named to receive different percentages of the benefits, surviving Beneficiaries will share in the same proportion to each other as indicated in the original

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designation.

- g) A person, trust, estate or other legal entity ~~except-a-Revocable Living-Trust~~ may be designated as a Beneficiary.
- h) If a Beneficiary has not been designated, or a designation is ineffective due to the death of ~~any-and all~~ Primary and Contingent Beneficiaries prior to the death of the Participant, or the designation is ineffective for any reason, the estate of the Participant shall be the Beneficiary.
- i) Upon the death of the Participant, any Beneficiary entitled to the value of the Deferred Compensation Account under the provisions of this Section shall become a "Vested Beneficiary" and have all the rights of the Participant with the exception of making any defaults.
- j) Before the account can be distributed, the Beneficiary must provide the Department with his or her Social Security Number, and a certified copy of the Participant's death certificate.
- k) In the event of a conflict between the provisions of this Section and an annuity distribution which has commenced under Section 2700.730(a)(3)(4), the latter shall prevail.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)

## Section 2700.760 Leave of Absence

- a) Any Participant who is granted a leave of absence by the Employer may continue to participate in this Plan as long as the leave of absence is approved by the Employer.
- b) If an approved leave of absence is terminated by the Employer or Employee without the resumption of the employment relationship, and if the Employee has been removed from the payroll for 30 days, the Participant shall be treated as having a Termination of Service under this Plan, as of the date of termination of such leave, and shall have 60 days to elect a method of distribution.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)

## SUBPART H: MISCELLANEOUS

## Section 2700.820 Missing Persons

- a) If the Department is unable to ascertain the whereabouts or identity of any person who is due to receive a benefit under this Plan at the time that benefit is due, the Department shall attempt to serve notice on such person by certified mail addressed to that person's last known address.
- b) Should such attempt to serve notice fail, the Department shall ask the help of the Department of Financial Institutions in advertising the need to locate the person pursuant to 38 Ill. Adm. Code 180.

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- c) Should such attempt to locate that person fail, the Department shall ~~upon-receipt-of-a-court-order-direct pay that such benefit and all other benefits due such a person be---paid to the primary Beneficiary(ies).~~ to-a-Court-of-Law-for-distribution-pursuant-to-that Court's-order.
- d) If there are no other Primary Beneficiaries, the Department shall pay the contingent Beneficiaries.
- e) If there are no contingent Beneficiaries, the Department shall pay the estate of the Participant.
- f) If there is no open estate, or if the heirs of the estate cannot be found to open an estate, the Department shall pay the balance of the account to the General Revenue Fund of the State of Illinois seven years after the Participant's death.

(Source: Amended 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)



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## Section 2700.APPENDIX A Administrative Rules (Repealed)

## Section 2700.EXHIBIT B Administrative Rule II (Repealed)

An asset charge at an annual rate not to exceed a cap of one percent (01) shall be levied against the account of each participant in the State of Illinois Employees' Deferred Compensation Plan. Such charge shall be assessed solely to offset the cost incurred by the State in administering the Plan. Any asset charge will be based on such costs, but in no case may the actual charge exceed the established cap.

(Source: MAY 02 1994 18 Ill. Reg. \_\_\_\_\_, effective

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## Section 2700.EXHIBIT C Administrative Rule III (Repealed)

A participant may change an investment request governing amounts previously deferred four times a year. There will be no charge for the first change of each Plan Year. Each of the next three changes will be assessed a transaction charge of \$10.00.

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

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## Section 2700. EXHIBIT D Administrative Rule IV (Repealed)

When the Department has determined that a Participant has deferred compensation in excess of the maximum amount allowable the Department will have a \$10,000 charge assessed against the Participant's Account and the excess amount deferred and returned to the Participant. The Participant bears responsibility for any changes in the price per share from time of investment to withdrawal.

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_,  
MAY 0 2 1994)

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## Section 2700. EXHIBIT E Administrative Rule V (Repealed)

The amount of a periodic installment benefit payment shall be determined each time there is a distribution. This amount shall be calculated on the Accounting Date for the month based on the value of the Participant's Account on that date and the number of installments remaining. However, the final installment will be an amount equal to the value of the Participant's Account on the Accounting Date for that final distribution.

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_,  
MAY 0 2 1994)



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Section 2700. EXHIBIT F Administrative Rule VI (Repealed)

~~the itability of the Plan to the Participants for administrative errors--shall not exceed--the amount necessary to correct the error--Errors under \$5,000--will not be corrected.~~

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

## NATURE PRESERVES COMMISSION

## NOTICE OF ADOPTED RULES

- 1) HEADING OF THE PART: Register of Land and Water Reserves
- 2) CODE CITATION: 17 Ill. Adm. Code 4010
- 3) SECTION NUMBERS:

4010.110	New Section
4010.120	New Section
4010.130	New Section
4010.140	New Section
4010.150	New Section
4010.160	New Section
4010.170	New Section
4010.210	New Section
4010.220	New Section
4010.230	New Section
4010.240	New Section
4010.250	New Section
4010.260	New Section
4010.270	New Section
4010.280	New Section
4010.310	New Section
4010.320	New Section
- 4) STATUTORY AUTHORITY: Implementing and authorized by the Illinois Natural Areas Preservation Act (Ill. Rev. Stat. 1991, ch. 105, pars. 701 et seq.) [525 ILCS 30].
- 5) EFFECTIVE DATE OF RULES: MAY 03 1994
- 6) DOES THIS RULEMAKING CONTAIN AN AUTOMATIC REPEAL DATE? No
- 7) DOES THIS RULEMAKING CONTAIN INCORPORATIONS BY REFERENCE? No
- 8) DATE FILED IN AGENCY'S PRINCIPAL OFFICE: April 26, 1994
- 9) NOTICE OF PROPOSAL PUBLISHED IN ILLINOIS REGISTER: January 21, 1994, 18 Ill. Reg. 578
- 10) HAS JCAR ISSUED A STATEMENT OF OBJECTIONS TO THESE RULES: No
- 11) DIFFERENCES BETWEEN PROPOSAL AND FINAL VERSION:
  - a) In Section 4010.230(a), changed the reference to "Sections 4000.415 through 4000.475 of Title 17 of the Code" to "17 Ill. Adm. Code 4000.415 through 4000.475".
  - b) In Section 4010.240(c), changed the reference to "Section

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TITLE 17: CONSERVATION

CHAPTER V: NATURE PRESERVES COMMISSION

PART 4010

REGISTER OF LAND AND WATER RESERVES

SUBPART A: GENERAL PROVISIONS

Section	Definitions
4010.110	The Register of Land and Water Reserves
4010.120	The Registration Agreement
4010.130	The Registration Process
4010.140	Eligible Lands and Waters
4010.150	Administration and Custody
4010.160	Reports
4010.170	

SUBPART B: MANAGEMENT AND USE

Section	Applicability of the Rules
4010.210	The Management Program
4010.220	Allowable Management
4010.230	Prohibited Management
4010.240	Allowable Uses
4010.250	Prohibited Uses
4010.260	Approval of Specific Management and Uses
4010.270	Emergency Situations
4010.280	

SUBPART C: PUBLIC NOTICE AND RECORDS

Section	Public Notice
4010.310	Recording of the Registration Agreement
4010.320	

AUTHORITY: Implementing and authorized by the Illinois Natural Areas Preservation Act (Ill. Rev. Stat. 1991, ch. 105, par. 701 et seq.) [525 ILCS 30].

SOURCE: Adopted at 18 Ill. Reg. \_\_\_\_\_, effective MAY 3 1994.

SUBPART A: GENERAL PROVISIONS

Section 4010.110 Definitions

As used in this Part, the following terms have the meanings indicated, except where context requires otherwise:

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4010.240(a) or (b)" to "subsection (a) or (b) above".

c) In Section 4010.220(f), deleted the language "as specified by the Commission" and replaced it with the words "the same as for a master plan for dedicated nature preserves as provided in Section 4000.150".

d) Several grammatical and editorial changes were made.

12) HAVE ALL THE CHANGES AGREED UPON BY THE AGENCY AND JCAR BEEN MADE AS INDICATED IN THE AGREEMENT LETTER ISSUED BY JCAR? Yes

13) WILL THIS RULE REPLACE AN EMERGENCY RULE CURRENTLY IN EFFECT? No

14) ARE THERE ANY OTHER PROPOSED AMENDMENTS PENDING ON THIS PART? No

15) SUMMARY AND PURPOSE OF RULES: This rulemaking provides for a process where certain lands and waters may be registered to ensure protection of their natural qualities.

16) INFORMATION AND QUESTIONS REGARDING THIS ADOPTED PART SHALL BE DIRECTED TO:

Carolyn Taft Grosboll  
Illinois Nature Preserves Commission  
600 North Grand Ave. West  
Springfield, Illinois 62706  
217/785-8686

THE FULL TEXT OF THE ADOPTED RULES BEGINS ON THE NEXT PAGE:



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"Commission" means the Illinois Nature Preserves Commission.

"Department" means the Illinois Department of Conservation.

"Illinois Natural Areas Inventory" is a comprehensive list of natural areas of statewide significance as defined in the Illinois Natural Areas Inventory - Technical Report (White, 1978). The Illinois Natural Areas Inventory is maintained by the Department.

"Natural heritage resource" is a community of wild plants and animals, a population of a species of plant or animal, or a physical feature which was present as part of the Illinois landscape prior to settlement by immigrants from Europe and is now rare, declining, or less abundant than formerly.

"Register of Land and Water Reserves (or register)" is a list of areas registered in accordance with the Illinois Natural Areas Preservation Act (Ill. Rev. Stat. 1991, ch. 105, par. 701 et seq.) [525 ILCS 30], together with records concerning them.

"Registration agreement" is a legal instrument that conveys conservation rights consistent with the provisions of the Real Property Conservation Rights Act (Ill. Rev. Stat. 1991, ch. 30, par. 400 et seq.) [765 ILCS 120].

#### Section 4010.120 The Register of Land and Water Reserves

The Register of Land and Water Reserves constitutes a land and water protection program wherein lands and waters supporting significant natural heritage resources or archaeological resources are recognized and provided protection and management pursuant to this Part commensurate with the interest of the public in their long term protection and stewardship. Registered areas may be in public or private ownership. The registration may be either donative or for a consideration.

#### Section 4010.130 The Registration Agreement

- The provisions of the registration agreement shall be as required by the Real Property Conservation Rights Act. It may recognize pre-existing encumbrances upon the property and may otherwise be in a form approved by the Commission and the Department.
- The registration agreement shall be executed by the landowner, the Commission, and the Director of the Department.
- The registration agreement shall provide specifically for the maintenance of significant natural features and associated ecological processes on the registered area and for conformity to this Part. The registration agreement shall contain by reference a management program as provided in Section 4010.220.
- The registration agreement shall provide representatives of the

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Department and Commission reasonable access to the registered property.

#### Section 4010.140 The Registration Process

- A proposed registration agreement is first executed by the landowner. It is then presented to the Commission with a statement of the natural heritage or archaeological significance of the property and citation of specific provisions of this Part under which the property qualifies for registration.
- The Commission shall determine at a meeting if the area qualifies for the Register of Land and Water Reserves, based on its intrinsic ecological or archaeological values and if the registration agreement, including any referenced management program, is consistent with the purposes of the Illinois Natural Areas Preservation Act. If the Commission determines the area qualifies for the register, it shall approve by resolution the registration and sign the registration agreement and present it to the Director of the Department. If the Commission rejects the agreement, the Commission shall provide the landowner a written explanation of why the area was rejected.
- Upon receipt of a registration agreement signed by the landowner and the Commission, the Director of the Department shall execute or reject it. If the Director rejects the agreement, the Department shall provide the landowner a written explanation of why the area was rejected. The Department shall cause an executed registration agreement to be recorded by the Registrar of Titles or the County Recorder of the county in which the property is located and filed with the State Archives.

#### Section 4010.150 Eligible Lands and Waters

- Eligibility of lands and waters for registration is determined by the Commission. Only land supporting natural heritage resources or archaeological resources of statewide significance shall be considered for eligibility. Developed, cultivated, or landscaped land does not qualify unless it has been committed to a program of restoration management designed to return the land to a condition supporting significant natural heritage resources.
- Lands and waters eligible for registration include the following:
  - lands and waters included on the Illinois Natural Areas Inventory, specifically:
    - Category I areas - high quality remnants of the original natural communities of Illinois
    - Category II areas - habitats of State listed endangered species of animals or plants
    - Category III areas - relic species habitat

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Category IV areas - outstanding representatives of Illinois' geologic diversity

Category V areas - restorations of the original natural communities of Illinois or relocated populations of endangered or threatened species of animals or plants

Category VI areas - lands or waters supporting unusual concentrations of wildlife and other unique natural areas

Category VII areas - outstanding streams, rivers, and lakes;

- 2) habitats of State listed threatened species of animals or plants;
- 3) forests at least 100 acres in size that support breeding populations of area sensitive forest wildlife species;
- 4) grasslands at least 80 acres in size that support breeding populations of area sensitive grassland wildlife species;
- 5) wetlands at least 50 acres in size or an area that includes several wetlands totalling 50 acres in size;
- 6) degraded but restorable prairies at least 20 acres in size (or equivalent to Grade "C" under the Illinois Natural Areas Inventory grading criteria);
- 7) segments of degraded but restorable railroad prairie at least 1 mile in length (or equivalent to Grade "C" under Illinois Natural Areas inventory grading criteria);

- 8) areas supporting unusual concentrations of wildlife such as nesting colonies; hibernating colonies; and migration stopover, feeding, and rest sites;
- 9) restorations of natural communities of plants and animals that existed in Illinois at the time of settlement by immigrants from Europe for which no high quality examples are known to be extant within the region;

- 10) areas supporting significant archaeological resources; and
- 11) other areas determined by the Commission and Department to be appropriate to register as land and water reserves.

- c) Public entities are encouraged to dedicate as Illinois Nature Preserves lands and waters that are classified as Category I areas - high quality remnants of the original natural communities of Illinois. Registration of Category I areas is allowed only upon unanimous approval of the members present at a meeting of the Commission.

## Section 4010.160 Administration and Custody

Custody, management, and legal responsibility for a registered land and water reserve remains with the landowner. The landowner shall notify the Department of any delegation of administration or management of the registered area to another person or conveyance of the area to another owner. Representatives of the Department and Commission shall be allowed access to inspect a registered area upon reasonable notice to the landowner.

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## Section 4010.170 Reports

On or before August 31 of each year ending in 5 or 0, the landowner, or a person designated by the landowner, shall submit to the Department a report on the condition of the registered area and on management activities undertaken on the area and identifying any other significant changes or alterations of the landscape and natural conditions on the area. The report shall identify current management needs. The format of the report shall be as determined by the Department. Upon written request of the landowner, the Department shall prepare the report for a registered area if the landowner does not have a professional land management staff.

## SUBPART B: MANAGEMENT AND USE

## Section 4010.210 Applicability of the Rules

The registration agreement shall be the prevailing authority with respect to allowable use and management of a registered land and water reserve. A management program, as provided for in Section 4010.220, may allow for deviations from this part if the deviations do not threaten the natural features or natural quality of the area. Deviations necessary to accommodate existing legal encumbrances on the property may also be allowed.

## Section 4010.220 The Management Program

- a) A registered area shall have a management program which shall be prepared and adopted at the time the area is registered. The management program shall be adopted and included by reference in the registration agreement. The management program must be prepared by the landowner. The Commission and Department will assist in preparing the program at the landowner's request. The management program is subject to approval of the owner, Commission, and Department. Revisions to the management program are subject to approval of the owner, Commission, and Department except that revisions to the multi-year schedule of specific management are subject to approval of the owner and Commission.
- b) The management program shall state the preservation, restoration, and management goals and objectives specific to the registered area.
- c) The management program shall include a multi-year schedule of specific management activities to be undertaken on the area in order to implement the other components of the management program.
- d) The management program shall include a vicinity map locating the area and a detailed map showing features of the area.
- e) The management program shall emphasize preservation and enhancement of the natural heritage resources that qualified the property for inclusion on the register.
- f) The format of the statement of preservation, restoration, and management goals and objectives and the management schedule and map shall be the same as for a master plan for dedicated nature preserves



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- as provided in Section 4000.150.
- g) Requests for approval of specific management activities pursuant to Section 4010.270 will be considered in the context of the management program.
- h) The management program may include a wildlife management plan, fisheries management plan, or forest management plan provided that the plans are consistent with the Illinois Natural Areas Preservation Act as determined by the Commission.

**Section 4010.230 Allowable Management**

- a) Management activities allowed on Illinois Nature Preserves under the Rules for Management of Illinois Nature Preserves, 17 Ill. Adm. Code 4000.415 through 4000.475, are allowed on registered land and water reserves.
- b) Management that benefits or enhances populations of federally or State listed threatened or endangered species or that restores the quality or extent of natural communities present on registered areas through the removal of exotic species (species that are not native to Illinois) or invasive species (native species that, in the absence of natural disturbance regimes, multiply to a point where they threaten the persistence of the managed native species) and promotion of conservative species (native species with highly specific habitat requirements, species limited in their occurrence to high quality natural communities, or species requiring large tracts of habitat to successfully reproduce) is allowed if not specifically prohibited in Section 4010.240.
- c) Management for the purpose of restoring to natural conditions areas that have been historically farmed, landscaped, paved, graded, grazed, drained, or otherwise substantially disturbed by human activity is allowed if the restoration does not jeopardize federally or State listed threatened or endangered species.
- d) Management may be undertaken on a registered natural area only by or under direction of, or with the permission of, the landowner.

**Section 4010.240 Prohibited Management**

- a) Plowing, cultivating, paving, or grading of areas supporting natural vegetation or a natural community (a plant and animal assemblage that existed in Illinois at the time of settlement by immigrants from Europe) is prohibited in registered land and water reserves.
- b) Altering of natural water levels is prohibited in registered areas. Water levels which have been artificially altered may be changed if such change is identified in the management program as being essential for the maintenance and restoration of natural or desired conditions.
- c) Species-specific management in favor of common species (a native species of animal or plant with very general habitat requirements that occurs in a broad range of disturbed and undisturbed habitats) is prohibited unless part of a wildlife management plan or as part of the

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management program, if it does not include activities prohibited in subsection (a) or (b) above, or Section 4010.260(a).

**Section 4010.250 Allowable Uses**

- a) Uses allowable on registered land and water reserves include hiking, bird watching, nature observation and study, scientific research, canoeing, hunting, trapping, fishing, and photography. Other activities determined by the Commission to be consistent with the Illinois Natural Areas Preservation Act may also be allowed.
- b) Picnicking and primitive camping may be allowed in designated areas if provided for in the management program or if approved pursuant to Section 4010.270.
- c) Cross-country skiing, horseback riding, and bicycling are allowed on registered areas only on designated trails and if provided for in the management program or if approved pursuant to Section 4010.270.
- d) Operation of off-road vehicles and snowmobiles is allowed only on pre-existing designated surfaced thoroughfares and if provided for in the management program or if approved pursuant to Section 4010.270.
- e) The landowner may close the registered area to public use or restrict its use, including prohibition of uses allowed under this Section.

**Section 4010.260 Prohibited Uses**

- a) No living or dead plant or animal materials, or inorganic material including soils, minerals, or water, may be removed from a registered area except as may be provided in the management program or an approved wildlife management plan or forest management plan or for the purposes of scientific research approved by the landowner, consistent with the management program and in consultation with Commission staff.
- b) Federally or State listed threatened or endangered species may not be taken or otherwise harassed on registered areas, except as part of a federal or State approved recovery program, approved research project, or approved management program. No activity allowed as part of the management program or an approved wildlife management plan or forest management plan may jeopardize federally or State listed endangered or threatened species.
- c) Cutting of native trees greater than 4 inches in diameter breast height is not allowed on registered areas except for the purposes of managing or restoring natural communities or populations of threatened or endangered species, or as approved in the management program, or as part of a forest management plan or a wildlife management plan established in accordance with Section 4010.220(b), provided the plan will not jeopardize threatened or endangered species.
- d) Livestock grazing is not allowed on registered areas unless it is provided for in the management program. Stocking rates, season, and duration must be specified and justified in the management program.
- e) Mineral exploration, mining or other mineral extraction, or earth moving is not allowed on registered areas unless mineral rights are

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excluded from the registration agreement or moving or removal of the material is part of a restoration plan included in the management program.

**Section 4010.270 Approval of Specific Management and Uses**

Management and uses not otherwise allowed by this Part may be specifically approved by the Department and the Commission where the management or use is consistent with the management program or for the purposes of restoring a high quality natural community (a plant and animal assemblage that existed in Illinois at the time of settlement by immigrants from Europe), enhancing populations of threatened or endangered species, or enhancing the opportunity for scientific research.

**Section 4010.280 Emergency Situations**

Actions not otherwise allowed by this Part that are immediately necessary to prevent or alleviate injury to persons or property may be undertaken by or under the direction and authority of the landowner, the Department, or the Commission. The landowner and Department shall be notified within 24 hours of action taken under this provision.

**SUBPART C: PUBLIC NOTICE AND RECORDS****Section 4010.310 Public Notice**

- a) The Department shall, at least biennially, publish a list of registered land and water reserves indicating their locations and sizes.
- b) Before any agency or entity of State or local government may undertake an action that will disrupt natural vegetation or natural communities on a registered area, there must be a finding by the Commission at a meeting and by the Department that the action is in the public interest.

**Section 4010.320 Recording of the Registration Agreement**

The Department shall cause the registration agreement to be recorded by the Registrar of Titles or the County Recorder for the county in which the registered area is located. The recorded registration agreement shall be filed by the Department with the State Archives.

## DEPARTMENT OF NUCLEAR SAFETY

## NOTICE OF ADOPTED AMENDMENT

- 1) Heading of the Part: RADIATION SAFETY REQUIREMENTS FOR INDUSTRIAL RADIOGRAPHIC OPERATIONS

- 2) Code Citation: 32 Ill. Adm. Code 350

- 3) Section Number:

Adopted Action:

350.10	Amendment	Amendment
350.20	New Section	Amendment
350.25	Amendment	New Section
350.30	New Section	Amendment
350.40	New Section	New Section
350.50	New Section	New Section
350.1000	New Section	New Section
350.1005	Amendment	Amendment
350.1010	Amendment	Amendment
350.1020	Amendment	Amendment
350.1030	Amendment	Amendment
350.1040	Amendment	Amendment
350.1050	Amendment	Amendment
350.1060	Amendment	Amendment
350.1070	Amendment	Amendment
350.1080	Amendment	Amendment
350.1090	Amendment	Amendment
350.2010	Amendment	Amendment
350.2020	Amendment	Amendment
350.2030	Amendment	Amendment
350.2040	Amendment	Amendment
350.3010	Amendment	Amendment
350.3020	Amendment	Amendment
350.3030	Amendment	Amendment
350.3040	Amendment	Amendment
350.3045	New Section	New Section
350.3048	New Section	New Section
350.3050	Amendment	Amendment
350.3060	Repealed	Repealed
350.3070	Repealed	Repealed
350.3080	Repealed	Repealed
350.3090	New Section	New Section
350.4000	New Section	New Section
350.4010	New Section	New Section
350.4020	New Section	New Section
350.4030	New Section	New Section
350. Appendix A	Amendment	Amendment
350. Appendix B	New Section	New Section
350. Appendix C	New Section	New Section



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4) Statutory Authority: Implementing and authorized by the Radiation Protection Act of 1990 (111. Rev. Stat. 1991, ch. 111½, par. 210-1 et seq.) [420 ILCS 40].

5) Effective Date of Amendments: MAY 02 1994

6) Does this rulemaking contain an automatic repeal date? No

7) Does this amendment contain incorporations by reference? Yes

8) Date filed in Agency's Principal Office: April 26, 1994

9) Notice of Proposal Published in the Illinois Register:

August 27, 1993 (17 Ill. Reg. 13882)

10) Has JCAR issued a Statement of Objections to these Amendments? No

11) Differences between proposal and final version:

a) In the Table of Content, by changing the word "Appendix" to "APPENDIX" and deleting the section number "350".

b) In Section 350.25, by labeling the paragraphs as subsection "a)" and "b)" and moving them to the proper indent level.

c) In Section 350.30:

in the definition of "Associated equipment", on line 4, by deleting the comma after the word "source";

by deleting the definition of "Residential location";

in the definition of "Radiographer", on line 7, by changing "g" to "and";

in the definition of "Radiographic exposure device", on line 3, by deleting the comma after the word "moved".

d) In Section 350.50, on line 3, by deleting the comma after the word "transfer"; and on line 4, by deleting the comma after the word "curies".

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e) In Section 350.1000:

in subsection (a)(1), on line 3, by adding an "s" to the word "Standard" and by inserting the word "Institute" after the word "Standards";

in subsection (a)(2), on line 2, by changing the word "a" to the phrase "one or more" and by adding an "s" to the word "label";

in subsection (a)(4)(C), on line 5, by deleting the comma after the word "sand";

in subsection (a)(4)(D), on line 2, by inserting a comma after the phrase "attached to it";

in subsection (a)(4)(E), on line 4, by adding an "s" to the word "Standard" and by inserting the word "Institute" after the word "Standards";

in subsection (a)(4)(G), on line 1, by deleting the comma after the word "endcap";

in subsection (a)(4)(H), on line 3, by deleting the phrase "American National Standard" and by deleting the parenthesis around the word "ANSI"; and

in subsection (b), on line 2, by adding the phrase "the U.S. Nuclear Regulatory Commission or an Agreement State" after the word "Department"; on line 4, by deleting the comma after the word "control".

f) In Section 350.1010:

in subsection (a)(1), on line 5, by changing the phrase "μC/kg" to "microC/kg"; and

in subsection (a)(2), on lines 7 and 9, by changing the phrase "μC/kg" to "microC/kg"; and

in subsection (b), on line 3, by deleting the phrase "American National Standard" and by deleting the parenthesis around the word "ANSI".

g) In Section 350.1030:

In subsection (a), by deleting the subsection label; and

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in subsection (b), by deleting this subsection in its entirety.

h) In Section 350.1040:

in subsection (a), on lines 6 and 7, by changing the phrase " $\mu\text{C}/\text{kg}$ " to " $\text{microC}/\text{kg}$ ";

in subsection (b)(4), on line 5, by changing the phrase " $\mu\text{C}/\text{kg}$ " to " $\text{microC}/\text{kg}$ ";

in subsection (b)(5), by deleting the label "(4)" and on line 2, by deleting the comma after the word "State"; and

in subsection (d), by changing this subsection to read as follows: "Immediately prior to use, a radiation survey instrument shall be checked to ensure that it is operating properly by bringing it near a source of radiation and observing a response. Instruments that fail to respond shall not be used."

i) In Section 350.1050:

in subsection (a), on line 8, by deleting the comma after the word "State";

in subsection (a)(3), on line 1, by deleting the comma after the word "open".

j) In Section 350.1060, on line 3, by adding and underlining all the language in this second sentence. This sentence to read as follows: "The inventory shall cover all sources of radiation not exempted by Section 350.40, including, but not limited to, sealed sources, radiation machines and radiographic exposure devices containing depleted uranium."; and on line 10, by inserting a comma after the word "curies".

k) In Section 350.1080:

in subsection (b), on line 9, by changing the phrase "until their disposal is authorized by the Department, the radioactive material license or certificate of regulation is terminated" to the phrase "5 years"; and

in subsection (c), on line 2, by changing the word "subsections" to the word "subsection".

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l) In Section 350.1090:

in subsection (b), on line 2, by changing the phrase "at the" to the phrase "prior to" after the word "operation" and by changing the word "of" to the phrase "operations on" after the word "beginning"; and

in subsection (c), on line 3, by changing the phrase "until their disposal is authorized. Disposal of records will be authorized by the Department, in writing, if compliance with this Section has been previously established pursuant to an inspection" to the phrase "5 years".

m) In Section 350.2020(f), on line 2, by deleting the comma after the word "vehicles".

n) In Section 350.2030:

in subsection (a), on line 6, by deleting the phrase "and shall";

in subsection (b), by rewriting this subsection in its entirety;

in subsection (c), by rewriting this subsection in its entirety; and

in subsection (e), on line 2, by deleting ". Records of these checks shall be maintained for inspection by the Department for 5 years".

o) In Section 350.3010(b), on line 2, by deleting the comma after the word "access".

p) In Section 350.3020, by deleting subsection (d) and relabeling subsection "(e)" to "(d)".

q) In Section 350.3030(e)(3), on line 2, by changing the word "pipeline" to the word "repetitive"; on line 3, by inserting a comma after the word "exposure"; and on line 5, by inserting a comma after the word "thickness".

r) In Section 350.3040:

in subsection (a), on line 1, by deleting the comma after the word "registration"; and

in subsection (g), on line 3, by changing the word "which" to the

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word "that"; and on line 5, by changing the word "which" to the word "that".

- s) In Section 350.3045, by deleting subsection "(a)" and relabeling subsections "(b), (c), (d), (e) and (f)" to subsections "(a), (b), (c), (d) and (e)";

in relabeled subsection "(d)(4)", on line 2, by changing the phrase "μC/kg" to "microC/kg" and on line 3, by deleting the comma after "(200 mR)"; and

in relabeled subsection (e), on line 2, by changing "(e)" to "(d)".

- t) In Section 350.3050, by moving the lead in paragraph and placing it before the phrase "Enclosed radiography" in subsection (a).

- u) In Section 350.3090(a), on line 4, by deleting the comma after the word "Commission".

- v) In Section 350.4000:

in subsection (a), by deleting this subsection in its entirety;

in subsection (b), by deleting the subsection label "(b)"; and on line 5, by deleting the comma after the word "Commission".

- w) In Section 350.4010:

in subsection (c)(1)(D), on line 2, by deleting the comma after the word "understanding";

in subsection (c)(4), on line 2, by changing "delegations" to "delegation".

- x) In Section 350.4020(c)(3), on line 3, by changing "g" to the word "and".

- y) In Section 350.APPENDIX A (III)(C), on line 1, by deleting the comma after the word "containers".

- z) In Section 350.APPENDIX B:

in subsection (a)(1)(A), on line 2, by deleting the comma after the word "collimator" and by changing the comma to a semi-colon at the end of this subsection;

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in subsections (a)(1)(B), (C), (D) and (E), by changing the comma to a semi-colon at the end of these subsections;

in subsection (a)(2)(A), by deleting the comma after the word "dirt" and by changing the comma to a semi-colon at the end of this subsection;

in subsections (a)(2)(B), (C) and (D), by changing the comma to a semi-colon at the end of these subsections;

in subsections (a)(3)(A), (B), (C), (D), (E), (F), (G) and (H), by changing the comma to a semi-colon at the end of these subsections;

in subsections (b)(1), (2), (3), (4), (5), (6), (7) and (8), by changing the comma to a semi-colon at the end of these subsections;

in subsections (c)(1), (2), (3), (4), (5), (6), (7) and (8), by changing the comma to a semi-colon at the end of these subsections.

- aa) In Section 350.APPENDIX C, under the column headed "Record Retention Period"

Section 350.1080, by changing the phrase "Until the radioactive material license or certificate of registration is terminated" to the phrase "5 years";

Section 350.1090, by changing the phrase "Until disposal is authorized by the Department" to the phrase "5 years"; and

by deleting the reference "350.2030(e)(1) Alarm Rate-meter Function Checks 5 years".

- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? The Joint Committee on Administrative Rules did not issue an agreement letter for this Part.

- 13) Will these amendments replace an emergency amendment currently in effect? No

- 14) Are there any amendments pending on this Part? No

- 15) Summary and Purpose of Amendments: The Amendment will: (a) add recordkeeping requirements pertaining to receipt, transfer and disposal



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of sources of radiation; (b) add equipment requirements applicable to industrial radiographic devices that use a sealed radioactive source; (c) add new requirements applicable to radiographic equipment using radiation machines; (d) modify requirements pertaining to: (i) limits on levels of radiation for radiographic exposure devices, source changers and transport containers; (ii) locking of sources of radiation; (iii) permanent storage precautions; (iv) radiation survey instruments; (v) testing for leakage or contamination, repair, tagging, opening, modification and replacement of sealed sources; (vi) quarterly inventories; (vii) utilization logs; (viii) inspection and maintenance; and (ix) permanent radiographic installations; (e) add minor modifications to the requirements pertaining to: (i) training and testing of radiographers and radiographers' assistants; (ii) operating and emergency procedures; (iii) personnel monitoring controls; and (iv) supervision of radiographers' assistants; (f) add two new subsections ((e) and (f) to Section 350.2040) requiring individuals who perform radiographic procedures using sealed radioactive sources to use an alarm and security; (g) modify the requirements pertaining to: (i) access control and security; (ii) posting of warning signs; (iii) radiation surveys and survey records; (iv) records that must be available at temporary job sites; (v) operating requirements; (vi) notification of incidents; (h) add a provision to require that sources of radiation be secured when left unattended; (i) add a requirement that radiation surveys be performed during the first radiographic exposure to ensure that radiation areas have been properly posted; (j) add requirements pertaining to surveying storage containers and vehicles; (k) require a two-person crew for performing radiographic operations at any location other than a permanent radiographic installation; (l) add new requirements regarding items that must be available at the job-site; (m) repeal Sections 350.3060 and 350.3070, which currently contain the requirements applicable to cabinet x-ray systems; (n) delete Section 350.3080, "Special Requirements for Mobile or Potable Radiation Machines"; (o) add several new sections applicable to (i) underwater and lay-barge radiography; (ii) prohibit the use of unfastened ("fishpole") sources in the performance of radiography; (iii) prohibit retrieval of disconnected sealed sources and sources that cannot be properly shielded or secured; (p) specify which industrial radiographic operations must be licensed and which must be registered and describe the information that must be included in applications for licensure or registration; (q) add a new section that requires each industrial radiography licensee or registrant to designate a Radiation Safety Officer and specifies minimum qualifications and duties of the Radiation Safety Officer; (r) provide for reciprocal recognition of radiography licenses issued by other radiation protection agencies; and (s) add two new appendices. Appendix B lists equipment inspection requirements and Appendix C specifies record retention periods.

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- 16) Information and questions regarding these amendments shall be directed to:

Valerie Puccini  
Staff Attorney  
Department of Nuclear Safety  
1035 Outer Park Drive  
Springfield, Illinois 62704  
(217) 785-9881 (voice)  
(217) 785-9900 (TDD)

The full text of the Adopted Amendments begins on the next page:

DEPARTMENT OF NUCLEAR SAFETY

NOTICE OF ADOPTED AMENDMENT(S)

TITLE 32: ENERGY  
CHAPTER II: DEPARTMENT OF NUCLEAR SAFETY  
SUBCHAPTER b: RADIATION PROTECTIONS

PART 350

RADIATION SAFETY REQUIREMENTS FOR INDUSTRIAL RADIOGRAPHIC OPERATIONS

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350.3048	Notification of Incidents
350.3050	Special Requirements and Exemptions for Enclosed Radiography Utilizing-Radioactive-Sources Systems
350.3060	Special Requirements and Exemptions for Enclosed Radiography Systems, other than those Described in Section 350.3050 that are Designed to Allow Admittance of Individuals (Repealed)
350.3070	Special Requirements and Exemptions for Certified and Non-Certified Cabinet X-Ray Systems Designed to Exclude Individuals (Repealed)
350.3080	Special Requirements for Mobile or Portable Radiation Machines (Repealed)
350.3090	Special Requirements for Underwater and Lay-Barge Radiography
350.4000	Prohibitions
350.4010	Licensing and Registration Requirements for Industrial Radiographic Operations
350.4020	Radiation Safety Officer
350.4030	Reciprocity

APPENDIX A Subjects to be Covered During the Instruction of Radiographers  
APPENDIX B General Requirements for Inspection of Industrial Radiographic Equipment

APPENDIX C Retention Requirements for Records

AUTHORITY: Implementing and authorized by the Radiation Protection Act of 1990 (Ill. Rev. Stat. 1991, ch. 111 1/2, pars. 210-1 et seq.) [420 ILCS 40].

SOURCE: Filed and effective April 20, 1974, by the Department of Public Health; transferred to the Department of Nuclear Safety by P.A. 81-1516, effective December 3, 1980; codified at 7 Ill. Reg. 14744; recodified at 10 Ill. Reg. 11265; amended at 10 Ill. Reg. 17287, effective September 25, 1986; amended at 13 Ill. Reg. 13592, effective August 11, 1989; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994.

SUBPART A: GENERAL PROVISIONS

Section 350.10 Purpose

The--regulations--in--this--This Part ~~establish~~ establishes radiation safety requirements for persons using sources of radiation for industrial radiography. The requirements of this Part are in addition to, and not in substitution for, other applicable requirements of 32 Ill. Adm. Code: ~~13107-3207-3907-3917-3407 3417-400-and-601-and~~ Chapter II, Subchapters b and d.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994 )

Section 350.20 Scope

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~~The regulations in this Part shall apply to all licensees or registrants who use sources of radiation for industrial radiography. Except for those regulations when the requirements of this Part are clearly applicable only to sealed radioactive sources, both or to radiation machines, the requirements of this Part apply to both sealed radioactive sources are covered by this Part and radiation machines used for performing industrial radiography procedures. Section 350.3050 contains special requirements for enclosed radiography and mobile portable x-ray systems are outlined in Sections 350.3060, 350.3070 and 350.3080 respectively cabinet x-ray systems. Section 350.3090 contains special requirements for underwater and lay-barge radiography. Nothing in this Part shall apply to the use of sources of radiation in the healing arts. Each licensee and registrant is responsible for ensuring that persons performing activities under a license or certificate of registration comply with 32 Ill. Adm. Code: Chapter II, Subchapters b and d, license conditions, if any, and orders of the Department.~~

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

MAY 02 1994

## Section 350.25 Incorporations by Reference

a) All rules, standards and guidelines of agencies of the United States or nationally recognized organizations or associations that are incorporated by reference in this Part are incorporated as of the date specified in the reference and do not include any later amendments or editions. Copies of these rules, standards and guidelines that have been incorporated by reference are available for public inspection at the Department of Nuclear Safety, 1035 Outer Park Drive, Springfield, Illinois.

b) In addition, copies of ANSI standards may be obtained directly from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402 and from the American National Standards Institute, Inc., 1430 Broadway, New York, New York 10018.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 350.30 Definitions

As used in this Part, the following definitions apply:

"ALARA" means as low as is reasonably achievable as defined in 32 Ill. Adm. Code 310.20.

"Associated equipment" means equipment used in conjunction with a radiographic exposure device to make radiographic exposure where such equipment drives, guides, or comes into contact with the source (i.e., guide tube, control tube, crank, removable source stop, "J" tube).

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"Cabinet radiography" means industrial radiography conducted in an enclosure or cabinet so shielded that radiation levels doses to individual members of the public at every location on the exterior meet the limitations specified in 32 Ill. Adm. Code 340.1050 310(a).

"Cabinet x-ray system" means an x-ray system with the x-ray tube installed in an enclosure which, independent of existing architectural structures except the floor on which it may be placed, is intended to contain at least that portion of a material being irradiated, provide radiation attenuation and exclude personnel from its interior during generation of x radiation. Included are all x-ray systems designed primarily for the inspection of carry-on baggage at airline, railroad and bus terminals, and in similar facilities. An x-ray tube used within a shielded part of a building or x-ray equipment which may temporarily or occasionally incorporate portable shielding is not considered a cabinet x-ray system.

"Certified cabinet x-ray system" means an x-ray system which has been certified in accordance with 21 CFR 1010.2-99 being manufactured and assembled pursuant to the provisions of 21 CFR 1020.40.

"Collimator" means a radiation shield of lead or other heavy metal which is placed on the end of a guide tube or directly onto a radiographic exposure device to restrict the size and shape of the radiation beam when the sealed source is moved into position to make a radiographic exposure.

"Crank-out device" means the cable, protective sheath and handcrank used to move the sealed source from the shielded to the unshielded position to make an industrial radiographic exposure.

"Enclosed radiography" means industrial radiography conducted in an enclosed cabinet or room and includes cabinet radiography and shielded-room radiography.

"GED" means general equivalency diploma.

"Industrial radiography" means the process used to perform the examination of the macroscopic structure of materials by non-destructive methods using sources of radiation radioactive material or radiation machines.

"Lay-barge radiography" means industrial radiography performed on any water vessel used for laying pipe.

"Lixiscope" means a portable light-intensified imaging device using a sealed source.

"Lock-out survey" means a radiation survey performed to determine that



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a sealed source is in its shielded position. The lock-out survey is performed before moving the radiographic exposure device or source changer to a new location. The lock-out survey is also performed when securing the radiographic exposure device or source changer against unauthorized removal.

"Permanent radiographic installation" means an installation or structure designed or intended for radiography and in which radiography is regularly performed.

"Permanent use or storage location" means a location listed on a radioactive material license or a certificate of registration where sources of radiation are used or stored.

"Personal supervision" means ~~supervision in which the radiographer is physically present at the site where sources of radiation are used and associated equipment are being used, watching the performance of the radiographer's assistant~~ the provision of guidance and instruction to a radiographer's assistant by a radiographer who is: physically present at the site;

in visual contact with the radiographer's assistant while the assistant is using sources of radiation; and

in such proximity that immediate assistance can be given if required.

"Radiation safety officer" means an individual who is both designated as a radiation safety officer in accordance with Section 350.4020 and who meets the requirements of Section 350.4020 and 32 Ill. Adm. Code 310.20.

"Radiographer" means any individual who performs or personally supervises industrial radiographic operations ~~and who is responsible to the licensee or registrant for assuring compliance~~. Radiographers shall meet the requirements of Section 350.2010(a) and shall comply with the requirements of 32 Ill. Adm. Code 310.3207-3307-3417 ~~370 and 601; Chapter II, Subchapters b and d, and all license and/or certificate of registration conditions, if any, and orders of the Department.~~

"Radiographer's assistant" means any individual who, under the personal supervision of a radiographer, uses sources of radiation, related handling tools, or radiation survey instruments in industrial radiography. Radiographer's assistants shall meet the requirements of Section 350.2010(b) and shall comply with the requirements of 32 Ill. Adm. Code: Chapter II, Subchapters b and d, all license conditions, if any, and orders of the Department.

"Radiographic exposure device" means any instrument containing a sealed source fastened or contained therein, in which the sealed

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source or shielding thereof may be moved, or otherwise changed, from a shielded to an unshielded position for purposes of making a radiographic exposure (i.e., camera).

"Sealed source" (i.e., pill) means any capsule or matrix as defined in 32 Ill. Adm. Code 310.20.

"Shielded position" means the location within the radiographic exposure device or storage container which, by manufacturer's design, is the proper location for storage of the sealed source.

"Shielded-room radiography" means industrial radiography conducted in a room so shielded that ~~radiation levels~~ doses to individual members of the public at every location on the exterior meet the limitations as specified in 32 Ill. Adm. Code 340.1059310(a) (i.e., bay, bunker, cell).

"Source assembly" means a component to which the sealed source is affixed or in which the sealed source is contained. The source assembly includes the sealed source (i.e., pigtail).

"Source changer" means a device designed and used for replacement of sealed sources in radiographic exposure devices, including those source changers also used for transporting and storage of sealed sources.

"Storage container" means a ~~device in which sealed sources are transported or stored~~ the structure in which sealed sources are secured and stored at a permanent storage location as described in Section 350.4010(d)(1).

"Temporary job site" means any location that is not specifically listed on a radioactive material license or certificate of registration where industrial radiography is performed for 180 days or less during any consecutive 12 months.

"Transport container" means a package that is designed and constructed to provide radiation safety and security when sealed sources are transported and meets all applicable regulations of the U.S. Department of Transportation.

"Underwater radiography" means industrial radiography performed when the radiographic exposure device and related equipment are beneath the surface of water.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_ MAY 02 1994)

Section 350.40 Exemptions

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a) The following are exempt from the requirements of this Part:

- 1) Cabinet x-ray systems designed to exclude individuals, except that such systems must satisfy the provisions of Section 350.3050(c), which apply specifically to cabinet x-ray systems; and

2) Lixiscopes used in industrial applications.

- b) Devices exempted by subsection (a) above are subject to the requirements of 32 Ill. Adm. Code 320 and 330 and other applicable provisions of 32 Ill. Adm. Code: Chapter II, Subchapters b and d.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

### Section 350.50 Receipt, Transfer and Disposal of Sources of Radiation

Each licensee or registrant shall maintain records showing the receipt, transfer and disposal of sources of radiation. These records shall include the date of receipt, transfer or disposal, the name of the individual making the record, the radionuclide, the number of gigabecquerels or curies and the make, model and serial number of each source of radiation and device, as appropriate. Records shall be maintained for Department inspection until the radioactive material license or certificate of registration is terminated.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

### SUBPART B: EQUIPMENT CONTROL

### Section 350.1000 Requirements for Radiography Equipment Using Radiographic Exposure Devices

- a) Equipment used in industrial radiographic operations involving the use of radiographic exposure devices shall meet the following minimum criteria:

- 1) Each radiographic exposure device and all associated equipment shall meet the requirements specified in American National Standards Institute (ANSI) N432-1980, "Radiological Safety for the Design and Construction of Apparatus for Gamma Radiography," published January 1981, as NBS Handbook 136, exclusive of subsequent amendments or editions.

- 2) Each radiographic exposure device shall have attached to it one or more durable, legible, clearly visible labels bearing the:

- A) Chemical symbol and mass number of the radionuclide in the device;
- B) Activity of the sealed source and the date on which this activity was last measured;
- C) Model and serial number of the sealed source;
- D) Manufacturer of the sealed source; and
- E) Licensee's name, address and telephone number.

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- 3) Each radiographic exposure device intended for use as a Type B transport container shall meet the applicable requirements of 32 Ill. Adm. Code 341.

- 4) Radiographic exposure devices and associated equipment that allow the source to be moved out of the device for routine operation shall meet the following additional requirements:

A) The coupling between the source assembly and the control cable shall be designed in such a manner that the source assembly will not become disconnected if cranked outside the guide tube. The coupling shall be such that it cannot be unintentionally disconnected under normal conditions.

B) The device shall automatically secure the source assembly when it is cranked back into the shielded position within the device. This securing system shall only be released by means of a deliberate operation of the exposure device.

C) The outlet fittings, lock box and drive cable fittings on each radiographic exposure device shall be equipped with safety plugs or covers, which shall be installed during storage and transportation, to protect the source assembly from water, mud, sand or other foreign matter.

D) Each sealed source or source assembly shall have attached to it, or engraved in it, a durable, legible, visible label with the words: "DANGER-RADIOACTIVE." The label shall not interfere with the safe operation of the exposure device or associated equipment.

E) The guide tube shall have passed a kinking test that closely approximates the kinking forces likely to be encountered during use and the crushing tests for the control units specified in American National Standards Institute (ANSI) N432-1980, "Radiological Safety for the Design and Construction of Apparatus for Gamma Radiography," published January 1981, as NBS Handbook 136, exclusive of subsequent amendments or editions.

F) Use of a guide tube shall be necessary to move the source out of the device.

G) An exposure head, endcap or similar device designed to prevent the source assembly from extending beyond the end of the guide tube shall be attached to the outermost end of the guide tube during radiographic operations.

H) The guide tube exposure head connection shall be able to withstand the tensile test for control units specified in ANSI N432-1980, "Radiological Safety for the Design and Construction of Apparatus for Gamma Radiography," published January 1981, as NBS Handbook 136, exclusive of subsequent amendments or editions.

I) Source changers shall provide a system for assuring that the source will not be accidentally withdrawn from the changer when connecting or disconnecting the drive cable to or from a source assembly.



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- b) Modification of any radiographic exposure device and associated equipment is prohibited unless the Department, the U.S. Nuclear Regulatory Commission or an Agreement State has determined that the design of any replacement component, including source holder, source assembly, control or guide tube would not compromise the design safety features of the system.
- c) All radiographic exposure devices and associated equipment manufactured after July 1, 1994, and acquired by licensees shall comply with the requirements of this Section.
- d) All radiographic exposure devices and associated equipment in use after January 10, 1996, shall comply with the requirements of this Section.
- e) Each radiographic exposure device, source changer and storage container shall be provided with a lock or lockable outer container designed to prevent unauthorized or accidental removal or exposure of a serial source.
- f) Each radiographic exposure device and each transport container shall bear a permanent, durable, legible, clearly visible marking or label(s) which has, as a minimum, the standard radiation caution symbol, depicted in 32 Ill. Adm. Code 340.111, and the following wording:

## CAUTION (OR DANGER)

RADIOACTIVE MATERIAL--DO NOT HANDLE

NOTIFY CIVIL AUTHORITIES (OR NAME OF COMPANY)

In addition, transport containers shall meet the applicable requirements of 32 Ill. Adm. Code 341.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

### Section 350.1005 Requirements for Radiography Equipment Using Radiation Machines

The control panel of each radiation machine used in industrial radiographic operation shall be equipped with:

- a) A locking device to prevent the unauthorized use of the x-ray system or the accidental production of x-rays; and
- b) A device that will give a positive indication of the production of x-rays whenever the radiation machine is energized.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

### Section 350.1010 Limits on Levels of Radiation for Radiographic Exposure Devices and Storage Containers, Source Changers and Transport Containers

- a) Radiographic exposure devices and source changers manufactured prior

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to July 1, 1994, shall not be used for industrial radiography unless they meet the following minimum criteria:

- 1) Radiographic exposure devices and source changers measuring less than 10 centimeters (4 inches) ~~10-cm~~ from the sealed source storage position to any exterior surface of the device shall have no radiation level in excess of 50-milliroentgens-(1-20-x-10-5-e/kg) 12.9 micro C/kg (50 mR) per hour at 15 centimeters ( 6 inches) ~~15-cm~~ from any exterior surface of the device.
- 2) Radiographic exposure devices and source changers measuring a minimum of 10 centimeters (4 inches) ~~10-cm~~ from the sealed source storage position to any exterior surface of the device, and all storage containers for sealed sources or outer containers for radiographic exposure devices, shall ~~have--no~~ not have radiation level levels in excess of 200-milliroentgens--(5-16-x-10-5-e/kg) 51.6 micro C/kg (200 mR) per hour at any exterior surface, and 10-milliroentgens-(2-58-x-10-6-e/kg) 2.58 micro C/kg (10 mR) per hour at 1 meter (39.4 inches) ~~1-m~~ from any exterior surface.
- 3) The radiation levels specified ~~are~~ in subsections (1) and (2) above shall be determined with the sealed source in the shielded position (i.e., "off").
- b) Radiographic exposure devices, source changers and transport containers manufactured on or after July 1, 1994, shall meet the limits on radiation levels specified in ANSI N432-1980, "Radiological Safety for the Design and Construction of Apparatus for Gamma Radiography," published January 1981, as NBS Handbook 136, exclusive of subsequent amendments or editions.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

### Section 350.1020 Locking of Sources of Radiation

- a) Each source--of--radiation--shall-be-provided-with-a-lock-or-lockable outer--container--designed--to--prevent--unauthorized--or--accidental production--of--radiation--or--removal--or--exposure--of--a--sealed--source--and radiographic exposure device, source changer and storage container shall be kept locked at all times except when under the direct surveillance of a radiographer or radiographer's assistant, or as may be otherwise authorized pursuant to Section 350.3010. Each storage container and source-changer--likewise--shall-be-provided--with--a--lock and--shall--be--kept--locked--when--containing--sealed--sources--except--when the--container--is--under--the--direct--surveillance--of--a--radiographer--or radiographer's--assistant--
- b) Radiographic--exposure--devices--source--changers--and--storage containers--prior--to--being--moved--from--one--location--to--another--and--also prior--to--being--secured--at--a--given--location--shall--be--locked--and surveyed--to--assure--that--the--sealed--source--is--in--the--shielded position--Each radiographic exposure device and source changer shall



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be locked and the key removed from any keyed lock prior to being moved or transported and also prior to being stored at a given location.

- c) Each sealed source shall be secured in its shielded position by locking the radiographic exposure device or source changer each time the sealed source is returned to its shielded position.

- d) Radiation machines shall be locked and the key removed at all times except when under the direct surveillance of a radiographer or a radiographer's assistant or as may be otherwise authorized pursuant to Section 350.3010.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## Section 350.1030 Permanent Storage Precautions

Locked radiographic exposure devices, source changers, storage containers, transport containers that contain sealed sources and radiation machines shall be physically secured to prevent tampering or removal by unauthorized personnel.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## Section 350.1040 Radiation Survey Instruments

- a) The licensee or registrant shall maintain sufficient calibrated and operable radiation survey instruments to make physical radiation surveys as required by this Part and 32 Ill. Adm. Code 340.2010(a). Instrumentation required by this Section shall have a range such that 2-milliroentgens (5-16-x-10<sup>-4</sup>-7)-e/kgt 0.516 micro C/kg (2 mR) per hour through 1-roentgen (2-50-x-10<sup>-4</sup>-47)-micro-e/kgt 258 micro C/kg (1 R) per hour can be measured.

- b) Each radiation survey instrument shall be calibrated:

- 1) at energies appropriate for use and at intervals not to exceed 3 months and after each instrument servicing;
  - 2) At intervals not to exceed 3 months and after each instrument servicing other than battery replacement;
  - 3) such that accuracy within plus or minus 20 percent can be demonstrated; and
  - 3d) at two or more widely separated points, other than zero, on each scale, or one point of each scale for digital devices. For instruments without multiple scales, calibration shall be performed at six points equally spaced across the range of 0.516 micro C/kg (2 mR) per hour to 258 micro C/kg (1 R) per hour; and
- 5) By a person licensed by the Department, the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State to perform such service.

- c) Records of calibrations shall be maintained for 2 5 years after the calibration date for inspection by the Department of Nuclear Safety

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(Department).

- d) Immediately prior to use, a radiation survey instrument shall be checked to ensure that it is operating properly by bringing it near a source of radiation and observing a response. Instruments that fail to respond shall not be used.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## Section 350.1050 Leak Testing for Leakage or Contamination, Repair, Tagging, Opening, Modification and Replacement of Sealed Sources

- a) The replacement of any sealed source fastened to or contained in a radiographic exposure device and leak testing repair tagging opening or other modification of any sealed source shall be performed only by persons specifically authorized to do so by the Department, the U.S. Nuclear Regulatory Commission, Agreement State or Licensing State. The licensee shall permit only persons specifically authorized by the Department, the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State to:

- 1) Replace any sealed source fastened to or contained in a radiographic device;
  - 2) Test a sealed source for leakage or contamination; or
  - 3) Repair, tag, open or modify any sealed source.
- b) An applicant that desires to conduct its own tests for leakage or contamination shall establish procedures to be followed when testing sealed sources for leakage or contamination and shall submit a description of such procedures to the Department for approval. The description shall include the:

- 1) Instrumentation to be used;
- 2) Method of performing the test; and
- 3) Pertinent experience of the individual(s) who will perform the test.

- bc) Each sealed source shall be tested for leakage at intervals not to exceed 6 months or contamination in accordance with 32 Ill. Adm. Code 340.410. In the absence of a certificate from a transferor indicating that a test has been made within the 6-month period prior to the transfer, the sealed source shall not be put into use until tested and the test results confirm that the sealed source is not leaking or contaminated.

- cd) The leak test shall be capable of detecting the presence of 0.005 microcurie (185-Bq) of removable contamination on the sealed source. An acceptable leak test for sealed sources in the possession of a radiography licensee or registrant would be to test at the nearest accessible point to the sealed source storage position, or other appropriate measuring point, by a procedure to be approved pursuant to 32 Ill. Adm. Code 340.260(d)(5) subsection (b) above. Records of leak tests for leakage or contamination results shall be kept in units of microcuries and maintained for inspection by the

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Department--for 2-years-after-the-next-required-leak-test-is-performed or-until-the-sealed-source-is-transferred-or-disposed accordance with 32 Ill. Adm. Code 340.1135.

de) Any--test--conducted-pursuant-to-subsections-(b)-and-(c)-which-reveals the-presence-of--0.005--microcurie--(185--Bq)--or--more--of--removable radioactive-material--shall--be--constituted--evidence--that--the--sealed source-is-leaking--If in accordance with 32 Ill. Adm. Code 340.410 a sealed source is determined to be leaking or contaminated, the licensee or--registrant shall immediately withdraw the equipment involved from use and shall cause it to be decontaminated and repaired or to be disposed of in accordance with 32 Ill. Adm. Code 339--and 340. Within 5 days after obtaining results of the a test showing a sealed source to be leaking or contaminated, the licensee or--registrant shall file a report with the Department describing-the-equipment-involved the-test-results--and--the-corrective-action--taken in accordance with 32 Ill. Adm. Code 340.1260.

ef) A sealed source which that is not fastened to or contained in a radiographic exposure device shall have permanently attached to it a durable tag at least 2.54 centimeters (1 inch) (2-54-cm) square bearing the prescribed radiation caution symbol in conventional colors, magenta or purple on a yellow background, and at least the instructions:

DANGER  
RADIOACTIVE MATERIAL  
DO NOT HANDLE

## NOTIFY CIVIL AUTHORITIES IF FOUND

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994 )

## Section 350.1060 Quarterly Inventory

Each licensee or registrant shall conduct a quarterly physical inventory at intervals not to exceed 3 months to account for all sealed sources of radiation it has received or possessed possesses by him. The inventory shall cover all sources of radiation not exempted by Section 350.40, including, but not limited to, sealed sources, radiation machines and radiographic exposure devices containing depleted uranium. The records of the inventories shall be maintained for 2 1/2 years from the date of the inventory for inspection by the Department and shall include the quantities-and-kinds-of-radioactive-material, the-location-of-sealed-sources--and--the-date-of--the--inventory- manufacturer, model, serial number, radionuclide and number of gigabecquerels or curies, if applicable, location of each source of radiation, date of the inventory and the name of the individual performing the inventory.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994 )

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## Section 350.1070 Utilization Logs

Each licensee or registrant shall maintain current logs, which shall be kept available for inspection by the Department for 2 1/2 years from the date of the recorded event, showing for each source of radiation the following information:

a) A--description--(or-make-and-model-number)-of-each-source-of-radiation or-the-storage-container-in-which-a-sealed-source-is-located-A unique identifying number or code (e.g., serial number) for each radiation machine, each radiographic exposure device and each sealed source;

b) The identity name of the radiographer to-whom--assigned using the source of radiation;

c) The locations locations where used and dates of-use each source of radiation is removed from storage and returned to storage; and

d) the-voltage--current--and-exposure-time-for-each-radiographic-exposure with-a-radiation-machine--For radiation machines used in permanent radiographic installations, the date(s) each radiation machine is energized.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994 )

## Section 350.1080 Inspection and Maintenance

a) Each licensee or registrant shall ensure that checks for obvious defects in radiation machines, radiographic exposure devices, storage transport containers, and source changers, source guide tubes and crank-out devices are performed prior-to at the beginning of each day of use.

b) Each licensee or registrant shall conduct a program of at least quarterly inspection and maintenance of radiation machines, radiographic exposure devices, storage transport containers and source changers to assure proper functioning of components important to-safety listed in Section 350.Appendix B. All appropriate parts shall be maintained in accordance with manufacturer's specifications. Records of inspection and maintenance shall be maintained for inspection by the Department until-their-disposal-is-authorized-by-the Department for 5 years.

c) If any inspection conducted pursuant to Section 350.1080 subsection (a) or (b) above reveals damage to components critical-to--radiation safety listed in Section 350.Appendix B, the device shall be labeled as defective and shall be removed from service until repairs have been made.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994 )

## Section 350.1090 Permanent Radiographic Installations

Permanent radiographic installation using a radiographic exposure device(s)



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having high radiation area entrance controls of the type described in 32 Ill. Adm. Code 340-2010(a)(2)(b) and 340-2010(a)(2)(c) shall also meet the following requirements:

- a) Each entrance that is used for personnel access to the high radiation area shall have both visible and audible warning signals to warn of the presence of radiation. The visible signal shall be activated by radiation. The audible signal shall be activated when an attempt is made to enter the installation while the source is exposed.
- b) The entrance control device or alarm system shall be tested for proper operation at the prior to beginning of operations on each day of use. The radiography system shall not be used if any entrance control device or alarm system is operating improperly. If an entrance control device or alarm system is operating improperly, it shall be labeled as defective immediately and repaired. Before the radiography system is returned to service, the radiation safety officer shall retest the entrance control device or alarm system and approve the repair.
- c) Records of these tests performed pursuant to subsection (b) above shall be maintained for inspection by the Department until their disposal is authorized. Disposal of records will be authorized by the Department in writing if compliance with this Section has been previously established pursuant to an inspection for 5 years.

(Source: MAY 02 1994, 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

SUBPART C: PERSONAL RADIATION SAFETY REQUIREMENTS FOR  
RADIOGRAPHERS AND RADIOGRAPHERS' ASSISTANTS

## Section 350.2010 Training and Testing

- a) The licensee or registrant shall not permit any individual to act as a radiographer, as defined in this Part, until such individual:
  - 1) has been instructed in the subjects outlined in Section 350. Appendix A of this Part;
  - 2) has received copies of and instruction in the regulations contained in this Part, and in 32 Ill. Adm. Code 340 and 400, a copy of the license or certificate of registration issued to the licensee or registrant and copies of the licensee's or registrant's operating and emergency procedures;
  - 3) has been instructed in the use of and has demonstrated to the satisfaction of the licensee or registrant, competence in the use of the licensee's or registrant's sources of radiation, radiographic exposure devices, related handling tools, and radiation survey instruments; and
  - 4) has demonstrated, to the satisfaction of the licensee or registrant, an understanding of the instructions provided pursuant to in Section 350-2010(a) subsection (a) as evidenced by having successfully completed a written test and a field

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examination on subjects relevant to the position.

- b) The licensee or registrant shall not permit any individual to act as a radiographer's assistant, as defined in this Part, until such individual:
  - 1) has received copies of and instruction in the licensee's or registrant's operating and emergency procedures;
  - 2) has been instructed in the use of and has demonstrated, to the satisfaction of the licensee or registrant, that when the individual is under the personal supervision of the radiographer, the individual is competent to use the source of radiation, radiographic exposure devices, related handling tools, and radiation survey instruments which that will be used in the position; and
  - 3) has demonstrated, to the satisfaction of the licensee or registrant, an understanding of the instructions in Section 350-2010(b) subsection (b) by having successfully completed a written or oral test and a field examination on subjects relevant to the position.

c) Records of the above training, including copies of written tests and dates of oral tests and field examinations, shall be maintained for inspection by the Department for 3 years following termination of employment or until the radioactive material license or certificate of registration is terminated.

- d) Each licensee or registrant shall conduct an internal audit program to ensure that the Department's radioactive material license conditions are the licensee's or registrant's operating and emergency procedures are followed by each radiographer and radiographer's assistant. These internal audits shall be performed at least quarterly, and each radiographer shall be audited at least annually. The licensee or registrant shall audit the performance of each radiographer and radiographer's assistant. These performance audits shall be conducted during an actual radiographic operation and shall be conducted at intervals not to exceed 3 months. If it has been more than 3 months since the licensee or registrant audited the performance of a radiographer or radiographer's assistant, the licensee or registrant shall observe and record the performance of the radiographer or radiographer's assistant the next time that individual participates in an industrial radiographic operation. Records of internal these audits shall be maintained for inspection by the Department for 5 years from the date of the audit.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 350.2020 Operating and Emergency Procedures

The licensee's or registrant's operating and emergency procedures shall include instructions in at least the following:

- a) handling, handling and use of sources of radiation to be employed such



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- that no individual is likely to be exposed to radiation doses in excess of the limits established in 32 Ill. Adm. Code 340;
- b) ~~methods~~-Methods and occasions for conducting radiation surveys;
  - c) ~~methods~~-Methods for controlling access to radiographic areas;
  - d) ~~methods~~-Methods and occasions for locking and securing sources of radiation;
  - e) ~~personnel~~- Personnel monitoring and the use of ~~personnel~~ individual monitoring ~~equipment~~ devices, including steps that ~~must~~ shall be taken immediately by ~~radiography~~ radiographic personnel in the event that a ~~an~~ ionization chamber (i.e., pocket dosimeter) is found to be off-scale;
  - f) ~~transportation~~-Transportation to field locations, including packing of sources of radiation in the vehicles, ~~posting~~ placarding of vehicles, and control of sources of radiation during transportation;
  - g) Methods or procedures for minimizing exposure of individuals in the event of an accident, including procedures to follow in the event of a disconnect accident, a transportation accident and loss of a sealed source;
  - h) ~~the~~The procedure for notifying proper personnel in the event of an accident or loss of a sealed source;
  - i) ~~maintenance~~-Maintenance of records (see Section 350.2030 Appendix C); and
  - j) ~~the~~The inspection and maintenance of radiographic exposure devices, source changers, storage containers, transport containers, source guide tubes, crank-out devices and radiation machines.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

## Section 350.2030 Personnel Monitoring Control

- a) The licensee or registrant shall not permit any individual to act as a radiographer or as a radiographer's assistant unless, at all times during radiographic operations, each such individual wears a direct reading pocket ionization chamber (i.e., pocket dosimeter) and either a film badge or a thermoluminescent dosimeter (TLD). Pocket dosimeters shall have a range from zero to at least 200 milliroentgens (5.16-x-10<sup>-5</sup>-G/kg) and shall be recharged daily or at the start of each shift. Each film badge or TLD shall be assigned to and worn by only one individual.
- b) Pocket dosimeters shall be read and exposures recorded at least once daily. Pocket ionization chambers (i.e., pocket dosimeters) shall meet the criteria in ANSI N13.5-1972, "Performance Specifications for Direct Reading and Indirect Reading Pocket Dosimeters for X- and Gamma Radiation" published 1972, exclusive of subsequent amendments or editions.
- bc) Pocket dosimeters shall be checked for correct response to radiation at periods not to exceed 1 year. Acceptable dosimeters shall read within plus or minus 30 percent of the true radiation exposure. The use of pocket ionization chambers (i.e., pocket dosimeters) is subject

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to the following requirements:

- 1) Pocket ionization chambers shall be recharged at least daily or at least at the start of each work shift;
- 2) Pocket ionization chambers shall be read and exposures recorded at least at the beginning and end of each worker's shift involving the use of a source of radiation;
- 3) Pocket ionization chambers shall be checked for correct response to radiation at periods not to exceed 1 year. Acceptable dosimeters shall read within plus or minus 30 percent of the true radiation exposure. Records of pocket ionization chamber (i.e., pocket dosimeter) calibrations shall be maintained for inspection by the Department for 5 years; and
- 4) If an individual's pocket dosimeter ionization chamber is discharged beyond its range (i.e., goes "off-scale"), industrial radiographic operations by that individual shall cease immediately and the individual's film badge or TLD shall immediately be sent immediately for processing. The individual shall not use sources of radiation until the individual's radiation dose has been determined.
- ed) Reports received from the film badge or TLD processor and records of daily pocket ionization chamber (i.e., pocket dosimeter) readings shall be kept for inspection by the Department until the Department authorizes their disposition. Such disposition will be authorized by the Department in writing when radioactive material license or certificate of registration is terminated or until the Department authorizes their disposition, in writing, following a determination by the Department that the records contain inaccurate personnel monitoring information.
- e) In addition to other requirements of this Section, each individual performing radiography with sealed sources shall wear an alarm ratemeter. Each alarm ratemeter shall:
  - 1) Be checked prior to use at the start of each shift to ensure that the alarm functions properly (sounds);
  - 2) Be set to give an alarm signal at a present dose rate of 5mSv (500 mrem) per hour or less;
  - 3) Require special means to change the present alarm function; and
  - 4) Be calibrated, at periods not to exceed 1 year, for correct response to radiation. Ratemeters shall alarm within plus or minus 20 percent of the true radiation dose rate. Records of alarm ratemeter calibrations shall be maintained for inspection by the Department for 5 years.
- f) The alarm ratemeter shall be used in addition to, and not as a substitute for, the portable survey instrument required by Section 350.3030. The alarm ratemeter is intended to provide additional assurance that the radiation exposure levels are within regulatory limits.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

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## Section 350.2040 Supervision of Radiographers' Assistants

~~Whenever a~~ Except when under the personal supervision of a radiographer, a radiographer's assistant shall not ~~uses~~ use radiographic exposure devices, sealed sources, or related source handling tools, or conduct ~~conducts~~ radiation surveys required by Sections 350.3030(b) and 350.3030(c) to determine that the sealed source has returned to the shielded position after an exposure ~~the radiographer's assistant shall be under the personal supervision of a radiographer.~~

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

## SUBPART D: PRECAUTIONARY PROCEDURES IN RADIOGRAPHIC OPERATIONS

## Section 350.3010 Access Control and Security

a) During each radiographic operation, the radiographer or radiographer's assistant shall maintain a direct surveillance of the operation to protect against unauthorized entry into a high radiation area, as defined in 32 Ill. Adm. Code 310, except:

a1) ~~where~~ Where the high radiation area is equipped with a control device or alarm system as described in 32 Ill. Adm. Code 340.2030 ~~te447610(a), or~~

b2) ~~where~~ Where the high radiation area is locked to protect against unauthorized or accidental entry.

b) Sources of radiation shall not be left unattended except when secured against unauthorized use, access or removal.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

## Section 350.3020 Posting

Notwithstanding any provisions in 32 Ill. Adm. Code 340.2040 ~~et~~ 930(a), areas in which radiography is being performed, shall be conspicuously posted as required by 32 Ill. Adm. Code 340.2030(b) and ~~et~~ ~~it~~ follows:

a) Each high radiation area shall be conspicuously posted with a sign or signs bearing the radiation caution symbol and the words:

CAUTION (OR DANGER)  
HIGH RADIATION AREA

b) Each radiation area shall be conspicuously posted with a sign or signs bearing the radiation caution symbol and the wording required in subsection (a) above, or the words:

CAUTION (OR DANGER)  
RADIATION AREA

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c) Whenever practicable, ropes or barriers shall be used in addition to appropriate signs to designate radiation areas and to help prevent unauthorized entry.

d) Notwithstanding the requirements of 32 Ill. Adm. Code 340.920(a), each radiation area may be posted in accordance with 32 Ill. Adm. Code 340.920(b) (i.e., both signs may be posted at the same location at the boundary of the radiation area).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

## Section 350.3030 Radiation Surveys and Survey Records

a) No industrial radiographic operation shall be conducted unless at least one calibrated and operable radiation survey ~~instrumentation~~ instrument, as described in Section 350.1040, is available and used at each site where radiographic exposures are made.

b) A survey with a radiation survey instrument shall be made after each use of a radiographic exposure device to determine that the sealed source has been returned to its shielded position. The entire circumference of the radiographic exposure device shall be surveyed. If the radiographic exposure device has a source guide tube, the survey shall also include the source guide tube and any attached collimator.

c) A ~~physical~~ ~~radiation~~ lock-out survey, in which all accessible surfaces of the radiographic exposure device or source changer are surveyed with a radiation survey instrument, shall be made to determine that each sealed source is in its shielded position prior to securing the radiographic exposure device or ~~storage container~~ source changer as specified in Section 350.1020.

d) A physical radiation survey shall be made after each radiographic exposure using a radiation machine ~~machines~~ to determine that the machine is "off".

e) Radiation surveys shall be performed in areas where industrial radiography operations are to be performed and shall meet the following requirements:

1) Before industrial radiographic operations begin, all radiation areas and high radiation areas (as determined by calculated exposure rates) in which radiographic operations are to be performed shall be posted in accordance with Section 350.3020. An area survey shall be performed during the first radiographic exposure (i.e., with the sealed source in the exposed position) to confirm that the requirements specified in Section 350.3020 have been met and that doses to individual members of the public do not exceed the limits specified in 32 Ill. Adm. Code 340.310(a).

2) The survey required in subsection (1) above shall be repeated each time the exposure device is relocated or the exposed position of the sealed source is changed.



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3) The requirements specified in subsection (2) above do not apply to repetitive industrial radiographic operations when the conditions of exposure, including, but not limited to, the radiographic exposure device, duration of exposure, source strength, pipe size and pipe thickness, remain constant.

f) If a vehicle is to be used for storage of radioactive material, a vehicle survey shall be performed after securing radioactive material in the vehicle and before commencement of transport to ensure that doses to individual members of the public do not exceed the limits specified in 32 Ill. Adm. Code 340.310(a) at the exterior surface of the vehicle.

g) Surveys shall be performed on storage containers to ensure that doses to individual members of the public do not exceed the limits specified in 32 Ill. Adm. Code 340.310(a). These surveys shall be performed initially with the maximum amount of radioactive material present in the storage location and thereafter at the time of the quarterly inventory and whenever storage conditions change.

h) A survey meeting the requirements of subsection (b) above shall be performed on the radiographic exposure device and the source changer after every sealed source exchange.

i) Records shall be kept of the surveys required by Section 350.3040 subsections (c) through (h) above. Such records shall be maintained for inspection by the Department for 2 1/2 years after completion of the survey. If the survey was used to determine an individual's exposure, however, the records of the survey shall be maintained until the Department authorizes their disposition. Such disposition will be authorized by the Department only if radioactive material license or certificate of registration is terminated or until the Department authorizes their disposition, in writing, following a determination by the Department that the records contain inaccurate information which that could result in an inaccurate determination of an individual's exposure.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 350.3040 Records Required at Temporary Job Sites

ff-a-Each licensee or registrant temporarily uses using a source of radiation at a location other than the location listed in the licensee's or registrant's license or certificate of registration; the licensee or registrant shall maintain the following records at the temporary job site shall maintain and have make these records available at the temporary job site, for inspection by the Department, the following records:

- the radioactive material license, certificate of registration or equivalent document;
- operating, operating and emergency procedures;
- relevant relevant regulations of the Department and of any other State or Federal entities which license the licensee or registrant;

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- Survey-Survey records required pursuant to Section 350.3030 for the period of operation at the site;
- Daily-Daily pocket ionization chamber (i.e., pocket dosimeter) records for the period of operation at the site; and
- If using radioactive material, daily alarm ratemeter records for the period of operation at the site; and
- Both the latest instrument calibration records and sealed source leak leakage or contamination test records for specified devices in use at the site. Acceptable records include tags or labels that which are affixed to the device or survey meter and decay charts showing leakage or contamination test results for sources that have been manufactured within the last 6 months.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 350.3045 Operating Requirements

a) When radiography is performed at a location other than a permanent radiographic installation, a minimum of two radiographic personnel shall be present to operate the radiographic exposure device. At least one of the radiographic personnel shall be a radiographer. The other radiographic personnel may be either a radiographer or radiographer's assistant.

b) Collimators shall be used in industrial radiographic systems that use crank-out devices except when physically impossible.

c) Other than a radiographer, or a radiographer's assistant who is under the personal supervision of a radiographer, no person shall manipulate controls or operate equipment used in industrial radiographic operations.

d) At each job site, the following shall be supplied by the licensee or registrant:

- The appropriate barrier ropes and signs;
  - At least one operable, calibrated survey instrument;
  - A current whole body individual monitoring device (TLD or film badge) for each worker;
  - An operable, calibrated pocket ionization chamber (i.e., pocket dosimeter) with a range of zero to 51.6 micro C/kg (200 mR) for each worker; and
  - An operable, calibrated, alarm ratemeter for each worker who performs industrial radiography with a sealed source.
- e) Industrial radiographic operations shall not be performed if any of the items in subsection (d) above are not available at the job site or are inoperable.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 350.3048 Notification of Incidents



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The licensee or registrant shall notify the Department of stolen lost or missing sources of radiation, overexposure, excessive radiation levels and leakage or contamination of sealed sources in accordance with 32 Ill. Adm. Code 340.1210 through 340.1230 and 340.1260. In addition, each licensee or registrant shall submit a written report within 30 days to the Department whenever one of the following events occurs:

- a) A sealed source cannot be returned to the shielded position and properly secured;
- b) A sealed source becomes disconnected from a drive cable;
- c) Failure of any component necessary for safe operation of a device to properly perform its intended function; or
- d) An indicator on a radiation machine fails to show that radiation is being produced or an exposure switch fails to terminate production of radiation when turned to the "off" position.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

### Section 350.3050 Special Requirements and Exemptions for Enclosed Radiography Utilizing Radioactive Sources Systems

- a) Except as exempted by subsection (c) below, the following additional requirements apply to enclosed radiography systems, including systems used in shielded-room radiography. Enclosed radiography systems which utilize radioactive sources and which (including cabinet systems) that are designed to allow admittance of individuals shall be designed and constructed so that:
  - 1) in such a manner as to comply with all requirements of this Part and of 32 Ill. Adm. Code 340.1050 340.310(a) and 340.320 are complied with and this Part; except Sections 350.3060--350.3070 and 350.3080; and
  - 2) in such a manner that any Each door fastening mechanism will allow the door to be opened from the inside at all times;
  - 3) Visible and audible alarms are installed and are activated immediately prior to each initiation of an exposure; and
  - 4) A reliable interlock or other mechanism is installed at each means of access to the enclosure which will preclude access to an area of radiation hazard either by preventing entry or by automatically reducing the hazard.

- b) Each system for enclosed radiography specified in subsection (a) above shall be evaluated initially by the licensee or registrant and at intervals not to exceed one year to assure compliance with the requirements of subsection (a) this Part and 32 Ill. Adm. Code 340.310(a) and 340.320. Records of these evaluations shall be maintained for inspection by the Department for a period of two (2) years after the evaluation.

- c) Cabinet x-ray systems designed to exclude individuals are exempt from the requirements of this Part except that:
  - 1) The registrant shall comply with the requirements of 32 Ill. Adm.

1) The registrant shall comply with the requirements of 32 Ill. Adm.

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Code 320 and 340;

- 2) The registrant shall not permit any individual to operate a cabinet x-ray system until such individual has been instructed in the operating and emergency procedures for the unit and has demonstrated, to the satisfaction of the registrant, competence in its use;
- 3) Each cabinet x-ray system shall be manufactured and assembled in conformance with the regulations in 21 CFR 1020.40, published April 1, 1991, exclusive of subsequent amendments or editions. The registrant shall maintain for review by the Department information regarding the operating parameters and workload of each cabinet system; and
- 5) Tests for proper operation of interlocks installed in accordance with 21 CFR 1020.40 shall be conducted and recorded in accordance with Section 350.1090.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

### Section 350.3060 Special Requirements and Exemptions for Enclosed Radiography Systems, other than those Described in Section 350.3050 that are Designed to Allow Admittance of Individuals (Repealed)

AGENCY-NOT:--The requirements of this Section apply to enclosed radiography systems that do not use radioactive sources. Special requirements for enclosed radiography using radioactive sources are contained in Section 350.3050.

- a) Enclosed radiography systems other than those described in Section 350.3050 that are designed to allow admittance of individuals shall be exempt from other requirements of this Part except Sections 350.1040(b) and (c) and 350.2030. However, the registrant shall:
  - 1) submit plans and specifications to the Department for review and approval of any new installations or any modification of existing installation; Such approval shall not be granted unless the plans and specifications satisfy the requirements of 32 Ill. Adm. Code 340 and this Part;
  - 2) have a pre-operational survey conducted before any new installation is placed in operation to determine radiation exposures of all person who may be in close proximity to the enclosure;
  - 3) report to the Department any alteration which increases the radiation output of the equipment or which reduces the effectiveness of protective barriers;
  - 4) comply with all requirements of 32 Ill. Adm. Code 340. If such a system is a certified cabinet x-ray system, it shall also comply with the requirements of 21 CFR 1020.407 revised as of April 1, 1989, exclusive of any subsequent amendments or editions. A copy of 21 CFR 1020 is available for public inspection at the Department of Nuclear Safety.
  - 5) prohibit any individual from operating a radiation machine for

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enclosed room radiography until such individual has received a copy of instruction in any and has demonstrated to the satisfaction of the registrant an understanding of operating and emergency procedures for the unit and has demonstrated competence in its use. Records which demonstrate compliance with this subgraph shall be maintained for inspection by the Department until their disposition has been authorized by the Department. Such disposition will be authorized if compliance with this subgraph has been previously established pursuant to an inspection.

6) provide either a film badge or a thermoluminescent dosimeter (TLD) for every individual who operates a machine for enclosed room radiography. Each film badge or TLD shall be assigned to and worn by only one individual. In addition, if the registrant has a poor compliance history regarding personnel monitoring, it may be demonstrated by a violation of this Section 32-115-Adm-Gde 340-20007 or 340-10107 if the registrant's facilities are not designed such that an employee could receive in any one calendar quarter an occupational dose in excess of those stated in 32-115-Adm-Gde 340-10107 or if the registrant's activities are conducted in such a manner that an employee could receive in any one calendar quarter an occupational dose in excess of the doses stated in 32-115-Adm-Gde 340-10107. When the Registrant will require that individuals wear a green reading pocket dosimeter if so regulated, all regulations pertaining to pocket dosimeters as listed in Section 350-2000 shall apply.

7) conduct radiation surveys to determine the radiation machine is under prior to each entry into the enclosed room if the enclosed radiography system is designed or operated in such a manner that an individual could receive in any one calendar quarter a dose in excess of the doses stated in 32-115-Adm-Gde 340-10107. Radiation survey instruments utilized for radiation surveys shall be in conformance with Sections 350-10007 and 350-10009.

8) restrict the access of personnel and the public to any and all radiographic areas to prevent exposure of any individual in excess of the limits of 32-115-Adm-Gde 340-Subpart A.

9) assure that the radiography system and all objects exposed thereto are confined within a permanent total enclosure to which no individual shall have access or within which no individual is permitted to remain while the radiation machine with its fan operation and which operates under any operating condition is protected from radiation for all individuals outside the enclosure. Such permanent total enclosure shall meet the following requirements:

A) The design of a portable interlock on the mechanism which is installed at each means of access to the enclosure which will provide access to an area of radiation hazard other

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by preventing entry or by automatically reducing the hazard. B) Door fastening mechanism--a door fastening mechanism shall be installed so that the door can be opened from the inside at all times.

6) Alarms--except for cabinet x-ray system visible and/or audible alarms shall be installed within the protective enclosure and shall be activated for a test every 120 seconds immediately prior to the first installation of x-ray generation.

7) For cabinet x-ray systems tested to detect gamma rays and/or radionuclides shall be installed within the protective enclosure--a sub alarm shall be activated for a test every 120 seconds immediately prior to the first installation of x-ray generation. Second--immediately after closing any door designed to enclose the

10) include in the construction of access restrictions all radiation machine that provide radiation in the occupied area.

11) maintain for access by the Registrant information concerning operating procedures and records of each radiograph.

12) assure each radiograph system operator shall be advised of the radiation level in the area of operation of the system.

13) provide means to ensure the adequacy of the system's radiation level in the area of operation.

14) The registrant is responsible for the adequacy of the system's radiation level in the area of operation.

15) Security of the radiography system--the system shall be protected against unauthorized access.

16) Safety practices--the registrant shall be responsible for the safety of the system.

17) Procedure for notifying proper supervisory personnel in the event of an emergency.

18) Maintenance and repair procedures.

19) Personnel monitoring and the proper use of monitoring devices.

(Source: MAY 2 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Section 350.3070 Special Requirements and Exemptions for Certified and Non-Certified Cabinet X-Ray Systems Designed to Exclude Individuals (Repealed)

Cabinet x-ray systems designed to exclude individuals are exempt from the requirements of this Act except that:

A) The registrant shall comply with the requirements of 350-10007, 350-10008, 350-10009, 350-10010, 350-10011, 350-10012, 350-10013, 350-10014, 350-10015, 350-10016, 350-10017, 350-10018, 350-10019, 350-10020, 350-10021, 350-10022, 350-10023, 350-10024, 350-10025, 350-10026, 350-10027, 350-10028, 350-10029, 350-10030, 350-10031, 350-10032, 350-10033, 350-10034, 350-10035, 350-10036, 350-10037, 350-10038, 350-10039, 350-10040, 350-10041, 350-10042, 350-10043, 350-10044, 350-10045, 350-10046, 350-10047, 350-10048, 350-10049, 350-10050, 350-10051, 350-10052, 350-10053, 350-10054, 350-10055, 350-10056, 350-10057, 350-10058, 350-10059, 350-10060, 350-10061, 350-10062, 350-10063, 350-10064, 350-10065, 350-10066, 350-10067, 350-10068, 350-10069, 350-10070, 350-10071, 350-10072, 350-10073, 350-10074, 350-10075, 350-10076, 350-10077, 350-10078, 350-10079, 350-10080, 350-10081, 350-10082, 350-10083, 350-10084, 350-10085, 350-10086, 350-10087, 350-10088, 350-10089, 350-10090, 350-10091, 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which demonstrates compliance with this subsection shall be maintained for inspection by the Department until disposition is authorized by the Department.

- c) Each cabinet x-ray system shall be in conformance with the regulations in 21-CPR-1020-407 revised as of April 17, 1985, exclusive of subsequent amendments or editions. A copy of 21-CPR-1020-407 is available for public inspection at the Department.

- d) The registrant shall maintain for review by the Department information relative to the operating parameters and workload of each cabinet system.

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

### Section 350.3080 Special Requirements for Mobile or Portable Radiation Machines (Repealed)

This Section is applicable to portable or mobile radiation machines used in a manner that provides radiation protection to individuals by controlling the direction of the primary beam and the distance between individuals and the source of radiation. The requirements of this Section apply to portable and mobile radiation machines used either within plants or at temporary job sites. The registrant operating this type of equipment shall furnish to the Department for prior approval a detailed description of the date, location, normal and maximum operating conditions and workload under which portable or mobile radiation machines are to be utilized. Such approval shall be granted if the information provided indicates that the requirements of this Part and 32 Ill. Adm. Code 340 will be met.

- b) Radiation survey results and records of the boundary locations shall be maintained at each job site location while at that location and kept available for Department inspection. The Department shall conduct an inspection to establish compliance with the requirements of this Section at intervals specified in 32 Ill. Adm. Code 440-60. When the Department has received a complaint or has noted a deficiency during an inspection, the Department will conduct additional investigations and inspections to assure compliance with the provisions of this Section.

- c) Each radiation machine's control panel shall include a device which will give positive indication of the production of radiation whenever the source of radiation is energized.

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

### Section 350.3090 Special Requirements for Underwater and Lay-Barge Radiography

- a) Underwater radiography or lay-barge radiography shall not be performed unless specifically authorized in a radioactive material license issued by the Department, the U.S. Nuclear Regulatory Commission or an

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Agreement State in accordance with Section 350.4010 or equivalent. In addition to the other requirements of this Part, the following rules apply to the performance of lay-barge radiography:

- 1) Cobalt-60 sources with activities in excess of 740 GBq (20 Ci), (nominal) and iridium-192 sources with activities in excess of 3.70 TBq (100 Ci) (nominal) shall not be used in the performance of lay-barge industrial radiography.

- 2) Collimators shall be used in the performance of lay-barge radiography.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

### Section 350.4000 Prohibitions

Retrieval of disconnected sealed sources of radioactive material or sealed sources that cannot be returned by normal means to a shielded position or properly secured shall not be performed unless specifically authorized by a radioactive material license issued by the Department, the U.S. Nuclear Regulatory Commission or an Agreement State.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

### Section 350.4010 Licensing and Registration Requirements for Industrial Radiographic Operations

- a) Radioactive material used in industrial radiographic operations shall be licensed in accordance with 32 Ill. Adm. Code 330.

- b) Radiation machines used in industrial radiographic operations shall be registered in accordance with 32 Ill. Adm. Code 320.

AGENCY NOTE: If a licensee does not use radiation machines and uses only radioactive materials, then the licensed activities do not need to be registered in accordance with the requirements of 32 Ill. Adm. Code 320.

- c) In addition to the licensing requirements in 32 Ill. Adm. Code 330 and the registration requirements in 32 Ill. Adm. Code 320, an application for a license or certificate of registration shall include the following information:

- 1) A schedule of description of the program for training radiographic personnel that specifies:
- Initial training;
  - Periodic training;
  - On-the-job training; and
  - Methods to be used by the licensee or registrant to determine the knowledge, understanding and ability of radiographic personnel to comply with Department rules, licensing or registration requirements, and the operating and emergency procedures of the applicant;



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- 2) Written operating and emergency procedures, including all items listed in Section 350.2020;
- 3) A description of the internal inspection system or other management control to ensure that radiographic personnel comply with license conditions, regulations and orders of the Department and the applicant's operating and emergency procedures; and
- 4) A description of the organization of the industrial radiographic program, including delegation of authority and responsibility for operation of the radiation safety program.
- d) An application for a radioactive material license shall also include:
- 1) A list of proposed permanent radiographic installations and descriptions of proposed permanent storage and use locations. Radioactive material shall not be stored at a permanent storage location or used at a permanent use location unless such storage or use location is specifically authorized by the license. A storage or use location is permanent if radioactive material is stored or used at the location for more than 180 days during any consecutive 12 months.
  - 2) A description of the program for inspection and maintenance of radiographic exposure devices, transport containers, and storage containers (including applicable items in Sections 350.1080 and 350.Appendix B).
  - 3) If a license application seeks authorization to perform underwater radiography, a description of:
    - A) Radiation safety procedures and radiographer responsibilities unique to the performance of underwater radiography;
    - B) Radiographic equipment and radiation safety equipment unique to underwater radiography; and
    - C) Methods for watertight encapsulation of equipment.
  - 4) If a license application seeks authorization to perform lay-barge radiography, a description of:
    - A) Transport procedures for radioactive material to be used in industrial radiographic operations;
    - B) Storage facilities for radioactive material; and
    - C) Methods for restricting access to radiation areas.
- (Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 350.4020 Radiation Safety Officer.

- a) Each licensee or registrant performing industrial radiography shall designate a Radiation Safety Officer (RSO).
- AGENCY NOTE: The Department will list the name of the RSO on each radioactive material license.
- b) The RSO's qualifications shall include, but not be limited to:
- 1) Possession of a high school diploma or a certificate of high school equivalency based on the GED test;

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- 2) Completion of the training and testing requirements of Section 350.2010(a); and
- 3) 2 years of documented experience related to radiation protection, including knowledge of industrial radiographic operations.
- c) The specific duties of the RSO shall include, but need not be limited to, the following:
- 1) Establish and oversee operating, emergency and ALARA procedures, and review them at least annually to ensure that the procedures are current and conform with 32 Ill. Adm. Code: Chapter 11, Subchapters b and d;
  - 2) Oversee the radiation protection training program for radiographic personnel;
  - 3) Ensure that required radiation surveys and leak tests are performed and documented in accordance with 32 Ill. Adm. Code: Chapter 11, Subchapter b and d;
  - 4) Ensure that corrective measures are taken when levels of radiation exceed established limits;
  - 5) Ensure that individual monitoring devices are calibrated and used properly by industrial radiographic personnel, that records are kept of the monitoring results and that timely notifications are made as required by this Part and 32 Ill. Adm. Code 400;
  - 6) Ensure that requirement interlock switches and warning signals are functioning and that radiation signs, ropes and barriers are properly posted and positioned;
  - 7) Investigate and report to the Department each known or suspected case of excessive radiation exposure to an individual or radiation level detected in excess of limits established by 32 Ill. Adm. Code: Chapter 11, Subchapters b and d and each theft or loss of source(s) of radiation, determine the cause and take steps to prevent recurrence;
  - 8) Assume control and have the authority to institute corrective actions in emergency situations or unsafe conditions;
  - 9) Maintain records as required by 32 Ill. Adm. Code: Chapter 11, Subchapters b and d (see Section 350.Appendix C);
  - 10) Ensure proper storage, labeling, transport and use of exposure devices and sources of radiation;
  - 11) Ensure that quarterly inventory and inspection and maintenance programs are performed in accordance with Section 350.1060 and 350.1080; and
  - 12) Ensure that personnel comply with 32 Ill. Adm. Code: Chapter 11, Subchapter b and d, the conditions of the license and the operating and emergency procedures of the licensee or registrant.
- d) The licensee or registrant shall ensure that the duties in subsection (c) above are executed.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

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The Department shall grant reciprocal recognition of radioactive material licenses in accordance with 32 Ill. Adm. Code 330.900.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

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Section 350.APPENDIX A Subjects to be Covered During the Instruction of Radiographers

- I) Fundamentals of Radiation Safety
  - A) Characteristics of radiation
  - B) Units of radiation dose and quantity of radioactivity
  - C) Significance of radiation dose
    - 1) Radiation protection standards
    - 2) Biological effects of radiation
  - D) Levels of radiation from sources of radiation
  - E) Methods of controlling radiation dose
    - 1) Working time
    - 2) Working distance
    - 3) Shielding
- II) Radiation Detection Instrumentation to be Used
  - A) Use of radiation survey instruments
    - 1) Operation
    - 2) Calibration
    - 3) Limitations
  - B) Survey techniques
  - C) Use of personnel monitoring equipment
    - 1) Film badges
    - 2) Thermoluminescent dosimeters
    - 3) Pocket dosimeters
- III) Radiographic Equipment to be Used
  - A) Remote handling equipment
  - B) Radiographic exposure devices and sealed sources, including pictures or models of source assemblies (i.e., pigtailed)
  - C) Storage Containers, transport containers and source changers
  - D) Operation and control of x-ray equipment
  - E) Collimators
- IV) The Requirements of Pertinent Federal and State Regulations
- V) The Licensee's or Registrant's Written Operating and Emergency Procedures
- VI) Case Histories of Radiography Accidents

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

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Section 350.APPENDIX B General Requirements for Inspection of Industrial Radiographic Equipment

- a) Panoramic devices (devices in which the sealed source is physically removed from the shielded container during exposure) shall be inspected for:

- 1) Radiographic Exposure Unit
  - A) Abnormal surface radiation levels anywhere on camera, collimator or guide tube;
  - B) Condition of safety plugs;
  - C) Proper operation of locking mechanism;
  - D) Condition of pigtail connector;
  - E) Condition of carrying device (e.g., straps, handle, etc.); and
  - F) Proper labeling.
- 2) Source Guide Tube
  - A) Rust, dirt or sludge buildup inside the source tube;
  - B) Condition of source tube connector;
  - C) Condition of source stop;
  - D) Kinks or damage that could prevent proper operation; and
  - E) Presence of radioactive contamination.
- 3) Control Cables and Drive Mechanism
  - A) Proper drive mechanism with camera, as appropriate;
  - B) Changes in general operating characteristics;
  - C) Conditions of connector on drive cable;
  - D) Drive cable flexibility, wear and rust;
  - E) Excessive wear or damage to crank assembly parts;
  - F) Damage to drive cable conduit that could prevent the cable from moving freely;
  - G) Connection of the control cable connector with the pigtail connector for proper mating;
  - H) Proper operation of source position indicator, if applicable; and
  - I) Presence of radioactive contamination.

- b) Directional beam devices containing radioactive material shall be inspected for:
- 1) Abnormal surface radiation;
  - 2) Changes in the general operating characteristics of the device;
  - 3) Proper operation of shutter mechanism;
  - 4) Chafing or binding of shutter mechanism;
  - 5) Damage to the device which might impair its operation;
  - 6) Proper operation of locking mechanism;
  - 7) Proper drive mechanism with camera, as appropriate;
  - 8) Condition of carrying device (e.g., strap, handle, etc.); and
  - 9) Proper labeling.
- c) X-ray equipment shall be inspected for:
- 1) Change in the general operating characteristics of the device;
  - 2) Wear of electrical cables and connectors;
  - 3) Proper labeling of console;

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- 4) Proper console with machine, as appropriate;
- 5) Proper operation of locking mechanism;
- 6) Timer run-down cutoff;
- 7) Damage to tube head housing that might result in excessive radiation levels; and
- 8) Positive indication of x-ray production.

Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994 )



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Section 350. APPENDIX C Retention Requirements for Records

<u>Specific Section</u>	<u>Name of Record</u>	<u>Record Retention Period</u>
<u>350.50</u>	<u>Receipt, Transfer and Disposal</u>	<u>Until the radioactive material license or certificate of registration is terminated</u>
<u>350.1040(c)</u>	<u>Survey Instrument Calibration</u>	<u>5 years</u>
<u>350.1050(c)</u>	<u>Leakage or Contamination Tests</u>	<u>5 years</u>
<u>350.1060</u>	<u>Quarterly Inventory</u>	<u>5 years</u>
<u>350.1070</u>	<u>Utilization Logs</u>	<u>5 years</u>
<u>350.1080</u>	<u>Quarterly Inspection and Maintenance</u>	<u>5 years</u>
<u>350.1090</u>	<u>High Radiation Area Control Devices or Alarm Systems</u>	<u>5 years</u>
<u>350.2010(c)</u>	<u>Training and Testing Records</u>	<u>Until the radioactive material license or certificate of registration is terminated. 3 years after termination of employment</u>
<u>350.2010(d)</u>	<u>Internal Audit Program</u>	<u>5 years</u>
<u>350.2030(c)</u>	<u>Pocket Ionization Chamber (i.e., Pocket Dosimeter) Calibrations</u>	<u>5 years</u>
<u>350.2030(d)</u>	<u>Personnel Monitoring Records</u> <u>Pocket Ionization Chamber (i.e., Pocket Dosimeter) Readings</u>	<u>Until the radioactive material license or certificate of registration is terminated</u>
<u>350.2030(e)(4)</u>	<u>Alarm Rate-meter Calibrations</u>	<u>5 years</u>
<u>350.3030</u>	<u>Radiation Surveys</u>	<u>5 years or until the radioactive material</u>

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<u>350.3040</u>	<u>Records at Temporary Job Sites</u>	<u>license or certificate of registration is terminated if a survey was used to determine an individual's exposure</u>
<u>350.3050</u>	<u>Initial and Annual Evaluations of Enclosed Radiography Systems</u>	<u>During temporary job site operations</u>
	<u>5 years</u>	<u>5 years</u>
	<u>(Source: Added at 18 Ill. Reg. MAY 02 1994)</u>	<u>effective</u>

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1) Heading of the Part: Use of Radionuclides in the Healing Arts

2) Code Citation: 32 Ill. Adm. Code 335

3) Section Number: Adopted Action:

Amendment

New Section

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335.8030

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4) Statutory Authority: Implementing and authorized by the Radiation Protection Act of 1990 (Ill. Rev. Stat. 1991, ch. 111½, par. 210-1 et seq.) [420 ILCS 40].

5) Effective Date of Amendments: MAY 02 1994

6) Does this rulemaking contain an automatic repeal date? No

7) Does this amendment contain incorporations by reference? Yes

8) Date filed in Agency's Principal Office: April 26, 1994

9) Notice of Proposal Published in the Illinois Register:

November 29, 1993 (17 Ill. Reg. 20122)

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- 10) Has JCAR issued a Statement of Objections to these Amendments? No
- 11) Differences between proposal and final version:
- a) In Section 335.2060(c), on line 4, by striking through the comma after the word "radiopharmaceutical".
  - b) In Section 335.2120(b), on line 2, by retaining the comma after the word "and".
  - c) Section 335.8150, the Section Heading was changed from "Five-Year" to "5-Year" to match the Section Heading in the Table of Contents.
  - d) The Source Note was deleted from Section 335.6010 since the Department is only placing the SUBPART G heading in all caps and is not amending the language in this Section.
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? The Joint Committee on Administrative Rules did not issue an agreement letter for this Part.
- 13) Will these amendments replace an emergency amendment currently in effect? No
- 14) Are there any amendments pending on this Part? No

- 15) Summary and Purpose of Amendments: The Amendment will: (a) modify cross references that have changed by recently adopted amendments to 32 Ill. Adm. Code 310, 330 and 340; (b) add a new Section 335.15, "Incorporations by Reference" that sets forth general information regarding rules, standards and guidelines that are incorporated by reference into Part 335; (c) delete the definition of "As low as reasonably achievable or 'ALARA'" because it has been defined in 32 Ill. Adm. Code 310; (d) add definitions for: "annually", "high dose rate afterloader" and "quarterly"; (e) modify definition of "reportable event" by deleting the wrong route of administration as a type of event when the radiopharmaceutical involved is I-125 or I-131; (f) incorporate the new term, "high dose rate afterloader" into sections referencing brachytherapy sources to indicate that these devices are to be included; (g) update statutory citations that are referenced in the rule; (h) incorporate some language previously included as Agency Notes into the text of the rule; (i) delete provisions to allow delegation of responsibilities to an individual other than the radiation safety officer; (j) delete requirement for a representative of nursing staff to be a member of the radiation safety committee when the license does not authorize therapy; (k) change requirements indicating when a signature

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is needed and reducing some signature requirements to either initials or the identity of a particular individual; (l) require consistent information identifying the make, model and serial number of instruments being recorded; (m) provide relief from requirement to document time of administration when time between assay and administration is less than 15 minutes; (n) delete requirement to perform clearance time calculations for spills of gases and replace with requirement to post emergency procedures to be followed in the event of a spill; (o) clarify differences in requirements for patients in the same room with and in rooms adjoining a therapy patient; (p) delete requirement to list names of individuals permitted to handle brachytherapy sources; (q) add metric units of measurement throughout the rule; and (r) make editorial changes to clarify the text so that the style of this rule is consistent with other Department rules.

- 16) Information and questions regarding these amendments shall be directed to:

Valerie Puccini  
Staff Attorney  
Department of Nuclear Safety  
1035 Outer Park Drive  
Springfield, Illinois 62704  
(217) 785-9881 (voice)  
(217) 785-9900 (TDD)

The full text of the Adopted Amendments begins on the next page:



## DEPARTMENT OF NUCLEAR SAFETY

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TITLE 32: ENERGY  
CHAPTER II: DEPARTMENT OF NUCLEAR SAFETY  
SUBCHAPTER b: RADIATION PROTECTION

## PART 335

## USE OF RADIONUCLIDES IN THE HEALING ARTS

SUBPART A: General-Information-General Information

## Section

335.10 Purpose and Scope  
335.15 Incorporations by Reference  
335.20 Definitions  
335.30 License Required  
335.40 License Amendments

SUBPART B: General-Administrative-Requirements-General Administrative Requirements

## Section

335.1010 ALARA Program  
335.1020 Radiation Safety Officer  
335.1030 Radiation Safety Committee  
335.1040 Statement of Authorities and Responsibilities  
335.1050 Supervision  
335.1060 Authorized User and Visiting Authorized User  
335.1070 Mobile Nuclear Medicine Service Administrative Requirements  
335.1080 Notifications, Reports and Records of Reportable Events  
335.1090 Materials Authorized for Medical Use

SUBPART C: General-Technical-Requirements-General Technical Requirements

## Section

335.2010 Possession, Use, Calibration and Check of Dose Calibrators  
335.2020 Possession, Calibration and Check of Survey Instruments  
335.2030 Assay of Radiopharmaceutical Dosages  
335.2040 Authorization for Calibration and Reference Sources  
335.2050 Requirements for Possession of Sealed Sources  
335.2060 Syringe Shields and Syringe Shield Labels  
335.2070 Vial Shields and Vial Shield Labels  
335.2080 Surveys-Monitoring for Contamination and Ambient Radiation Dose Rate  
335.2090 Safety Instructions for Patients Not Hospitalized and Containing  
Therapeutic Doses of Radiopharmaceuticals or Permanent Implants  
335.2100 Admission of Patients Being Treated with Radiopharmaceuticals or  
Permanent Implants  
335.2110 Discharge of Patients Being Treated with Therapeutic Doses of  
Radiopharmaceuticals or Permanent Implants

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335.2120 Mobile Nuclear Medicine Service Technical Requirements  
335.2130 Storage of Volatiles and Gases

SUBPART D: Uptake-Excretion-Uptake, Dilution and Excretion

## Section

335.3010 Use of Radiopharmaceuticals for Uptake, Dilution or Excretion  
Studies

SUBPART E: Imaging-and-Localization-Imaging and Localization

## Section

335.4010 Use of Radiopharmaceuticals, Generators and Reagent Kits for Imaging  
and Localization Studies  
335.4020 Permissible Molybdenum-99 Concentration  
335.4030 Control of Aerosols and Gases

SUBPART F: Radiopharmaceuticals-for-Therapy-Radiopharmaceuticals for Therapy

## Section

335.5010 Use of Radiopharmaceuticals for Therapy  
335.5020 Safety Instruction  
335.5030 Safety Precautions for Radiopharmaceutical Therapy

SUBPART G: Sealed-Sources-for-Diagnosis-Sealed Sources for Diagnosis

## Section

335.6010 Use of Sealed Sources for Diagnosis

SUBPART H: Sealed-Sources-for-Brachytherapy-Sealed Sources for Brachytherapy

## Section

335.7010 Use of Sealed Sources for Brachytherapy  
335.7020 Safety Instruction  
335.7030 Safety Precautions  
335.7040 Accountability of Brachytherapy Sources  
335.7050 Discharge of Patients Treated With Temporary Implants

SUBPART I: Teletherapy Teletherapy

## Section

335.8010 Use of a Sealed Source in a Teletherapy Unit  
335.8020 Maintenance and Repair Restrictions  
335.8030 Amendments to Teletherapy Licenses  
335.8040 Safety Instructions for Teletherapy

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335.8050 Doors, Interlocks and Safety Related Systems  
 335.8060 Radiation Monitoring Device for Teletherapy  
 335.8070 Viewing System for Teletherapy  
 335.8080 Teletherapy Dosimetry Equipment  
 335.8090 Full Calibration Measurements for Teletherapy  
 335.8100 Periodic Spot-Checks for Teletherapy  
 335.8110 Radiation Surveys for Monitoring of Teletherapy Facilities  
 335.8120 Safety Checks for Teletherapy Facilities  
 335.8130 Modification of Teletherapy Unit or Room Before Beginning a Treatment Program  
 335.8140 Reports of Teletherapy Surveys Monitoring, Checks, Tests and Measurements  
 335.8150 Five-Year-5-Year Teletherapy Inspection

SUBPART J: Training-and-Experience-Requirements-TRAINING AND EXPERIENCE REQUIREMENTS

Section  
 335.9010 Radiation Safety Officer  
 335.9020 Training for Experienced Radiation Safety Officer  
 335.9030 Training for Uptake, Dilution or Excretion Studies  
 335.9040 Training for Imaging and Localization Studies  
 335.9050 Training for Therapeutic Use of Radiopharmaceuticals  
 335.9060 Training for Treatment of Hyperthyroidism  
 335.9070 Training for Treatment of Thyroid Carcinoma  
 335.9080 Training for Therapeutic Use of Soluble Phosphorus-32  
 335.9090 Training for Therapeutic Use of Colloidal Chromic Phosphorus-32  
 Labeled Phosphate Compound or Gold-198  
 335.9100 Training for Use of Sources for Brachytherapy  
 335.9120 Training for Ophthalmic Use of Strontium-90  
 335.9130 Training for Use of Sealed Sources for Diagnosis  
 335.9140 Training for Teletherapy  
 335.9150 Training for Teletherapy Physicist  
 335.9160 Training for Experienced Authorized Users  
 335.9170 Physician Training in a three 3-Month Program  
 335.9180 Recentness of Training  
 335.9190 Resolution of Conflicting Requirements During Transition Period

AUTHORITY: Implementing and authorized by the Radiation Protection Act of 1990 (Ill. Rev. Stat. 1991, ch. 111 1/2, pars. 210-1 et seq.) [420 ILCS 40].

SOURCE: Adopted at 15 Ill. Reg. 10763, effective July 15, 1991; emergency amendment at 17 Ill. Reg. 9099, effective June 8, 1993, for a maximum of 150 days; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994.

SUBPART A: General-Information-GENERAL INFORMATION

## Section 335.10 Purpose and Scope

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This Part establishes requirements for the use of radionuclides in the healing arts and for issuance of licenses authorizing the medical use of this material. These requirements provide for the protection of the public health and safety. The requirements of this Part are in addition to, and not in substitution for, others in 32 Ill. Adm. Code: Chapter II, Subchapter Subchapters b and d. The requirements of 32 Ill. Adm. Code: Chapter II, Subchapter Subchapters b and d apply to applicants and licensees subject to this Part unless specifically exempted.

(Source: amended 3 1994 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.15 Incorporations by Reference

All rules, standards and guidelines of agencies of the United States or nationally recognized organizations or associations that are incorporated by reference in this Part are incorporated as of the date specified in the reference and do not include any later amendments or editions. Copies of these rules, standards and guidelines that have been incorporated by reference are available for public inspection at the Department of Nuclear Safety, 1035 Outer Park Drive, Springfield, Illinois.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.20 Definitions

"ALARA program" means a program designed to maintain effluents to unrestricted areas, occupational doses, and doses to the general public as low as is reasonably achievable.

"Annually" means at intervals not to exceed 1 year.

"Area of use" means a portion of a physical structure that has been set aside for the purpose of receiving, using or storing radioactive material.

"As-low-as-is-reasonably-achievable-or-ALARA" means as-low-as-is reasonably-achievable-taking-into-account-the-state-of-technology-and-the-costs-of-improvements-in-relation-to-benefits-to-the-public-health-and-safety-and-other-social-and-socioeconomic-considerations--and-in-relation-to-the-use-of-ionizing-radiation-in-the-public-interest.

"Authorized user" means an individual who is identified as being authorized to use radioactive material on a license issued by the Department of Nuclear Safety-(Department), the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State-or-U-S-Nuclear Regulatory Commission-license.

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"Brachytherapy" means a method of radiation therapy in which sealed sources, including those contained in high dose rate afterloaders, are used to deliver a radiation dose at a distance of less than 6 centimeters from the surface, intracavitary or interstitial application.

"Calculated weekly administered dose" means the portion of the calculated administered dose received by the patient in 7 consecutive days.

"Case" means the performance of a clinical procedure on a patient.

"Classroom and laboratory training" means planned instruction outlined in a syllabus and offered by an individual or organization. It is comprised of lectures, demonstrations, hands-on laboratory exercises and tests.

"Clinical procedure" means a method of using radioactive material for patient care in which the material or its radiation is administered to the patient. A specific clinical procedure specifies, either explicitly or in context, the indication for the procedure, the purpose (diagnosis or therapy), the radionuclide and its chemical and physical form, the dosage or dose and method of administration and patient follow-up. Diagnostic clinical procedures also include the method of collecting raw data, manipulating the data and interpreting the final results, which may be images, graphs or numbers.

"Dedicated check source" means a radioactive source, with a half-life greater than 5 years, that is used to assure the constant operation of a radiation detection or measurement device.

"Diagnostic clinical procedures manual" means a collection of written procedures that describes each method (and other instructions and precautions) by which the licensee performs diagnostic clinical procedures. Each diagnostic clinical procedure included in this manual must be approved by the authorized user and must include the radiopharmaceutical, dosage and route of administration.

"High dose rate afterloader" means an automated device used for delivering a sealed source of high activity (typically of the magnitude of gigabecquerels or curies of activity for Ir-192) for brachytherapy.

"Licensed practitioner of the healing arts" means a person licensed under the Medical Practice Act of 1987 (Ill. Rev. Stat. 1989 1991, ch. 111, par. 4400-1 et seq.) [225 ILCS 60], the Illinois Dental Practice Act (Ill. Rev. Stat. 1989 1991, ch. 111, par. 2301 et seq.) [225 ILCS 25], or the Podiatric Medical Practice Act of 1987 (Ill. Rev. Stat. 1989 1991, ch. 111, par. 4801 et seq.) [225 ILCS 100].

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"Management" means the chief executive officer or that individual's designee.

"Medical institution" means:

An organization, other than a medical clinic, private medical practitioner or mobile nuclear medicine service, that holds a specific license issued by the Department and that practices more than two medical disciplines; or

A medical clinic, private practitioner or mobile nuclear medicine service that holds a specific license issued by the Department and is authorized under Sections 335.5010, 335.70107 or 335.8010 to use radioactive material.

"Medical use" means the intentional internal or external administration of radioactive material, or the radiation therefrom, to humans in the practice of the healing arts.

"Output" means the exposure rate, dose rate or a quantity related in a known manner to these rates from a teletherapy unit for a specified set of exposure conditions.

"Personal participation in a complete case" means performing or observing all the steps required to perform a clinical procedure on a patient under the supervision of an authorized user. This means selection and preparation of the radiopharmaceutical, calculation, measurement and administration of the dosage or dose, operation of all the equipment used during the clinical procedure, collection and manipulation of the raw data, performing or observing the patient examination, case history review, determination of suitability for radionuclide diagnosis, interpretation of the results and follow-up for the case. For purposes of meeting training requirements, mere interpretation of the results does not constitute personal participation in a case.

"Personally performing a complete case" means performing all the steps required to perform a clinical procedure on a patient. This means selection and preparation of the radiopharmaceutical, calculation, measurement and administration of the dosage or dose, operation of all the equipment used during the clinical procedure, collection and manipulation of the raw data, performing or observing the patient examination, case history review, determination of suitability for radionuclide diagnosis, interpretation of the results and follow-up for the case. For purposes of meeting training requirements, mere interpretation of the results does not constitute personal performance in a case.

"Prescribed dosage" means the radiopharmaceutical activity as



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documented:

in a written directive; or

either in the diagnostic clinical procedures manual for diagnostic procedures, or as otherwise directed by the authorized user for diagnostic procedures.

"Prescribed dose" means:

for gamma stereotactic radiosurgery, the total dose as documented in the written directive;

for teletherapy, the total dose and dose per fraction as documented in the written directive; or

for brachytherapy, either the total dose or the total source strength and exposure time, as documented in the written directive.

"Recordable event" means the administration of:

radioactive material or radiation therefrom without a written directive by a procedure listed in the definition of the term "written directive";

radioactive material or radiation therefrom pursuant to a written directive without daily recording the administered radiation dose or radiopharmaceutical dosage;

a therapeutic radiopharmaceutical dosage, other than  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide, when the administered dosage differs from the prescribed dosage by more than  $\pm 10$  ten percent of the prescribed dosage;

a radiopharmaceutical procedure involving greater than  $30\text{--}\mu\text{Ci}$   $\pm 111\text{--}\text{MBq}$   $1.11\text{ MBq}$  (30 microCi) of  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide, when both the administered dosage differs from the prescribed dosage by more than  $\pm 10$  ten percent of the prescribed dosage, and the difference between the administered dosage and prescribed dosage exceeds  $15\text{--}\mu\text{Ci}$   $555\text{--}\text{KBq}$  (15 microCi);

a teletherapy radiation dose when the calculated weekly administered dose is 15 percent greater than the weekly prescribed dose; or

a brachytherapy radiation dose when the calculated administered total dose differs from the prescribed dose by more than  $\pm 10$  ten

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percent of the prescribed dose.

"Quarterly" means at intervals not to exceed 3 months.

"Reportable event" means the administration of:

a therapeutic radiopharmaceutical dosage other than  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide;

involving the wrong patient, wrong radiopharmaceutical, the wrong route of administration; or

when the administered dosage differs from the prescribed dosage by more than 20 percent of the prescribed dosage;

a radiopharmaceutical dosage in quantities greater than  $30\text{--}\mu\text{Ci}$   $111\text{--}\text{MBq}$   $1.11\text{ MBq}$  (30 microCi) of  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide;

involving the wrong patient, wrong radiopharmaceutical, the wrong route of administration; or

when both the total administered dosage differs from the prescribed dosage by more than 20 percent of the prescribed dosage, and the difference between the administered dosage and prescribed dosage exceeds  $30\text{--}\mu\text{Ci}$   $111\text{--}\text{MBq}$   $1.11\text{ MBq}$  (30 microCi);

a gamma stereotactic radiosurgery radiation dose:

involving the wrong patient or wrong treatment site; or

when the calculated total administered dose differs from the total prescribed dose by more than  $\pm 10$  ten percent of the total prescribed dose;

a teletherapy radiation dose:

involving the wrong patient, wrong treatment modality, the wrong treatment site;

when the treatment consists of three or fewer fractions and the calculated total administered dose differs from the total prescribed dose by more than  $\pm 10$  ten percent of the total prescribed dose;

when the calculated weekly administered dose is 30 percent greater than the weekly prescribed dose; or

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the calculated total administered dose differs from the prescribed dose by more than 20 percent of the prescribed dose;

a brachytherapy radiation dose:

involving the wrong patient, wrong radioisotope or the wrong treatment site (excluding, for permanent implants, seeds that were implanted in the correct site but migrated outside the treatment site);

involving a sealed source that is leaking;

when, for a temporary implant, one or more sealed sources are not removed upon completion of the procedure; or

when the calculated total administered dose differs from the prescribed dose by more than 20 percent of the prescribed dose;

a diagnostic radiopharmaceutical dosage, other than  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide in quantities greater than  $30 \mu\text{Ci}$  ( $1.11 \text{ MBq}$ ) ( $30 \text{ microCi}$ ) ~~or  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide in quantities greater than  $30 \mu\text{Ci}$  ( $1.11 \text{ MBq}$ ) ( $30 \text{ microCi}$ )~~ both:

involving the wrong patient, the wrong pharmaceutical, the wrong route of administration or the wrong radiopharmaceutical dosage; and

when the dose to the patient exceeds  $5 \text{ rem}$  ( $50 \text{ mSv}$ )  $50 \text{ mSv}$  ( $5 \text{ rem}$ ) effective dose equivalent or  $50 \text{ rem}$  ( $500 \text{ mSv}$ )  $500 \text{ mSv}$  ( $50 \text{ rem}$ ) dose equivalent to any individual organ.

"Supervised clinical experience" means performing specified tasks in the clinical setting during the work day. Supervised clinical experiences provide the student with the medical knowledge and facility necessary to assure that clinical procedures will be of benefit to the patient. It is provided in the clinic, as contrasted to the classroom, because that is the most efficient way to provide the instruction. However, continuing education courses, seminars, journal clubs and other methods of clinical instruction may comprise up to 20% percent of this training and experience.

"Supervised handling experience" means performing specified tasks with equipment in the clinical setting during the work day. It is required so that the student will develop facility in performing those tasks in the work setting, as contrasted to the classroom and laboratory setting. This is usually accomplished during the "supervised clinical experience" period.

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"Teletherapy" means a method of radiation therapy in which the source of radiation is at a distance of 6 cm centimeters or more from the area being treated.

"Teletherapy physicist" means the individual identified as the teletherapy physicist on a radioactive material license.

"Visiting authorized user" means a temporary (i.e., less than 60 days each year) authorized user who is not identified on the license of the licensee being visited and who has been approved by the Radiation Safety Committee in accordance with Section 335.1060(b).

"Weekly prescribed dose" means the portion of the prescribed dose to be delivered in 7 consecutive days.

"Written directive" means a written order for a specific patient, dated and signed by an authorized user prior to the administration of a radiopharmaceutical or radiation except as authorized under "all other brachytherapy" below, containing the following information:

therapeutic administration of a radiopharmaceutical other than  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide: the radiopharmaceutical, dosage and route of administration;

any administration of  $\pm$  iodine-125 or  $\pm$  iodine-131 as sodium iodide involving quantities greater than  $30 \mu\text{Ci}$  ( $1.11 \text{ MBq}$ ) ( $30 \text{ microCi}$ ): the dosage;

gamma stereotactic radiosurgery: target coordinates, collimator size, plug pattern and total dose;

teletherapy: the total dose, dose per fraction, treatment site and overall treatment period;

high dose rate remote afterloading brachytherapy: the radionuclide, treatment site and total dose; or

all other brachytherapy:

prior to implantation, the radionuclide, number of sources and source strengths; and

after implantation but prior to completion of the procedure, the radionuclide, treatment site, and total source strength and exposure time (or equivalently, the total dose).

(Source: Amended 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

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## Section 335.30 License Required

- a) No person shall manufacture, produce, acquire, receive, possess, use or transfer radioactive material for medical use except in accordance with a specific license issued in accordance with 32 Ill. Adm. Code 330.
- b) Unless prohibited by license condition, an individual may receive, possess, use or transfer radioactive material in accordance with this Part under the supervision of an authorized user as provided in Section 335.1050.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

## Section 335.40 License Amendments

For specific licenses issued pursuant to 32 Ill. Adm. Code 330.260(a) or 330.260(b), a licensee's management shall apply for and shall receive a license amendment:

- Before using radioactive material for any use not permitted by the license;
- Before permitting anyone, except a visiting authorized user described in Section 335.1060, to work as an authorized user under the license;
- Before changing the Radiation Safety Officer or teletherapy physicist. If the teletherapy physicist named on the license is no longer performing his or her duties, the Radiation Safety Committee may have the duties performed by an individual who is listed by name as a teletherapy physicist on a Department, Agreement-State or U.S. Nuclear Regulatory Commission or Agreement State license, and who meets the training criteria listed in Section 335.9150, for up to 90 days while an amendment is being obtained;
- Before receiving radioactive material in excess of the amount authorized on the license;
- Before adding to or changing any area of use identified on the license, including changing the shielding in a teletherapy suite or changing the shielding in or location of a room containing a high dose rate afterloader;
- Before changing statement, representations and procedures that are incorporated into the license; and
- Within 30 days after a Radiation Safety Officer or teletherapy physicist permanently discontinues performance of duties under the license, or after changing the name or the mailing address of the licensee as it appears on the license.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

SUBPART B: General-Administrative-Requirements-GENERAL ADMINISTRATIVE REQUIREMENTS

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## Section 335.1010 ALARA Program

- a) Each licensee shall develop and implement a written program designed to maintain radiation doses and releases of radioactive material in effluents to unrestricted areas as low as is reasonably achievable. The licensee shall retain a current written description of the ALARA program for the duration of the license. The written description shall include:
- A commitment by management to keep occupational doses and releases of radioactive material in effluents as low as is reasonably achievable;
  - A requirement that the Radiation Safety Officer brief management at least once each year on the radiation safety program;
  - Personnel dose investigational levels that, when exceeded, will initiate an investigation by the Radiation Safety Officer of the cause of the dose; and
  - Personnel dose investigational levels that, when exceeded, will within 24 hours initiate an investigation by the Radiation Safety Officer of the cause of the dose and a consideration of actions that might be taken to reduce the probability of recurrence.

b) To satisfy the requirements of subsection (a) above:

- The management, Radiation Safety Officer and all authorized users shall participate in the establishment, implementation and operation of the ALARA program as required by 32 Ill. Adm. Code 340.1800(b).
- For licensees that are not medical institutions, management and all authorized users shall participate in the program as requested by the Radiation Safety Officer.
- The ALARA program shall include notice to workers of the program's existence and workers' responsibility to help keep radiation doses as low as is reasonably achievable.
- The ALARA program shall include an annual review by the Radiation Safety Committee for medical institutions, or management and the Radiation Safety Officer for licensees that are not medical institutions. The annual review shall include summaries of:
  - The types and amounts of radioactive material used;
  - occupational dose reports;
  - all license conditions and regulations as they relate to the licensee's program; and
  - continuing education and training provided to personnel as required by 32 Ill. Adm. Code 400.120.
- The purpose of the review is to ensure that individuals make every effort to maintain occupational doses, doses to the general public and releases of radioactive material as low as is reasonably achievable.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

## Section 335.1020 Radiation Safety Officer



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- a) A licensee shall appoint a Radiation Safety Officer responsible for implementing the radiation safety program. The licensee, through the Radiation Safety Officer, shall ensure that radiation safety activities are being performed in accordance with the license provisions and regulatory requirements in the daily operation of the licensee's radioactive material program.
- b) The Radiation Safety Officer shall:
  - 1) Investigate overexposures, accidents, recordable and reportable events, spills, losses, thefts, unauthorized receipts, unauthorized uses, unauthorized transfers, unauthorized disposals and other deviations from approved radiation safety practices approved by the Radiation Safety Officer or the Department and implement corrective actions as necessary;
  - 2) Implement written policy and procedures for:
    - A) Authorizing the purchase of radioactive material;
    - B) Receiving and opening packages of radioactive material;
    - C) Storing radioactive material;
    - D) Keeping an inventory record of radioactive material;
    - E) Using radioactive material safely;
    - F) Taking emergency action if control of radioactive material is lost;
    - G) Performing radiation surveys as required by the licensee or this Part or 32 Ill. Adm. Code 330 or 340;
    - H) Performing operability checks of survey instruments and other safety equipment;
    - I) Disposing of radioactive material in accordance with the requirements of 32 Ill. Adm. Code 340-9010 340.1010;
    - J) Providing or supervising the provision of radiation safety training to personnel who work in or frequent areas where radioactive material is used or stored; and
    - K) Keeping copies of the license and 32 Ill. Adm. Code: Chapter II, Subchapters b and d and all records, reports and written policies and procedures required thereunder.
  - 3) For medical use at a facility other than a medical institution, approve or disapprove radiation safety program changes with the advice and consent of management prior to submittal to the Department for licensing action.
  - 4) For medical use at a medical institution, assist the Radiation Safety Committee in the performance of its duties as specified in Section 335.1030.
  - 5) Maintain, for a period of five years, records of all individuals designated by the Radiation Safety Officer to perform duties or meet regulatory requirements that would otherwise be required as a duty ~~or responsibility~~ of the Radiation Safety Officer. These records shall include:
    - A) The name of the designated individual;
    - B) A list of all duties and responsibilities that the Radiation Safety Officer's designee is authorized to perform;

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- C) The date upon which the designation became effective;
  - D) The signature of the Radiation Safety Officer's designee; and
  - E) The signature of the Radiation Safety Officer.
- 6) ~~The Radiation Safety Officer shall ensure that radiation safety activities are being performed in accordance with the license provisions and regulatory requirements in the daily operation of the licensee's radioactive material program.~~  
~~The Radiation Safety Officer shall:~~  
~~1) Investigate overexposures, accidents, recordable and reportable events, spills, losses, thefts, unauthorized receipts, unauthorized uses, unauthorized transfers, unauthorized disposals and other deviations from approved radiation safety practices approved by the Radiation Safety Officer or the Department and implement corrective actions as necessary;~~  
~~2) Implement written policy and procedures for:~~  
~~A) Authorizing the purchase of radioactive material;~~  
~~B) Receiving and opening packages of radioactive material;~~  
~~C) Storing radioactive material;~~  
~~D) Keeping an inventory record of radioactive material;~~  
~~E) Using radioactive material safely;~~  
~~F) Taking emergency action if control of radioactive material is lost;~~  
~~G) Performing radiation surveys as required by the licensee or this Part or 32 Ill. Adm. Code 330 or 340;~~  
~~H) Performing operability checks of survey instruments and other safety equipment;~~  
~~I) Disposing of radioactive material in accordance with the requirements of 32 Ill. Adm. Code 340-9010 340.1010;~~  
~~J) Providing or supervising the provision of radiation safety training to personnel who work in or frequent areas where radioactive material is used or stored; and~~  
~~K) Keeping copies of the license and 32 Ill. Adm. Code: Chapter II, Subchapters b and d and all records, reports and written policies and procedures required thereunder.~~
- ~~The Committee shall meet at least once each calendar quarter. To establish a quorum and to conduct business, at least one-half of the Committee membership must be in attendance, and shall include, at a minimum, the management's representative, an authorized user and the Radiation Safety Officer. However, no more than once per year, the Radiation Safety Officer's designee may substitute for the Radiation Safety Officer, provided that the designee has been provided a written report from the Radiation Safety Officer. The report shall include all information necessary for that meeting, such as the minutes of~~
- (Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)
- Section 335.1030 Radiation Safety Committee**
- Each medical institution licensee shall establish a Radiation Safety Committee to oversee the use of radioactive material.
- a) The Committee shall meet the following administrative requirements:
    - 1) Membership shall consist of at least three individuals and shall include an authorized user of each type of use permitted by the license, the Radiation Safety Officer, ~~for each medical licensee a representative of the nursing service and a representative of management who is neither an authorized user nor a Radiation Safety Officer and, for license authorizing the therapeutic uses described in Subparts F and H below, a representative of the nursing service.~~
    - 2) The Committee shall meet at least once each calendar quarter.
    - 3) To establish a quorum and to conduct business, at least one-half of the Committee membership must be in attendance, and shall include, at a minimum, the management's representative, an authorized user and the Radiation Safety Officer. However, no more than once per year, the Radiation Safety Officer's designee may substitute for the Radiation Safety Officer, provided that the designee has been provided a written report from the ~~Radiation Safety Officer.~~ The report shall include all information necessary for that meeting, such as the minutes of

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the previous Committee meeting as required by subsection (a)(5) below and reports by the Radiation Safety Officer. Reports by the Radiation Safety Officer shall include reports of investigations required by Section 335.1020(b)(1) above and information necessary for the reviews required by subsections (b)(5) and (b)(6) below. To maintain membership on the Committee, a member must attend at least one-half of the meetings held in any year.

~~AGENCY NOTE: The written report referenced above includes all information otherwise required to have been submitted by the Radiation Safety Officer at that meeting, such as information specified in subsections (b)(5) and (b)(6) below.~~

- 4) The minutes of each Radiation Safety Committee meeting shall include:

- A) The date of the meeting;
  - B) Members in attendance;
  - C) Members absent;
  - D) Summary of deliberations and discussions;
  - E) Recommended actions and the numerical results of all votes; and
  - F) Documentation of ~~any~~ reviews the radiation protection program review required by 32 Ill. Adm. Code 340.110(C) and the ALARA program review required by ~~subsection (b)~~ below and Section 335.1010(b)(5).
- 5) The Committee shall provide each member with a copy of the meeting minutes before the next meeting and retain one copy for 5 years from the meeting date.

- b) To oversee the use of licensed material, the Committee shall:

- 1) Monitor the institutional program to maintain individual and collective doses as low as is reasonably achievable;
- 2) Review and approve or disapprove any individual who is to be listed as an authorized user, Radiation Safety Officer, or ~~radiation physicist~~ teletherapy physicist before submitting a license application or request for amendment or renewal. Such review and approval shall be on the basis of safety and with regard to the training and experience standards of this Part;
- 3) Review on the basis of safety and approve or disapprove each proposed method of use of radioactive material;
- 4) Submit to the Department, for licensing action, only those procedures and radiation safety program changes that have been reviewed by the Committee on the basis of safety, and have been approved with the advice and consent of the Radiation Safety Officer and the management representative;

AGENCY NOTE: This approval may be obtained either by vote at a meeting of the Radiation Safety Committee or by written approval of the individual members of the Committee.

- 5) Review quarterly, with the assistance of the Radiation Safety Officer, ~~occupational radiation exposure records of all personnel working in the vicinity of radioactive material; the records of~~

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- individual monitoring results of all individuals for whom monitoring was required pursuant to 32 Ill. Adm. Code 340.520;
- 6) Review quarterly all recordable and reportable events and incidents involving radioactive material with respect to cause and subsequent actions taken. These reviews shall be with the assistance of the Radiation Safety Officer;
  - 7) Review annually the radiation safety program. These reviews shall be with the assistance of the Radiation Safety Officer; and
  - 8) Establish ~~a table of~~ investigative levels for occupational dose that, when exceeded, shall initiate require investigations and considerations of action by the Radiation Safety Officer.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.1040 Statement of Authorities and Responsibilities

- a) A licensee shall provide the Radiation Safety Officer, and also at a medical institution the Radiation Safety Committee, the authority, organizational freedom and management prerogative to:

- 1) Identify actual or potential radiation safety hazards;
  - 2) Initiate, recommend or provide solutions to actual or potential radiation safety hazards; and
  - 3) Verify implementation of corrective actions.
- b) A licensee shall establish, in writing, the authorities, duties, responsibilities and radiation safety activities of the Radiation Safety Officer, and also at a medical institution the Radiation Safety Committee.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.1050 Supervision

- a) A licensee who permits the receipt, possession, use or transfer of radioactive material by an individual other than a physician under the supervision of an authorized user as allowed by Section 335.30 shall:

- 1) ~~Instruct-Document~~ instruction provided to the supervised individual, prior to assuming duties requiring the handling of radioactive materials, ~~in~~ regarding the principles of radiation safety appropriate to that individual's use of radioactive material;
- 2) Review the supervised individual's use of radioactive material, provide reinstruction and review records kept to reflect this use;
- 3) Require the authorized user or Radiation Safety Officer to be available to communicate with the supervised individual; and
- 4) Allow only those individuals who are accredited by the Department pursuant to 32 Ill. Adm. Code 401.100 or exempt from

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accreditation by 32 Ill. Adm. Code 401.30, and designated in writing by the licensee, to administer radionuclides or radiation to patients.

- b) A licensee who permits the receipt, possession, use or transfer of radioactive material by a physician under the supervision of an authorized user as allowed by Section 335.30 shall:

- 1) Review the supervised individual's use of radioactive material, provide reinstruction and review records kept to reflect this use;
- 2) Require the authorized user to be available to communicate with the supervised individual; and
- 3) Maintain a record of each supervised individual for a period of 5 years from the initiation of ~~their~~ the supervised training. This record shall include the name of each supervised individual, the results of reviews required by subsection (b)(1) above, a description of what procedures the supervised individual is approved to perform and the signature of the supervising authorized user.

- c) A licensee shall require the supervised individual receiving, possessing, using or transferring radioactive material under Section 335.30 to:

- 1) Follow the instructions of the supervising authorized user;
- 2) Follow the procedures established by the Radiation Safety Officer; and
- 3) Comply with this Part and 32 Ill. Adm. Code 310, 330, 340, 341, 400 and 401 and the license conditions with respect to the use of radioactive material.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.1060 Authorized User and Visiting Authorized User

- a) A licensee shall assure that only authorized users of radioactive material who are licensed practitioners of the healing arts:

- 1) Select or establish written criteria for the selection of the patients to receive radioactive material or radiation therefrom;
- 2) Prescribe the radiopharmaceutical dosage or radiation dose to be administered; and
- 3) Interpret the results of tests, studies or treatments.

- b) A licensee may permit any visiting authorized user to use licensed material for medical use under the terms of the licensee's license for up to 60 days each year without applying for a license amendment if:

- 1) The physician is licensed in accordance with the Medical Practice Act of 1987;
- 2) The visiting authorized user has the prior written permission of the licensee's management and, if the use occurs on behalf of an institution, the institution's Radiation Safety Committee;
- 3) The licensee has a copy of a license issued by the Department,

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the U.S. Nuclear Regulatory Commission, an Agreement Stater or a Licensing Stater, ~~or~~ U.S. Nuclear Regulatory Commission license that identifies the visiting authorized user by name as an authorized user; and

- 4) The visiting authorized user performs only only those procedures for which the visiting authorized user is specifically authorized by a Department, ~~Agreement Stater, Licensing Stater, or U.S. Nuclear Regulatory Commission license are performed by that individual~~ license described in subsection (3) above.

- c) A licensee shall retain copies of the records specified in subsection (b) for 5 years.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.1070 Mobile Nuclear Medicine Service Administrative Requirements

- a) Prior to bringing radioactive material into a client's facility, mobile nuclear medicine service licensees shall obtain a letter, signed by the management of the client for whom services are rendered, that authorizes use of radioactive material at the client's address of use. The mobile nuclear medicine service licensee shall retain the letter for 5 years after the last provision of service.

- b) If a mobile nuclear medicine service provides services that the client is also authorized to provide, then the mobile nuclear medicine service shall provide those services in accordance with 32 Ill. Adm. Code: Chapter II, Subchapters b and d and the requirements of the mobile nuclear medicine service's license.

- c) A mobile nuclear medicine service shall not have radioactive material delivered directly from the manufacturer or the distributor to the mobile nuclear medicine service company's client.

- d) The mobile nuclear medicine service shall retain a record of all dosages administered under the service's license for 5 years after the date of administration. This record shall include the radiopharmaceutical name, the clinical procedure, the activity administered, the name of the authorized user, the date of administration and the ~~initials~~ identity of the individual performing the administration.

- e) A mobile nuclear medicine licensee may permit a physician to use licensed material for medical use under the terms of the mobile nuclear medicine service's license without applying for a license amendment if:

- 1) The physician has the prior written permission of the mobile nuclear medicine service's management;
- 2) The mobile nuclear medicine service has a copy of a license issued by the Department, U.S. Nuclear Regulatory Commission, an Agreement Stater or a Licensing Stater, ~~or~~ U.S. Nuclear Regulatory Commission license that identifies the physician by name as an authorized user for medical use; and



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- 3) The physician performs only those procedures for which the physician is specifically authorized by a Department-Agreement State-Licensing-Staff-or-Regulatory-Commission license-are-performed-by-that-individual license described in subsection (2) above; and
- 4) The mobile nuclear medicine service license shall retain a copy of the physician's authorization for 5 years after the physician's most recent performance of service.
- f) Mobile nuclear medicine licensees shall comply with the ALARA program requirements of Section 335.1010.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.1080 Notifications, Reports, and Records of Reportable Events

- a) For any administration of radioactive material or radiation that results in a reportable event:
- 1) The licensee shall notify the Department by telephone no later than the next day after the licensee ascertains and confirms that a reportable event has occurred.
  - 2) The licensee shall submit a written report to the Department within 15 days after the licensee ascertains and confirms that a reportable event has occurred. The written report must include the licensee's name; the prescribing physician's name; a brief description of the reportable event; why the reportable event occurred; the effect on the patient; what improvements are needed to prevent recurrence; actions taken to prevent recurrence; whether the licensee informed the patient (or the patient's responsible relative or guardian), and if not, why not; and if the patient was informed, what information was provided to the patient. The report must not include the patient's name or other information that could lead to identification of the patient.
  - 3) The licensee shall notify the patient of the reportable event within 15 days after the licensee ascertains and confirms that a reportable event has occurred, unless the referring physician agrees to inform the patient or believes, based on medical judgment, that telling the patient would be harmful. If the referring physician or patient cannot be reached within 15 days, the licensee shall notify them as soon as practicable. The licensee is not required to notify the patient without first consulting the referring physician; however, the licensee shall not delay any appropriate medical care for the patient because of any delay in notification.
  - 4) If the patient was notified, the licensee shall also furnish a written report to the patient within 15 days after the licensee ascertains and confirms that a reportable event has occurred. The report to the patient shall be either a copy of the report that was submitted to the Department or a brief description of

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- both the event and the consequences, as they may affect the patient, provided that a statement is included that the report submitted to the Department can be obtained from the licensee.
- b) Each licensee shall retain a record of each reportable event for five years. The record must contain the names of all individuals involved in the reportable event (including the prescribing physician, allied health personnel, the patient and the patient's referring physician), the patient's social security number or identification number if one has been assigned, a brief description of the reportable event, why the reportable event occurred, the effect on the patient, what improvements are needed to prevent recurrence and the actions taken to prevent recurrence.
- c) Aside from the notification requirement, nothing in this Section affects any rights or duties of licensees and physicians in relation to each other, patients or the patient's responsible relatives or guardians.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.1090 Materials Authorized for Medical Use

A licensee shall utilize only the following for medical use:

- a) Radioactive material prepared, manufactured, labeled, packaged and distributed in accordance with a license issued pursuant to 32 Ill. Adm. Code 330 or the equivalent regulations of the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State--or the U.S. Nuclear Regulatory Commission; and
- b) Reagent kits that have been manufactured, labeled, packaged and distributed in accordance with an approval issued by the Department, the U.S. Department of Health and Human Services, Food and Drug Administration (FDA), the Department U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State--or the U.S. Nuclear Regulatory Commission.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## SUBPART C: General-Technical-Requirements-GENERAL TECHNICAL REQUIREMENTS

## Section 335.2010 Possession, Use, Calibration and Check of Dose Calibrators

- a) A medical use licensee that is authorized to administer radiopharmaceuticals shall possess a dose calibrator and use it to measure the amount of activity administered to each patient.
- b) A licensee shall:
  - 1) Check each dose calibrator for constancy with a dedicated check source at the beginning of each day of use. To satisfy the

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requirement of this subsection, the check shall be done on all settings to be used that with a sealed source of not less than 10-μCi (370kBq) 370 kBq (10 microCi) of radium-226 or 50-μCi (1.85 MBq) 1.85 MBq (50 microCi) of any other photon-emitting radionuclide with a half-life greater than 90 days. The licensee shall also make a record of the results of these checks. The records record shall include the model and serial number of the dose calibrator, the identity of the radionuclide contained in the check source, the date of the check, the activity measured, the instrument settings and the initials-or-signature identity of the individual who performed the check;

- 2) Test each dose calibrator for accuracy upon installation, and thereafter at intervals not to exceed 12 months. The licensee shall ~~maintain records~~ make a record of these tests which shall include the model, serial number, radionuclide, ~~assay~~ activity and activity assay date of each source used, the manufacturer, model and serial number of the dose calibrator, the date and results of the accuracy test and the signatures or initials of the Radiation Safety Officer and the individual who performed the test. These tests shall be performed by assaying at least the following ~~3~~ three sealed sources, the activity of which the manufacturer, National Bureau of Standards or the National Institute of Standards and Technology has determined within 5 five percent of the stated activity:

- |    |                        |   |                       |
|----|------------------------|---|-----------------------|
| A) | Cesium-137,<br>source: | minimum $\pm 0.06 \pm (3.7\text{--}7\text{ MBq})$ | 3.7 MBq (100 microCi) |
| B) | Barium-133,<br>source: | minimum $\pm 0.06 \pm (3.7\text{--}7\text{ MBq})$ | 3.7 MBq (100 microCi) |
| C) | Cobalt-57,<br>source:  | minimum $\pm 0.06 \pm (3.7\text{--}7\text{ MBq})$ | 3.7 MBq (100 microCi) |

- 3) Test each dose calibrator for linearity upon installation and thereafter at intervals not to exceed 3 months, over the range of use from the lowest to the highest dosage that will be administered. The licensee shall also ~~maintain~~ make a record of these tests. These records shall include the model and serial number of the dose calibrator, the calculated activities, the measured activities, the date(s) and ~~the~~ time(s) of the test, the ~~signature~~ identity of the individual performing the test and the signature or initials of the Radiation Safety Officer; and
- 4) Test each dose calibrator for geometry dependence upon installation ~~or relocation~~ over the range of volumes and volume configurations for which it will be used. The licensee shall keep ~~make~~ a record of this test ~~for the duration of the use of the dose calibrator.~~ The licensee shall also maintain records of these tests. These records The record shall include the model and serial number of the dose calibrator, the activity and configuration of the source measured, the activity measured for each volume measured, the instrument setting for each volume

measured, the date of the test, the **signature** identity of the  
individual performing the test and the signature or initials of  
the Radiation Safety Officer.

- c) A licensee shall mathematically correct dosage readings for any geometry or linearity error that exceeds 10 ten percent if the dosage is greater than 10-100-1370-1370-1370 370 kBq (10 microCi) and shall repair or replace the dose calibrator if the accuracy or constantly error exceeds 10 ten percent.
- d) A licensee shall also perform checks and tests required by subsection (b) above following adjustment or repair of the dose calibrator, such as replacement of electronic components, that will affect constancy, linearity, accuracy or geometry dependence dependence.
- e) A licensee shall retain a record of each constancy check, accuracy test and linearity test required by this Section for 5 years. A licensee shall retain a record of the results of the most recent performance of the geometry dependence test for the duration of the use of the dose calibrator.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

## Section 335.2020 Possession, Calibration and Check of Survey Instruments

- a) A licensee authorized to use radioactive material for uptake, dilution and excretion studies shall have in its possession a portable radiation detection survey instrument capable of detecting dose rates over the range  $0.1\text{-mrem-(}t\text{-}0.5\text{uSv)} \pm 1\text{ microSv (100 microrem)}$  per hour to  $50\text{-mrem-(}t\text{-}500\text{uSv)} \pm 500\text{ microSv (50 mrem)}$  per hour. The instrument shall be operable and calibrated in accordance with the requirements of this Section.
- b) A licensee authorized to use radioactive material for imaging and localization studies, for radiopharmaceutical therapy or for implant therapy, excluding high dose rate afterloaders, shall have in its possession a portable radiation detection survey instrument capable of detecting dose rates over the range  $0.1\text{-mrem-(}t\text{-}0.5\text{uSv)} \pm 1\text{ microSv (100 microrem)}$  per hour to  $50\text{-mrem-(}t\text{-}500\text{uSv)} \pm 500\text{ microSv (50 mrem)}$  per hour, and a portable radiation measurement survey instrument capable of measuring dose rates over the range  $1\text{-mrem-(}t\text{-}0.5\text{uSv)} \pm 10\text{ microSv (10 mrem)}$  per hour to  $1000\text{-mrem-(}t\text{-}100\text{mSv)} \pm 100\text{ mrem (1 rem)}$  per hour. The instruments shall be operable and calibrated in accordance with the requirements of this Section.
- c) A licensee authorized to use radioactive material as a sealed source:
- 1) In a teletherapy unit or high dose rate afterloader shall have in its possession either a portable radiation detection survey instrument capable of detecting dose rates over the range  $0.1\text{-mrem-(}t\text{-}0.5\text{uSv)} \pm 1\text{ microSv (100 microrem)}$  per hour to  $50\text{-mrem-(}t\text{-}500\text{uSv)} \pm 500\text{ microSv (50 mrem)}$  per hour or a portable radiation measurement survey instrument capable of measuring dose rates over the range  $1\text{-mrem-(}t\text{-}0.5\text{uSv)} \pm 10\text{ microSv (1 rem)}$  per hour to  $1000$



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mrem--(10--mSv) 10 mSv (1 rem) per hour. The instrument shall be operable and calibrated in accordance with the requirements of this Section.

- 2) For diagnostic purposes shall use either a portable radiation detection survey instrument capable of detecting dose rates over the range 0.1 mrem--(10--uSv) 1 microSv (100 microrem) per hour to 50--mrem--(500--uSv) 500 microSv (50 mrem) per hour or a portable radiation measurement survey instrument capable of measuring dose rates over the range 1--mrem--(10--uSv) 10 microSv (1 mrem) per hour to 1000--mrem--(10--mSv) 10 mSv (1 rem) per hour. The instrument shall be operable and calibrated in accordance with the requirements of this Section.

- d) A licensee shall ensure that the survey instruments used to show compliance with this Part have been calibrated before first use, annually at intervals not to exceed 1 year and following repair.

- e) To satisfy the requirement of subsection (d) above the licensee shall:

- 1) Calibrate all required scale readings up to 1000--mrem--(10--mSv) 10 mSv (1 rem) per hour with a radiation source;
- 2) Calibrate two readings, separated by at least 50 percent of the full-scale reading, for each scale to be calibrated;
- 3) Post a legible note on the instrument with showing the date of calibration and the apparent exposure dose rate from a dedicated check source as determined at the time of calibration or immediately upon receipt of a the calibrated instrument and--with the date-of-calibration; and
- 4) Ensure that survey instrument calibrations are performed by persons specifically licensed by the Department, the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State or--the--U.S.--Nuclear--Regulatory--Commission to perform such services.

- f) To satisfy the requirements of subsection subsections (e)(1) and (2) above, the licensee shall:

- 1) Consider a point as calibrated if the indicated exposure dose rate differs from the calculated exposure dose rate by not more than 10 ten percent; or
- 2) Consider a point as calibrated if the indicated exposure dose rate differs from the calculated exposure dose rate by not more than 20 percent and a correction chart or graph is conspicuously attached to the instrument.

- g) Prior to using radioactive material, a licensee shall check the survey instrument to be used for required surveys with a dedicated check source on each day that instrument is used. This check source shall have a half-life greater than 5 years. These checks shall be taken with the check source placed in a specific geometry relative to the detector. If any check source reading varies greater than 20 percent from the reading measured immediately after calibration the licensee shall require that the instrument be repaired or re-calibrated before use to determine compliance with this Part or 32 Ill. Adm. Code 340. The results of these checks shall be recorded:

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- 1) After repair, battery changer or instrument calibration; and
- 2) At intervals not to exceed 3 months.

h) The licensee shall retain a record, for 5 years, of each calibration required in subsection (d) above. The record shall include:

- 1) A copy of the licensee's calibration procedures or a copy of a license issued by the Department, the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State--or--U.S.--Nuclear--Regulatory--Commission--license authorizing the person that performed the calibration to perform calibrations as a customer services; and
- 2) The manufacturer, model and serial number of the instrument being calibrated; and
- 3) The model, serial number, radionuclide, assay activity and activity assay date of the source used and the exposure rates from the source as provided in, or calculated from, information provided by the source supplier and the rates indicated by the instrument being calibrated, the correction factors deduced from the calibration data, the signature or initials of the individual who performed the calibration and the date of calibration.

i) The licensee shall retain a record of each check required in subsection (g) above for 5 years. The record shall include the manufacturer, model and serial number of the instrument being checked, a description of the source used, the radiation level indicated by the instrument being checked, the signature identity of the individual who performed the check and the date of the check.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)

## Section 335.2030 Assay of Radiopharmaceutical Dosages

A licensee shall:

- a) Assay, before medical use, the activity of each radiopharmaceutical dosage that contains more than 10--uCi--(370--kBq) 370 kBq (10 microCi) of a photon-emitting radionuclide;
- b) Assay, before medical use, the activity of each radiopharmaceutical dosage with a desired activity of 10--uCi--(370--kBq) 370 kBq (10 microCi) or less of a photon-emitting radionuclide to verify that the dosage does not exceed 10--uCi--(370--kBq) 370 kBq (10 microCi);
- c) Retain a record of the assays required by this Section for 5 years. To satisfy this requirements, the record shall contain:
  - 1) The generic name, trade name or abbreviation of the radiopharmaceutical, its lot number and expiration date or time and the radionuclide;
  - 2) The patient's name and identification number if one has been assigned;
  - 3) The prescribed dosage and activity of the dosage at the time of assay, or a notation that the total activity is less than 10--uCi--(370--kBq) 370 kBq (10 microCi);



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- 4) The date and time of the assay;  
5) The date and time of administration of the radiopharmaceutical and the time of administration, if more than 15 minutes has elapsed between the time of assay and the time of administration; and  
6) The initials identity of the individual who performed the assay.  
d) A report of any irregularities pertaining to identification, labeling, quality or assay of any radiopharmaceutical received under the authority of this license shall be filed within ten (10) days of occurrence with the Department, Division of Radioactive Materials.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_  
MAY 0 2 1994)

Section 335.2040 Authorization for Calibration and Reference Sources

Any person authorized by Section 335.30 for medical use of radioactive material may receive, possess and use the following radioactive material for check, calibration and reference use:

- a) Sealed source manufactured and distributed by persons specifically licensed in accordance with 32 Ill. Adm. Code 330 or equivalent provisions of the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State or the U.S. Nuclear Regulatory Commission and that do not exceed 15 mCi (555 MBq) 555 MBq (15 mCi) each, except radioactive material with atomic number 83 or above shall not exceed 5 uCi (185 kBq) 185 kBq (5 microCi) per source and the total of such sources shall not exceed 50 uCi (1.85 MBq) 1.85 MBq (50 microCi). The license need not submit in license applications the information required by 32 Ill. Adm. Code 330.240(g)(1) provided that the licensee maintains a record for each sealed source possessed under this authorization. The record shall identify the source by manufacturer and model as indicated in an evaluation sheet issued by the Department, the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State or the U.S. Nuclear Regulatory Commission;  
b) Any radioactive material with a half-life of 100 days or less in individual amounts not to exceed 15 mCi (555 MBq) 555 MBq (15 mCi);  
c) Any radioactive material with a half-life greater than 100 days in individual amounts not to exceed 200 uCi (7.4 MBq) 7.4 MBq (200 microCi) each; and  
d) Technetium-99m in individual amounts not to exceed 50 mCi (1.85 GBq) 1.85 GBq (50 mCi).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_  
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Section 335.2050 Requirements for Possession of Sealed Sources

- a) A licensee in possession of any sealed source shall post and follow

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the radiation safety and handling instructions supplied by the manufacturer or equivalent and shall maintain the instructions approved by the Department for the duration of source use in a legible form convenient to users. If posting of the instructions is not practicable, the licensee shall post a notice that describes where users may access the instructions.

- b) A licensee in possession of a sealed source shall assure that it is tested for leakage or contamination in accordance with 32 Ill. Adm. Code 340.410. In the absence of a certificate from a transferor indicating that a test has been made within the 6-month period prior to the transfer, the sealed source shall not be put into use until tested and the test results confirm that the sealed source is not leaking or contaminated.  
1) The source is tested for leakage before its first use unless the licensee has a certificate from the supplier indicating that the source was tested within 6 months before transfer to the licensee; and  
2) The source is tested for leakage at intervals not to exceed 6 months or at intervals approved by the Department, an Agreement State, a Licensing State, or the U.S. Nuclear Regulatory Commission. Sources designed to time-alpha particles are tested for leakage or contamination at intervals not to exceed 3 months or at intervals approved by the Department, an Agreement State, a Licensing State, or the U.S. Nuclear Regulatory Commission.  
c) To satisfy the leak test requirements of this Section, the licensee shall assure that:  
1) Leak tests are capable of detecting the presence of 0.005 uCi (185 Bq) of radioactive material on the test sample or in the case of radium, either the presence of 0.005 uCi (185 Bq) of radioactive material on the test sample or the escape of radon at the rate of 0.001 uCi (37 Bq) per hour;  
2) Test samples are taken from the source or from the surfaces of the device in which the source is mounted or stored on which radioactive contamination might be expected to accumulate;  
3) For a sealed source contained in a device, test samples are obtained when the source is in the off-position and tests for both leakage and contamination are performed by persons specifically licensed by the Department, an Agreement State, a Licensing State, or the U.S. Nuclear Regulatory Commission to perform such services;  
d) A licensee shall retain leak test records for 5 years in accordance with 32 Ill. Adm. Code 340.1135. The records shall contain the model and serial number, if assigned, of each source tested, the identity of each source radionuclide and its estimated activity, the measured activity of each test sample expressed in uCi or Bq, bequerels or microcuries, a copy of the licensee's leak test procedures or a copy of a license issued by the Department, the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State or U.S. Nuclear Regulatory Commission license authorizing the person who performed

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the leak test to perform leak tests as a customer service, the date of the test and the signature of the Radiation Safety Officer.

- e) If the leak test reveals the presence of 0.005 uCi (185-Bq) or more of removable contamination or in the case of radium, either the presence of 0.005 uCi (185-Bq) of radioactive material on the test sample or the escape of radon at the rate of 0.0001 uCi (37-Bq) per 24 hours the licensee shall:

- 1) Immediately withdraw the sealed source from use and store it in accordance with the requirements of 32 Ill. Adm. Code 340.940 and
- 2) File a report with the Department within 5 days of receiving the leak test results. This report shall describe the equipment involved, the test results and the action taken.

f) A licensee need not perform a leak test on the following sources:

- 1) Sources containing only radioactive material with a half-life of less than 30 days;
  - 2) Sources containing only radioactive material as a gas;
  - 3) Sources containing 100 uCi (3.7 MBq) or less of beta- or photon emitting material or 10 uCi (370 KBq) or less of alpha-emitting material;
  - 4) Seeds of iridium-193 encased in nylon ribbon; and
  - 5) Sources except teletherapy and brachytherapy sources which are stored, not being used and identified as in storage. The licensee shall, however, test each such source for leakage before any use or transfer unless it has been tested for leakage within 6 months before the date of use or transfer.
- AGENCY NOTE: The leak test exemptions in subsection (f) do not exempt the licensee from the physical inventory requirements of subsection (g).

g) A licensee in possession of a sealed source, except sealed sources in teletherapy machines not identified as being in storage, shall conduct a physical inventory of all such sources at intervals not to exceed 3 months. The licensee shall retain each inventory record for 5 years. The inventory record shall include the radionuclide, assay activity and the activity assay date, manufacturer, model and serial number and activity assay date, the location of the sealed sources(s), date of the inventory, the signature identity of the person(s) who performed the inventory and the signature or initials of the Radiation Safety Officer.

h) A licensee in possession of a sealed source shall:

- 1) Survey-Monitor, with a radiation survey instrument, all areas where such sources are stored. These surveys measurements shall be performed at intervals not to exceed 3 months. This survey monitoring requirement does not apply to teletherapy sources in teletherapy units, brachytherapy sources in high dose rate afterloaders or sealed sources in diagnostic devices.
- 2) Retain a record of each survey all monitoring required in by subsection (g)(1) above for 5 years. The record shall include the monitoring date of the survey, a sketch of each area that was surveyed monitored, the measured dose rate at several points in

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each area expressed in mrem-or-uSv units, multiples or subunits of sieverts or rem per hour, the manufacturer, model and serial number of the survey instrument used to make perform the survey monitoring, the signature identity of the person who performed the survey monitoring and the signature or initials of the Radiation Safety Officer.

- f) A licensee shall submit to the Department, at intervals not to exceed 3 months, a record of all brachytherapy and teletherapy sources not being used and identified as in storage. This record shall include copies of the inventory records required by subsection (g) above and the survey monitoring records required by subsection (h)(2) above.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.2060 Syringe Shields and Syringe Shield Labels

a) A licensee shall keep in a radiation shield, syringes that contain radioactive material to be administered.

b) A licensee shall require each individual who prepares or administers radiopharmaceuticals to use a syringe radiation shield unless the use of the shield is contraindicated for that individual patient.

AGENCY NOTE: The use of a syringe radiation shield could be contraindicated if a patient presented a venous anatomy poorly suited for venipuncture.

c) Notwithstanding the provisions of 32 Ill. Adm. Code 340.940(f)(1) and (f)(3) 340.940(a) and 340.950, a licensee shall label each syringe or syringe radiation shield that contains a syringe with a radiopharmaceutical, with either the radiopharmaceutical name, or its abbreviation, or the procedure to be performed or the patient's name.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.2070 Vial Shields and Vial Shield Labels

a) A licensee shall require each individual preparing or handling a vial that contains a radiopharmaceutical to keep the vial in a vial radiation shield. A licensee shall use vial radiation shields when preparing or handling vials containing radiopharmaceuticals.

b) Notwithstanding the provisions of 32 Ill. Adm. Code 340.940(f)(1) and (f)(3) 340.940(a) and 340.950, a licensee shall label each vial radiation shield that contains a vial of a radiopharmaceutical with the radiopharmaceutical name or its abbreviation.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

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**Section 335.2080 Surveys-Monitoring for Contamination and Ambient Radiation Dose Rate**

- a) At the end of each day of use, the licensee shall survey monitor with a radiation detection survey instrument, all areas where liquid radiopharmaceuticals are were prepared for use or administered. However, when diagnostic radiopharmaceuticals are administered to a hospitalized patient in the patient's room, the licensee need not survey monitor the area where the radiopharmaceuticals were administered.
- b) At least once each week, a licensee shall survey monitor with a radiation detection survey instrument all areas where radiopharmaceuticals or radioactive wastes are stored.
- c) A licensee shall conduct the surveys monitoring required by subsections (a) and (b) above in a manner that allows measurement detection of dose rates as low as 0.1 mrem-hr 1 microSv (100 microrem) per hour.
- d) At least once each week, a licensee shall survey monitor for removable contamination all areas where radiopharmaceuticals are prepared for use, administered or stored.
- e) A licensee shall conduct the surveys monitoring required by subsection (d) above in a manner that permits detection of contamination on each wipe sample of 2000 disintegrations-per-minute (dpm) 733-Bq per 100 cm2-wipe square centimeters of surface area.
- f) A licensee shall retain a record of each-survey all monitoring required by this Section for 5 years. The record shall include the monitoring date of-the-survey, a sketch of each area surveyed monitored, the measured dose rate at several points in each area expressed in mrem-hr 15 microSv units, multiples or subunits of sieverts or rem per hour or the removable contamination in each area expressed in dpm-hr 1500-Bq-per-100-cm2-wipe units, multiples or subunits of becquerels or curies per 100 square centimeters of surface area or in disintegrations (transformations) per minute per 100 square centimeters of surface area, the manufacturer, model and serial number of the instrument used to make perform the survey monitoring or analyze the samples and the signature identity of the individual who performed the survey monitoring.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
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**Section 335.2090 Safety Instructions for Patients Not Hospitalized and Containing Therapeutic Doses of Radiopharmaceuticals or Permanent Implants**

The licensee shall provide safety instructions to patients who are not hospitalized for compliance with Section 335.2100 and to any therapy patient administered 15-mCi 555-MBq 555 MBq (15 mCi) or more of iodine-131, or to the family or guardian of such patient. This information shall be provided orally or in writing.

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AGENCY NOTE: Because-the-patient-is-a-source-of-radiation-exposure-to-other members-of-the-public-it-is-necessary-that-the-patient-receive-instruction-in precautions-to-be-followed-in-order-to-minimize-radiation-exposure-to others--Because the patient is a potential source of radiation dose to his or her family and to other members of the public, it is necessary for the patient or the family or guardian of the patient to be provided with safety instructions to be followed to limit unnecessary radiation dose to others.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 2 1994)

**Section 335.2100 Admission of Patients Being Treated with Radiopharmaceuticals or Permanent Implants**

A licensee shall admit any patient for administration of a permanent implant or 30-mCi 1.11 GBq (30 mCi) or more of a therapeutic radiopharmaceutical, if the patient's dose rate at 1 meter is expected to exceed 5-mrem-hr 50 microSv (5 mrem) per hour.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 2 1994)

**Section 335.2110 Discharge of Patients Being Treated with Therapeutic Doses of Radiopharmaceuticals or Permanent Implants**

Patients administered a permanent implant or 30-mCi 1.11 GBq (30 mCi) or more of a therapeutic radiopharmaceutical may be discharged from the hospital only after all of the following conditions have been met:

- a) A physician, authorized to perform therapeutic procedure using radiopharmaceuticals or permanent implants, has authorized the discharge;
- b) The measured dose rate from the patient is less than either 5-mrem-hr 50 microSv (5 mrem) per hour at a distance of 1 meter or the radioactive material remaining in the patient is calculated to be less than 30-mCi 1.11 GBq (30 mCi); and
- c) For any therapy patient whose measured dose rate at 1 meter is greater than 2-mrem-hr 20 microSv (2 mrem) per hour, the licensee has provided instruction orally or in writing to the patient, or the family or guardian of the patient.

AGENCY NOTE: Because-the-patient-is-a-source-of-radiation-exposure-to other-members-of-the-public-it-is-necessary-that-the-patient-receive instruction-in-precautions-to-be-followed-in-order-to-minimize radiation-exposure-to-others--Because the patient is a potential source of radiation dose to his or her family and to other members of the public, it is necessary for the patient or the family or guardian of the patient to be provided with safety instructions to be followed to limit unnecessary radiation dose to others.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective



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## Section 335.2120 Mobile Nuclear Medicine Service Technical Requirements

A licensee providing mobile nuclear medicine service shall:

- Transport to each address of use only those syringes or vials containing prepared radiopharmaceuticals or radiopharmaceuticals that are intended for reconstitution of radiopharmaceutical kits;
- Bring into each location of use all radioactive material to be used and, before leaving, remove all unused radioactive material and associated radioactive waste;
- Secure or keep under constant surveillance and immediate control all radioactive material when in transit or at a location of use;
- Check survey instruments and dose calibrators for proper function before medical use at each location of use, as required in Sections 335.2010(b)(1)-(d) and 335.2020(dg);
- Carry a calibrated survey instrument in each vehicle that is being used to transport radioactive material, and, before leaving a client location of use, survey monitor all areas of radiopharmaceutical use with a radiation detection survey instrument to ensure that all radiopharmaceuticals and all associated radioactive wastes have been removed; and
- Retain a record of each survey the monitoring required by subsection (e) above for 5 years. The record shall include the monitoring date of the survey, a plan of each area that was surveyed monitored, the measured dose rate at several points in each area of use expressed in mrem--or--uSv units, multiples or subunits of sieverts or rem per hour, the manufacturer, model and serial number of the instrument used to make perform the survey monitoring and the signature identity of the individual who performed the survey monitoring.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## Section 335.2130 Storage of Volatiles and Gases

- A licensee shall store radioactive gases and volatile radiopharmaceuticals, including iodine as sodium iodide, in the shipper's radiation shield and container, or
- A licensee shall store and use--a--containers from which multiple doses are extracted in a properly functioning, ventilated device such as a glove box or fume hood.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## SUBPART D: Uptake, Dilution and Excretion--UPTAKE, DILUTION AND EXCRETION

## Section 335.3010 Use of Radiopharmaceuticals for Uptake, Dilution, or Excretion Studies

A licensee may use any radioactive material in a radiopharmaceutical approved by the U.S. Food and Drug Administration (FDA) for a diagnostic use involving measurements of uptake, dilution or excretion provided that the Food and Drug Administration--(FDA)--has either accepted an investigation--New Drug Application--(NDA)--or approved a New Drug Application--(NDA).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## SUBPART E: Imaging and Localization--IMAGING AND LOCALIZATION

## Section 335.4010 Use of Radiopharmaceuticals, Generators and Reagent Kits for Imaging and Localization Studies

A licensee may use any radioactive material in a diagnostic radiopharmaceutical, approved by the U.S. Food and Drug Administration (FDA) or any generator or any reagent kit for preparation and diagnostic use of a radiopharmaceutical containing radioactive material provided that the Food and Drug Administration--has either accepted an investigation--New Drug Application--(NDA)--or approved a New Drug Application--(NDA).

- A licensee shall elute generators in compliance with Section 335.4020--(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## Section 335.4020 Permissible Molybdenum-99 Concentration

- A licensee shall not administer to humans a radiopharmaceutical containing more than 0.15 microCi of molybdenum-99 per mCi of technetium-99m or more than 5.55 kBq 150 Bq of molybdenum-99 per 37 MBq of technetium-99m (0.15 microCi of molybdenum-99 per mCi of technetium-99m) or more than 5.55 kBq 185 kBq (5 microCi) of molybdenum-99 per administered dose at the time of administration.
- A licensee preparing technetium-99m radiopharmaceuticals from molybdenum-99/technetium-99m generators shall measure the molybdenum-99 concentration in each eluate or extract.
- A licensee who is required to measure molybdenum concentration shall retain a record of each measurement for 5 years. The record shall include, for each elution or extraction of technetium-99m, the measured activity of the technetium expressed in mCi--or--MBq megabecquerels or millicuries, the measured activity of the molybdenum expressed as mCi--or--kBq becquerels or microcuries, the ratio of the measures expressed as mCi--or--kBq becquerels or microcuries of molybdenum per mCi--or--MBq megabecquerel or millicurie of technetium, the time and date of the test and the initials or signature identity of the individual who performed the test.

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- d) A licensee shall report immediately to the Department each occurrence of molybdenum-99 concentration exceeding the limits specified in subsection (a) above.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.4030 Control of Aerosols and Gases

- a) A licensee who administers radioactive aerosols or gases shall do so with a system that will keep airborne concentrations within the limits prescribed by 32 Ill. Adm. Code 340-1030-and-340-1060.
- b) The system shall either be directly vented to the atmosphere through an air exhaust or provide for collection and decay or disposal of the aerosol or gas in a shielded container.
- c) A licensee shall administer radioactive gases only in rooms that are at negative pressure compared to surrounding rooms or hallways.
- d) Before receiving, using or storing a radioactive gas, the licensee shall calculate the amount of time needed after a release to reduce the concentration in the area of use to the occupational limit listed in 32 Ill. Adm. Code 340-1060-Appendix A. The calculation shall be based on the highest activity of gas handled in a single container and the measured available air exhaust rate.
- e) A licensee shall post at the area of use, post the time calculated in accordance with subsection (d) and require that emergency procedures be followed in the event of a gas spill; individuals evacuate the room until the posted time has elapsed.

- f) In the event of evacuation because of a spill, the licensee shall use a radiation detection survey instrument upon room re-entry to ensure radiation levels return to background levels.

- g) A licensee shall check the operation of reusable collection systems monthly and measure the ventilation rates available in areas of use at intervals not to exceed 6 months. The licensee shall maintain a record of these checks for 5 years. The record shall include the model and serial number of the collection system, results of all checks recommended by the manufacturer of the collection system, the date of the checks and the signature identity of the individual who performed the checks.

- h) A copy of the calculations required in subsection (d) shall be recorded and retained for 5 years from the date of the last use of the area.

- ig) Contaminated charcoal trap filters, system tubing and masks shall be disposed of in accordance with 32 Ill. Adm. Code 340.

(Source: MAY 02 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

SUBPART F: Radiopharmaceuticals for Therapy RADIOPHARMACEUTICALS FOR THERAPY

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## Section 335.5010 Use of Radiopharmaceuticals for Therapy

A licensee may use any radioactive material in a radiopharmaceutical for a therapeutic use provided that the U.S. Food and Drug Administration (FDA) has either accepted an "Investigational New Drug Application" (IND) or approved a "New Drug Application" (NDA).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.5020 Safety Instruction

- a) Patients shall be instructed in radiation safety precautions relating to patient control, visitor control, contamination control, and waste control.
- b) Persons who enter a patient's room shall be instructed in radiation safety precautions and procedures related to visitor control and contamination control.
- c) Attendant hospital staff shall receive annual instruction in the licensee's procedures for:
- 1) Patient control;
  - 2) Visitor control;
  - 3) Contamination control;
  - 4) Waste control; and
  - 5) Notification of the Radiation Safety Officer or authorized user in case of the patient's death or medical emergency.
- d) A licensee shall keep for 5 years a list of the attendant hospital staff receiving instruction required by subsection (c) above, a description of the instruction, the date of instruction and the name of the individual who gave the instruction.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.5030 Safety Precautions for Radiopharmaceutical Therapy

- a) For any hospitalized patient receiving treatment with a therapeutic radiopharmaceutical the licensee shall:

- 1) Perform radiation surveys monitoring as required by 32 Ill. Adm. Code 340-2010 340.510 for use in determining when the licensee shall supply appropriate personnel with personnel individual monitoring equipment devices as required by 32 Ill. Adm. Code 340-2030 340.520. Records of these surveys the radiation monitoring indicating the date and time of the survey monitoring, a plan of the area or list of points surveyed monitored, the measured dose rate, the manufacturer, model and serial number of the instrument used to make the survey perform the monitoring and the initials identity of the individual who made the survey performed the monitoring shall be maintained for



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5 years. These This radiation surveys monitoring shall include, as a minimum, the dose rate in  $\text{mrem- or -uSv}$  units, multiples of subunits of sieverts or rem per hour at:

- A) The patient's bedside;
- B) 1 meter from the patient;
- C) The patient's hospital room door; and
- D) Contiguous restricted and unrestricted areas. However, physical radiation surveys monitoring of adjoining rooms are is not required if a calculation of the dose rate to a patient in the adjoining room is made based on measurements obtained pursuant to subsections (a)(1)(A) or (B) above.

2) Not-permit Prevent any patient who is not receiving radiation therapy, but who is occupying an-adjointing a room with that adjoins the room of a patient who is receiving radiation therapy, to receive a dose greater than  $100\text{-mrem- (1-mSv)}$  1 mSv (100 mrem) during the patient's entire stay from radiation emitted by any therapy patient is-emitting. The licensee shall verify compliance by performing radiation surveys or-calculations based on surveys the monitoring required by subsection (a)(1) above.

3) Prevent the placement of a therapy patient in the same room with a patient who is not receiving radiopharmaceutical therapy unless the licensee demonstrates, by monitoring or surveys, compliance with the requirements of 32 Ill. Adm. Code 340.310 at a distance of 1 meter from the therapy patient.

34) Provide each therapy patient's room with a private sanitary facility.

45) Post the patient's door in--accordance-with-32-III--Adm--Code 340-2030(b) with a "Caution: Radiation Area" sign. The posted sign shall indicate that pregnant women, or women who suspect that they are pregnant, shall contact the attendant staff for additional safety instructions or precautions. Also, a note shall appear on the door and on the patient's chart which states where and how long visitors may stay in the patient's room.

56) Authorize visits by individuals under age 18 only on a patient-by-patient basis with the approval of the radiation therapy physician after consultation with the Radiation Safety Officer.

67) Maintain and make available nursing instructions for the attendant nursing staff that list any restrictions and instructions that shall be followed regarding the care of therapy patients.

78) Either monitor all items removed from the patient's room to determine that any contamination cannot be distinguished from the natural background radiation level with a radiation detection survey instrument set on its most sensitive scale and with no interposed shielding other than a plastic or cloth bag or handle all items removed from the patient's room as radioactive waste.

99) Advise attendant nursing staff to notify the Radiation Safety Officer or the radiation therapy physician immediately if the

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therapy patient dies or has a medical emergency.  
910) Survey-Monitor the patient's room and sanitary facility for removable contamination with--a--radiation--detection--survey instrument. The room shall not be re-assigned until removable contamination is less than 2000 dpm (900kBq) per 100  $\text{cm}^2$  square centimeters of surface area.

101) Measure the thyroid burden of each individual who helped prepare or administer a dosage of iodine-131 within the interval of 12 hours to 3 days after administering the dosage. Retain--for--the-period--required--by--32-III--Adm--Code--340-4010(c)(1) a record that includes each thyroid burden measurement, the name of the individual whose thyroid burden was measured, the signature identity of the individual who made the measurements and either the thyroid burden in--uSv--or--Bq or dose equivalent to the thyroid gland. If monitoring was required pursuant to 32 Ill. Adm. Code 340.520, records shall be maintained in accordance with 32 Ill. Adm. Code 340.1160. If monitoring was not required pursuant to 32 Ill. Adm. Code 340.520, then records shall be maintained for a period of 5 years.

b) The licensee shall implement the precautions required by subsections (a)(1)7--(2)7--(3)7--(4)7--(5)7--(6)7--(7)7--and through (8) above until all of the following conditions have been met:

- 1) The measured dose rate at 1 meter from the therapy patient is less than 5-mrem-(50-uSv) 50 microSv (5 mrem) per hour.
- 2) Radiation surveys monitoring of potentially contaminated items indicate no contamination.

3) 48 hours have passed since the administration of Iodine-125 or Iodine-131 as a therapeutic radiopharmaceutical.

c) Records of surveys monitoring required by subsections (a)(78), (910) and (b)(1) above shall include the survey monitoring date, the type of survey monitoring (i.e., room, item, patient, etc.), the radiation level--detected measured dose rate expressed in units, multiples or subunits of sieverts or rem per hour or the removable contamination in each area expressed in units, multiples or subunits of becquerels or curies per 100 square centimeters of surface area or in disintegrations (transformations) per minute per 100 square centimeters of surface area, the manufacturer, model and serial number of the radiation detection survey instrument used and the signature identity of the individual who performed the survey monitoring.

(Source: Amended 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

SUBPART G: Sealed-Sources-for-Diagnosis SEALED SOURCES FOR DIAGNOSIS

## Section 335.6010 Use of Sealed Sources for Diagnosis

A licensee shall use the following sealed sources in accordance with the



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manufacturer's radiation safety and handling instructions:

- a) Iodine-125 as a sealed source in a device for bone mineral analysis;
- b) Americium-241 as a sealed source in a device for bone mineral analysis;
- c) Gadolinium-153 as a sealed source in a device for bone mineral analysis; and
- d) Iodine-125 as a sealed source in a portable device for imaging.

SUBPART H: Sealed Sources for Brachytherapy-SEALED SOURCES FOR BRACHYTHERAPY

**Section 335.7010 Use of Sealed Sources for Brachytherapy**

A licensee shall use the following sealed sources in accordance with the uses approved by the Department, the U.S. Nuclear Regulatory Commission, an Agreement State or a Licensing State and in accordance with the manufacturer's radiation safety and handling instructions:

- a) ~~Cesium-137-as-a-sealed-source-in--needles--and--applicator--cells--for topical--interstitial-and-intracavitary-treatment-of-cancer;~~
- b) ~~Cobalt-60--as--a--sealed--source--in--needles-and-applicator-cells-for topical--interstitial-and-intracavitary-treatment-of-cancer;~~
- c) ~~Gold-199-as-a-sealed-source-in-seeds--for--interstitial-treatment--of cancer;~~
- d) ~~Iodine-125--as--a-sealed-source-in-seeds-for-interstitial-treatment-of cancer;~~
- e) ~~Iridium-192--as--seeds--encased--in--nylon--ribbon--for--interstitial treatment-of-cancer;~~
- f) ~~Palladium-103--as--a--sealed-source-in-seeds-for-interstitial-treatment of-cancer;~~
- g) ~~Radium-226-as-a-sealed-source--in--needles--or--applicator--cells--for topical--interstitial-and-intracavitary-treatment-of-cancer;~~
- h) ~~Radon-222-as-seeds-for-interstitial-treatment-of-cancer--and~~
- i) ~~Strontium-90--as--a--sealed--source--in-an-applicator-for-treatment-of superficial-eye-conditions;~~

(Source: MAY 02 1994 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 335.7020 Safety Instruction**

- a) The licensee shall provide oral and written radiation safety instruction to all personnel prior to their assuming independent care (i.e., care provided when an authorized user or Radiation Safety Officer is not physically present) of a patient receiving implant therapy. Refresher training shall be provided at intervals not to exceed 1 year.

- b) To satisfy the requirements of subsection (a) above, the instruction shall describe:
  - 1) Size and appearance of the brachytherapy sources;

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- 2) Safe handling and shielding instructions in case of a dislodged or disconnected source;
  - 3) Procedures for control of patients who are not receiving radiation therapy that establish compliance with 32 Ill. Adm. Code 940.1059 340.310;
  - 4) Procedures for control of visitors that establish compliance with 32 Ill. Adm. Code 940.1059 340.310; and
  - 5) Procedures for notification of the Radiation Safety Officer or authorized user if the patient dies or has a medical emergency.
- c) A licensee shall retain for 5 years a record of individuals receiving instruction required by subsection (a) above, a description of the instruction, the date of instruction and the signature identity of the individual who gave the instruction.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

**Section 335.7030 Safety Precautions**

A licensee shall, for each patient receiving implant therapy:

- a) Prohibit prevent the placement of that patient in the same room with a patient who is not receiving therapy unless the licensee demonstrates, by monitoring or survey measurements--or--calculations, compliance with the requirement requirements of 32 Ill. Adm. Code 940.1059-~~at~~ 340.310 at a distance of one 1 meter from the implant;
  - b) Post the patient's door with a "Caution: Radioactive Materials" sign and note on the door or in the patient's chart where and how long visitors may stay in the patient's room. In addition, the posted sign shall indicate that pregnant women, or women who suspect that they are pregnant, shall contact the attendant staff for additional safety instructions or precautions;
  - c) Authorize visits by individuals under age 18 only on a patient-by-patient basis with the approval of the authorized user after consultation with the Radiation Safety Officer;
  - d) Within Except for high dose rate afterloaders, within 1 hour after implanting the sources, measure the dose rates in contiguous restricted and unrestricted areas with a radiation measurement survey instrument to demonstrate compliance with 32 Ill. Adm. Code 940.1059-~~at~~ 340.310--and--retain--for--5--years--a--record--of--each--survey that--includes--the--time--and--date--of--the--survey--a--sketch--of--the--area--or list--of--point--surveyed--the--measured--dose--rate--at--several--points expressed--in--mrem--or--uSv--per--hour--the--instrument--used--to--make--the survey--and--the--signature--of--the--individual--who--performed--the--survey;
- AGENCY NOTE: Monitoring of adjoining rooms is not required if a calculation of the dose rate to a patient in the adjoining room is made based on measurements obtained pursuant to subsection (d) above.
- e) Advise attendant nursing staff to notify the Radiation Safety Officer or the radiation therapy physician immediately if the patient dies or has a medical emergency;

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f) Include the following information in the patient's chart:

- 1) The radionuclide administered, the number of sources implanted, the activity in ~~mCi--or--GBq~~ units, multiples or subunits of becquerels or curies implanted and the time and date of administration;
- 2) Except when using high dose rate afterloaders, the exposure or dose rate at 1 meter from the patient, the time the determination was made and the signature identity of the individual who made the determination;
- 3) The radiation symbol; and
- 4) Precautionary instructions to assure that the ~~exposure--of individuals--does--not--exceed--that--permitted--under~~ dose limits of 32 Ill. Adm. Code 340.210, 340.270, 340.280 and 340.310 are not exceeded;

g) For high dose rate afterloaders, the licensee shall post the following information at the unit console:

- 1) Procedures to be followed to ensure that only the patient is in the treatment room before beginning a treatment or after a door interlock interruption;
- 2) Procedures to be followed if an alarm, warning signal or monitoring indicates the source has not returned to its safe position;
- 3) The names and telephone numbers of the Radiation Safety Officer and authorized users to be contacted in the event the unit or console malfunctions;

h) Records of monitoring required by subsection (d) above shall include the time and date of the monitoring, a sketch of the area or list of points monitored, the measured dose rate at several points expressed in units, multiples or subunits of sieverts or rem per hour, the manufacturer, model and serial number of the instrument used to perform the monitoring and the identity of the individual who performed the monitoring. These records shall be retained for a period of 5 years.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.7040 Accountability of Brachytherapy Sources

a) A licensee shall make, and retain for 5 years from the date of use, a record of the use of brachytherapy sources. ~~This record shall include:~~

- 1) For treatments involving high dose rate afterloaders, this record shall include the time and date of treatment, the activity of the source, the name of the patient and the identity of the individual performing the treatment.
- 2) For treatments not involving high dose rate afterloaders, this record shall include:

i) ~~The names of the individuals permitted to handle the sources;~~

2A) The number, radionuclide and activity of sources removed

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from storage; the time and date the sources were removed from storage; the number and activity of the sources remaining in storage after the removal; the room number where the sources ~~are~~ were being used; the name of the patient for whom the sources were used; and the signature identity of the individual who removed the sources from storage; and

3B) The number, radionuclide and activity of sources returned to storage; the time and date the sources were returned to storage; the number and activity of sources in storage after the return; the room number where the sources were used; the name of the patient for whom the sources were used; and the signature identity of the individual who returned the sources to storage.

b) ~~Immediately~~ Except for high dose rate afterloaders, immediately after implanting sources in a patient and immediately after removal of sources from a patient the licensee shall ~~make a radiation survey of~~ monitor the patient and the areas of use to confirm that no sources have been misplaced.

c) For high dose rate afterloaders, immediately upon completion of the treatment and removal of sources from a patient, the licensee shall monitor the patient and the area of use with a portable radiation measurement survey instrument to confirm that all sources have returned to the shielded position.

ed) ~~Each~~ Except for high dose rate afterloaders, each time brachytherapy sources are returned to an area of storage from an area of use, the licensee shall immediately count the number returned to ensure that all sources taken from the storage area have been returned. If all sources are not accounted for, the licensee shall notify the Radiation Safety Officer and a search for the sources shall be started immediately. If at the conclusion of the search all sources are not accounted for, the licensee shall notify the Department in accordance with 32 Ill. Adm. Code 340.400 340.1210.

de) A licensee shall make and retain for 5 years a record of the surveys monitoring required by subsection (b) above ~~for 5 years~~. Each record shall include the monitoring date ~~of the survey~~, the name of the patient, the dose rate expressed ~~as rem or uSv~~ in units, multiples or subunits of sieverts or rem per hour as measured at 1 meter from the patient, the manufacturer, model and serial number of the radiation survey instrument used and the signature identity of the individual who performed the survey monitoring.

(Source: ~~Amended~~ MAY 02 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 335.7050 Discharge of Patients Treated With Temporary Implants

The licensee shall not authorize discharge of a patient treated by temporary implant until all sources have been removed and surveys have monitoring has

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been completed in accordance with Section 335.7040(b).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_,  
MAY 0 2 1994)

SUBPART I: ~~teletherapy~~ TELETHERAPY

## Section 335.8010 Use of a Sealed Source in a Teletherapy Unit

- a) A licensee shall use cobalt-60 or cesium-137 as a sealed source in a teletherapy unit for medical use in accordance with the manufacturer's radiation safety and operating instructions.
- b) Teletherapy sources shall be tested for leakage and or contamination in accordance with Sections 335.2050(b)7 and (c)7-(d)7-(e)7-(f)7. Tests of for leakage or contamination may be made by wiping accessible surfaces of the housing port or collimator while the source is in the "off" position and measuring these the wipes for transferred contamination.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_,  
MAY 0 2 1994)

## Section 335.8020 Maintenance and Repair Restrictions

Only a person specifically licensed by the Department, the U.S. Nuclear Regulatory Commission or an Agreement State, ~~or the U.S. Nuclear Regulatory Commission~~ to perform teletherapy unit maintenance and repair shall install, relocate or remove a teletherapy sealed source or a teletherapy unit that contains a sealed source or maintain, adjust or repair the source drawer, the shutter or other mechanism of a teletherapy unit that could expose the source, reduce the shielding around the source or result in increased radiation levels dose rates.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_,  
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## Section 335.8030 Amendments to Teletherapy Licenses

In addition to the requirements specified in Section 335.40, a teletherapy licensee shall apply for and shall receive a license amendment before:

- a) Making any change in the treatment room shielding;
- b) Making any change in the location of the teletherapy unit within the treatment room;
- c) Using the teletherapy unit in a manner that could result in increased radiation levels in areas outside the teletherapy treatment room dose rates in unrestricted areas or increased total effective dose equivalent to individual members of the public;
- d) Relocating the teletherapy unit; or
- e) Allowing an individual not listed on the licensee's license to perform

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the duties of the teletherapy physicist. If the teletherapy physicist named on the license is no longer performing his or her duties, the Radiation Safety Committee may, while an amendment is being obtained, have the duties performed for up to 90 days by an individual who is listed by name as a teletherapy physicist on a Department, U.S. Nuclear Regulatory Commission or Agreement State or U.S. Nuclear Regulatory Commission licensee and who meets the training criteria listed in Section 335.9150 for up-to-90-days-white-an-amendment-is being-obtained.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_,  
MAY 0 2 1994)

## Section 335.8040 Safety Instructions for Teletherapy

a) A licensee shall post instructions at the teletherapy unit console. To satisfy this requirement, these instructions shall inform the operator individual who operates the teletherapy unit of:

- 1) The procedure to be followed to ensure that only the patient is in the treatment room before turning on the primary beam of radiation to begin a treatment or after a door interlock interruption;
  - 2) The procedure to be followed if the operator individual who operates the teletherapy unit is unable to turn off the primary beam of radiation with controls outside the treatment room or any other abnormal operation occurs; and
  - 3) The names and telephone numbers of the authorized users and the teletherapy unit or console operator abnormally.
- b) A licensee shall provide instruction in the topics identified in subsection (a) above to all individuals prior to their independent operation of a teletherapy unit and shall provide refresher training to such individuals at intervals not to exceed 1 year.
- c) A licensee shall retain for 5 years a record of the names of individuals receiving who received instruction required by subsection (b) above, a description of the instruction, the date of instruction and the signature identity of the individual who gave the instruction.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_,  
MAY 0 2 1994)

## Section 335.8050 Doors, Interlocks and Safety Related Systems

- a) A licensee shall control access to the teletherapy room by a door at each entrance.
- b) A licensee shall equip each entrance to the teletherapy room with an electrical interlock system that shall:

- 1) Prevent the operator individual who operates the teletherapy unit from turning on the primary beam of radiation unless each



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- treatment room entrance door is closed;
- 2) Turn off the primary beam of radiation immediately when an entrance door is opened; and
  - 3) Prevent the primary beam of radiation from being turned on following an interlock interruption until all treatment room entrance doors are closed and the beam on-off control is reset at the console.
- c) A licensee shall equip each entrance to the teletherapy room with a light that indicates the beam condition.
- d) A licensee shall lock the control console in the "off" position if any door interlock malfunctions. The licensee shall not permit the unit to be used until the interlock system is repaired, unless specifically authorized by the Department.
- AGENCY NOTE: The Department might issue such authorization if necessary to continue a treatment that was initiated prior to the malfunction, provided that the licensee takes measures to compensate for the failed interlock.
- e) A licensee shall cease treatment of patients with any teletherapy unit if a safety related system of the teletherapy unit (e.g., source drive mechanisms, treatment timing systems, or safety interlocks) is found inoperative. The licensee shall report to the Department any malfunction that requires the termination of patient treatment for more than 24 hours and shall submit to the Department, within 7 days, a written report of the incident and corrective actions taken.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

## Section 335.8060 Radiation Monitoring Device for Teletherapy

- a) A licensee shall have in each teletherapy room a permanent radiation monitor capable of continuously monitoring the status of the beam.
  - b) Each radiation monitor shall be capable of providing visible indication of a teletherapy unit malfunction that results in an exposed or partially exposed source. The visible indicator of high radiation levels shall be observable by an individual entering the teletherapy room.
  - c) Each radiation monitor shall be equipped with an auxiliary power supply separate from the power supply to the teletherapy unit. This auxiliary power supply may be a battery system.
  - d) The radiation monitor shall be checked with a dedicated check source for proper operation each day before the teletherapy unit is used for treatment of patients.
- AGENCY NOTE: Exposing the teletherapy source and remotely viewing the instrument response is an acceptable method for checking the monitor with a "dedicated check source."
- e) A licensee shall maintain a record of the check required by subsection (d) above for 5 years. The record shall include the date of the check, a notation that the monitor indicates indicated when the source is was

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- exposed and the ~~initials~~ identity of the individual who performed the check.
- f) If the radiation monitor is inoperable, the licensee shall require any individual entering the teletherapy room to use either a survey instrument or a personal dosimeter with an audible alarm to monitor for any malfunction of the source exposure mechanism that may result in an exposed or partially exposed source. The instrument or dosimeter shall be checked with a dedicated check source for proper operation at the beginning of each day of use. The licensee shall keep a record as described in subsection (e) above.
  - g) If the radiation monitor is inoperable, the licensee shall take action within 24 hours to repair or replace the radiation monitor. At a minimum, such action shall include the scheduling for the repair or replacement of the inoperable monitor.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

## Section 335.8080 Teletherapy Dosimetry Equipment

- a) A licensee shall have a calibrated dosimetry system available for use. To satisfy this requirement, one of the following two conditions shall be met:
  - 1) The system shall have been calibrated by the National Bureau of Standards, by the National Institute of Standards and Technology or by a calibration laboratory accredited by the American Association of Physicists in Medicine (AAPM). The calibration shall have been performed within the previous 2 years and after any servicing that may have affected system calibration; or
  - 2) The system shall have been calibrated within the previous 4 years; 18 to 30 months after that calibration, the system shall have been compared with another dosimetry system that was calibrated within the past 24 months by the National Bureau of Standards, by the National Institute of Standards and Technology or by a calibration laboratory accredited by the AAPM. The dosimetry system shall be considered calibrated if a comparison is performed at a meeting sanctioned by a calibration laboratory or radiological physics center accredited by the AAPM and the results of the comparison indicate that the calibration factor of the licensee's system has not changed by more than 2 two percent. The licensee shall not use the comparison result to change the calibration factor. When comparing dosimetry systems to be used for calibrating cobalt-60 teletherapy units, the licensee shall use a teletherapy unit with a cobalt-60 source. When comparing dosimetry systems to be used for calibrating cesium-137 teletherapy units, the licensee shall use a teletherapy unit with a cesium-137 source.
- b) The licensee shall have available for use a calibrated dosimetry system for spot-check measurements. To meet this requirement, the

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system may be compared with a system that has been calibrated in accordance with subsection (a) above. This comparison shall have been performed within the previous year and after each servicing that may have affected calibration of the calibrated system.

- c) The licensee shall retain a record of each calibration and comparison for the duration of the license. For each calibration or comparison, the record shall include the date, the model and serial numbers of the instruments that were calibrated or compared as required by subsections (a) and (b) above, the correction factors that were deduced, the names of the individuals who performed the calibration or comparison and evidence that the comparison meeting was sanctioned by a calibration laboratory or radiological physics center accredited by AAPM.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

Section 335.8090 Full Calibration Measurements for Teletherapy

- a) A licensee authorized to use a teletherapy unit for medical use shall perform full calibration measurements, as described in subsection (b) below, on each teletherapy unit:

- 1) Before the first medical use of the unit; and
  - 2) Before medical use under the following conditions:
    - A) Whenever spot-check measurements indicate that the output differs by more than 5 five percent from the output obtained at the last full calibration, corrected mathematically for radioactive decay;
    - B) Following replacement of the source or following reinstallation of the teletherapy unit in a new location;
    - C) Following any repair of the teletherapy unit that includes removal of the source or major repair of the components associated with the source exposure assembly; and
  - 3) At intervals not exceeding 1 year.
- b) To satisfy the requirement of subsection (a) above, full calibration measurements shall include determination of:
- 1) The output, within 3 three percent, for the range of field sizes and for the distance or range of distances used for medical use;
  - 2) The coincidence of the radiation field and the field indicated by the light beam localizing device;
  - 3) The uniformity of the radiation field and its dependence on the orientation of the useful beam;
  - 4) Timer constancy and linearity over the range of use;
  - 5) On-off error; and
  - 6) The accuracy of all distance measuring and localization devices in medical use.
- c) A licensee shall use the dosimetry system described in Section 335.8080 to measure the output for one set of exposure conditions. The remaining radiation measurements required ~~in~~ by subsection (b)(1)

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above may then be made using a dosimetry system that indicates relative dose rates.

- d) A licensee shall make full calibration measurements required by subsection (a) above in accordance with either the procedures recommended by the Scientific Committee on Radiation Dosimetry of the American Association of Physicists in Medicine that are described in "Physics in Medicine and Biology" (Vol. 16, No. 3, 1971, pp. 379-396), exclusive of any subsequent amendments or editions, or by Task Group 21 of the Radiation Therapy Committee of the American Association of Physicists in Medicine that are described in "Medical Physics" (Vol. 10, No. 6, 1983, pp. 741-771 and Vol. 11, No. 2, 1984, p. 213), exclusive of any subsequent amendments or editions.

~~AGENCY--NOTES--Of--these documents--are available--for review--at the Department:~~

- e) A licensee shall mathematically correct for physical decay the outputs determined in subsection (b)(1) above. These corrections shall be for intervals not exceeding one 1 month for cobalt-60 and intervals not exceeding 6 months for cesium-137.
- f) Full calibration measurements required by subsection (a) above and physical decay corrections required by subsection (e) above shall be performed by a teletherapy physicist.
- g) A licensee shall retain a record of each calibration for the duration of the license. The record shall include the date of the calibration, the manufacturer's name, model and serial numbers for both the teletherapy unit and the source, the model and serial numbers of the instruments used to calibrate the teletherapy unit, tables that describe the output of the unit over the range of field sizes and for the range of distance used in radiation therapy, a determination of the coincidence of the radiation field and the field indicated by the light beam localizing device, an assessment of timer constancy and linearity, the calculated on-off error, the determined accuracy of each distance measuring or localization device and the signature or initials of the teletherapy physicist.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 02 1994)

Section 335.8100 Periodic Spot-Checks for Teletherapy

- a) A licensee authorized to use teletherapy units for medical use shall perform spot-checks on each teletherapy unit at intervals not to exceed one 1 month.
- b) To satisfy the requirement of subsection (a) above, spot-checks shall include the taking of measurements that permit the determination of:
- 1) Timer constancy and linearity over the range of use;
  - 2) On-off error;
  - 3) The coincidence of the radiation field and the field indicated by the light beam localization device;
  - 4) The accuracy of all distance measuring and localization devices



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- used for medical use;
- 5) The output for one typical set of operating conditions; and
  - 6) The difference between the measurement made in subsection (b)(5) above and the anticipated output, expressed as a percentage of the anticipated value obtained at the last full calibration corrected mathematically for physical decay.
- c) A licensee shall use the dosimetry system described in Section 335.8080 to make the measurement required in subsection (b)(5) above.
  - d) A licensee shall perform measurements required by subsection (a) above in accordance with written procedures established by the teletherapy physicist. The teletherapy physicist does not need to actually perform the spot-check measurements.
  - e) A licensee shall have the teletherapy physicist review the results of each spot-check within 15 days. The teletherapy physicist shall, within 15 days, notify the licensee in writing of the results of each spot-check. The licensee shall keep a copy of each written notification for 5 years.
  - f) A licensee authorized to use a teletherapy unit for medical use shall perform safety spot-checks of each teletherapy facility at intervals not to exceed 1 month. To satisfy this requirement, checks shall assure proper operation of:
    - 1) Electrical interlocks at each teletherapy room entrance;
    - 2) Electrical or mechanical stops installed for the purpose of limiting use of the primary beam of radiation (such as i.e., restriction of source housing angulation or elevation, carriage or stand travel, and operation of the beam on-off mechanism);
    - 3) Beam condition indicator lights on the teletherapy unit, on the control console and in the facility;
    - 4) Viewing systems;
    - 5) Treatment room doors from inside and outside the treatment room; and
    - 6) Electrically assisted treatment room doors with the teletherapy unit electrical power turned "off".
  - g) A licensee shall repair or replace any system identified in subsection (f) above that is not operating properly.
  - h) A licensee shall retain a record of each spot-check required by subsections (a) and (f) above for 5 years. The record shall include the date of the spot-check, the model and serial number for both the teletherapy unit and source, the model and serial number of the instrument used to measure the output of the teletherapy unit, a determination of the coincidence of the radiation field and the field indicated by the light beam localizing device, an assessment of timer constancy and linearity, the calculated on-off error, the determined accuracy of each distance measuring or localization device, the difference between the anticipated output and the measured output, notations indicating the operability of each entrance door electrical interlock, each electrical or mechanical stop, each beam condition indicator light, the viewing system and doors and the signature identity of the individual who performed the periodic spot-check.

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(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.8110 Radiation Surveys-for Monitoring of Teletherapy Facilities

- a) Before medical use, after each installation of a teletherapy source and after making any change for which an amendment is required by Section 335.8030(a), (b), (c) or (d), the licensee shall perform radiation-surveys monitor with an operable radiation measurement survey instrument calibrated in accordance with Section 335.2020 to verify that:
  - 1) The maximum radiation-level dose rate at 1 meter from the teletherapy source with the source in the off position and the collimators set for a normal treatment field does not exceed 10 mrem-100-uSv, 100 microSv (10 mrem) per hour and the average radiation-level dose rate for the same measurement conditions does not exceed 2-mrem-20-uSv, 20 microSv (2 mrem) per hour; and
  - 2) With the teletherapy source in the on position, with the largest clinically available treatment field and with a scattering phantom in the primary beam of radiation, that:
    - A) Radiation-levels-Dose rates in restricted areas will not cause personnel-exposures-in-excess-of occupational doses to exceed the limits specified in 32 Ill. Adm. Code 340-1010 340.210, 340.270 and 340.280; and
    - B) Radiation-levels-Dose rates in unrestricted areas do and total effective dose equivalent to individual members of the public will not exceed the limits specified in 32 Ill. Adm. Code 340-1010 340.310.
- b) If the results of the surveys monitoring required in by subsection (a) above indicate that any radiation-levels-in-excess-of dose or dose rate will exceed the respective limit specified in that subsection, the licensee shall lock the control in the off position and not use the unit except as may be necessary to repair, replace or test the teletherapy unit, the teletherapy unit shielding or the treatment room shielding. The licensee may reinstate medical use of the unit when measurements indicate that the requirements of subsection (a) above have been met.
- c) A licensee shall retain a record of the radiation measurements made following installation of a teletherapy source for the duration of the license. The record shall include the date of the measurement, the reason the survey-is monitoring was performed, the manufacturer's name, model and serial number of the teletherapy unit, the teletherapy source and the instrument used to measure radiation-levels dose rates, each dose rate measured around the teletherapy source while in the off position and the average of all measurements, a plan of the areas surrounding the treatment room that were surveyed monitored, the measured dose rate at several points in each area expressed in mrem-or uSv units, multiples or subunits of sieverts or rem per hour, the calculated maximum level-of-radiation doses over a period of 1 week



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year for each restricted and unrestricted area and the signature or initials of the Radiation Safety Officer or teletherapy physicist.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.8120 Safety Checks for Teletherapy Facilities

- A licensee shall check all systems specified in Section 335.8100 for proper function after each installation of a teletherapy source and after making any change for which an amendment is required by Section 335.8030(b), (c)7 or (d). Such check shall be completed before any patient is treated.
- If the results of the checks required in subsection (a) above indicate the malfunction of any system specified in Section 335.8100, the licensee shall lock the control console in the "off" position and not use the unit except as may be necessary to repair, replace or check the malfunctioning system.
- A licensee shall retain, for 5 years, a record of the facility checks following installation of a source. The record shall include notations indicating the operability of each entrance door interlock, each electrical or mechanical stop, each beam condition indicator light, the viewing system, and doors and the signature or initials of the Radiation Safety Officer or teletherapy physicist.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.8130 Modification of Teletherapy Unit or Room Before Beginning a Treatment Program

If the survey monitoring required by Section 335.8110(a)(2)(B) indicates that an individual dose rates in an unrestricted area may be exposed to levels of radiation greater than those permitted by or total effective dose equivalent to individual members of the public may exceed the limits of 32 Ill. Adm. Code 340.310, before beginning the treatment program the licensee shall either:

- Undertake the following:
  - Either--equip the unit with stops or add additional radiation shielding to ensure compliance with 32 Ill. Adm. Code 340.310; or
  - Perform the surveys monitoring required by Section 335.8110 again; and
  - Include in the report required by Section 335.8140 the results of the initial survey monitoring, a description of the modification made to comply with subsection (a)(1) above and the results of the second survey monitoring procedure; or
- Request and receive a license amendment under 32 Ill. Adm. Code 340.310(b) that authorizes radiation levels in

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unrestricted areas a total effective dose equivalent to individual members of the public that is greater than those that permitted by 32 Ill. Adm. Code 340.310(a)(2)(B).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.8140 Reports of Teletherapy Surveys Monitoring, Checks, Tests and Measurements

A licensee shall submit a copy of the records required in by Sections 335.8110, 335.8120, 335.8130 and the output from the teletherapy source within 30 days following completion of the action that caused a record to be required. The output shall be expressed as roentgens, coulombs/kilogram, rads or grays, coulombs per kilogram, roentgens, grays or rad per hour, at either one meter or the usual treatment distance from the source and determined during the full calibration required by Section 335.8090. The record shall be sent to the Department of Nuclear Safety, Office of Radiation Safety, 1035 Outer Park Drive, Springfield, IL 62704.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.8150 Five-Year-5-Year Teletherapy Inspection

- A licensee shall have each teletherapy unit fully inspected and serviced during teletherapy source replacement or at intervals not to exceed 5 years, whichever comes first, to assure proper functioning of the source exposure mechanism.
- This inspection and servicing shall only be performed by persons specifically licensed to do so by the Department, the U.S. Nuclear Regulatory Commission or an Agreement State--or--the--U.S.--Nuclear Regulatory Commission.
- A licensee shall keep a record of the inspection and servicing for the duration of the license. The record shall contain the inspector's name, the inspector's license number, the date of inspection, the manufacturer's name and, model and serial number for both the teletherapy unit and source, a list of components inspected, a list of components serviced and the type of service, a list of components replaced and the signature or initials of the inspector.

(Source: MAY 02 1994 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## SUBPART J: Training-and-Experience-Requirements-TRAINING AND EXPERIENCE REQUIREMENTS

## Section 335.9010 Radiation Safety Officer

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Except as provided in Section 335.9020, an individual fulfilling the responsibilities of the Radiation Safety Officer as provided in Section 335.1020 shall:

- a) Be certified by either:
  - 1) American Board of Health Physics in Comprehensive Health Physics; or
  - 2) American Board of Radiology in Radiological Physics, Therapeutic Radiological Physics or Medical Nuclear Physics; or
  - 3) American Board of Nuclear Medicine; or
  - 4) American Board of Science in Nuclear Medicine; or
  - 5) Board of Pharmaceutical Specialties in Nuclear Pharmacy or Science; or
  - 6) American Board of Medical Physics in Radiation Oncology Physics; or
  - 7) Royal College of Physicians and Surgeons of Canada in Nuclear Medicine; or
  - 8) Hold a master's degree or doctorate degree in physics, biophysics, radiological sciences, radiological physics or health physics and have 6 months of full-time work experience under the supervision of a radiation-safety-officer Radiation Safety Officer at a medical institution; or
  - c) Have had:
    - 1) 200 hours of classroom and laboratory training as follows:
      - A) Radiation physics and instrumentation;
      - B) Radiation protection;
      - C) Mathematics pertaining to the use and measurement of radioactivity;
      - D) Radiation biology;
      - E) Radiopharmaceutical chemistry; and
    - 2) 1 year of full-time experience in radiation safety at a medical institution under the supervision of the individual identified as the Radiation Safety Officer on a Department, U.S. Nuclear Regulatory Commission, Agreement State or Licensing State--or B-5--Nuclear-Regulatory-Agreement State or Licensing State--or B-5--Nuclear-Regulatory-Agreement Commission license that authorizes the medical use of radioactive material; or
  - d) Be an authorized user for those radioactive material uses that come within the Radiation Safety Officer's responsibilities.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.9020 Training for Experienced Radiation Safety Officer

An individual identified as a Radiation Safety Officer on a Department, U.S. Nuclear Regulatory Commission, Agreement State or Licensing State--or B-5--Nuclear-Regulatory-Commission license on the-effective-date-of-this-Part July 15, 1991 who oversees only the use of radioactive material for which the licensee was authorized on that date need not comply with the training requirements of Section 335.9010.

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(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 335.9030 Training for Uptake, Dilution or Excretion Studies

Except as provided in Section 335.9160 or 335.9170, a licensee shall require the authorized user of a radiopharmaceutical specified in Section 335.3010 to be a physician who:

- a) Is certified in:
  - 1) Nuclear medicine by the American Board of Nuclear Medicine; or
  - 2) Nuclear medicine by the American Board of Osteopathic Nuclear Medicine; or
  - 3) Diagnostic radiology by the American Board of Radiology; or
  - 4) Diagnostic radiology or radiology by the American Osteopathic Board of Radiology; or
  - 5) Nuclear medicine by the Royal College of Physicians and Surgeons of Canada; or
- b) Has completed 40 hours of instruction in basic radionuclide handling techniques applicable to the use of prepared radiopharmaceuticals and 20 hours of supervised clinical experience.
  - 1) To satisfy the basic instruction requirement, 40 hours of classroom and laboratory instruction shall include:
    - A) Radiation physics and instrumentation;
    - B) Radiation protection;
    - C) Mathematics pertaining to the use and measurement of radioactivity;
    - D) Radiation biology; and
    - E) Radiopharmaceutical chemistry.
  - 2) To satisfy the requirement for 20 hours of supervised clinical experience, training shall be under the supervision of an authorized user at a medical institution and shall include:
    - A) Examining patients and reviewing their case histories to determine their suitability for radionuclide diagnosis and to gain experience with the limitations--or and contraindications of the studies;
    - B) Selecting the suitable radiopharmaceuticals and calculating and measuring the dosages;
    - C) Administering dosages to patients and using syringe radiation shields;
    - D) Collaborating with the authorized user in the interpretation of radionuclide test results; and
    - E) Patient follow-up; or
- c) Has successfully completed a 6-month training program in nuclear medicine as part of a training program that has been approved by the Accreditation Council for Graduate Medical Education and that included classroom and laboratory training, work experience and supervised clinical experience in all the topics identified in subsection (b) above.

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(Source: Amended MAY 02 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 335.9040 Training for Imaging and Localization Studies**

Except as provided in Section 335.9160 or 335.9170, a licensee shall require the authorized user of a radiopharmaceutical, generator or reagent kit specified in Section 335.4010 to be a physician who:

- a) Is certified in:
  - 1) Nuclear medicine by the American Board of Nuclear Medicine; or
  - 2) Nuclear medicine by the American Board of Osteopathic Nuclear Medicine; or
  - 3) Diagnostic radiology by the American Board of Radiology; or
  - 4) Diagnostic radiology or radiology by the American Osteopathic Board of Radiology; or
  - 5) Nuclear medicine by the Royal College of Physicians and Surgeons of Canada; or
- b) Has completed 200 hours of instruction in basic radionuclide handling techniques applicable to the use of prepared radiopharmaceuticals, generators and reagent kits, 500 hours of supervised work experience and 500 hours of supervised clinical experience.
  - 1) To satisfy the basic instruction requirement, 200 hours of classroom and laboratory training shall include:
    - A) Radiation protection;
    - B) Radiation physics and instrumentation;
    - C) Mathematics pertaining to the use and measurement of radioactivity;
    - D) Radiopharmaceutical chemistry; and
    - E) Radiation biology.
  - 2) To satisfy the requirement for 500 hours of supervised work experience, training shall be under the supervision of an authorized user at a medical institution and shall include:
    - A) Ordering, receiving and unpacking radioactive materials safely and performing the related radiation surveys monitoring;
    - B) Calibrating dose calibrators and diagnostic instruments and performing checks for proper operation of survey instruments;
    - C) Calculating and safely preparing patient dosages;
    - D) Using administrative controls to prevent the misadministration of radioactive material;
    - E) Using emergency procedures to contain spilled radioactive material safely and using proper decontamination procedures; and
    - F) Eluting technetium-99m from generator systems, assaying and testing the eluate for molybdenum-99 and alumina contamination and processing the eluate with reagent kits to prepare technetium-99m labeled radiopharmaceuticals.
- 3) To satisfy the requirement for 500 hours of supervised clinical

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experience, training shall be under the supervision of an authorized user at a medical institution and shall include:

- A) Examining patients and reviewing their case histories to determine their suitability for radionuclide diagnosis and to gain experience with the limitations of the studies;
- B) Selecting the suitable radiopharmaceuticals and calculating and measuring the dosages;
- C) Administering dosages to patients and using syringe radiation shields;
- D) Collaborating with the authorized user in the interpretation of radionuclide test results; and
- E) Patient follow-up; or
- c) Has successfully completed a 6-month training program in nuclear medicine that has been approved by the Accreditation Council for Graduate Medical Education and that included classroom and laboratory training, work experience and supervised clinical experience in all the topics identified in subsection (b) above.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

**Section 335.9050 Training for Therapeutic Use of Radiopharmaceuticals**

Except as provided in Section 335.9160, a licensee shall require the authorized user of a radiopharmaceutical specified in Section 335.5010 for therapy to be a physician who:

- a) Is certified by:
  - 1) The American Board of Nuclear Medicine; or
  - 2) The American Board of Radiology in radiology, therapeutic radiology or radiation oncology; or
- b) Has completed 80 hours of instruction in basic radionuclide handling techniques applicable to the use of therapeutic radiopharmaceuticals and has had supervised clinical experience.
  - 1) To satisfy the requirement for instruction, 80 hours of classroom and laboratory training shall include:
    - A) Radiation physics and instrumentation;
    - B) Radiation protection;
    - C) Mathematics pertaining to the use and measurement of radioactivity; and
    - D) Radiation biology;
  - 2) To satisfy the requirement for supervised clinical experience, training shall be under the supervision of an authorized user at a medical institution and shall include:
    - A) Use of iodine-131 for diagnosis of thyroid function and the treatment of hyperthyroidism or cardiac dysfunction in ten individuals; and
    - B) Use of iodine-131 for treatment of thyroid carcinoma in three individuals.



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(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

**Section 335.9060 Training for Treatment of Hyperthyroidism**

Except as provided in Section 335.9160, the licensee shall require the authorized user of only iodine-131 for the treatment of hyperthyroidism to be a physician with experience in the diagnosis and treatment of thyroid disease, who has had classroom and laboratory training in basic radionuclide handling techniques applicable to the use of iodine-131 for treatment of hyperthyroidism and supervised clinical experience as follows:

- a) 80 hours of classroom and laboratory training that includes:
  - 1) Radiation physics and instrumentation;
  - 2) Radiation protection;
  - 3) Mathematics pertaining to the use and measurement of radioactivity;
  - 4) Radiation biology; and
- b) Supervised clinical experience under the supervision of an authorized user that includes the use of iodine-131 for diagnosis of thyroid function and the treatment of hyperthyroidism in ten individuals.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

**Section 335.9070 Training for Treatment of Thyroid Carcinoma**

Except as provided in Section 335.9160, the licensee shall require the authorized user of only iodine-131 for the treatment of thyroid carcinoma to be a physician with experience in the diagnosis and treatment of thyroid disease who has had classroom and laboratory training in basic radionuclide handling techniques applicable to the use of iodine-131 for treatment of thyroid carcinoma and supervised clinical experience as follows:

- a) 80 hours of classroom and laboratory training that includes:
  - 1) Radiation physics and instrumentation;
  - 2) Radiation protection;
  - 3) Mathematics pertaining to the use and measurement of radioactivity;
  - 4) Radiation biology; and
- b) Supervised clinical experience under the supervision of an authorized user that includes the use of iodine-131 for the treatment of thyroid carcinoma in three individuals.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

**Section 335.9080 Training for Therapeutic Use of Soluble Phosphorus-32**

Except as provided in Section 335.9160, the licensee shall require the authorized user of only soluble phosphorus-32 for therapy to be a physician who

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has had classroom and laboratory training in basic radionuclide handling techniques applicable to the use of soluble phosphorus-32 for therapy and supervised clinical experience as follows:

- a) 80 hours of classroom and laboratory training that includes:
  - 1) Radiation physics and instrumentation;
  - 2) Radiation protection;
  - 3) Mathematics pertaining to the use and measurement of radioactivity;
  - 4) Radiation biology; and
- b) Use of soluble phosphorus-32 for therapy, such as the treatment of ascites, polycythemia vera, leukemia or bone metastasis, in three individuals.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

**Section 335.9090 Training for Therapeutic Use of Colloidal Chromic Phosphorus-32 Labeled Phosphate Compound or Gold-198**

Except as provided in Section 335.9160, the licensee shall require the authorized user of only colloidal chromic phosphorus-32 labeled phosphate compound or of colloidal gold-198 for therapy to be a physician who has had classroom and laboratory training in basic radionuclide handling techniques applicable to the use of colloidal chromic phosphorus-32 labeled phosphate compound or of colloidal gold-198 for therapy and supervised clinical experience as follows:

- a) 80 hours of classroom and laboratory training that includes:
  - 1) Radiation physics and instrumentation;
  - 2) Radiation protection;
  - 3) Mathematics pertaining to the use and measurement of radioactivity;
  - 4) Radiation biology; and
- b) Use of colloidal chromic phosphorus-32 labeled phosphate compound or of colloidal gold-198 for therapy, such as intracavitary treatment of malignant effusions, in three individuals.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

**Section 335.9100 Training for Use of Sources for Brachytherapy**

Except as provided in Section 335.9160, the licensee shall require the authorized user ~~using a source specified in~~ performing brachytherapy in accordance with Section 335.7010 for brachytherapy to be a physician who:

- a) Is certified in:
  - 1) Radiology, therapeutic radiology, or radiation oncology by the American Board of Radiology; or
  - 2) Radiation oncology by the American Osteopathic Board of Radiology; or

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- 3) Radiology, with a specialization in radiation therapy, as a British Fellow of the Faculty of Radiology" or "Fellow of the Royal College of Radiology"; or
- 4) Therapeutic radiology by the Canadian Royal College of Physicians and Surgeons; or
- b) Is in the practice of therapeutic radiology, has completed 200 hours of instruction in basic radionuclide handling techniques applicable to the therapeutic use of brachytherapy sources and 500 hours of supervised work experience and a minimum of 3 years of supervised clinical experience.
- 1) To satisfy the requirement for instruction, 200 hours of classroom and laboratory training shall include:
- A) Radiation physics and instrumentation;
  - B) Radiation protection;
  - C) Mathematics pertaining to the use and measurement of radioactivity; and
  - D) Radiation biology.
- 2) To satisfy the requirement for 500 hours of supervised work experience, training shall be under the supervision of an authorized user at an institution and shall include:
- A) Ordering, receiving, and unpacking radioactive materials safely and performing the related radiation surveys monitoring;
  - B) Performing checks for proper operations of survey instruments;
  - C) Preparing, implanting, and removing sealed sources;
  - D) Maintaining inventories and accountability of radioactive material possessed;
  - E) Using administrative controls to prevent the misadministration of radioactive material; and
  - F) Using emergency procedures to control radioactive material.
- 3) To satisfy the requirement for a period of supervised clinical experience, training shall include 1 year in a training program approved by the Residency Review Committee for Radiology of the Accreditation Council for Graduate Medical Education or the Committee on Postdoctoral Training of the American Osteopathic Association, and an additional 2 years of clinical experience in therapeutic radiology under the supervision of an authorized user at a medical institution. The supervised clinical experience shall include:
- A) Examining individuals and reviewing their case histories to determine their suitability for brachytherapy treatment, and any to gain experience with the limitations or and contraindications of brachytherapy;
  - B) Selecting the proper brachytherapy sources, dose and method of administration;
  - C) Calculating the dose; and
  - D) Post-administration follow-up and review of case histories in collaboration with an authorized user.

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(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## Section 335.9120 Training for Ophthalmic Use of Strontium-90

Except as provided in Section 335.9160, the licensee shall require the authorized user using only strontium-90 for ophthalmic radiation therapy to be a physician who:

- a) Is certified in radiology or therapeutic radiology by the American Board of Radiology; or
  - b) Is in the practice of therapeutic radiology or ophthalmology, and has completed 24 hours of instruction in basic radionuclide handling techniques applicable to the use of strontium-90 for ophthalmic radiation therapy and supervised clinical training in ophthalmic radiation therapy.
- 1) To satisfy the requirement for instruction, the classroom and laboratory training shall include:
- A) Radiation physics and instrumentation;
  - B) Radiation protection;
  - C) Mathematics pertaining to the use and measurement of radioactivity; and
  - D) Radiation biology.
- 2) To satisfy the requirement for supervised clinical training in ophthalmic radiation therapy, training shall be under the supervision of an authorized user at a medical institution and ~~must~~ shall include the use of strontium-90 for the ophthalmic treatment of 5 ~~five~~ individuals that includes:
- A) Examination of each individual to be treated;
  - B) Calculation of the dose to be administered;
  - C) Administration of the dose; and
  - D) Follow-up and review of each individual's case history.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 2 1994)

## Section 335.9130 Training for Use of Sealed Sources for Diagnosis

Except as provided in Section 335.9160, the licensee shall require the authorized user using a sealed source in a device specified in Section 335.6010 to be a physician, dentist or podiatrist who:

- a) Is certified in:
  - 1) Radiology, diagnostic radiology, therapeutic radiology, or radiation oncology by the American Board of Radiology; or
  - 2) Nuclear medicine by the American Board of Nuclear Medicine; or
  - 3) Diagnostic radiology or radiology by the American Osteopathic Board of Radiology; or
  - 4) Nuclear medicine by the Royal College of Physicians and Surgeons of Canada; or
- b) Has completed 8 hours of instruction in basic radionuclide handling

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techniques specifically applicable to the use of the device. To satisfy the requirement for instruction, the training shall include:

- 1) Radiation physics, mathematics pertaining to the use and measurement of radioactivity and instrumentation;
- 2) Radiation biology; and
- 3) Radiation protection and training in the use of the device for the purpose authorized by the license.

(Source: May 02 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 335.9140 Training for Teletherapy

Except as provided in Section 335.9160, the licensee shall require the authorized user of a sealed source specified in Section 335.8010 in a teletherapy unit to be a physician who:

- a) is certified in:
  - 1) Radiology, therapeutic radiology or radiation oncology by the American Board of Radiology; or
  - 2) Radiation oncology by the American Osteopathic Board of Radiology; or
  - 3) Radiology, with specialization in radiation therapy, as a British "Fellow of the Faculty of Radiology" or "Fellow of the Royal College of Radiology"; or
  - 4) Therapeutic radiology by the Canadian Royal College of Physicians and Surgeons of Canada; or
- b) is in the practice of therapeutic radiology and has completed 200 hours of instruction in basic radionuclide techniques applicable to the use of a sealed source in a teletherapy unit, 500 hours of supervised work experience and a minimum of 3 years of supervised clinical experience.

- 1) To satisfy the requirement for instruction, the classroom and laboratory training shall include:

- A) Radiation physics and instrumentation;
- B) Radiation protection;
- C) Mathematics pertaining to the use and measurement of radioactivity; and
- D) Radiation biology.

- 2) To satisfy the requirement for supervised work experience, training shall be under the supervision of an authorized user at an institution and shall include:

- A) Review of the full calibration measurements and periodic spot-checks;
- B) Preparing treatment plans and calculating treatment times;
- C) Using administrative controls to prevent misadministrations;
- D) Implementing emergency procedures to be followed in the event of the abnormal operation of a teletherapy unit or console; and
- E) Performing checks for proper operation of survey

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instruments.

- 3) To satisfy the requirement for a period of supervised clinical experience, training shall include 1 year in a training program approved by the Residency Review Committee for Radiology of the Accreditation Council for Graduate Medical Education or the Committee on Postdoctoral Training of the American Osteopathic Association and an additional 2 years of clinical experience in therapeutic radiology under the supervision of an authorized user at a medical institution. The supervised clinical experience shall include:

- A) Examining individuals and reviewing their case histories to determine their suitability for teletherapy treatment, and any to gain experience with the limitations or and contraindications of teletherapy;
- B) Selecting the proper dose and how it is to be administered;
- C) Calculating the teletherapy doses and collaborating with the authorized user in the review of patients' progress and consideration of the need to modify originally prescribed doses as warranted by patients' reaction to radiation; and
- D) Post-administration follow-up and review of case histories.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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## Section 335.9150 Training for Teletherapy Physicist

The licensee shall require the teletherapy physicist to:

- a) Be certified by the American Board of Radiology in:

- 1) Therapeutic radiological physics; or
- 2) Roentgen ray and gamma ray physics; or
- 3) X-ray and radium physics; or
- 4) Radiological physics; or

- b) Be certified by the American Board of Medical Physics in radiation oncology physics; or

- bc) Hold a master's degree or doctorate in physics, biophysics, radiological physics, or health physics, and have completed 1 year of full-time training in therapeutic radiological physics and also 1 year of full-time work experience under the supervision of a teletherapy physicist at a medical institution. To meet this requirement, the individual shall have performed the tasks specified in Sections 335.2070, 335.9020, 335.9030, and 335.9040 under the supervision of a teletherapy physicist during the year of work experience.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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## Section 335.9160 Training for Experienced Authorized Users

Practitioners of the healing arts identified as authorized users for the human



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use of radioactive material on a Department, U.S. Nuclear Regulatory Commission, an Agreement State--a or Licensing State--or--B-Sr--Nuclear Regulatory-Commission license on July 15, 1991, and who perform only those methods of use for which they were authorized on that date, need not comply with the training requirements of Sections 335.9010 through 335.9180.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

**Section 335.9170 Physician Training in a Three 3-Month Program**

A physician who, before July 1, 1984, began a 3-month nuclear medicine training program approved by the Accreditation Council for Graduate Medical Education and who has successfully completed the program is exempted from the requirements of Sections 335.9030 or 335.9040.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

**Section 335.9180 Recentness of Training**

The training and experience specified in Sections 335.9010 through 335.9150 shall have been obtained within the 5 years preceding the date of application or the individual shall have had related continuing education and experience in the items listed in the applicable section since the required training and experience was completed.

AGENCY NOTE: Individuals specifically listed on an active Department, U.S. Nuclear Regulatory Commission, Agreement State or Licensing State--or--B-Sr--Nuclear-Regulatory-Commission license as an authorized user, Radiation Safety Officer or teletherapy physicist are considered to have met the recentness in of training requirements for only those procedures for which they were authorized.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 02 1994)

## DEPARTMENT OF PROFESSIONAL REGULATION

## NOTICE OF ADOPTED AMENDMENTS

- 1) Heading of the Part: Illinois Occupational Therapy Practice Act
- 2) Code Citation: 68 Ill. Adm. Code 1315
- 3) Section Numbers: Adopted Action:

1315.90	Repeal
1315.100	Amendment
1315.110	Amendment
1315.120	Amendment
1315.130	Amendment
1315.140	Amendment
1315.150	Amendment
1315.160	Amendment
1315.163	New Section
1315.170	Amendment
1315.180	Repeal
1315.200	Amendment
- 4) Statutory Authority: Ill. Rev. Stat. 1991, ch. 111, pars. 3704, 3706-3709, 3711-3713, 3716 and 3718 [225 ILCS 75/4, 6-9, 11-13, 16 and 18].
- 5) Effective Date of Amendments: MAY 02 1994
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Do these Amendments contain incorporations by reference? No
- 8) Date Filed in Agency's Principal Office: April 29, 1994
- 9) Date Notice of Proposal Published in Illinois Register: January 21, 1994, at 18 Ill. Reg. 590.
- 10) Has ICAR issued a Statement of Objections to these amendments? No
- 11) Difference(s) between proposal and final version:  
In the main SOURCE note, "18 Reg." was changed to "18 Ill. Reg.".

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Springfield, Illinois 62786  
217/785-0800 Fax: 217/782-7645

The full text of the Adopted Amendments begins on the next page:

## DEPARTMENT OF PROFESSIONAL REGULATION

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In subsection 1315.130(a), the period after "examination" was changed to a semicolon.

In Section 1315.130, subsection (h), existing text that was inadvertently omitted from the proposed rulemaking was inserted. It reads: "The fee for a duplicate or replacement license is \$10;"

In subsection 1315.160(a)(2), "within 2 years of termination" was changed to "within 2 years after termination".

In subsection 1315.163(a)(1), "possess the skill" was changed to "possess skill".

In subsections 1315.170(b)(10) and (d)(5), the comma was deleted following "and".

12) Have all the changes agreed upon by the Agency and ICAR been made as indicated in the agreement letter issued by ICAR? Yes.

13) Will these Amendments replace an Emergency Amendment currently in effect?  
No

14) Are there any Amendments pending on this Part? No

15) Summary and Purpose of Amendments:

This rulemaking brings the rules for licensure of occupational therapists and occupational therapy assistants in line with the sunset rewrite of the Illinois Occupational Therapy Practice Act, which became effective January 1, 1994.

To answer frequently asked questions about what services, under what circumstances, may be performed by an occupational therapy assistant, a Section on "supervision" was added to the rules. This new Section establishes that a certified occupational therapy assistant shall practice only under the supervision of a registered occupational therapist.

Some fees are changed to bring them in line with similar fees for other professions.

16) Information and questions regarding this amended part shall be directed to:

Department of Professional Regulation  
Attention: Jean Courtney  
320 West Washington, 3rd Floor

## DEPARTMENT OF PROFESSIONAL REGULATION

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TITLE 68: PROFESSIONS AND OCCUPATIONS  
CHAPTER VII: DEPARTMENT OF PROFESSIONAL REGULATION  
SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

PART 1315  
ILLINOIS OCCUPATIONAL THERAPY PRACTICE ACT

Section	
1315.90	Application for Licensure <del>Under</del> Section 14 of the Act <u>(Repealed)</u>
1315.100	Approved Programs
1315.110	Application for Licensure
1315.120	Examination
1315.130	Fees for the Administration of the Act
1315.140	Renewal
1315.150	Endorsement
1315.160	Restoration
1315.163	Supervision
1315.165	Professional Conduct
1315.170	Advertising
1315.180	Conduct of Hearings <u>(Repealed)</u>
1315.200	Granting Variances

AUTHORITY: Implementing the Illinois Occupational Therapy Practice Act (Ill. Rev. Stat. 1991, ch. 111, pars. 3701 through 3737) [225 ILCS 75] and authorized by Section 60(7) of the Civil Administrative Code of Illinois (Ill. Rev. Stat. 1991, ch. 127, par. 60(7)) [20 ILCS 2105/60(7)].

SOURCE: Emergency rules adopted at 8 Ill. Reg. 676, effective January 1, 1984, for a maximum of 150 days; adopted at 8 Ill. Reg. 16455, effective August 38, 1984; recodified from Chapter I, 68 Ill. Adm. Code 315 (Department of Registration and Education) to Chapter VII, 68 Ill. Adm. Code 1315 (Department of Professional Regulation) pursuant to P.A. 85-225, effective January 1, 1988, at 12 Ill. Reg. 2940; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994.

Section 1315.90 Application for Licensure Under Section 14 of the Act (Repealed)

- a) ~~Those persons seeking licensure as a registered occupational therapist or a certified occupational therapy assistant under Section 14 of the Act (Illinois Occupational Therapy Practice Act, Ill. Rev. Stat. 1983, ch. 111, par. 3701 et seq.) shall file an application with the Department, on forms supplied by the~~

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Department, along with the following:

- 1) ~~Proof that the applicant was registered as an occupational therapist or certified as an occupational therapy assistant by the American Occupational Therapy Association on or before January 1, 1984, and~~
- 2) ~~The required fee.~~
- b) ~~To be eligible for licensure under Section 14 of the Act, applications must be received by the Department postmarked no later than June 30, 1984.~~

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

Section 1315.100 Approved Programs

- a) The Department of Professional Regulation (the Department) shall approve a program of occupational therapy education as reputable and in good standing if it meets the following minimum criteria:
- 1) Is from ~~the~~ an institution ~~is~~ legally recognized and authorized by the jurisdiction in which it is located to confer either a baccalaureate degree in occupational therapy, or its equivalent, or an associate degree in occupational therapy, or its equivalent.
  - 2) Has a faculty ~~which~~ that consists of a sufficient number of full-time instructors to ~~make certain that the~~ ensure educational obligations to the student are fulfilled. The faculty must have demonstrated competence in their area(s) of teaching as evidenced by appropriate degrees from reputable professional colleges or institutions.
  - 3) ~~Has a The program curriculum shall be of sufficient content for the achievement of entry level competencies, including and shall include~~ liberal and technical education. Documentation shall include instructional objectives, outlines, methods and learning experiences.
  - 4) Accepts only those persons who have graduated from an accredited high school or its equivalent.
  - 5) Maintains permanent student records that summarize the credentials for admission, attendance, grades, and other records of performance.



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- 6) Maintains or is formally affiliated with a field work education center ~~which~~ that provides a sufficient number and variety of occupational therapy cases for the student's practical instruction.
- 7) Publishes the requirements for graduation and degrees in a regularly issued catalog.
- b) In determining whether a program should be approved, the Department shall take into consideration, but not be bound by, accreditation or approval by the American Occupational Therapy Association.
- c) The Department has determined that all occupational therapy programs accredited or approved by the American Occupational Therapy Association as of ~~January 1, 1984~~, January 1, 1994, meet the minimum criteria set forth in this Section and are, therefore, approved.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_ effective MAY 02 1994)

## Section 1315.110 Application for Licensure

- a) Any person seeking licensure as a registered occupational therapist shall file an application with the Department, on forms supplied by the Department, along with the following:

- 1) Certification that the applicant has completed an approved program of occupational therapy as set forth in Section 1315.100;
- 2) Verification of the successful completion of the Certification Examination for Occupational Therapist, Registered, which shall be received directly from the designated testing service; ~~and~~
- 3) A complete work history since graduation from an occupational therapy program;
- 4) The required fee set forth in Section 1315.130(a) of this Part; and
- 5) Certification, on forms provided by the Department, from the jurisdiction in which the applicant was originally licensed and is currently licensed, if applicable, stating:

- A) The time during which the applicant was licensed in that

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jurisdiction, including the date of the original issuance of the license;

- B) A description of the examination in that jurisdiction; and
- C) Whether the file on the applicant contains any record of disciplinary actions taken or pending.

- b) Any person seeking licensure as a certified occupational therapy assistant shall file an application with the Department, on forms supplied by the Department, along with the following:

- 1) Certification that the applicant has completed an approved program of occupational therapy;
- 2) Verification of the successful completion of the Certification Examination for Occupational Therapy Assistants, which shall be received directly from the designated testing service; ~~and~~
- 3) A complete work history since completion of education as an occupational therapy assistant;
- 4) The required fee set forth in Section 1315.130(a) of this Part; and
- 5) Certification, on forms provided by the Department, from the jurisdiction in which the applicant was originally licensed and is currently licensed, if applicable, stating:

- A) The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance of the license;

- B) A description of the examination in that jurisdiction; and
- C) Whether the file on the applicant contains any record of disciplinary actions taken or pending.

- c) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Department or the Illinois Occupational Therapy Board (the Board) because of lack of information, discrepancies or conflicts in information given or a need for

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clarification, the applicant seeking licensure shall be requested to:

- 1) Provide such information as may be necessary; and/or
- 2) Appear for an interview before the Board to explain such relevances or sufficiency, clarify information, or clear up any discrepancies or conflicts in information.
- d) An applicant for licensure whose examination scores are more than 5 years old and who is not actively practicing as an occupational therapist or occupational therapy assistant shall be required to successfully complete the examination before the Department may issue a license.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)

## Section 1315.120 Examination

- a) The examination for licensure as a registered occupational therapist shall be the certification examination for the American Occupational Therapy Association Certification Board (Certification Examination for Occupational Therapist, Registered). The examination shall cover the following areas of occupational therapy services:

- 1) Motor Performance;
- 2) Sensory Functioning;
- 3) Cognitive Performance;
- 4) Emotional/Social Performance;
- 5) Occupational Performance and Life Style; and
- 6) Program Support Services and Professional Development.

- b) The examination for licensure as a certified occupational therapy assistant shall be the certification examination for the American Occupational Therapy Association Certification Board (Certification Examination for Occupational Therapy Assistants). The examination covers the following areas of occupational therapy services:

- 1) Self-care skills;
- 2) Work skills;
- 3) Play/Leisure Skills;
- 4) Motor Functioning;
- 5) Social Functioning;

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- 6) Cognitive Functioning;
- 7) Psychological Functioning;
- 8) Life Space;
- 9) Program Support.

- c) The examination shall be given two times a year. Candidates shall make application for the examination, and pay the appropriate examination fee; directly to the designated testing service.
- d) Unsuccessful candidates may retake the examination as many times as they wish.
- e) Passage of the certification examination according to testing service standards shall be required for licensure.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)

## Section 1315.130 Fees for the Administration of the Act

The following fees shall be paid to the Department for the functions performed by the Department under the Illinois Occupational Therapy Practice Act (Ill. Rev. Stat. 1991, ch. 111, pars. 3701 through 3737) [225 ILCS 751 ~~this~~ (the Act)] and shall be non-refundable:

- a) The fee for application and for an original license as a registered occupational therapist or certified occupational therapy assistant is \$25. In addition, applicants may be required to pay, either to the Department or to the designated testing service, a fee for the cost of providing the examination;
- b) The fee for the renewal of a license as a registered occupational therapist is \$20 per year;
- c) The fee for the renewal of a license as a certified occupational therapy assistant is \$10 per year;
- d) The fee for a license as a registered occupational therapist or a certified occupational therapy assistant by endorsement from another jurisdiction is \$50;
- e) The fee for restoration of a license ~~which~~ that has been placed on inactive status is the current renewal fee;

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- f) The fee for restoration of a license other than from inactive status is \$10 plus payment of all lapsed renewal fees, not to exceed \$110;
- g) The fee for a certification of a ~~licensee's record~~ license is \$2040;
- h) The fee for a duplicate or replacement license is \$10;
- i) The fee for a wall certificate showing licensure is the actual cost of producing the certificate ~~is \$10~~;
- j) The fee for a change of name or address on a licensee's record, other than during renewal, is \$20 ~~40~~;
- k) The fee for a roster of licensees is the actual cost of producing ~~such a~~ the roster [(total number of registrants in list required) times the Multiplier (cost of paper), plus Fixed Costs (such as personnel handling and forms)].

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)

## Section 1315.140 Renewal

- a) Every license issued under the Act shall expire on December 31 of each odd numbered year. The holder of the license may renew such license during the month preceding the expiration date ~~thereof~~ by paying the required fee.
- b) It is the responsibility of each licensee to notify the Department of any change of address. Failure to receive a renewal form from the Department shall not constitute an excuse for failure to pay the renewal fee or to renew one's license.

- c) Practicing on an expired license shall be considered unlicensed practice.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 2 1994)

## Section 1315.150 Endorsement

- a) An applicant who is licensed under the laws of another jurisdiction shall file an application with the Department, along with the following: ~~together with a certification from the licensing authority of the jurisdiction, stating:~~

- 1) ~~The time during which the applicant was licensed in that jurisdiction;~~

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- 2) ~~Whether the file on the applicant contains any record of any disciplinary actions taken or pending;~~
- 3) ~~A brief description of the examination taken and the grades received;~~
- 1) Certification that the applicant has completed an approved program of occupational therapy;
- 2) Verification of the successful completion of the Certification Examination for Occupational Therapist, Registered or Certification Examination for Occupational Therapy Assistants, which shall be received directly from the designated testing service;
- 3) A complete work history since completion of occupational therapy training;
- 4) Certification, on forms provided by the Department, from the state or territory of the United States in which the applicant was originally licensed and the state in which the applicant predominantly practices and is currently licensed, if applicable, stating:

- A) The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance of the license;

- B) A description of the examination in that jurisdiction; and

- C) Whether the file on the applicant contains any record of disciplinary actions taken or pending.

- b) ~~The applicant may be required to appear for an oral interview:~~

- 1) ~~To clarify or explain information contained in the submitted documentation;~~

- 2) ~~To determine the substantial equivalence of the applicant's qualifications to the licensing requirements in this State;~~

- b) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Department



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or the Board because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking licensure shall be requested to:

- 1) Provide such information as may be necessary; and/or
- 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information, or clear up any discrepancies or conflicts in information.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 1315.160 Restoration

a) A person seeking restoration of his a license ~~which~~ that has expired or been placed on inactive status for more than 5 years shall file an application with the Department, on forms supplied by the Department, along with the required fees specified in Section 1315.130 of this Part. The applicant shall also submit ~~either one of the following~~:

- 1) Sworn evidence of active practice in another jurisdiction. Such evidence shall include a statement from the appropriate board or licensing authority in the other jurisdiction that the licensee was authorized to practice during the term of said active practice;
- 2) An affidavit attesting to military service as provided in Section 11 of the Act (no fee is required when restoring from a period of military service if application is made within 2 years ~~of~~ after termination of such the service); ~~or~~
- 3) Verification of successful completion of the Certification Examination of the American Occupational Therapy Association for licensure as a registered occupational therapist or certified occupational therapy assistant within the last 5 years prior to applying for restoration; or

3) ~~Other proof acceptable to the Department of the applicant's fitness to~~  
~~license restored;~~

4) Evidence of recent attendance at educational programs in occupational therapy, including attendance at college level courses, professionally oriented continuing education classes, special seminars, or any other

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similar program, or evidence of recent related work experience to show that the applicant has maintained competence in his/her field.

- b) A registrant seeking restoration of ~~his~~ a license ~~which~~ that has been expired for less than 5 years shall have ~~his~~ the license restored upon payment of \$10 plus all lapsed renewal fees required by Section 1315.130 of this Part.
- c) A registrant seeking restoration of ~~this~~ a license ~~which~~ that has been on inactive status for less than 5 years shall have ~~his~~ the license restored upon payment of the current renewal fee.

d) ~~When the accuracy of the submitted documentation, or the relevance or sufficiency of the course work or experience is reasonably questioned by the Department the licensee will be requested to provide such information as may be necessary and/or explain such relevance or sufficiency during an oral interview; or~~

e) ~~The applicant may be required to appear for an oral interview designed to determine the individual's current competency to practice occupational therapy.~~

d) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Department or the Board because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking licensure shall be requested to:

- 1) Provide such information as may be necessary; and/or
- 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information, or clear up any discrepancies or conflicts in information.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994)

## Section 1315.163 Supervision

a) A certified occupational therapy assistant shall practice only under the supervision of a registered occupational therapist. Supervision is a process in which 2 or more persons participate in a joint effort to establish, maintain and elevate a level of performance and shall include the following criteria:

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- 1) The supervisor(s) shall possess skill, experience or education in excess of those possessed by the assistant.
- 2) To maintain high standards of practice based on professional principles, supervision shall connote the physical presence of the supervisor(s) and the assistant at regularly scheduled supervision sessions.
- 3) Supervision shall be provided in varying patterns as determined by the demands of the areas of patient/client service and the competency of the individual assistant. Such supervision shall be structured according to the assistant's qualifications, position, level of preparation, depth of experience and the environment within which he/she functions.
- 4) The supervisor(s) shall be responsible for the standard of work performed by the assistant and shall have knowledge of the patients/clients and the problems being discussed.
- 5) A minimum guideline of formal on-site supervision is 5 percent of the assistant's work hours.

- b) Record Keeping. It is the responsibility of the occupational therapy assistant to maintain on file at the job site signed documentation reflecting supervision activities.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_ effective MAY 02 1994)

Section 1315.170 Advertising

- a) Persons licensed to practice occupational therapy in the State of Illinois may advertise in any medium or other form of public communication in a manner ~~which~~ that is truthful, and ~~which~~ is not fraudulent, deceptive, inherently misleading or proven to be misleading in practice. ~~Such~~ advertising shall contain all information necessary to make the communication not misleading and shall not contain any false or misleading statement or otherwise operate to deceive. The form of ~~such~~ communication shall be designed to communicate the information ~~contained therein~~ to the public in a direct, dignified and readily ~~comprehensive~~ comprehensible manner.

- b) Information ~~which~~ that may be contained in ~~such~~ advertising shall include:

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- 1) Licensee's name, address, office hours, and telephone number;
  - 2) Schools attended;
  - 3) Announcement of the opening of, change of, or return to practice;
  - 4) Announcement of additions to or deletions from professional staff;
  - 5) Licensee's hospital affiliation(s);
  - 6) Areas of specialization, including Board certification, professional society memberships and any limitations or concentration of practice;
  - 7) Credit arrangements and/or acceptance of Medicare/Medicaid patients and credit cards;
  - 8) Foreign language ability;
  - 9) Usual and customary fees for routine professional services which must include a statement that fees may be adjusted due to complications or unforeseen circumstances;
  - 10) Description of offices in which licensee practices, (e.g., accessibility to the ~~handicapped~~ disabled, laboratory facilities on the premises, convenience of parking), and;
  - 11) Other information about the licensee, the licensee's practice, or the types of practice in which the licensee will accept employment, which a reasonable person might regard as relevant in determining whether to seek the licensee's service.
- c) If an advertisement is communicated to the public over television or radio, it shall be prerecorded and approved for broadcast by the licensee, and a recording of the actual transmission, including videotape, shall be retained by the licensee for a period of 5 3 years.
- d) Information which may be untruthful, fraudulent, deceptive, inherently misleading, or which has proven to be misleading in practice includes that which:
- 1) Contains a misrepresentation of fact or omits a material fact required

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to prevent deception;

- 2) Guarantees favorable results or creates false or unjustified expectations of favorable results;
- 3) Takes advantage of the potential client's fears, anxieties, vanities, or other emotions;
- 4) Contains testimonials and/or exaggerations pertaining to the quality of occupational therapy care;
- 5) Describes as available products or services which are not permitted by the laws of this State and/or applicable Federal laws; and;
- 6) Advertises professional services ~~which~~ that the licensee is not licensed to render.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994 )

Section 1315.180 Conduct of Hearings (Repealed)

~~All disciplinary proceedings brought under Section 19 of the Act shall be conducted in accordance with the Department's Rules of Practice (68 Ill. Adm. Code 1110).~~

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994 )

## Section 1315.200 Granting Variances

- a) The Director may grant variances from ~~these Rules~~ this Part in individual cases where he/she finds that:

- 1) The provision from which the variance is granted is not statutorily mandated;
- 2) No party will be injured by the granting of the variance;
- 3) The rule from which the variance is granted would in the particular case, be unreasonable or unnecessarily burdensome.

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- b) The Director shall notify the Board of the granting of ~~such~~ the variance, and the reasons therefor, at the next meeting of the Board.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994 )



## DEPARTMENT OF PUBLIC AID

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- 1) Heading of the Part: General Assistance
- 2) Code Citation: 89 Ill. Adm. Code 114
- 3) Section Numbers:
- |         |           |
|---------|-----------|
| 114.351 | Amendment |
| 114.352 | Amendment |
| 114.353 | Amendment |
- 4) Statutory Authority: Section 12-13 of the Illinois Public Aid Code (Ill. Rev. Stat. 1991, ch. 23, par. 12-13) [305 ILCS 5/12-13] Public Act 88-90
- 5) Effective Date of Amendments: April 29, 1994
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Do these Amendments contain incorporations by reference? No
- 8) Date Filed in Agency's Principal Office: April 29, 1994
- 9) Notice of Proposal Published in Illinois Register:  
December 31, 1993 (17 Ill. Reg. 22308)

- 10) Has JCAR issued a Statement of Objections to these Adopted Amendments? No

- 11) Differences between proposal and final version: Based on the recommendation of the Administrative Code Division, several numbers language in Sections 114.352(b)(1) and 114.353(b)(1) that are being replaced have been indicated by using strike-outs.

- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? Yes

- 13) Will these Amendments replace Emergency Amendments currently in effect? No

- 14) Are there any Amendments pending on this Part? Yes

Sections	Proposed Action	Illinois Register Citation
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114.210	Amendment	March 25, 1993 (18 Ill. Reg. 4586)
114.251	Amendment	March 25, 1993 (18 Ill. Reg. 4586)

- 15) Summary and Purpose of Amendments: These amendments are necessary to implement the provisions of Public Act 88-90. Public Act 88-90 increased the payment levels for 2 and 3 person AFDC and SFCA cases that include an adult effective April 1, 1994.

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As a result of these amendments, effective April 1994, the Payment Levels for Family and Children General Assistance Cases are increased as follows:

Family Size	Group I Counties	Group II Counties	Group III Counties
2	278	269	257
3	377	365	349

Companion amendments have also been proposed to Sections 111.20, 111.101, 112.252, 112.253, 112.254, 120.20 and 120.30.

- 16) Information and questions regarding these Adopted Amendments shall be directed to:

Name: Judy Umunna  
Address: Bureau of Rules and Regulations  
 Illinois Department of Public Aid  
 100 South Grand Avenue East, Third Floor  
 Springfield, Illinois 62762  
Telephone: (217) 524-3215

The full text of the Adopted Amendments begins on the next page:

## DEPARTMENT OF PUBLIC AID

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TITLE 89: SOCIAL SERVICES  
CHAPTER I: DEPARTMENT OF PUBLIC AID  
SUBCHAPTER b: ASSISTANCE PROGRAMS

PART 114  
GENERAL ASSISTANCE

## SUBPART A: GENERAL PROVISIONS

Description of the Assistance Program  
Determination of Not Employable  
Incorporation By Reference

Section  
114.1  
114.2  
114.5

## SUBPART B: NON-FINANCIAL FACTORS OF ELIGIBILITY

Client Cooperation  
Citizenship  
Residence  
Age  
Relationship  
Living Arrangement  
Social Security Numbers  
Work Registration Requirements (Outside City of Chicago only)  
Individuals Exempt From Work Registration Requirements (Outside City of Chicago only)

Section  
114.9  
114.10  
114.20  
114.30  
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114.61

Job Service Registration (Outside City of Chicago only)  
Failure to Maintain Current Job Service Registration (Outside City of Chicago only)  
Responsibility to Seek Employment (Outside City of Chicago only)  
Initial Employment Expenses (Outside City of Chicago only)  
Downstate General Assistance Work and Training Programs  
Downstate General Assistance - Food Stamps Employment and Training Pilot Project  
Project Chance Participation/Cooperation Requirements (Renumbered)  
General Assistance Jobs Program (Repealed)

114.62  
114.63  
114.64  
114.70  
114.80  
114.85

## SUBPART C: PROJECT ADVANCE

Project Advance  
Project Advance Participation Requirements of Adjudicated Fathers  
Project Advance Cooperation Requirements of Adjudicated Fathers  
Project Advance Sanctions  
Project Advance Good Cause for Failure to Comply  
Individuals Exempt From Project Advance  
Project Advance Supportive Services

Section  
114.108  
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114.113  
114.115  
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## SUBPART D: EMPLOYMENT AND TRAINING REQUIREMENTS

Section  
114.120  
114.121  
114.122

Employment and Training Requirements  
Persons Required to Participate in Project Chance (Repealed)  
Advocacy Program for Persons Who Have Applied for Supplemental Security Income (SSI) Under Title XVI of the Social Security Act (Repealed)

114.123  
114.124  
114.125  
114.126

Persons in Need of Work Rehabilitative Services (WRS) to Become Employable (Repealed)  
Employment and Training Participation/Cooperation Requirements (Repealed)  
Employment and Training Program Orientation (Repealed)

114.127  
114.128  
114.129

Employment and Training Program Full Assessment Process/Development of an Employment Plan (Repealed)  
Employment and Training Program Components (Repealed)  
Good Cause For Failure to Cooperate With Work and Training Participation Requirements (Repealed)

114.130  
114.135  
114.140

Employment and Training Supportive Services (Repealed)  
Conciliation and Fair Hearings (Repealed)  
Employment Child Care (Repealed)

## SUBPART E: FINANCIAL FACTORS OF ELIGIBILITY

Section  
114.200  
114.201  
114.202

Unearned Income  
Budgeting Unearned Income  
Budgeting Unearned Income of Applicants Receiving Income On Date of Application And/Or Date of Decision

114.203  
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Initial Receipt of Unearned Income  
Termination of Unearned Income  
Exempt Unearned Income  
Education Benefits  
Unearned Income In-Kind  
Earmarked Income  
Lump Sum Payments  
Protected Income  
Earned Income  
Budgeting Earned Income

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Budgeting Earned Income of Applicants Receiving Income On Date of Application And/Or Date of Decision  
Initial Employment  
Termination of Employment  
Exempt Earned Income  
Recognized Employment Expenses  
Income From Work/Study/Training Program (Repealed)  
Earned Income From Self-Employment

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114.242 Earned Income From Roomer and Boarder  
 114.243 Earned Income From Rental Property  
 114.244 Earned Income In-Kind  
 114.245 Payments from the Illinois Department of Children and Family Services

114.246 Budgeting Earned Income For Contractual Employees  
 114.247 Budgeting Earned Income For Non-contractual School Employees  
 114.250 Assets  
 114.251 Exempt Assets  
 114.252 Asset Disregards  
 114.260 Deferral of Consideration of Assets (Repealed)  
 114.270 Property Transfers (Repealed)  
 114.280 Supplemental Payments

## SUBPART F: PAYMENT AMOUNTS

Section  
 114.350 Payment Levels for General Assistance  
 114.351 Payment Levels in Group I Counties  
 114.352 Payment Levels in Group II Counties  
 114.353 Payment Levels in Group III Counties

## SUBPART G: OTHER PROVISIONS

Section  
 114.400 Persons Who May Be Included In the Assistance Unit  
 114.401 Eligibility of Strikers  
 114.402 Special Needs Authorizations  
 114.403 Institutional Status  
 114.404 Retrospective Budgeting  
 114.405 Budgeting Schedule  
 114.406 Limitation on Amount of General Assistance to Recipients from Other States

114.420 Redetermination of Eligibility  
 114.430 Extension of Medical Assistance Due to Increased Income From Employment  
 114.440 Attorney's Fees for VA Appellants

## SUBPART H: CHILD CARE

Section  
 114.450 Child Care  
 114.452 Child Care Eligibility  
 114.454 Qualified Provider  
 114.456 Notification of Available Services  
 114.458 Participant Rights and Responsibilities  
 114.462 Additional Service to Secure or Maintain Child Care Arrangements  
 114.464 Rates of Payment for Child Care

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114.466 Method of Providing Child Care

## SUBPART I: TRANSITIONAL CHILD CARE

Section  
 114.500 Transitional Child Care Eligibility  
 114.504 Duration of Eligibility for Transitional Child Care  
 114.506 Loss of Eligibility for Transitional Child Care  
 114.508 Qualified Provider  
 114.510 Notification of Available Services  
 114.512 Participant Rights and Responsibilities  
 114.514 Child Care Overpayments and Recoveries  
 114.516 Fees for Service for Transitional Child Care  
 114.518 Rates of Payment for Transitional Child Care

AUTHORITY: Implementing Article VI and authorized by Section 12-13 of the Illinois Public Aid Code (Ill. Rev. Stat. 1991, ch. 23, pars. 6-1 et seq. and 12-13) [305 ILCS 5/Art. 6 and 5/12-13]

SOURCE: Filed effective December 30, 1977; peremptory amendment at 2 Ill. Reg. 17, p. 117, effective February 1, 1978; amended at 2 Ill. Reg. 31, p. 134, effective August 5, 1978; emergency amendment at 2 Ill. Reg. 37, p. 4, effective August 30, 1978, for a maximum of 150 days; peremptory amendment at 2 Ill. Reg. 46, p. 44, effective November 1, 1978; peremptory amendment at 2 Ill. Reg. 46, p. 56, effective November 1, 1978; emergency amendment at 3 Ill. Reg. 16, p. 41, effective April 9, 1979, for a maximum of 150 days; emergency amendment at 3 Ill. Reg. 28, p. 182, effective July 1, 1979, for a maximum of 150 days; amended at 3 Ill. Reg. 33, p. 399, effective August 18, 1979; amendment at 3 Ill. Reg. 33, p. 415, effective August 18, 1979; amended at 3 Ill. Reg. 38, p. 243, effective September 21, 1979; peremptory amendment at 3 Ill. Reg. 38, p. 321, effective September 7, 1979; amended at 3 Ill. Reg. 40, p. 140, effective October 6, 1979; amended at 3 Ill. Reg. 46, p. 36, effective November 2, 1979; amended at 3 Ill. Reg. 47, p. 96, effective November 13, 1979; amended at 3 Ill. Reg. 48, p. 1, effective November 15, 1979; peremptory amendment at 4 Ill. Reg. 9, p. 259, effective February 22, 1980; amended at 4 Ill. Reg. 10, p. 258, effective February 25, 1980; amended at 4 Ill. Reg. 12, p. 551, effective March 10, 1980; amended at 4 Ill. Reg. 27, p. 387, effective June 24, 1980; emergency amendment at 4 Ill. Reg. 29, p. 294, effective July 8, 1980, for a maximum of 150 days; amended at 4 Ill. Reg. 37, p. 797, effective September 2, 1980; amended at 4 Ill. Reg. 37, p. 800, effective September 2, 1980; amended at 4 Ill. Reg. 45, p. 134, effective October 27, 1980; amended at 5 Ill. Reg. 766, effective January 2, 1981; amended at 5 Ill. Reg. 1134, effective January 26, 1981; peremptory amendment at 5 Ill. Reg. 5722, effective June 1, 1981; amended at 5 Ill. Reg. 7071, effective June 23, 1981; amended at 5 Ill. Reg. 7104, effective June 23, 1981; amended at 5 Ill. Reg. 8041, effective July 27, 1981; amended at 5 Ill. Reg. 8052, effective July 24, 1981; peremptory amendment at 5 Ill. Reg. 8106, effective August 1, 1981; peremptory amendment at 5 Ill. Reg. 10062, effective October 1, 1981;



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peremptory amendment at 5 Ill. Reg. 10079, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10095, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10113, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10124, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 10131, effective October 1, 1981; amended at 5 Ill. Reg. 10730, effective October 1, 1981; amended at 5 Ill. Reg. 10733, effective October 1, 1981; amended at 5 Ill. Reg. 10760, effective October 1, 1981; amended at 5 Ill. Reg. 10767, effective October 1, 1981; peremptory amendment at 5 Ill. Reg. 11047, effective October 16, 1981; peremptory amendment at 6 Ill. Reg. 611, effective January 1, 1982; amended at 6 Ill. Reg. 1216, effective January 14, 1982; emergency amendment at 6 Ill. Reg. Reg. 1216, effective March 1, 1982, for a maximum of 150 days; peremptory amendment at 6 Ill. Reg. 2452, effective February 11, 1982; peremptory amendment at 6 Ill. Reg. 6475, effective May 18, 1982; emergency amendment at 6 Ill. Reg. 6912, effective May 20, 1982; emergency amendment at 6 Ill. Reg. 7299, effective June 2, 1982, for a maximum of 150 days; amended at 6 Ill. Reg. 8115, effective July 1, 1982; amended at 6 Ill. Reg. 8142, effective July 1, 1982; amended at 6 Ill. Reg. 8159, effective July 1, 1982; amended at 6 Ill. Reg. 10970, effective August 26, 1982; amended at 6 Ill. Reg. 11921, effective September 21, 1982; amended at 6 Ill. Reg. 12293, effective October 1, 1982; amended at 6 Ill. Reg. 12318, effective October 1, 1982; amended at 6 Ill. Reg. 13754, effective November 1, 1982; rules repealed, new rules adopted and codified at 7 Ill. Reg. 907, effective January 7, 1983; amended (by adding Sections being codified with no substantive change) at 7 Ill. Reg. 5195; amended at 7 Ill. Reg. 909, effective August 5, 1983; amended (by adding section being codified with no substantive change) at 7 Ill. Reg. 14747; amended (by adding section being codified with no substantive change) at 7 Ill. Reg. 16107; amended at 7 Ill. Reg. 16408, effective November 30, 1983; amended at 7 Ill. Reg. 16552, effective December 1, 1983; amended at 8 Ill. Reg. 243, effective December 27, 1983; amended at 8 Ill. Reg. 5233, effective April 9, 1984; amended at 8 Ill. Reg. 6764, effective April 27, 1984; amended at 8 Ill. Reg. 11435, effective June 27, 1984; amended at 8 Ill. Reg. 13319, effective July 16, 1984; amended at 8 Ill. Reg. 16237, effective August 24, 1984; amended (by adding sections being codified with no substantive change) at 8 Ill. Reg. 17896; amended at 9 Ill. Reg. 314, effective January 1, 1985; emergency amendment at 9 Ill. Reg. 823, effective January 3, 1985, for a maximum of 150 days; amended at 9 Ill. Reg. 9557, effective June 5, 1985; amended at 9 Ill. Reg. 10764, effective July 5, 1985; amended at 9 Ill. Reg. 15800, effective October 16, 1985; amended at 10 Ill. Reg. 1924, effective January 17, 1986; amended at 10 Ill. Reg. 3660, effective January 30, 1986; emergency amendment at 10 Ill. Reg. 4646, effective February 3, 1986, for a maximum of 150 days; amended at 10 Ill. Reg. 4896, effective March 7, 1986; amended at 10 Ill. Reg. 10681, effective June 3, 1986; amended at 10 Ill. Reg. 11041, effective June 5, 1986; amended at 10 Ill. Reg. 12662, effective July 14, 1986; amended at 10 Ill. Reg. 15118, effective September 5, 1986; amended at 10 Ill. Reg. 15640, effective September 19, 1986; amended at 10 Ill. Reg. 19079, effective October 24, 1986; amended at 11 Ill. Reg. 2307, effective January 16, 1987; amended at 11 Ill. Reg. 5297, effective March 11, 1987;

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amended at 11 Ill. Reg. 6238, effective March 20, 1987; emergency amendment at 11 Ill. Reg. 12449, effective July 10, 1987, for a maximum of 150 days; emergency amendment at 11 Ill. Reg. 12948, effective August 1, 1987, for a maximum of 150 days; emergency amendment at 11 Ill. Reg. 18311, effective November 1, 1987, for a maximum of 150 days; amended at 11 Ill. Reg. 18689, effective November 1, 1987; emergency amendment at 11 Ill. Reg. 18791, effective November 1, 1987, for a maximum of 150 days; amended at 11 Ill. Reg. 20129, effective December 4, 1987; amended at 11 Ill. Reg. 20889, effective December 14, 1987; amended at 12 Ill. Reg. 889, effective January 1, 1988; SUBPARTS C, D and E recodified to SUBPARTS E, F and G at 12 Ill. Reg. 2147; Section 114.110 recodified to Section 114.52 at 12 Ill. Reg. 2984; amended at 12 Ill. Reg. 3505, effective January 22, 1988; amended at 12 Ill. Reg. 6170, effective March 18, 1988; amended at 12 Ill. Reg. 6719, effective March 22, 1988; amended at 12 Ill. Reg. 9108, effective May 20, 1988; amended at 12 Ill. Reg. 9699, effective May 24, 1988; amended at 12 Ill. Reg. 9940, effective May 31, 1988; amended at 12 Ill. Reg. 11474, effective June 30, 1988; amended at 12 Ill. Reg. 14255, effective August 30, 1988; emergency amendment at 12 Ill. Reg. 14364, effective September 1, 1988, for a maximum of 150 days; amended at 12 Ill. Reg. 16729, effective September 30, 1988; amended at 12 Ill. Reg. 20171, effective November 28, 1988; amended at 13 Ill. Reg. 89, effective January 1, 1989; amended at 13 Ill. Reg. 1546, effective January 20, 1989; amended at 13 Ill. Reg. 3900, effective March 10, 1989; amended at 13 Ill. Reg. 8580, effective May 20, 1989; emergency amendment at 13 Ill. Reg. 16169, effective October 2, 1989, for a maximum of 150 days; emergency expired March 1, 1990; amended at 13 Ill. Reg. 16015, effective October 6, 1989; amended at 14 Ill. Reg. 746, effective January 1, 1990; amended at 14 Ill. Reg. 3640, effective February 23, 1990; amended at 14 Ill. Reg. 6360, effective April 16, 1990; amended at 14 Ill. Reg. 10929, effective June 20, 1990; amended at 14 Ill. Reg. 13215, effective August 6, 1990; amended at 14 Ill. Reg. 13777, effective August 10, 1990; amended at 14 Ill. Reg. 14162, effective August 17, 1990; amended at 14 Ill. Reg. 17111, effective September 30, 1990; amended at 15 Ill. Reg. 288, effective January 1, 1991; amended at 15 Ill. Reg. 5710, effective April 10, 1991; amended at 15 Ill. Reg. 11164, effective August 1, 1991; emergency amendment at 15 Ill. Reg. 15144, effective October 7, 1991, for a maximum of 150 days; amended at 16 Ill. Reg. 3512, effective February 20, 1992; emergency amendment at 16 Ill. Reg. 4540, effective March 10, 1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 11662, effective July 1, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 13297, effective August 15, 1992; emergency amendment at 16 Ill. Reg. 13651, effective September 1, 1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 14769, effective September 15, 1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 16276, effective October 1, 1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 17772, effective November 13, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 18815, effective November 24, 1992; amended at 17 Ill. Reg. 1091, effective January 15, 1993; amended at 17 Ill. Reg. 2277, effective February 15, 1993; amended at 17 Ill. Reg. 3639, effective February 26, 1993; amended at 17 Ill. Reg. 3255, effective March 1, 1993; amended at 17 Ill. Reg. 6814, effective April

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21, 1993; emergency amendment at 17 Ill. Reg. 19728, effective November 1, 1993, for a maximum of 150 days; amended at 18 Ill. Reg. 3436, effective February 28, 1994; amended at 18 Ill. Reg. \_\_\_\_\_, effective April 29, 1994.

NOTE: CAPITALIZATION DENOTES STATUTORY LANGUAGE

## SUBPART F: PAYMENT AMOUNTS

## Section 114.351 Payment Levels in Group I Counties

a) The following payment levels are established for the GA Program in Group I Counties.

b) The counties included in Group I are:

Boone	DuPage	Lake	Winnebago
Champaign	Kane	McHenry	Woodford
Cook	Kankakee	Ogle	
DeKalb	Kendall	Whiteside	

## 1) Family And Children Assistance Case Payment Levels

SIZE OF ASSISTANCE UNIT	CARETAKER RELATIVE(S) AND CHILD(REN)	CHILD(REN) ONLY
CURRENT	CURRENT	
1	165	102
2	<del>268</del> 278	201
3	<del>367</del> 377	249
4	414	319
5	485	379
6	545	407
7	574	438
8	604	469
9	635	503
10	669	538
11	705	576
12	741	614
13	781	
14	822	
15	866	
16	911	
17	959	
18	1010	

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## Section 114.351(b) (continued)

- 2) The Transitional Assistance case payment level in Group I counties is \$154.
- c) For family sizes greater than 18 or 12, the amount of the payment level shall be determined by adding \$50.00 or \$38.00 respectively for each person above 18 or 12.

- d) As the legislature has determined that payments under the GA program should contain amounts for the purpose of energy assistance, and has directed that such amounts be established by rule, the first \$10 of the GA Payment Level, in the City of Chicago and, for Caretaker Relatives and Children, Family size of 1, and the first \$18 of the GA Payment Level for Caretaker Relatives and Children of other family sizes has been designated as being for the purpose of energy assistance.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective April 29, 1994)

## Section 114.352 Payment Levels in Group II Counties

- a) The following payment levels are established for the GA Program in Group II Counties.

- b) The counties included in Group II are:

Adams	Henry	Madison	Sangamon
Bureau	Iroquois	McDonough	St. Clair
Carroll	Jackson	McLean	Stephenson
Clinton	JoDaviess	Mercer	Tazewell
Coles	Knox	Monroe	Vermilion
DeWitt	LaSalle	Morgan	Wabash
Douglas	Lee	Moultrie	Warren
Effingham	Livingston	Peoria	Will
Ford	Logan	Piatt	
Fulton	Macon	Putnam	
Grundy	Macoupin	Rock Island	

## 1) Family And Children Assistance Case Payment Levels

DEPARTMENT OF PUBLIC AID  
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Section 114.352(b) (continued)

SIZE OF ASSISTANCE UNIT	CARETAKER RELATIVE(S) AND CHILD(REN)	CHILD(REN) ONLY
	CURRENT	CURRENT
1	160	97
2	259 269	194
3	355 365	242
4	403	311
5	471	369
6	529	397
7	557	427
8	588	459
9	619	491
10	651	525
11	685	561
12	721	599
13	760	
14	799	
15	841	
16	886	
17	934	
18	982	

- 2) The Transitional Assistance case payment level in Group II counties is \$149.
- c) For family sizes greater than 18 or 12, the amount of the payment level shall be determined by adding \$48.00 or \$38.00 respectively for each person above 18 or 12.
- d) As the legislature has determined that payments under the GA program should contain amounts for the purpose of energy assistance, and has directed that such amounts be established by rule, the first \$5 of the GA Payment Level for Caretaker Relative and Children, Family size of 1, and the first \$18 of the GA Payment Level for Caretaker Relatives and Children of other family sizes has been designated as being for the purpose of energy assistance.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective April 29, 1994)

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Section 114.353 Payment Levels in Group III Counties

- a) The following payment level are established for the GA Program in Group III Counties.

- b) The counties included in Group III are:

Alexander	Fayette	Lawrence	Richland
Bond	Franklin	Marion	Saline
Brown	Gallatin	Marshall	Schuyler
Calhoun	Greene	Mason	Scott
Cass	Hamilton	Massac	Shelby
Christian	Hancock	Menard	Stark
Clark	Hardin	Montgomery	Union
Clay	Henderson	Perry	Washington
Crawford	Jasper	Pike	Wayne
Cumberland	Jefferson	Pope	White
Edgar	Jersey	Pulaski	Williamson
Edwards	Johnson	Randolph	

- 1) Family and Children Assistance Case Payment Levels

SIZE OF ASSISTANCE UNIT	CARETAKER RELATIVE(S) AND CHILD(REN)	CHILD(REN) ONLY
	CURRENT	CURRENT
1	154	94
2	247 257	188
3	339 349	237
4	389	302
5	453	359
6	511	387
7	538	414
8	566	445
9	597	477
10	628	510
11	662	545
12	696	581
13	733	
14	771	
15	812	
16	855	
17	900	
18	948	



## DEPARTMENT OF PUBLIC AID

## NOTICE OF ADOPTED AMENDMENTS

## Section 114.353(b) (continued)

- 2) The Transitional Assistance case payment level in Group III counties is \$144.
- c) For family sizes greater than 18 or 12, the amount of the payment level shall be determined by adding \$48.00 or \$36.00 respectively for each person above 18 or 12.
- d) As the legislature has determined that payments under the GA program should contain amounts for the purpose of energy assistance, and has directed that such amounts be established by rule, the first \$18 of the GA Payment Level for Caretaker Relatives and Children of all family sizes except the family size of 1 has been designated as being for the purpose of energy assistance.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective April 29, 1994)

## DEPARTMENT OF PUBLIC AID

## NOTICE OF ADOPTED AMENDMENTS

- 1) Heading of the Part: Related Program Provisions
- 2) Code Citation: 89 Ill. Adm. Code 117
- 3) Section Numbers: 117.54  
Adopted Action: Amendment
- 4) Statutory Authority: Sections 12-13 of the Illinois Public Aid Code (Ill. Rev. Stat. 1991, ch. 23, par. 12-13) [305 ILCS 5/12-13]
- 5) Effective Date of Amendments: April 29, 1994
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Do these Amendments contain incorporations by reference? No
- 8) Date Filed in Agency's Principal Office: April 29, 1994
- 9) Notice of Proposal Published in Illinois Register:  
December 27, 1993 (17 Ill. Reg. 22007)
- 10) Has JCAR issued a Statement of Objections to these Adopted Amendments? No
- 11) Differences between proposal and final version: No substantive changes were made to the text of the amendments.
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? Yes
- 13) Will these Amendments replace Emergency Amendments currently in effect? No
- 14) Are there any Amendments pending on this Part? No
- 15) Summary and Purpose of Amendments: The funeral and burial rule states that all other sources of payment must be exhausted before the Department will accept responsibility for payment of funeral and burial expenses. A life insurance policy on the life of the client owned by someone other than the client does not affect the client's financial or medical assistance eligibility. However, upon the client's death, if the proceeds of the life insurance policy are paid to the person who pays for any portion of the client's funeral and burial expenses, the proceeds are a source of payment. These amendments allow the Department to treat the proceeds of life insurance as a source of payment for funeral and burial expenses when paid to the person claiming reimbursement, even when the policy was not owned by the client.

## DEPARTMENT OF PUBLIC AID

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As a result of these amendments, the Department will allow as a deduction from the amount it will pay for funeral and burial expenses to any person who is not a legally responsible relative of the decedent, the proceeds of life insurance on the decedent that were received by the claimant.

16) Information and questions regarding these Adopted Amendments shall be directed to:

Name: Judy Umunna  
Address: Bureau of Rules and Regulations  
Illinois Department of Public Aid  
100 South Grand Avenue East, Third Floor  
Springfield, Illinois 62762  
Telephone: (217) 524-3215

The full text of the Adopted Amendments begins on the next page:

## DEPARTMENT OF PUBLIC AID

## NOTICE OF ADOPTED AMENDMENTS

TITLE 89: SOCIAL SERVICES  
CHAPTER 1: DEPARTMENT OF PUBLIC AID  
SUBCHAPTER b: ASSISTANCE PROGRAMS

## PART 117

## RELATED PROGRAM PROVISIONS

Section	Incorporation By Reference
117.1	Payee for Financial Assistance
117.10	Reinstatement Upon Agreement to Cooperate
117.15	Replacement of Missing Warrants
117.20	Withholding of Rent (Repealed)
117.30	Recovery of Interim Assistance - Aid to the Aged, Blind or Disabled and General Assistance
117.40	Funerals and Burials
117.50	Funeral Home Services
117.51	Burial Expenses
117.52	Payment to Vendor(s)
117.53	Claims for Reimbursement
117.54	Submittal of Claims
117.55	Substitute Parental Care/Supplemental Child Care - AFDC, AABD and GA Family Cases
117.60	Charge for Replacement of Photo ID Cards (Repealed)
117.70	Direct Deposit of Recipients' Warrants
117.80	State Income Tax Match
117.90	

AUTHORITY: Implementing Articles III, IV and VI and authorized by Section 12-13 of the Illinois Public Aid Code [305 ILCS 5/Arts. 3, 4, and 6, and 5/12-13].

SOURCE: Filed and effective December 30, 1977; amended at 2 Ill. Reg. 31, p. 68, effective August 3, 1978; amended at 3 Ill. Reg. 38, p. 258, effective September 20, 1979; amended at 3 Ill. Reg. 41, p. 167, effective October 1, 1979; codified at 7 Ill. Reg. 5195; amended at 7 Ill. Reg. 16111, effective November 22, 1983; amended at 9 Ill. Reg. 3726, effective March 13, 1985; amended at 9 Ill. Reg. 4526, effective March 20, 1985; amended at 9 Ill. Reg. 8733, effective May 29, 1985; amended at 9 Ill. Reg. 10779, effective July 5, 1985; amended at 9 Ill. Reg. 16914, effective October 16, 1985; amended at 11 Ill. Reg. 4759, effective March 13, 1987; amended at 12 Ill. Reg. 2985, effective January 13, 1988; amended at 12 Ill. Reg. 13608, effective August 15, 1988; amended at 12 Ill. Reg. 14296, effective August 30, 1988; amended at 13 Ill. Reg. 3936, effective March 10, 1989; amended at 14 Ill. Reg. 780, effective January 1, 1990; amended at 14 Ill. Reg. 9488, effective June 1, 1990; amended at 15 Ill. Reg. 13533, effective August 29, 1991; amended at 16 Ill. Reg. 16644, effective October 23, 1992; emergency amendment at 17 Ill. Reg. 2368, effective February 8, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 8191, effective May 24, 1993; amended at 18 Ill. Reg. 3746,

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effective February 28, 1994; amended at 18 Ill. Reg. \_\_\_\_, effective April 29, 1994.

NOTE: CAPITALIZATION DENOTES STATUTORY LANGUAGE

Section 117.54 Claims for Reimbursement

- a) The Department will not reimburse funeral or burial expenses paid by a legally responsible relative(s).
- b) Any person, other than a legally responsible relative, who has voluntarily assumed responsibility for a recipient's funeral/burial expenses and has paid all or a portion of such expenses in an amount equal to or greater than the amount of the claim for reimbursement may be reimbursed for the actual costs, or the Department's maximum allowable amounts, whichever is less, after deduction of:

- 1) The decedent's assets and available resources including any available death benefits.
- 2) Amounts paid and/or arranged to be paid by a decedent's legally responsible relative.
- 3) Proceeds of life insurance owned by or on the decedent payable to, or received by the claimant as the beneficiary of the insurance.
- c) All funeral and burial expenses for which reimbursement is requested are to be included in one claim.
- d) Eligibility for payment of funeral/burial expenses is effective from the first day for which medical eligibility is established and continues to the last day of the month in which cancellation is effective.
- e) Funeral/burial claims for an individual who is an in-patient in a Department of Mental Health and Developmental Disabled (DMHDD) facility, or is a DMHDD in-patient temporarily discharged and in a community hospital at the time of death, or is a DMHDD in-patient who is on a home visit for a brief period of time (less than two weeks) shall not be paid by the Department.

(Source: Amended at 18 Ill. Reg. \_\_\_\_, effective April 29, 1994)

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- 1) The Heading of the Part: Board Meetings
- 2) Code Citation: 11 Ill. Adm. Code 206
- 3) Section Numbers: 206.10      Proposed Action: Amendment  
                          206.20                           Amendment  
                          206.30                           Amendment
- 4) Statutory Authority: [230 ILCS 5]
- 5) Effective Date of Rule: **APR 29 1994**
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this amendment contain incorporation by reference? No.
- 8) Date filed in Agency's Principal Office: **APR 29 1994**
- 9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 112, January 7, 1994
- 10) Has JCAR issued a Statement of Objections to these rules? No.
- 11) Differences between proposal and final version: The Section Source notes were corrected. The citations to other Parts of the IRB rulebook were corrected in Section 206.10(b).
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? Yes.
- 13) Will these amendments replace emergency amendments currently in effect? No.
- 14) Are there any other proposed amendments pending in this Part? No
- 15) Summary and purpose of rules: This rulemaking removes unnecessary language.
- 16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

The full text of the adopted amendments begins on the next page:



## ILLINOIS RACING BOARD

## NOTICE OF PROPOSED AMENDMENT(S)

TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY  
 SUBTITLE B: HORSE RACING  
 CHAPTER 1: ILLINOIS RACING BOARD  
 SUBCHAPTER a: GENERAL RULES

PART 206  
 BOARD MEETINGS

Section  
 206.10 Request for Board Action  
 206.20 Board Meeting Agenda  
 206.30 Annual Notice of Monthly Meetings

AUTHORITY: Implementing and authorized by the Illinois Horse Racing Act of 1975 (Ill. Rev. Stat. 1991, ch. 8, par. 37-1 et seq.) [230 ILCS 5].

SOURCE: Adopted at 5 Ill. Reg. 10331, October 8, 1981 effective September 25, 1981; codified at 5 Ill. Reg. 10878; amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994.

## Section 206.10 Request for Board Action

- a) All persons who seek Board action shall submit a request or application to the Board in writing no later than fifteen (15) calendar days before the date of the Board meeting at which the request or application is to be heard. ~~The Board, however, may take action without a 15-day request or application where it finds that an emergency exists and that such emergency could not have been anticipated.~~
- b) This rule shall not apply to requests for hearings under Section 37-16 of the Act, Part 204 (11 Ill. Adm. Code 204) or to applications for the conduct of race meetings ~~which shall be heard conducted pursuant to Section 37-20(f) of the Act, to requests for approval of racing officials which are governed by Chapter B22-411-Adm-Code Part-422, or to requests for occupation licenses as concessionaires which are governed by Chapter B2-411-Adm-Code Part-402, Part 205 (11 Ill. Adm. Code 205).~~

(Source: APR 29 1994 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 206.20 Board Meeting Agenda

- a) ~~The Secretary of the Board shall prepare for each Board meeting an agenda which the agenda shall constitute notice of the matters to be heard by the Board at that meeting. Copies of the agenda shall be made available free of charge to the press and all interested persons.~~
- b) ~~The Board may take action on matters that do not appear on the agenda for the Board meeting only if the Board finds that an emergency exists~~

## ILLINOIS RACING BOARD

## NOTICE OF PROPOSED AMENDMENT(S)

and that such an emergency could not have been anticipated. However, the Board shall neither amend its Dates Order (e.g., change of dates, change of hours, or matters relating to purses) nor waive the applicability of any of its rules or regulations unless notice of the matter appears on the printed agenda.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994)

## Section 206.30 Annual Notice of Monthly Meetings

The Board shall publish on or before January 1 its tentative schedule of monthly Board meetings for that calendar year. This publication, however, shall not preclude the Board from changing the date of a meeting when necessary to achieve the attendance of the maximum number of Board members. The Secretary Board will notify all interested parties whenever a meeting date is changed.

(Source: APR 29 1994 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED AMENDMENT(S)

TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY  
 SUBTITLE B: HORSE RACING  
 CHAPTER I: ILLINOIS RACING BOARD  
 SUBCHAPTER a: GENERAL RULES

PART 208  
 CHARITABLE FUNDS

## SUBPART A: GENERAL ADMINISTRATIVE PROVISIONS

Section	Application Procedure
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## SUBPART B: FISCAL AND MONITORING REQUIREMENTS

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AUTHORITY: Implementing and authorized by Sections 9(b) and 31.1 of the Illinois Horse Racing Act of 1975 (230 ILCS 5/9(b) and 31.1).

SOURCE: Adopted at 13 Ill. Reg. 1232, effective January 13, 1989; amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994.

## SUBPART A: GENERAL ADMINISTRATIVE PROVISIONS

## Section 208.10 Application Procedure

a) Pursuant to Section 37-31.1 of the Illinois Horse Racing Act of 1975 (Act) (111 Ill. Rev. Stat. 1987, ch. 97, par. 31-1) [230 ILCS 5/31.1], the Illinois Racing Board (Board) shall annually distribute such funds as are collected from organization licensees pursuant to the terms of the Act.

a) Applicants for such funds shall submit a completed application, containing such information as is required by the Board, to the Board's central office at 100 West Randolph Street, Suite 1100, Chicago, Illinois 60601, on a form provided by the Board, no later than October 1 of each year. Any application containing a proposed budget not sufficient to detail the amount to be included in the Board's requested funds for applications must include specifications of funded positions as opposed to lump sum salary expenses will be spent will be deemed incomplete. Applications deemed incomplete by the Board incomplete applications shall be returned to the applicant, with a written explanation as to how the materials are incomplete and a date by which the additional materials are to be submitted within 30

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1) The Heading of the Part: Charitable Funds

2) Code Citation: 11 Ill. Adm. Code 208

3) <u>Section Numbers:</u>	208.10	<u>Proposed Action:</u>	Amendment
	208.20		Amendment
	208.30		Amendment
	208.40		Amendment
	208.100		Amendment
	208.110		Amendment
	208.120		Amendment

4) Statutory Authority: [230 ILCS 5]

5) Effective Date of Rule: APR 29 1994

6) Does this rulemaking contain an automatic repeal date? No

7) Does this amendment contain incorporation by reference? No.

8) Date filed in Agency's Principal Office: APR 29 1994

9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 115, January 7, 1994

10) Has JCAR issued a Statement of Objections to this rule? No.

11) Differences between proposal and final version: None

12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? N/A.

13) Will these amendments replace emergency amendments currently in effect? No.

14) Are there any other proposed amendments pending in this Part? No

15) Summary and purpose of rules: This rulemaking reorganizes Part 208, unnecessary or duplicative language has been removed.

16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

The full text of the adopted amendments begins on the next page:

days-of-the-Board's-receipt-of-the-application;---No---incomplete  
Incomplete applications application will shall not be considered.  
Application materials may be obtained from the Board's office at the  
above address.

b) Eligible Entities If Any--private--not-for-profit entity may apply to  
the Board for funds pursuant to Section 37-31.1(b) of the Act. Any  
non-profit organization that provides medical and family counseling  
and similar services to persons who reside or work on the backstretch  
of Illinois racetracks may apply for funds pursuant to Section 31.1 of  
the Act (230 ILCS 5/31.1). Each applicant Applicants must be able to  
document its not-for-profit status with a 501(c)(3) (26 U.S.C.  
501(c)(3)) Internal Revenue Service ruling or a letter from the  
Illinois Attorney General's Charitable Trust Division containing the  
applicant's current registration number and confirming that the  
applicant is current in the filing of its financial reports.

2) Any private not-for-profit entity which is dedicated to the  
treatment or study of chronic gamblers or research and education  
related to chronic gambling or provides education, prevention,  
counseling and treatment referral to persons living or working in  
the racing community who suffer from diseases of addiction may  
apply for funding pursuant to Section 37-31.1(c) of the Act.  
Private not-for-profit entities must be able to document their  
not-for-profit status as required by Section 208.10(b)(1).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
APR 29 1994)

Section 208.20 General Program Requirements

a) Recipients of funding shall not deny charitable services on the basis  
of race, sex, age, religion, national origin or handicap. Recipients  
of funding shall not discriminate in the hiring or promotion of staff  
on the basis of race, sex, age, religion, national origin or handicap.  
b) Client intake policies and procedures shall be set forth in writing  
and shall be available for review by the Board when requested to  
determine if the programs and services are being provided as described  
in the application materials.

c) Personnel policies and volunteer training procedures shall be set  
forth in writing and be available for review by the Board upon  
request. Volunteer training procedures shall be set forth in writing  
and shall be available for review by the Board upon request.

d) Recipients of funding shall have rules to govern themselves when  
conflict of interest situations arise and shall incorporate such rules  
in their constitution or by-laws or and publish such rules as agency  
policy. Such rules shall be available to the Board for review upon  
request.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
APR 29 1994)

Section 208.30 Funding Priorities

a) In considering applications made for funds made pursuant to Section  
37-31.1(b) of the Act, the Board shall consider the following factors  
in determining whether to award funding: the impact of the charitable  
activities of the charitable organization on the racing industry; the sources  
of revenue of the charitable organization; the character, reputation,  
experience and financial integrity of the charitable organization; and, the  
extent to which there exists a demonstrated unmet need for the proposed  
services in the charitable organization's proposed service area, and--the  
extent to which funding will result in provision of charitable services  
directly to those identified by the charitable organization as needing the  
services (as opposed to non-direct client service expenditures such as purchase  
of equipment).

b) In considering applications made for funds pursuant to Section  
37-31.1(c) of the Act the Board shall consider the following factors  
in determining whether to award funding: the sources of revenue of  
the applicant; the character, reputation, experience and financial  
integrity of the applicant; commitment and ability of the applicant to  
provide the services described in the application; the extent to which  
there exists a demonstrated unmet need for the proposed services in  
the charitable organization's proposed service area; and the extent to  
which funding will result in provision of charitable services directly  
to those identified by the charitable organization as needing the  
services (as opposed to non-direct client service expenditures such as  
purchase of equipment).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
APR 29 1994)

Section 208.40 Award of Charitable Funds

No later than December 31 of each year, the Board shall inform all applicants  
of the decision made relative to their application and shall distribute all  
those funds awarded. All awards are subject to the availability of funds as  
specified in Section 37-31.1(a) of the Act.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
APR 29 1994)

SUBPART B: FISCAL AND MONITORING REQUIREMENTS

Section 208.100 Use Of Funds

a) All funds awarded by the Board must be used as in the manner and for  
the purposes set forth in the application which served as the basis of  
the Board's award. The recipient of funds shall not change, modify,  
revise, alter, amend, or delete any part of the services it has agreed  
to provide in the application without first obtaining the written



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consent for such change, modification, revision, alteration, amendment or deletion from the Board.

- b) When the recipient has demonstrated that in good faith it has attempted to comply with the terms specified in the application, but for unforeseen circumstances was not able to comply, a modification shall be considered. An example would be funding provided for a new staff position, but the recipient was not able to locate a qualified candidate to fill the position and has demonstrated an intent to hire a new staff person.

## e) Procedures For a Modification

- 1) The recipient must notify the Board and identify the modification.
- 2) The recipient shall submit a written explanation of the circumstances requiring modification with a new proposed budget itemizing the requested modification, for expending Board funds.
- 3) The explanation shall be reviewed by the Board and approved by the Board if the new request is consistent with the original intent of the agency's recipient's application and services.
- 4) Upon approval or denial of the request by the Board, the recipient shall be so notified. The Board shall notify the recipient of its approval or denial of the request.

d) Failure to meet the requirements of this Section shall result in the recipient's disqualification from future funding for a period of time as determined by the Board. The Board shall consider the amount of funds involved, the ultimate destination of the funds, and the recipient's good faith efforts to comply with the requirements of this Section.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994)

## Section 208.110 Accounting Requirements

- a) Each entity receiving funds is to shall establish and maintain a formal modified accrual accounting system in accordance with generally accepted accounting principles of the American Institute of Certified Public Accountants (AICPA) (1987) (no later amendments or editions are included) to include including a level of documentation, classification of entries and audit trails sufficient to meet the requirements of this Part.
- b) All accounting entries must be supported by source documents, recorded in books of original entry, and posted to a general ledger on a monthly basis.
- c) For programs funded by the Board, expenses are to be recorded by specific program. All expenses not funded by the Board may be booked in total.
- d) All fiscal records must be maintained by the recipient for five years after the end of the funding period. In instances involving unresolved issues arising from an audit, pending litigation or

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unresolved tax issues, records related to the those unresolved issues must be retained until the issues are resolved.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994)

## Section 208.120 Audits

- a) Each recipient shall have an annual audit performed at the close of its fiscal year. This audit is to be performed in accordance with generally accepted auditing standards by an independent certified public accountant registered by the State of Illinois. The resulting audit report is to be prepared in accordance with the American Institute of Certified Public Accountants (AICPA) (1987) (no later amendments or editions are included) industry audit guide. The report shall contain the basic financial statements presenting the financial position of the agency, the results of its operations, and changes in fund balances. The report shall also contain the auditor's opinion regarding the financial statements taken as a whole, or an assertion to the effect that an opinion cannot be expressed, if the auditor expresses a qualified opinion, a disclaimer of opinion, or an adverse opinion, the reason therefore must be stated.
- b) Audit Report
  - 1) The latest Each annual audit report is to be filed with the Board within 120 days of the end of the recipient's fiscal year. A request for an extension of time to file an audit report must be submitted in writing 60 days prior to the deadline for filing the audit report. A request for an extension of time to file an audit report shall only be granted when the auditor submits a signed statement certifying that the audit cannot be completed in the designated time due to circumstances beyond the control of the auditor and the recipient. The auditor's statement must also detail the circumstances which form the basis for this request.
  - 2) Request for an Extension of Time to File an Audit Report. The report shall contain the basic financial statements presenting the financial position of the agency, the results of its operations, and changes in fund balances.
  - 3) The reports shall contain a schedule of income by source. Individual sources of income should not be combined (e.g., funds received from several state or federal agencies should not be combined into one classification, such as "State of Illinois" or "Federal Government").
  - 4) The report shall contain a schedule of operating expenses by program - operating fund. The term "operating fund" includes all funds a recipient may have in its accounting records except those in a capital fund or contingency fund.
  - 5) The report shall also contain the auditor's opinion regarding the financial statements taken as a whole, or an assertion to the effect that an opinion cannot be expressed. If the auditor

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expresses a qualified opinion, a disclaimer of opinion, or an adverse opinion, the reason therefor must be stated. The auditor shall communicate any material weakness in the recipient's internal controls.

A) A request for an extension of time to file an audit report must be submitted in writing 60 days prior to the deadline for filing the audit report. This request must be approved or disapproved within 30 days of the deadline for filing the audit report. A request for an exception to these audit requirements must be submitted in writing 60 days prior to the deadline for filing the audit report. This request must be approved or disapproved within 30 days of the deadline for filing the audit report. Requests are to be directed in writing to the Board.

B) A request for an extension of time to file an audit report shall only be granted when the auditor submits a signed statement certifying that the audit cannot be completed in the designated time due to circumstances beyond the control of the auditor and the recipient. The auditor's statement must also detail the circumstances which form the basis for this request. No extension shall be for a period greater than 30 days.

C) Recipients shall also be subject to audit by Board personnel to determine whether the funds awarded by the Board are being used in accordance with proposed budget contained in the application. Such an audit shall be performed when the Board determines that it is more probably true than not that the requirements of this Part have been violated.

3) The following supplementary financial information for each fiscal year must be included in the audit reports:

A) Schedule of income by source  
 1) This schedule is to be developed using the same source classifications as are printed on the supplementary reports.

2) Individual sources of income should not be combined. For example, funds received from several states or federal agencies should not be combined into one classification, such as "State of Illinois" or "Federal Government."

B) Schedule of Operating Expenses by Program--Operating and 1) the term "operating fund" includes all funds a recipient may have in its accounting record except those in a capital fund or contingency reserve. 2) The entitled public account should record the expenses by program using the operating expense categories as printed on the supplementary reports. The resulting statement is to include and unallocated program share. It is to include an allocation of administrative expenses and

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costs to the various programs as specified in the proposed budget.

3) The independent auditor should clearly establish his or her position regarding the reliability of the supplementary financial information presented in the schedules of income by source and expenses by program operating fund in addition to rendering an opinion concerning the financial statements as a whole. This can be done either by extending the overall opinion on the financial statements or by means of a supplementary opinion. If the independent auditor determines that the additional procedures necessary to permit a supplementary opinion to be rendered on the schedule of operating expenses would materially increase the audit time, the auditor may alternatively state the most likely source of the necessary information and the extent of the examination and responsibility he or she assumed in the manner of a disclaimer to call attention to the statement to any questions he or she may have as to the quantity, source or destination of the recipient's operating funds.

4) The independent auditor should communicate in writing form any material weakness in the recipient's internal controls when it impacts on the Board's funding.

Copies of these communications are to be forwarded to the Board with the audit report.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994)

## ILLINOIS REGISTER

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## NOTICE OF ADOPTED REPEALER

- 1) The Heading of the Part: Executive Secretary
- 2) Code Citation: 11 Ill. Adm. Code 207
- 3) Section Number: 207.40 Adopted Action: Repealed
- 4) Statutory Authority: [230 ILCS 5]
- 5) Effective Date of Rule: **APR 29 1994**
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this amendment contain incorporation by reference? No.
- 8) Date filed in Agency's Principal Office: **APR 29 1994**
- 9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 124, January 7, 1994
- 10) Has JCAR issued a Statement of Objections to this rule? No.
- 11) Differences between proposal and final version: None
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? N/A
- 13) Will these amendments replace emergency amendments currently in effect? No.
- 14) Are there any other proposed amendments pending in this Part? No
- 15) Summary and purpose of rules: This repealer removes procedures no longer followed by the Board.
- 16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

## ILLINOIS REGISTER

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## NOTICE OF ADOPTED AMENDMENTS

- 1) The Heading of the Part: Hearing and Enforcement Proceedings
- 2) Code Citation: 11 Ill. Adm. Code 204
- 3) Section Number: 204.10 Adopted Action: Amendment  
     204.20 Amendment  
     204.30 Amendment  
     204.40 Amendment  
     204.50 Amendment  
     204.60 Amendment  
     204.70 Amendment  
     204.80 Amendment  
     204.90 Amendment  
     204.100 Amendment  
     204.110 Amendment  
     204.120 Amendment  
     204.130 Amendment
- 4) Statutory Authority: [230 ILCS 5]
- 5) Effective Date of Rule: **APR 29 1994**
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this amendment contain incorporation by reference? No.
- 8) Date filed in Agency's Principal Office: **APR 29 1994**
- 9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 126, January 7, 1994
- 10) Has JCAR issued a Statement of Objections to these rules? No.
- 11) Differences between proposal and final version: The phrase "and Disqualification" were added to the caption of Section 204.40. The text "in accordance with Section 10-20 of the Illinois Administrative Procedure Act (IAPA) [5 ILCS 100/10-20]" was added after "hearing officer" in Section 204.40(a). Subsections (b)(1), (2), and (3) were added. In Section 204.100(d) the text "in accordance with Section 10-40 of the IAPA [5 ILCS 100/10-40]" was added. The title of Section 204.20 was corrected in the text. The change in the title of Section 204.30 was shown in the Table of Contents.
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? Yes.



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- 13) Will these amendments replace emergency amendments currently in effect? No.
- 14) Are there any other proposed amendments pending in this Part? No
- 15) Summary and purpose of rules: This rulemaking removes unnecessary language.
- 16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

The full text of the adopted amendments begins on the next page:

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## NOTICE OF ADOPTED AMENDMENT(S)

TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY  
 SUBTITLE B: HORSE RACING  
 CHAPTER 1: ILLINOIS RACING BOARD  
 SUBCHAPTER a: GENERAL RULES

## PART 204

## HEARINGS AND ENFORCEMENT PROCEEDINGS

Section	
204.10	Applicability
204.20	Requests for Hearing
204.30	Purse Distributions Distribution
204.40	Conduct-of-Hearings Appointment and Disqualification
204.50	Transcripts
204.60	Appearances
204.70	Service of-Papers
204.80	Subpoenas
204.90	Depositions & Interrogatories
204.100	Evidence
204.110	Stipulations
204.120	Continuances
204.130	Closing Arguments
204.140	Findings of Fact and Conclusions of Law

AUTHORITY: Implementing Sections 9(b), 9(e), 14a, 15 and 16 and authorized by Section 9(b) of the Illinois Horse Racing Act of 1975 (Ill. Rev. Stat. 1991, ch. 8, par. 37-9(b), 37-9(e), 37-14a, 37-15, and 37-16) (230 ILCS 5/9(b), 9(e), 14(a); 15 and 16).

SOURCE: Appeals and Enforcement Proceedings, amended December 30, 1977; codified at 5 Ill. Reg. 10876; amended at 10 Ill. Reg. 3825, effective February 13, 1986; amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, APR 29 1994.

## Section 204.10 Applicability

- a) These rules--which--are--promulgated-pursuant-to-Section-9(b)-of-the Illinois-Horse-Racing-Act-of-1975--the-Act--shall--apply-to-all-hearings-conducted-by-the Board pursuant to the Act:
- 1) in its review of final decisions, orders, rulings, or recommendations or actions of the judges or stewards of any race meeting;
  - 2) in its conduct of hearings on the propriety of the ejection or exclusion of occupation licensees as authorized by Section-9(e) of the Act; and
  - 3) in its enforcement proceedings, investigations and inquiries into matters within the jurisdiction of the Board including, but not limited to, proceedings instituted by orders

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to show cause.

- b) As used in Part--204 this Part, the word "hearing officer" means a member of the Board, or an attorney licensed to practice law in Illinois who has been employed by the Board as a hearing officer, and the word "person" means organization licensee, occupation licensee, applicant for an occupation license or individual excluded from a race track or race tracks, by the stewards or the Board. The word "appellant" means any person requesting a hearing pursuant to Section 204.20.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

## Section 204.20 Requests for Hearing

- a) Any person aggrieved by a final decision, order, ruling or recommendation or other final action of the stewards of any race meeting may, as a matter of right, request a Board hearing, before the Board. Such a hearing shall be a proceeding de novo.

- b) All requests for hearings shall:

- 1) must be in writing;
- 2) must contain an address and telephone number where the appellant person requesting the hearing may be notified; of the time and place of the hearing; and
- 3) must set forth the reasons why the decision of the stewards should be reversed or modified; identify the stewards' ruling and the reasons for the appeal.

- c) Requests for hearing about orders of the stewards suspending an occupation license, recommending denial or revocation of an occupation license or from orders of the organization licensee (race track) or the stewards ejecting or excluding an occupation licensee shall be instituted by filing a written request for a hearing no later than five days after receipt of notice of the suspension, ejection or exclusion has been communicated to the licensee; the Board will conduct its hearing within seven days after such request has been received by the Board unless the licensee requests a postponement for good cause. Requests for hearing under this Part shall be filed no later than five days after receipt of notice of the stewards' ruling, ejection, exclusion or other action of the Board. The Board shall conduct its hearing within seven days after the receipt of such request unless the appellant or the Board requests a postponement for good cause.

- d) Requests for hearing may be filed in person at, or by certified mail addressed to, the Board's office at 100 W. Randolph, Suite 11-100, Chicago, Illinois 60601. Requests submitted by certified mail will be deemed to be timely if they are postmarked no later than five days after receipt of notice of suspension, ejection or exclusion has been received by occupation licensee, stewards' ruling, ejection, exclusion or other action of the Board.

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- e) All other requests for hearing shall be instituted by filing a written request in the Board's principal office no later than 5 days after receipt of notice of the action of the stewards has been received by the licensee. Requests shall be deemed timely if they are mailed by certified mail and postmarked no later than 5 days after notice of the action of the stewards has been received by the licensee.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

## Section 204.30 Purse Distributions Distribution

Upon receipt of a request for hearing that may affect the distribution of a purse in a race, the Board shall serve notice of the hearing upon each of the owners of all other horses involved in the race as identified in the official program.

- a) Any person aggrieved by a ruling or other action of the stewards affecting distribution of a purse may request a hearing before the Board by filing a request as provided in Rule A4-02(f); (11-111-Adm: Code-204.20(f))
- b) In addition to fulfilling the requirements of Rule A4-027 (11-111-Adm: Code-204.20); an occupation licensee must give notice in writing to the stewards whose ruling or other action is challenged by the request for hearing; the owners of all other horses in the race as identified in the official program; must be served with a copy of the notice which must also be sent to the Board's office.

(Source: APR 29 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 204.40 Conduct of Hearings Appointment and Disqualification

- a) The Chairman of the Board shall designate a hearing officer in accordance with Section 10-20 of the Illinois Administrative Procedure Act (IAPA) [5 ILCS 100/10-20] to preside at any hearing conducted pursuant to these rules.

- b) Grounds for disqualification of a hearing officer shall include, but not be limited to:

- 1) Conflict of interest (e.g., financial interest or benefit derived from the racing industry; personal friendship with any of the parties, witnesses or attorneys involved);
- 2) Past representation of any of the parties or witnesses involved; and
- 3) Demonstrable pre-disposition on the issue.

- b) The hearing officer shall designate the time and place of the hearing.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

## Section 204.50 Transcripts

- a) A transcript shall be produced by the a court reporter designated by the Board for all hearings conducted pursuant to these rules. Copies of the transcript shall be filed in the Board's principal office and made available for public inspection upon reasonable request.
- b) ~~the cost of the production of the transcript for the Board shall be borne by the Board except that if the transcript exceeds 300 pages in length, the cost of the production of that portion of the transcript in excess of the first 300 pages (excluding court reporter time charges) shall be paid for by the appellant. In its discretion, the Board may require that appellants bear reasonable costs of the production of hearing transcripts (e.g., frivolous appeals, unnecessary extension of hearing or transcript).~~
- c) ~~Any appellant may petition for relief from the requirements of subparagraph (b) of this rule by filing a sworn statement that he can not afford to pay this cost; if the hearing transcript exceeds 300 pages, and if the Board finds that the appellant is unable to pay the cost of its production, the Board will pay for the transcript.~~

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994)

## Section 204.60 Appearances

- a) ~~A person who files a request for hearing~~ The appellant need not be represented by an attorney.
- b) ~~No one may appear before the Board~~ Only licensed attorneys may appear before the Board in a representative capacity, except those licensed to practice law.
- c) A partnership may appear pro se by a partner.
- d) A corporation may appear pro se by an officer or director.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994)

## Section 204.70 Service of Papers

- a) Persons filing papers with the Board shall simultaneously serve copies on all parties to the proceeding with proof of service in any the manner authorized by the Civil Practice Law Act (31st Rev. Stat. 1983 ch. 110, par. 2-101 et seq.) [735 ILCS 5/Art. II].
- b) ~~Papers required to be filed with the Board shall be accompanied by proof of service upon all those required to be served.~~
- b)et All papers required to be filed with the Board must be filed at the Board's principal office at 100 W. Randolph, Suite 11-100, Chicago, Illinois 60601, during regular business hours.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

APR 29 1994)

## Section 204.80 Subpoenas

- a) Subpoenas for the attendance of witnesses from any place in Illinois or prior to a hearing under this Act will may be issued by the Board upon its own motion or upon verified application reasonable request of a party, showing that a subpoena is reasonably required. Pursuant to Section 6(f) of the Act, a Board member may issue subpoenas, compel the attendance and testimony of witnesses and the production of papers, books, accounts, requests for subpoenas to compel the production of books, papers, accounts or documents shall identify the material sought.
- b) Verified applications Requests for subpoenas to compel the production of books, papers, accounts or documents shall identify the material sought.
- c) Witness fees shall be the same as allowed in provided by the Circuit Courts of the State of Illinois.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994)

## Section 204.90 Depositions &amp; Interrogatories

Depositions, interrogatories, requests to produce documents and requests for the admission of fact shall be permitted provided that the depositions, interrogatories or document requests shall not be cause for postponements of hearings or delay of the Board's disposition of the proceeding.

- a) ~~No deposition shall be taken of a witness in a proceeding except upon verified application to the Board showing that the proposed deposition is reasonably required and setting forth the information sought or the facts to be proved. This rule may be waived by agreement of the parties provided that the taking of depositions shall not be cause for postponements of hearings or delay of the Board's disposition of the proceeding.~~
- b) ~~Parties may serve interrogatories, requests to produce documents for inspection and copying, and requests for the admission or denial of material facts upon written application to the hearing officer showing good cause and certifying that an effort has been made to obtain the requested material from the party from whom it is sought. If the hearing officer grants leave to serve interrogatories, requests to produce documents or requests to admit or deny material facts, he shall set a reasonable time for compliance with his order to answer or produce the requested material.~~
- c) ~~At the request of either party, the hearing officer shall require that a person subject to the Board's jurisdiction submit to examination upon written interrogatories at a reasonable time and place. Answers to questions propounded upon written interrogatories shall be received in evidence by agreement of the parties or when the person who has answered the interrogatories is out of state, it is or otherwise~~



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incapable-of-testifying-in-person-at-the-hearing-and-if-said-answers are-relevant-to-the-hearing.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

## Section 204.100 Evidence

- a) All witnesses testifying at hearings shall testify upon oath or affirmation.
- b) The Board shall consider all relevant evidence, but hearsay and evidence that is merely cumulative may be excluded.
- c) In passing upon an objection to the admissibility of evidence, the hearing officer shall not be bound by the technical rules of evidence but the rules of evidence governing civil proceedings not involving trial by jury in the Circuit Courts of this State shall be taken into consideration. The Board shall not be bound by technical rules of evidence.

- d) When objection is made to the admissibility of evidence, the hearing officer may receive the disputed evidence subject to ruling at a later time. The hearing officer has the authority to rule upon objections, exclude inadmissible evidence and control the hearing in accordance with Section 100-40 of the IAPA [5 ILCS 100/10-40].

- e) The hearing officer may exclude inadmissible evidence either upon his own motion or upon objection of any party.

- f) A party offering evidence that is ruled inadmissible shall be permitted to make a brief offer of proof.

- g) Writings shall be legible and exhibits shall be plainly marked and identified. The hearing record shall reflect the identity of the party offering an exhibit and shall indicate whether it was admitted into evidence.

- hf) The hearing officer and the Board may take official notice of:

- 1) the customs, usages and traditions of horse racing;
- 2) matters within its specialized knowledge and expertise;
- 3) all matters of which the Circuit Courts of this State may take judicial notice.

- g) If a party has acted in bad faith or for purposes of delay or as to impede the Board in the discharge of its functions, he may be liable to a civil penalty pursuant to Section 9(1) of the Act.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

## Section 204.110 Stipulations

Parties shall stipulate to all matters not in dispute and the stipulation shall be made part of the record.

- a) It is the policy of the Board that the parties to a proceeding should to the fullest extent possible stipulate all matters which are not or

## ILLINOIS RACING BOARD

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- b) fairly should not be in dispute. At the hearing the parties shall unless excused by the hearing officer for good cause file a stipulation setting forth

- 1) all pertinent matters that are not in dispute;

- 2) a list of all exhibits to which there are no objections;

- 3) matters that are in dispute;

- c) The parties or their representatives shall certify to the hearing officer that they conferred prior to hearing and that all disputed matters were discussed and found to be incapable of resolution by agreement or stipulation.

- d) If the hearing officer finds that a party has refused in bad faith or for purposes of delay to stipulate facts that are not fairly in dispute or has otherwise abused the hearing process so as to impede the Board in the discharge of its functions, he shall order the party to appear before the entire Board to show cause why a civil penalty should not be imposed pursuant to Section 9(1) of the Act.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

## Section 204.120 Continuances

The hearing officer shall for good cause grant a continuance at the request of a party or may at any time order a continuance on his own motion. A hearing may be adjourned by the hearing officer to permit further testimony or argument whenever this action is required for the proper discharge of the Board's functions.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

## Section 204.130 Closing Arguments

- a) The hearing officer shall allot a reasonable amount of time for closing arguments. When determining a reasonable time for closing arguments, the hearing officer shall consider such factors as the complexity of the legal and factual issues raised in the case and the novelty of the issues presented.

- b) The parties may with the leave of the hearing officer file briefs in lieu of closing argument.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective APR 29 1994 )

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## NOTICE OF ADOPTED AMENDMENTS

- 1) The Heading of the Part: Medication
- 2) Code Citation: 11 Ill. Adm. Code 509
- 3) Section Number: 509.95      Adopted Action: Amendment  
509.220      Repeal
- 4) Statutory Authority: [230 ILCS 5]
- 5) Effective Date of Rule: May 8, 1994
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this amendment contain incorporation by reference? No.
- 8) Date filed in Agency's Principal Office: April 27, 1994
- 9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 2832, February 25, 1994
- 10) Has JCAR issued a Statement of Objections to these rule? No.
- 11) Differences between proposal and final version: The Main Source note was updated with the most recent change. In subsection (c)(2), the phrase "irrespective of the date of entry" was inserted after "19 days"; all existing language after "19 days" was deleted. In subsections (c)(3) and (4), the phrases "three months" and "six months" were changed to "60 days" and "120 days", respectively.
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? N/A.
- 13) Will these amendments replace emergency amendments currently in effect? No.
- 14) Are there any other proposed amendments pending in this Part? No
- 15) Summary and purpose of rules: This rulemaking establishes the reporting requirement for horses, which bleed out-of-state, to race on lasix. Section 509.220 has been incorporated into Section 509.95.
- 16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

The full text of the adopted amendments begins on the next page:

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED AMENDMENT(S)

TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY

SUBTITLE B: HORSE RACING

CHAPTER I: ILLINOIS RACING BOARD

SUBCHAPTER C: RULES APPLICABLE TO ALL OCCUPATION LICENSEES

PART 509  
MEDICATION

Section	Purpose
509.10	Definitions
509.20	Racing Soundness Exam
509.30	Foreign Substance Banned
509.40	Twenty-four Hour Ban
509.50	Unlawful Administration
509.60	Knowing Entry of Medicated Horse Prohibited
509.70	Pharmaceutical Aids Banned
509.75	Additions to Permitted List
509.80	Permitted Use of Foreign Substances: Threshold Levels
509.90	Furosemide
509.95	Possession of Needles and Injectables Prohibited
509.100	Prescription Items - Animal Use
509.110	Possession of Drugs and Chemicals
509.120	Human Use of Substances and Hypodermic Syringes or Needles (Repealed)
509.130	Detention Barn
509.140	Test Samples
509.150	Referee Samples
509.160	Laboratory Reports and Findings
509.170	Laboratory Reports and Findings with Respect to Test Samples for Pre-Race Testing (Repealed)
509.175	Distribution of Purses
509.180	Procedures, Purses, Retention of Samples
509.190	Stewards' Action on Laboratory Reports Under Pre-Race Testing (Repealed)
509.195	Trainer Responsibility
509.200	Prima Facie Evidence
509.210	Bleeders (Repealed)
509.220	Post Mortems
509.230	Penalties - Violation (Repealed)
509.240	Penalties - Failure to Guard Cases (Repealed)
509.250	Penalties - Violation of Excessive Use of Phenylbutazone (Repealed)
509.260	Penalties - Violations of Pharmaceutical Aids (Repealed)
509.265	Other Penalties
509.270	Veterinarian's Records
509.280	Offenses Occurring Prior to the Effective Date of the Rules
509.290	

AUTHORITY: Implementing and authorized by the Illinois Horse Racing Act of 1975 [230 ILCS 5].

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## NOTICE OF ADOPTED AMENDMENT(S)

SOURCE: Adopted at 5 Ill. Reg. 4599, effective April 17, 1981; codified at 5 Ill. Reg. 10908; amended at 7 Ill. Reg. 1429, effective January 24, 1983; amended at 7 Ill. Reg. 15869, effective November 10, 1983; emergency amendment at 7 Ill. Reg. 16191, effective November 28, 1983, for a maximum of 150 days; amended at 8 Ill. Reg. 6094, effective April 19, 1984; amended at 8 Ill. Reg. 7002, effective May 7, 1984; amended at 11 Ill. Reg. 14424, effective August 14, 1987; amended at 11 Ill. Reg. 15492, effective September 3, 1987; amended at 14 Ill. Reg. 8186, effective May 15, 1990; amended at 14 Ill. Reg. 20045, effective December 4, 1990; amended at 15 Ill. Reg. 11989, effective August 12, 1991; amended at 17 Ill. Reg. 3649, effective March 4, 1993; amended at 18 Ill. Reg. 2095, effective January 21, 1994; emergency amendment at 18 Ill. Reg. 6019, effective April 1, 1994, for a maximum of 150 days; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 08 1994.

## Section 509.95 Furosemide

## a) Procedure

- 1) If the ~~official~~ state or association veterinarian determines that a horse is a bleeder, he shall issue a certificate of examination and ~~place enter the horse-by-name~~ horse's name and tattoo number on the bleeder list. The trainer shall affix the certificate of examination to the horse's foal papers or eligibility papers. A trainer who plans to race a bleeder shall indicate on the entry form that the horse races with furosemide, ~~on the entry form~~.
- 2) The ~~official~~ state veterinarian or his designee shall authorize a horse which has bled in another state to race on furosemide upon presentation by the trainer of:
  - A) written certification from a ~~an~~ ~~official~~ state or association veterinarian in another state that a properly identified horse has bled in that state, ~~is a bleeder~~; or
  - B) publication in the official charts that the named horse bled following a race at a race track in that state.
- 3) If the certification described in subsection (a)(2)(A) above is not available at the time the named horse is entered to race:
  - A) the stewards may allow the horse to race as a bleeder in that one race in which it is entered only.
  - B) within ten days after the race, the trainer of the horse shall produce for the stewards or their designee written certification from a state that the horse has bled in that state, or a statement in an official chart that the named horse bled following a race in that state.
  - C) any purse earned by the horse in the race shall be held during the ten day period.
  - D) if the trainer fails to produce the certification described in subsection (a)(3)(B) above, the stewards shall impose a fine and/or suspend the trainer's license and shall redistribute the amount of any purse earned by the horse.

- 34) If a horse has been denominated a bleeder, it shall remain on the bleeder list and be administered furosemide prior to its races

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regardless of change of owner or trainer. Once on the bleeder list a horse shall be removed from the list only upon the direction of ~~an official~~ the state veterinarian who shall certify in writing to the Board his recommendation for removal of the horse from the list. ~~The official veterinarian's recommendation shall be based upon his professional judgment.~~

## b) Administration

- 1) If a horse has been placed on the bleeder list, it shall be brought to a ~~retention facility~~ facility for lasix administration not less than four hours and 15 minutes prior to post time of the race in which it is entered. ~~Said retention facility~~ The facility for lasix administration shall be provided by the racing association which shall also provide security for the facility.
- 2) ~~The practicing~~ A licensed veterinarian shall administer 250 mg. of furosemide intravenously to the bleeder in the presence of the state veterinarian or his designee.
- 3) The trainer, or his licensed employee, shall ~~remain with the horse in the retention facility~~ witness the administration. Following the administration of lasix, the trainer of record or his designee shall immediately return the horse to its assigned stall and shall remain with the horse and provide constant surveillance in accordance with 11 Ill. Adm. Code 436.05(c).

## c) Bleeders

- 1) The bleeder list for the race meeting shall be posted in the racing secretary's office and in the state veterinarian's office at each race meeting.
- 2) The first time a horse bleeds, it shall be ineligible to race for 19 days irrespective of the date of entry.
- 3) A horse which bleeds for the second time in any 12-month period shall be barred from racing in Illinois for a minimum of 60 days.
- 4) A horse which bleeds for the third time in any 12-month period shall be barred from racing in Illinois for a minimum of 120 days.
- 5) After the expiration of any of the above-mentioned periods, no horse may again start until it has been approved by the state veterinarian.

(Source: MAY 08 1994 at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## Section 509.220 Bleeders (Repealed)

- a) ~~The bleeder list for the race meeting shall be posted in the racing secretary's office and in the state veterinarian's office at each race meeting.~~
- b) ~~The first time a horse bleeds, it shall be ineligible to race for 19 days, but may be entered prior to the 19th day. (Where there is a 72-hour entry box, a bleeder may be entered on the 16th day to race on the 19th day. Where there is a 48-hour entry box, it may be entered~~



## ILLINOIS RACING BOARD

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- on-the-17th-day-7  
 c) A-horse-which-bleeds-for-the-second-time-in-any-12-month-period--shall  
 be-banned-from-racing-in-Illinois-for-a-minimum-of-three-months;  
 d) A-horse-which-bleeds-for-the-third-time-in-any-12-month-period--shall  
 be-banned-from-racing-in-Illinois-for-a-minimum-of-six-months;  
 e) After-the-expiration-of-any-of-the-above-mentioned-periods--no-horse  
 may-again-start-until-it-has-been-approved-by-the-state-veterinarian;

(Source: **MAY 08 1994** at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## ILLINOIS REGISTER

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED RULES

- 1) The Heading of the Part: Pick (N) Pools  
 2) Code Citation: 11 Ill. Adm. Code 308  
 3) Section Numbers: 308.10 Proposed Action: New Section  
     308.20 New Section  
     308.30 New Section  
     308.40 New Section  
     308.50 New Section  
     308.60 New Section  
     308.70 New Section  
     308.80 New Section  
     308.90 New Section  
 4) Statutory Authority: [230 ILCS 5]  
 5) Effective Date of Rule: May 8, 1994  
 6) Does this rulemaking contain an automatic repeal date? No  
 7) Does this amendment contain incorporation by reference? No.  
 8) Date filed in Agency's Principal Office: April 27, 1994  
 9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 1773, February 4, 1994  
 10) Has JCAR issued a Statement of Objections to these rules? No.  
 11) Differences between proposal and final version: None  
 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? N/A.  
 13) Will these amendments replace emergency amendments currently in effect? No.  
 14) Are there any other proposed amendments pending in this Part? No  
 15) Summary and purpose of rules: This rulemaking outlines the Pick (n) wager and incorporates the uniform rules of the Association of Racing Commissioners International.  
 16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

The full text of the adopted amendments begins on the next page:

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED AMENDMENT(S)

TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY  
 SUBTITLE B: HORSE RACING  
 CHAPTER I: ILLINOIS RACING BOARD  
 SUBCHAPTER a: GENERAL RULES

PART 308  
 PICK (N) POOLS

Section	Pick (n)
308.10	Pool Calculations
308.20	Dead Heats
308.30	Scratches
308.40	Cancellation of Races
308.50	Carryover Cap
308.60	Mandatory Distribution
308.70	Disclosure
308.80	Pick 3 Pools
308.90	

AUTHORITY: Implementing and authorized by Section 9(b) of the Illinois Horse Racing Act of 1975 [230 ILCS 5/9(b)].

SOURCE: Adopted at 18 Ill. Reg. \_\_\_\_\_, effective  
**MAY 08 1994**

## Section 308.10 Pick (n)

The Pick (n) requires selection of the first-place finisher in each of a designated number of contests. The organization licensee shall designate the number of contests for the Pick (n) and the method for pool calculation prior to the start of its meet. The organization licensee shall submit, in writing, its intent to offer the Pick (n) wager to the State Director of Mutuels no later than 30 days prior to the start of its meet.

## Section 308.20 Pool Calculations

The organization licensee may select one of the following methods for conducting its Pick (n) pool. As used in this Part, "Major Pool" is defined as 75% of the daily net pool; and "Minor Pool" is defined as 25% of the daily net pool. Any deviation from the Major/Minor pool percentage division must be approved by the State Director of Mutuels.

- a) Method 1, Pick (n) with Carryover: The net Pick (n) pool and carryover, if any, shall be distributed as a single price pool to those selected the first-place finisher in each of the Pick (n) contests, based upon the official order of finish. If there are no such wagers, then a designated percentage of the net pool shall be distributed as a single price pool to those who selected the first-place finisher in the greatest number of Pick (n) contests; and the remainder shall be added to the carryover.

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- b) Method 2, Pick (n) with Minor Pool and Carryover: The major share of the net Pick (n) pool and the carryover, if any, shall be distributed to those who selected the first-place finisher in each of the Pick (n) contests, based upon the official order of finish. The minor share of the net Pick (n) pool shall be distributed to those who selected the first-place finisher in the second greatest number of Pick (n) contests, based upon the official order of finish. If there are no wagers selecting the first-place finisher of all Pick (n) contests, the minor share of the net Pick (n) pool shall be distributed as a single price pool to those who selected the first-place finisher in the greatest number of Pick (n) contests; and the major share shall be added to the carryover.
- c) Method 3, Pick (n) with No Minor Pool and No Carryover: The net Pick (n) pool shall be distributed as a single price pool to those who selected the first-place finisher in the greatest number of Pick (n) contests, based upon the official order of finish. If there are no winning wagers, the pool is refunded.
- d) Method 4, Pick (n) with Minor Pool and No Carryover: The major share of the net Pick (n) pool shall be distributed to those who selected the first-place finisher in the greatest number of Pick (n) contests, based upon the official order of finish. The minor share of the net Pick (n) pool shall be distributed to those who selected the first-place finisher in the second greatest number of Pick (n) contests, based upon the official order of finish. If there are no wagers selecting the first-place finisher in a second greatest number of Pick (n) contests, the minor share of the net Pick (n) pool shall be combined with the major share for distribution as a single price pool to those who selected the first-place finisher in the greatest number of Pick (n) contests. If the greatest number of first-place finishers selected is one, the major and minor shares are combined for distribution as a single price pool. If there are no winning wagers, the pool is refunded.
- e) Method 5, Pick (n) with Minor Pool and No Carryover: The major share of net Pick (n) pool shall be distributed to those who selected the first-place finisher in each of the Pick (n) contests, based upon the official order of finish. The minor share of the net Pick (n) pool shall be distributed to those who selected the first-place finisher in the second greatest number of Pick (n) contests, based upon the official order of finish. If there are no wagers selecting the first-place finisher in all Pick (n) contests, the entire net Pick (n) pool shall be distributed as a single price pool to those who selected the first-place finisher in the greatest number of Pick (n) contests. If there are no wagers selecting the first-place finisher in a second-greatest number of Pick (n) contests, the minor share of the net Pick (n) pool shall be combined with the major share for distribution as a single price pool to those who selected the first-place finisher in each of the Pick (n) contests. If there are no winning wagers, the pool is refunded.

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**Section 308.30 Dead Heats**

If there is a dead heat for first in any of the Pick (n) contests involving:

- a) contestants representing the same betting interest, the Pick (n) pool shall be distributed as if no dead heat occurred.
- b) contestants representing two or more betting interests, the Pick (n) pool shall be distributed as a single price pool with each winning wager receiving an equal share of the profit.

**Section 308.40 Scratches**

Should a betting interest in any of the Pick (n) contests be scratched, the actual favorite, as evidenced by total amounts wagered in the win pool at the closing of wagering on that contest, shall be substituted for the scratched betting interest for all purposes, including pool calculations. In the event that the win pool total for two or more favorites is identical, the substitute selection shall be the betting interest with the lowest program number. The totalizator shall produce reports showing each of the wagering combinations with substituted betting interests which became winners as a result of the substitution, in addition to the normal winning combination.

**Section 308.50 Cancellation of Races**

- a) The Pick (n) pool shall be cancelled and all Pick (n) wagers for the individual performance shall be refunded if:
  - 1) at least two contests included as part of a Pick 3 are cancelled or declared "no contest".
  - 2) at least three contests included as part of a Pick 4 or Pick 5 are cancelled or declared "no contest".
  - 3) at least four contests included as part of a Pick 6 or Pick 7 are cancelled or declared "no contest".
  - 4) at least five contests included as part of a Pick 8 or Pick 9 are cancelled or declared "no contest".
  - 5) at least six contests included as part of a Pick 10 or Pick 11 are cancelled or declared "no contest".
- b) If at least one contest included as part of a Pick (n) is cancelled or declared "no contest", but not more than the number specified in subsection (a), the net pool shall be distributed as a single price pool to those whose selection finishes first in the greatest number of Pick (n) contests for that performance. Such distribution shall include the portion ordinarily retained for the Pick (n) carryover but not the carryover from previous performances.

**Section 308.60 Carryover Cap**

The Pick (n) carryover may be capped at a designated level approved by the State Director of Mutuels so that if, at the close of any performance, the amount in the Pick (n) carryover equals or exceeds the designated cap, the Pick (n) carryover will be frozen until it is won or distributed under Section

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308.70. After the pick (n) carryover is frozen, 100 percent of the net pool, part of which ordinarily would be added to the Pick (n) carryover, shall be distributed to those whose selection finished first in the greatest number of Pick (n) contests for that performance.

**Section 308.70 Mandatory Distribution**

- a) A written request for permission to distribute the Pick (n) carryover on a specific performance may be submitted to the State Director of Mutuels. The request must contain justification for the distribution, an explanation of the benefit to be derived, and the intended date and performance for the distribution.
- b) Should the Pick (n) carryover be designated for distribution on a specified date and performance in which there are no wagers selecting the first-place finisher in each of the Pick (n) contests, the entire pool shall be distributed as a single price pool to those whose selection finished first in the greatest number of Pick (n) contests. The Pick (n) carryover shall be designated for distribution on a specified date and performance only under the following circumstances:
  - 1) Upon written approval from the State Director of Mutuels as provided for in subsection (a).
  - 2) Upon written approval from the State Director of Mutuels when there is a change in the carryover cap, a change from one type of Pick (n) wagering to another, or when the Pick (n) is discontinued.
  - 3) On the closing performance of the meet, split meet or successive or intervening race meeting at the same race track.
- c) If, for any reason, the Pick (n) carryover must be held over to the corresponding Pick (n) of a subsequent meet, the carryover shall be deposited in an interest-bearing account approved by the State Director of Mutuels. The Pick (n) carryover plus accrued interest shall then be added to the net Pick (n) pool of the following meet on a date and performance designated by the State Director of Mutuels.
- d) With written approval of the Board, the organization licensee may contribute to the Pick (n) carryover a sum of money up to any designated cap.

**Section 308.80 Disclosure**

The organization licensee may display potential distribution to ticket holders depending on the outcome of the appropriate Pick (n) contest.

**Section 308.90 Pick 3 Pools**

- a) The Pick 3 requires selection of the first-place finisher in each of three specified contests.
- b) The net Pick 3 pool shall be distributed to winning wagers in the following precedence, based upon the official order of finish:
  - 1) As a single price pool to those whose selection finished first in



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- each of the three contests; but if there are no such wagers, then
- 2) As a single price pool to those who selected the first-place finisher in any two of the three contests; but if there are no such wagers, then
  - 3) As a single price pool to those who selected the first-place finisher in any one of the three contests; but if there are no such wagers, then
  - 4) The entire pool shall be refunded on Pick 3 wagers for those contests.
- c) If there is a dead heat for first in any of the three contests involving:
- 1) contestants representing the same betting interest, the Pick 3 pool shall be distributed as if no dead heat occurred.
  - 2) contestants representing two or more betting interests, the Pick 3 pool shall be distributed as a single price pool with each winning wager receiving an equal share of the profit.
- d) Should a betting interest in any of the Pick 3 contests be scratched, the actual favorite, as evidenced by total amounts wagered in the Win pool at the close of wagering on that contest, shall be substituted for the scratched betting interest for all purposes, including pool calculations. In the event that the Win pool total for two or more favorites is identical, the substitute selection shall be the betting interest with the lowest program number. The totalizator shall produce reports showing each of the wagering combinations with substituted betting interests which became winners as a result of the substitution, in addition to the normal winning combination.
- e) If two or three Pick 3 contests are cancelled or declared "no contest", the entire pool shall be refunded on Pick 3 wagers for those contests.
- f) If one of the Pick 3 contests is cancelled or declared "no contest", the Pick 3 pool will remain valid and shall be distributed in accordance with subsection (b)(2).

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED REPEALER

- 1) The Heading of the Part: Pick N Wagering Pool
- 2) Code Citation: 11 Ill. Adm. Code 438
- 3) 

<u>Section Numbers:</u>	<u>438.10</u>	<u>Proposed Action:</u>
	<u>438.20</u>	<u>Repeal</u>
	<u>438.30</u>	<u>Repeal</u>
	<u>438.35</u>	<u>Repeal</u>
	<u>438.40</u>	<u>Repeal</u>
	<u>438.50</u>	<u>Repeal</u>
	<u>438.60</u>	<u>Repeal</u>
	<u>438.70</u>	<u>Repeal</u>
	<u>438.90</u>	<u>Repeal</u>
	<u>438.100</u>	<u>Repeal</u>
	<u>438.110</u>	<u>Repeal</u>
- 4) Statutory Authority: [230 ILCS 5]
- 5) Effective Date of Rule: May 8, 1994
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this amendment contain incorporation by reference? No.
- 8) Date filed in Agency's Principal Office: April 27, 1994
- 9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 2841, February 25, 1994
- 10) Has JCAR issued a Statement of Objections to these rule(s)? No.
- 11) Differences between proposal and final version: None
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? N/A.
- 13) Will these amendments replace emergency amendments currently in effect? No.
- 14) Are there any other proposed amendments pending in this Part? No
- 15) Summary and purpose of rules: This rulemaking repeals the Pick "N" Wagering Pool. The rules describing the Pick (n) wager can be found in the adopted Part 308.
- 16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED RULES

1) The Heading of the Part: Superfecta

2) Code Citation: 11 Ill. Adm. Code 311

3) Section Numbers: 311.10 Proposed Action: New Section  
311.20 New Section  
311.30 New Section  
311.40 New Section

4) Statutory Authority: [230 ILCS 5]

5) Effective Date of Rule: May 8, 1994

6) Does this rulemaking contain an automatic repeal date? No

7) Does this amendment contain incorporation by reference? No.

8) Date filed in Agency's Principal Office: April 27, 1994

9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 1780, February 4, 1994

10) Has JCAR issued a Statement of Objections to these rules? No.

11) Differences between proposal and final version: The citation to the Illinois Revised Statute was deleted in the authority note. The word "Added" was changed to "Adopted" in the main source note.

12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? N/A.

13) Will these amendments replace emergency amendments currently in effect? No.

14) Are there any other proposed amendments pending in this Part? No

15) Summary and purpose of rules: This rulemaking establishes the Superfecta wagering pool.

16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

The full text of the adopted amendments begins on the next page:

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED RULES

TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY

SUBTITLE B: HORSE RACING

CHAPTER I: ILLINOIS RACING BOARD

SUBCHAPTER a: GENERAL RULES

PART 311

SUPERFECTA

Section  
311.10 Superfecta  
311.20 Pool Distribution  
311.30 Dead Heats  
311.40 Entries and Fields

AUTHORITY: Authorized by Section 9(b) of the Illinois Horse Racing Act of 1975 (Ill. Rev. Stat. 1991, ch. 8, par. 37-9(b)) (230 ILCS 5/9(b)).

SOURCE: Adopted at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 08 1994.

### Section 311.10 Superfecta

The Superfecta requires selection of the first four finishers, in their exact order, for a single contest.

### Section 311.20 Pool Distribution

a) The net Superfecta pool shall be distributed to winning wagers in the following precedence, based upon the official order of finish:

- 1) As a single price pool to those whose combination finished in correct sequence as the first four betting interests; but if there are no such wagers, then
  - 2) As a single price pool to those whose combination included, in correct sequence, the first three betting interests; but if there are no such wagers, then
  - 3) As a single price pool to those whose combination included, in correct sequence, the first two betting interests; but if there are no such wagers, then
  - 4) As a single price pool to those whose combination correctly selected the first place betting interest only; but if there are no such wagers; then
  - 5) The entire pool shall be refunded on Superfecta wagers for that contest.
- b) If fewer than four betting interests finish and the contest is declared official, payoffs will be made based upon the order of finish of those betting interests completing the contest. The balance of any selection beyond the number of betting interests completing the contest shall be ignored.

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED RULES

## Section 311.30 Dead Heats

- a) If there is a dead heat for first involving:
- 1) contestants representing four or more betting interests, all of the wagering combinations selecting four betting interests which correspond with any of the betting interests involved in the dead heat shall share in a profit split.
  - 2) contestants representing three betting interests, all of the wagering combinations selecting the three dead heated betting interests, irrespective of order, along with the fourth place betting interest shall share in a profit split.
  - 3) contestants representing two betting interests, both of the wagering combinations selecting the two dead heated betting interests, irrespective of order, along with the third place and fourth place betting interests shall share in a profit split.
- b) If there is a dead heat for second involving:
- 1) contestants representing four or more betting interests, all of the wagering combinations correctly selecting shall share in a profit split.
  - 2) contestants representing two betting interests, all of the wagering combinations correctly selecting the two dead heated betting interests, irrespective of order, and the fourth place betting interests shall share in a profit split.
  - 3) contestants representing two betting interests, both of the wagering combinations selecting the two dead heated betting interests, irrespective of order, along with the third place and fourth place betting interests shall share in a profit split.
- c) If there is a dead heat for third, all wagering combinations correctly selecting the first two finishers, in correct sequence, along with any two of the betting interests involved in the dead heat for third shall share in a profit split.
- d) If there is a dead heat for fourth, all wagering combinations correctly selecting the first three finishers, in correct sequence, along with any of the betting interests involved in the dead heat for fourth shall share in a profit split.

## Section 311.40 Entries and Fields

Coupled entries and mutuel fields shall be prohibited in Superfecta contests.

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED AMENDMENTS

- 1) The Heading of the Part: Totalizator Operations
- 2) Code Citation: 11 Ill. Adm. Code 433
- 3) Section Number: 433.35 Adopted Action: Amendment
- 4) Statutory Authority: [230 ILCS 5]
- 5) Effective Date of Rule: May 8, 1994
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this amendment contain incorporation by reference? No.
- 8) Date filed in Agency's Principal Office: April 27, 1994
- 9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 1773, February 4, 1994
- 10) Has JCAR issued a Statement of Objections to this rule? No.
- 11) Differences between proposal and final version: In subparagraph (a)(1), the phrase "State Director of Mutuels" was replaced by the phrase "Board in compliance with 11 Ill. Adm. Code 206.10". In subparagraph (a)(3) all existing language was removed and the sentence "A report of the State Director of Mutuels, analyzing and evaluating the actual demonstrations submitted to the Board," was added. In subparagraph (b), the word "significantly" was added before "improve" in line 4, and the word "order" was replaced with the word "approve" in line 7. In subparagraph (c), the phrase "Notwithstanding the provisions of subparagraph (a) hereof," was added to the beginning of the subsection.
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? N/A.
- 13) Will these amendments replace emergency amendments currently in effect? No.
- 14) Are there any other proposed amendments pending in this Part? No
- 15) Summary and purpose of rules: This rulemaking allows for the Board to order implementation of new technology regarding totalizator systems.
- 16) Information and questions regarding these adopted amendments shall be directed to: Illinois Racing Board, Legal Department, 100 West Randolph, Suite 11-100, Chicago, Illinois 60601

The full text of the adopted amendments begins on the next page:



## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED AMENDMENT(S)

TITLE 11: ALCOHOL, HORSE RACING, AND LOTTERY

SUBTITLE B: HORSE RACING

CHAPTER I: ILLINOIS RACING BOARD

SUBCHAPTER b: RULES APPLICABLE TO ORGANIZATION LICENSEES

## PART 433

## TOTALIZATOR OPERATIONS

## SUBPART A: DEFINITIONS AND GENERAL PROVISIONS

Section  
433.10  
433.15  
433.20  
433.25  
433.30  
433.35  
433.45  
433.50  
433.55

Definitions  
Purpose  
Pari-Mutuel Audit Unit  
Access to Totalizator and Pari-Mutuel Facility  
Work Area for Pari-Mutuel Auditors  
System Failure  
~~Waiters-for~~ Scientific Advancements  
Filing  
Standards

## SUBPART B: PROCEDURES AND REPORTS REQUIRED OF ORGANIZATION LICENSEES

Section  
433.60  
433.70

Cashed Tickets  
Summary of Pari-Mutuel Operations

## SUBPART C: MUTUEL TICKETS

Section  
433.100  
433.110  
433.120  
433.140  
433.145

Marking of Tickets  
Status of Outs Account  
Cancellation of Tickets  
Computer Print-Outs  
Additional Method of Calculation

## SUBPART D: MUTUEL FACILITIES; TICKETS; SPECIFICATIONS REQUIREMENTS AND PROCEDURES

Section  
433.200  
433.210  
433.220  
433.230  
433.240  
433.250  
433.260  
433.270

No Reduction in Capacity  
Totalizators  
Final Confirmation  
Status Report  
Locking Devices  
Control of Locking Devices  
Accounting for Individual Tickets  
Tickets

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED AMENDMENT(S)

433.280 Security for Tote Equipment  
433.290 Access to Tote Room  
433.295 Fax Machine  
433.298 Hot-Line Telephone

## SUBPART E: TOTALIZATOR SYSTEM: SYSTEM REQUIREMENTS

Section  
433.300  
433.310  
433.320  
433.330  
433.340  
433.350  
433.360  
433.370  
433.380  
433.390  
433.400  
433.410  
433.420  
433.430  
433.440  
433.450  
433.460  
433.470  
433.480  
433.490

General System Requirements  
Redundant Capabilities  
Redundant Hardware  
Stop Betting Command  
Record of Stop Betting Command  
Odds Board Control  
Odds Update  
Retention of Racing Program Data  
Control Access to Tote Computer Equipment  
Software  
Provide Summary  
Unique Ticket Number  
Uncashed Tickets  
Computer Produced Reports  
Magnetic Log Files  
Security Sub-System  
Power Fluctuations  
Two Independent Sets of Pool Totals  
Loss of Communications Reports  
Cancellations

## SUBPART F: TOTALIZATOR SYSTEM: PROCEDURAL REQUIREMENTS

Section  
433.500  
433.510  
433.520  
433.530  
433.540  
433.550  
433.560  
433.570  
433.580  
433.600  
433.610

General Procedural Requirements  
Pre-Program Tests  
Totalizator Programs  
Duplicate Copy of Totalizator Programs  
Notice of Software Modifications  
Testing of Software Modifications  
Controlling System Utilities  
Access to Tote Room  
Control Log  
Back-Up Procedures  
Shut-down Procedures

AUTHORITY: Implementing Section 15 and authorized by Section 9(b) of the Illinois Horse Racing Act of 1975 (Ill. Rev. Stat. 1991, ch. 8, pars. 37-9(b) and 37-15) [230 ILCS 5/9(b) and 15].

SOURCE: Adopted at 11 Ill. Reg. 12380, effective July 18, 1987; amended at 15

## ILLINOIS RACING BOARD

## NOTICE OF ADOPTED AMENDMENT(S)

Ill. Reg. 2736, effective February 5, 1991; amended at 16 Ill. Reg. 20171, effective December 9, 1992; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 08 1994.

## SUBPART A: DEFINITIONS AND GENERAL PROVISIONS

Section 433.45 Waivers-for Scientific Advancements

a) ~~The Board recognizes that as this part is written, computer technology is rapidly changing. Therefore, an~~ An organization licensee, intertrack wagering licensee, intertrack wagering location licensee or totalizer system licensee may petition the Board for permission to effect technological improvements, provided a waiver for a change in technology if:

- 1) a written application is first submitted to the Pari-Mutuel Audit Unit Board in compliance with 11 Ill. Adm. Code 206.10 describing, in detail, the purpose, nature, and extent of the requested waiver technological changes;
- 2) actual demonstrations of the new technology are presented to the Pari-Mutuel Audit Unit State Director of Mutuels; and
- 3) said application--including all of the information specified in subsections (1) and (2)--is provided to the Board, through the PMA unit, in compliance with 11 Ill. Adm. Code 206.10--(15)--days--in advance--of--Board--meeting a report of the State Director of Mutuels, analyzing and evaluating the actual demonstration submitted to the Board.

b) If an application for a waiver the petition complies with this section and if the new technology described therein will accomplish the purpose set forth in this part and will not decrease significantly improve the efficiency, including but not limited to, the speed or accuracy of either the existing wagering system or the Board's existing pari-mutuel audit function, the Board shall grant the waiver may approve the implementation of the improvement.

c) Notwithstanding the provisions of subparagraph (a) hereof, the Board may order an organization licensee, intertrack wagering licensee, intertrack wagering location licensee and/or a totalizer system licensee to implement any available technological improvements that will satisfy the provisions of subsection (b).

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 08 1994.)

## SECRETARY OF STATE

## NOTICE OF ADOPTED AMENDMENT(S)

1) Heading of Part: Cancellation, Revocation or Suspension of Licenses or Permits

2) Code Citation: 92 Ill. Adm. Code 1040

3) Section Numbers Adopted Action

1040.43

Amendment

4) Statutory Authority: Articles II and VII of the Illinois Driver Licensing Law of the Illinois Vehicle Code (III/ Rev/ Stat/ 1989/ Ch/ 95 1/2/ par/ 61201 et seq/ and 61700 et seq/) [625 ILCS 5/Ch. 6, Arts. II and VII and authorized by Section 2-104(b) of the Illinois Vehicle Title Registration Law of the Illinois Vehicle Code (III/ Rev/ Stat/ 1991/ Ch/ 95 1/2/ par/ 2104(b))] [625 ILCS 5/2-104(b)].

5) Effective Date of Amendments: MAY 03 1994

6) Does this rulemaking contain an automatic repeal date? No

7) Does this amendment contain incorporations by reference? No

8) Date Filed in Agency's Principal Office: MAY 03 1994

9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 1797 (February 4, 1994).

10) Has JCAR Issued a Statement of Objections to this Rule? No

11) Differences between proposal and final version:

At the direction of the Administrative Code Unit the following changes were made:

All of the old Ill. Rev. Stat. citations throughout this rulemaking were stricken out for removal.

At the direction of the Joint Committee on Administrative Rules, the following changes were made:

1) In the Authority section, the citation "[625 ILCS 5/6]" was changed to "[625 ILCS 5/Ch. 6, Arts. II and VII]" and was underscored as new language.

2) At Section 1040.43(a) the definitions of "Conviction", "Revocation", and "Suspension" were italicized.

3) At Section 1030.43(d), a comma was added immediately following the phrase "subsection (b)" on both lines 1 and 3.

## NOTICE OF ADOPTED AMENDMENT(S)

12) Have all the changes agreed upon by the Agency and JCAR been made as indicated in the Agreement Letter issued by JCAR? Yes

13) Will this rule replace any Emergency Rule(s) currently in effect? No

14) Are there any other amendments pending on this Part? Yes.

Section Number	Proposed Action	Illinois Register Citation
1040.20	Amendment	18 Ill. Reg. 2853 (February 25, 1994)
1040.35	Amendment	18 Ill. Reg. 2608 (February 18, 1994)

15) Summary and Purpose of Rule: This proposed rulemaking implements Public Act 88-0209, which establishes driver's license sanctions for individuals less than 21 years of age who are convicted of the offenses of illegal transportation of alcohol as a driver.

16) Information and answers to questions regarding this Adopted Rule should be directed to:

Mark A. Novak  
Assistant Counsel to the Secretary  
2701 S. Dirksen Parkway  
Springfield, IL 62723  
Tel: 217/782-5356

The full text of the Adopted Rule begins on the next page.

## NOTICE OF ADOPTED AMENDMENT(S)

TITLE 92: TRANSPORTATION  
CHAPTER II: SECRETARY OF STATE

## PART 1040

## CANCELLATION, REVOCATION OR SUSPENSION OF LICENSES OR PERMITS

Section	
1040.10	Court to Forward Licenses and Reports of Convictions
1040.20	Illinois Offense Table
1040.25	Suspension or Revocation for Driving Without a Valid Driver's License
1040.30	3 or More Traffic Offenses Within 12 Months
1040.31	Operating a Motor Vehicle During a Period of Suspension or Revocation
1040.32	Suspension or Revocation of Driver's Licenses, Permits or Identification Cards Used Fraudulently
1040.35	Commission of an Offense Requiring Mandatory Revocation upon Conviction
1040.38	Commission of a Traffic Offense in Another State
1040.40	Repeated Convictions or Collisions
1040.41	Suspension of Licenses for Curfew Violations
1040.42	Fleeing and Eluding
1040.43	Illegal Transportation
1040.46	Fatal Accident and Personal Injury Suspensions or Revocations
1040.48	Vehicle Emission Suspensions
1040.50	Suspension or Revocation of a License of Commercial Vehicle Driver
1040.55	Suspension or Revocation for Driver's License Classification Violations
1040.60	Release of Information Regarding a Disposition of Court Supervision
1040.65	Offenses Occurring on Military Bases
1040.66	Invalidation of a Restricted Driving Permit
1040.70	National Driver Register
1040.80	Cancellation of Driver's License Upon Issuance of a Handicapped Identification Card
1040.100	Rescissions
1040.101	Reinstatement Fees
1040.102	Bankruptcy for Suspensions, Cancellations, Failure to Pay and Returned Checks Actions

AUTHORITY: Implementing Articles II and VII of the Illinois Driver Licensing Law of the Illinois Vehicle Code (Ill. Rev. Stat. 1991, Ch. 112, par. 1-1201 et seq. and 1-1202 et seq.) [625 ILCS 5/Ch. 6, Arts. II and VII] and authorized by Section 2-104(b) of the Illinois Vehicle Title and Registration Law of the Illinois Vehicle Code (Ill. Rev. Stat. 1991, Ch. 112, par. 1-104(b)) [625 ILCS 5/2-104(b)].

SOURCE: Filed September 22, 1972; amended at 3 Ill. Reg. 26, p. 282, effective June 30, 1979; amended at 5 Ill. Reg. 3533, effective April 1, 1981; amended at 6 Ill. Reg. 4239, effective April 2, 1982; codified at 6 Ill. Reg. 12674; amended at 8 Ill. Reg. 2200, effective February 1, 1984; amended at 8 Ill. Reg.



## NOTICE OF ADOPTED AMENDMENT(S)

"Suspension" - the temporary withdrawal by formal action of the Secretary of a person's license or privilege to operate a motor vehicle on the public highways, for a period specifically designated by the Secretary as defined in Section 1-204 of the Illinois Vehicle Code (111/ Rev/ Stat/ 1987/ Ch/ 93 1/2/ par/ 1-204)[625 ILCS 5/1-204].

b) If a person who is under 21 years of age at the time of arrest, is convicted of illegal transportation of alcohol by a driver, the Department shall suspend his/her driving privileges for twelve (12) months. Only arrests which occur on or after January 1, 1994 shall be considered.

c) An individual who has two (2) or more convictions, regardless of age at the time of arrest, and whose arrest dates fall within any twelve (12) month period, for illegal transportation of alcohol as a driver, shall have his/her driving privileges suspended or revoked by the Department.

d) In reviewing an individual's driving record for illegal transportation convictions, only those illegal transportation convictions with arrest dates on or after January 1, 1986, shall be considered.

e) If a person's record contains no prior suspensions or revocations and two (2) convictions whose arrest dates fall within any twelve (12) month period for illegal transportation, regardless of age at the time of arrest, the Department shall suspend his/her driving privileges for twelve (12) months. A third conviction or subsequent conviction within the same twelve (12) month period shall result in the person's driving privileges being revoked by the Department.

f) If a person's record contains one (1) or more prior suspensions or revocations (excluding miscellaneous suspensions of 60 days or less or suspensions as a result of subsection (b) above) within seven (7) years from the effective date of the suspension or revocation in addition to two (2) convictions for illegal transportation, regardless of age at the time of arrest, and the arrest dates fall within any twelve (12) month period, the Department shall revoke his/her driving privileges.

g) Excluding a suspension under subsection (b), only convictions for arrests which occur on or after January 1986 will be considered. For the purposes of imposing a sanction pursuant to subsection (b), only convictions for arrests which occur on or after January 1, 1994 shall be considered.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_ MAY 03 1994)

## NOTICE OF ADOPTED AMENDMENT(S)

3783, effective March 13, 1984; amended at 8 Ill. Reg. 18925, effective September 25, 1984; amended at 8 Ill. Reg. 23385, effective November 21, 1984; amended at 10 Ill. Reg. 15265, effective September 4, 1986; amended at 11 Ill. Reg. 16977, effective October 1, 1987; amended at 11 Ill. Reg. 20659, effective December 8, 1987; amended at 12 Ill. Reg. 2148, effective January 11, 1988; amended at 12 Ill. Reg. 14351, effective September 1, 1988; amended at 12 Ill. Reg. 16153, effective September 15, 1988; amended at 12 Ill. Reg. 16906, effective October 1, 1988; amended at 12 Ill. Reg. 17120, effective October 1, 1988; amended at 13 Ill. Reg. 5162, effective January 23, 1989; amended at 13 Ill. Reg. 7802, effective May 15, 1989; amended at 13 Ill. Reg. 8659, effective June 2, 1989; amended at 13 Ill. Reg. 17087, effective October 16, 1989; amended at 13 Ill. Reg. 20127, effective December 8, 1989; amended at 14 Ill. Reg. 2944, effective February 7, 1990; amended at 14 Ill. Reg. 3684, effective February 27, 1990; amended at 14 Ill. Reg. 5178, effective April 1, 1990; amended at 14 Ill. Reg. 5560, effective March 22, 1990; amended at 14 Ill. Reg. 14177, effective August 21, 1990; amended at 14 Ill. Reg. 18088, effective October 22, 1990; amended at 15 Ill. Reg. 14258, effective September 24, 1991; amended at 17 Ill. Reg. 2128, effective February 19, 1993; amended at 17 Ill. Reg. 8512, effective May 27, 1993; amended at 17 Ill. Reg. 9028, effective June 2, 1993; amended at 17 Ill. Reg. 12782, effective July 21, 1993; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994.

## Section 1040.43 Illegal Transportation

a) For purposes of this Section, the following definitions shall apply:

"Conviction" - a final adjudication of guilty by a court of competent jurisdiction either after a bench trial, trial by jury, plea of guilty, order of forfeiture or default as defined in Section 6-100(b) of the Illinois Driver Licensing Law of the Illinois Vehicle Code (111/ Rev/ Stat/ 1987/ Ch/ 93 1/2/ par/ 6-100(b)).

"Department" - Department of Driver Services within the Office of the Secretary of State.

"Miscellaneous Suspensions" - suspensions for safety responsibility, financial responsibility, unsatisfied judgment, warrant parking/traffic ticket, auto emissions, failure to appear, or curfew.

"Open or Pending Revocation" - revocation which has not terminated.

"Revocation" - the termination by formal action of the Secretary of a person's license or privilege to operate a motor vehicle on the public highway which termination shall not be subject to renewal or restoration except that an application for a new license may be presented and acted upon by the Secretary after the expiration of at least one year after the date of the revocation as provided in Section 1-176 of the Illinois Vehicle Code (111/ Rev/ Stat/ 1987/ Ch/ 93 1/2/ par/ 1-176)[625 ILCS 5/1-176].

## NOTICE OF ADOPTED AMENDMENTS

1) Heading of the Part: The Illinois Library System Act

2) Code Citation: 23 Ill. Adm. Code 3030

3) Section Numbers: Adopted Action:

3030.10 Amendment  
3030.20 Amendment  
3030.25 Amendment  
3030.35 Amendment  
3030.45 Repeal  
3030.55 Repeal  
3030.65 Amendment  
3030.70 Repeal  
3030.75 Amendment  
3030.80 Amendment  
3030.85 Amendment  
3030.90 Amendment  
3030.100 Amendment  
3030.105 Amendment  
3030.110 Amendment  
3030.121 New Section  
3030.122 New Section  
3030.123 New Section  
3030.124 New Section  
3030.125 Renumber, New  
3030.126 New Section  
3030.127 New Section  
3030.128 New Section  
3030.129 New Section  
3030.130 Amendment  
3030.135 Renumber

4) Statutory Authority: Implementing and authorized by the Illinois Library System Act (75 ILCS 10/3 and 10/8)

5) Effective Date of Rules Amendments: MAY 03 1994

6) Does this rulemaking contain an automatic repeal date? No

7) Does this amendment contain incorporations by reference? Yes; in Sections 3030.35 and 3030.90

8) Date Filed in Agency's Principal Office: MAY 03 1994

9) Notice of Proposal Published in Illinois Register: November 5, 1993, 17 Ill. Reg. 19072

## NOTICE OF ADOPTED AMENDMENTS

10) Has JCAR issued a Statement of Objections to this rule? No

11) Differences between proposal and final version: Section 3030.10: The definition of "development member library" was changed to add: "and the requirements of developmental membership cited in Section 3030.35 (a) of this Part." The citations included in the definition of "Public Library" were fixed up to coincide with the adopted amendment effective on November 23, 1993.

Section 3030.35: In (b) (1), "the additional membership requirements, if any, of the library system" was changed to "any additional membership requirements specified by the library system". Specific information was added on where copies of the ILLINET Interlibrary Loan Code (incorporated by reference) are located. Reciprocal borrowing requirements for public library members were clarified.

Section 3030.65: "policies" was changed to "rules and regulations".

Section 3030.90: In (6), "Submit by May 1 of each year a budget for the current fiscal year including prospective receipts and expenditures" was changed to "Submit by May 1 of each year an estimated budget for the ensuing fiscal year according to the requirements cited in Section 3030.105 (a) (2) of this Part." Specific information was added on where copies of the uniform accounting manual is located.

Section 3030.100: "policies" was added after "fiscal accountability" in (a).

Section 3030.105: Two typos were corrected in (a) (1). The application deadline in (g) was changed from November 1 to July 15. A sentence was added at the end of (g): "The application shall consist of the public library per capita grant application cited in Section 3030.105 (e) of this Part." Requirements in (h) were changed to eliminate restrictive language on grant requirements.

Section 3030.110: Phrasing was changed as follows: from "reports acceptable according to regulations contained herein established by the State Librarian" to "reports which meet the requirements of this Part".

Section 3030.130: In (b), "a table of organization" was changed to "a table or chart of organization".

Section 3030.121 was revised to provide information on the appeals process for all decisions cited in Section 3030.20, not only for transfer decisions. Grounds for appeal were clarified, and the qualifications of administrative law judge were added.

## SECRETARY OF STATE

## NOTICE OF ADOPTED AMENDMENTS

Section 3030.122: The hearing timetable and location are now specified

Section 3030.126: A typo was corrected.

Section 3030.127: "in connection with the matter" was added at the end of (7).

Section 3030.128: Burden of proof requirements were added.

Section 3030.129: A timetable was added for notification of the Secretary's final decision.

12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreement letter issued by JCAR? Not applicable

13) Will this rule replace an emergency rule currently in effect? No.

14) Are there any amendments pending on this Part?: No

15) Summary and Purpose of Rule: The amended rules reflect recent changes in the Illinois Library System Act in regards to Illinois State Library grant programs. The criteria for library system membership is also being clarified and provides for a uniform set of criteria statewide in order to qualify for Illinois State Library grants. Recent issues relating to merger and liquidation of library systems have also led to a need for more specificity in the transition process.

16) Information and questions regarding this adopted amendment shall be directed to:

Kathleen Bloomberg  
Associate Director  
Illinois State Library  
300 S. Second Street  
Springfield, IL 62701-1796  
Phone: (217) 785-0052

The full text of the adopted amendments begins on the next page:

## SECRETARY OF STATE

## NOTICE OF ADOPTED AMENDMENT(S)

TITLE 23: EDUCATION AND CULTURAL RESOURCES  
SUBTITLE B: CULTURAL RESOURCES  
CHAPTER I: SECRETARY OF STATE

## PART 3030

## THE ILLINOIS LIBRARY SYSTEM ACT

Section 3030.10	Definitions
3030.11	Forms
3030.15	Administration of the Act: Hearings
3030.20	Establishment of Systems
3030.25	Geographic Boundaries
3030.30	Membership in a Library System
3030.35	Contracting Libraries
3030.40	Accessing Resources and Services (Repealed)
3030.45	Service Standards
3030.50	Service to State Institutions (Repealed)
3030.55	Services to the Physically Disabled (Repealed)
3030.60	Plan of Service for a Cooperative or Multitype Library System
3030.65	Plan of Service for a Public Library System (Repealed)
3030.70	Conversion of a Cooperative Public Library System or a Public Library System to a Multitype Library System
3030.75	Liquidation
3030.80	Merger
3030.85	Finances and Records
3030.90	Governing Board
3030.95	Rules
3030.100	State Grants
3030.105	Revocation of Approval
3030.110	Suspension of a Library from Membership
3030.115	Transfer of Membership
3030.120	Administrative Review of State Librarian's Decision in Contested Cases
3030.121	Cases
3030.122	Notice of Hearing
3030.123	Conduct of Hearing
3030.124	Motions
3030.125	<del>Withdrawal-of-Membership</del> Order of the Hearing
3030.126	Authority of Administrative Law Judge
3030.127	Record of the Hearing
3030.128	Rules of Evidence; Official Notice
3030.129	Decisions and Orders
3030.130	Annual System Reports
<del>3030-125</del>	<del>3030.135</del> Withdrawal of Membership

AUTHORITY: Implementing and authorized by the Illinois Library System Act [75 ILCS 101].

SOURCE: Rules and Regulations for Library Systems and State Aid November 8,



## SECRETARY OF STATE

## NOTICE OF ADOPTED AMENDMENT(S)

1965; rules repealed, new rules adopted and codified at 8 Ill. Reg. 16914, effective September 4, 1984; amended at 13 Ill. Reg. 1244, effective January 15, 1989; amended at 14 Ill. Reg. 20066, effective December 1, 1990; amended at 16 Ill. Reg. 10329, effective June 12, 1992; emergency amendment at 17 Ill. Reg. 9725, effective June 11, 1993, for a maximum of 150 days; emergency amendment at 17 Ill. Reg. 12449, effective July 15, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 21187, effective November 23, 1993; amended at 17 Ill. Reg. 22048, effective December 14, 1993; amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994.

## Section 3030.10 Definitions

"Academic Library": The library or libraries of an institution of education beyond the secondary level.

"The Act": The Illinois Library System Act. (Ill. Rev. Stat. 1983 1991, ch. 81, pars. 111 et seq.) [75 ILCS 10]

"Affiliate Library": ~~A library other than a public library with which a library system contracts to cooperate with the system in the implementation of the system plan of service.~~

Constituent: An individual who is legally eligible to borrow materials from a specific library by virtue of his relationship to the library or its parent institution.

"Contracting Library": A library or libraries with which a library system board contracts to provide system members with services.

~~"Cooperative Reference Service": Reference service to members of a library system provided from within or outside the library system.~~

"Developmental member library": A library which meets the definition of "Library" in this Part and the requirements of developmental membership cited in Section 3030.35(a) of this Part.

~~"Direct Pattern Service": A service of a library system administrative headquarters or of a library outlet administered by a system administrative headquarters provided to library users rather than to other libraries.~~

"Encumbrance": An obligation arising from the issuance of purchase orders and/or contracts chargeable to system budget allocations.

"Full Member Library": A library which meets the criteria for library system membership as defined by the library system board, subject to approval by the State Librarian.

"Governing Authority": The body or individual which has the legal

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authority to enter into legal contracts on behalf of the institution desiring to become a member or affiliate of a library system.

"Library": Unless otherwise defined as a public library by statute, an entity which serves the basic information and library needs of its constituents through a bibliographically organized collection of library materials and has at least one employee ~~whose primary duty is to serve who works at least fifteen hours per week as a~~ librarian. The collection must have permanent financial support, be accessible centrally, and occupy identifiable quarters in one principal location. These requirements can be met through contractual services provided by another library.

"Library Interests": The characteristics of member libraries of systems, and the communities and constituents they serve, which affect representation on system boards. Such interests include, but are not limited to, types of libraries, and size and geographic distribution of communities served.

"Long Range Plan": The component of the system plan of service which details the program for system headquarter's operations and for the development of the library system over a three to five year period of time and which states the assessed needs of libraries the system will meet and which sets forth the programs, goals, objectives, and strategies designed to meet those needs.

"Management letter": A letter from an auditor accompanying a financial audit which discusses the library's accounting practices, internal controls and operating procedures.

"Non-resident": A person who resides outside the taxing area of a public library.

"Plan of Service": The system plan of service describes the specific purposes for which the system is formed, and the means by which such purposes are to be accomplished. The system plan shows how the library system will achieve the objectives and standards of the Illinois Library System Act and this Part.

"Public Library": A tax-supported public library established by or as a governmental unit which either is authorized to levy a tax for library purposes, or which supports the library at least in part from local tax revenues other than federal revenue sharing. Such a library is established by a city, village, incorporated town, township, county or library district under the Illinois Local Library Act (Ill. Rev. Stat. 1983 1991, ch. 81, pars. 1-0.1 et seq.) [75 ILCS 5], ~~"An Act concerning free public libraries in villages" the Village Library Act (Ill. Rev. Stat. 1983 1991, ch. 81, pars. 16c 16 b.9 et seq.) [75 ILCS 40], "An Act to provide for public county library service" Division~~

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5-38 of the Counties Code, Public County Library Service (Ill. Rev. Stat. 1993 1991, ch. 81, pars. 17 5-38001 et seq.) [55 ILCS 5/Div. 5-38], "An Act to validate certain conversions of certain village libraries to library districts" the Village Library Conversion Act (Ill. Rev. Stat. 1993 1991, ch. 81, par. 27.31h et seq.) [75 ILCS 45/27-32], "An Act to enable library associations to sell and transfer their real and personal property" the Library Property Sale Act (Ill. Rev. Stat. 1993 1991, ch. 81, pars. 27.99 28 et seq.) [75 ILCS 55/1991, ch. 81, pars. 1001-1 et seq.] [75 ILCS 15/]. This definition excludes free public libraries established by villages but not supported at least in part from local tax revenues, and incorporated free public libraries not established by a governmental unit.

"Reciprocal Access": The means by which the library resources of all member libraries of a full member library system are made available to all constituents within the system area. These means may include some necessary and reasonable restrictions, approved by a library system board, as, for example, by information passports, interlibrary loans, photocopy service, reference service, use on site and courtesy cards.

"Reciprocal Borrowing": The right of a person holding a valid library registration card from a public library or a library system, to borrow directly on site from all the other public libraries which are full members of the library system without using interlibrary loan mechanisms.

"School Library": The library or libraries of an elementary and/or secondary school district, or private elementary and/or secondary schools under a single governing authority.

"Special Library": The library of, or under, the governing authority of any body or institution not defined elsewhere in this Part.

"State Institutions": Penal institutions, reformatories, residential training schools, orphanages, hospitals, residential schools for the physically handicapped operated or substantially supported by the State of Illinois.

"State Librarian": The Secretary of State of Illinois.

"System Administrative Headquarters": The system administrative headquarters refers to the facility which is identified by the system as its administrative headquarters.

"System Service Area": The system service area refers to the land area within the geographic boundaries of a library system.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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## Section 3030.20 Administration of the Act: Hearings

- a) The State Librarian shall provide for hearings to reconsider decisions made in the administration of the Act regarding:
- a1) The denial of approval of a library system,
  - b2) The revocation of approval of a library system,
  - c3) The denial by the State Librarian of a library's application for membership in a library system,
  - d4) The suspension of a library from membership in a library system,
  - e5) The denial of any state grant,
  - f) The transfer of a library from one system to another.
- b) A library or library system wishing reconsideration of a decision rendered against it shall request a hearing in writing within thirty days of the date of said decision.
- c) To reconsider decisions the State Librarian shall appoint a panel of 5 members and shall appoint one member as chairperson. The panel shall include:

- 1) One or two members of the Illinois State Library Advisory Committee (ISBA67)
- 2) An executive director of a library system not a member of ISBA67
- 3) In the event that the request is from a library system representative of another library system
- 4) In the event that the request is from a library a person from a library of the same type as the library but not from the same system the types of libraries are academic, school, public and special
- 5) A library trustee not a member of ISBA67
- d) Within fifteen days of its appointment the panel shall notify the library or library system in writing of the date for the hearing which shall not be more than thirty days after the date the State Librarian received the request.
- e) The panel shall forward its recommendation to the State Librarian within three days after the completion of the hearing. Within ten days the State Librarian shall inform the library or library system of his/her final decision. The recommendation of the panel and the decision of the State Librarian shall be based on the requirements of the Act and of this Part.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994)

## Section 3030.25 Establishment of Systems

- a) The State Librarian shall approve an application for the creation of a library system if the bylaws and plan of service of the proposed system meet the standards and objectives of Section 3 of the Act and this Part for the system area.

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- b) Following the initial approval of a library system by the State Librarian all changes in system area resulting from transfer of members, and changes in population and/or membership, must be approved by the State Librarian as amendments to the original application.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 3 1994)

## Section 3030.35 Membership in a Library System

The State Librarian shall approve the application of a library for membership in a library system when the library meets the criteria for one of the two following membership categories:

- a) Developmental membership:
- 1) A public library that is applying for developmental membership in any library system shall meet either the financial requirements for state per capita grants to public libraries as stated in the Act or levy a tax that produces a revenue of \$6.00 per capita.
  - b) 2) A library applying for developmental membership in a multitype library system shall be a library of one of the types of libraries defined in Section 3030.10 of this Part and meet the definition of "library" in Section 3030.10 of this Part.
  - c) 3) The governing board of the library system in which the library has applied for membership shall have approved the application in accordance with its bylaws and/or rules.
  - d) 4) The library applying for membership shall certify to the State Librarian that it will meet the requirements of this Part and of the plan of service of the library system in which it becomes a developmental member.

- 5) A developmental library is entitled to the following services from the library system of which it is a member: consulting, continuing education, and system communications. A library in this membership category also meets the library system membership requirement for state grants. A library is eligible for developmental membership for three years, with up to two renewable terms of these years if progress has been made towards meeting the "full member" criteria which is defined in this Part. Representatives from developmental member libraries are not eligible for system board seats.

- b) Full membership:

- 1) The library will meet any additional membership requirements specified by the library system.
- 2) A full member is entitled to the library system services for which it meets system requirements and must follow the ILLINET Interlibrary Loan Code (1991, Office of the Secretary of State, Illinois State Library, Room 505, 300 S. Second Street, Springfield, IL 62701-1796). The material incorporated by reference includes no later amendments or editions. A full member is also eligible for voting representation on the Board of

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Directors. The full member shall also provide reciprocal borrowing to resident patrons of other public libraries that are full members of the library system and shall also honor library cards issued to non-residents of the system area that are valid for system-wide use.

Membership criteria is subject to prior approval of the State Librarian who will review the criteria to make sure that the criteria addresses state legislation and rules and is equitable among different types of libraries. Library system members may not be charged fees for membership in the library system.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 3 1994)

## Section 3030.45 Accessing Resources and Services (Repealed)

Each system shall:

- a) Maintain a means of locating and accessing resources within and beyond its geographic boundaries, such as catalogs and union lists;
- b) Provide a vehicular delivery service to its service outlets which connects with the inter-system library delivery service;
- c) Provide cooperative reference service to member libraries.

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 3 1994)

## Section 3030.55 Service to State Institutions (Repealed)

- a) Systems providing library service to state institutions within their service area with funds appropriated for that purpose under this Part shall provide such service to state institutions in accordance with the policies established jointly between the Illinois State Library and the state institutional departments and in accordance with the following standards:

- 1) Standards for Library Service to Young Adults: Chicago American Library Association (ALA) 1977;
- 2) Standards of Quality: Guidelines for Public Library Services to Children: Chicago Illinois Library Association 1981;
- 3) Library Standards for Adult Correctional Institutions: American Correctional Association American Library Association Joint Committee on Institutional Libraries: Chicago ALA 1981;
- 4) Library Standards for Juvenile Correctional Institutions: American Correctional Association American Library Association Joint Committee on Institutional Libraries: Chicago ALA 1981;
- 5) Standards for Libraries at Institutions for the Mentally Retarded: Standards for Library Service for the Mentally Retarded Subcommittee: Chicago ALA 1979;
- b) The standards listed here in Subsection (a) through (a)(5) do not include later amendments or editions.



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(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective  
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## Section 3030.65 Plan of Service for a Cooperative or Multitype Library System

Each system shall adopt a plan of service which covers the services provided by the system headquarters, contracting libraries (if such are designated), and the cooperative services of member libraries. The plans shall be reviewed, and revised if necessary, by the system board on an annual basis. The State Librarian shall review the system plans every year, as part of the application for system funds cited in Section 3030.105 of this Part, and shall approve them if they insure that the systems will achieve or make substantial progress toward achieving the standards and objectives of Section 3 of the Act and will achieve the service standards of Section 3030.50 of this Part and are not in conflict with state law and rules and regulations of the State Librarian. If the plan is in violation, the State Librarian shall take action in accordance with Section 3030.110 Revocation of Approval as provided in these regulations. This plan will consist of:

- a) A Long Range Program for the maintenance and development of system headquarters services and programs for member libraries, including those in state institutions. The Long Range Program shall include goals and measurable objectives and a process for evaluating if the objectives have been met. Such plan shall show evidence of being developed with input from the Board and membership.
- b) A basic plan for system cooperation or a statement of agreement defining how all libraries in the system will work together to achieve the objectives of Section 3 of the Illinois Library System Act. This plan or agreement shall be completed by July 17, 1985, and shall be updated annually. The plan shall show how members:
  - 1) Use or expand their library resources to meet the formally assessed needs of their primary clientele
  - 2) Take advantage of grants available to libraries under state legislation
  - 3) Cooperate in service programs to meet the library needs of all residents of the system, and
  - 4) Participate in system headquarters services.
- b) A plan for the fiscal year including specific plans for services which address the system standards cited in Section 3030.50 of this Part. Such plan shall show evidence of being developed with input from the Board and membership. The plan shall include a list of all available services for which a fee is proposed, and shall include an explanation and justification for said fee. No new fees or fee charges shall be implemented until after the operational plan is approved by the State Librarian.
- c) A plan for providing for access to the total library resources of each public library member of the system by any person holding a valid identification card issued by the library system or any other public

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library member of that system. At a minimum such plan shall:
 

- 1) Require that each member provides interlibrary loan
- 2) Include a provision for reciprocal borrowing. This reciprocal borrowing provision shall be adopted and observed by all public library members of the system. However conditions in a given system may require limitations on reciprocal borrowing. Accordingly, a system subject to prior approval of the State Librarian may adopt provisions and regulations equally applicable to all public library members which shall permit the achievement of the standards and objectives of Section 3 of the Illinois Library System Act.

3) System boards may require non-resident constituents of a member library to pay to that library a minimum fee or pay an equalized fee as determined by the library system board in order to be eligible for reciprocal borrowing.

4) Library system boards may determine the conditions for reciprocal access within the system area in accordance with their rules. Libraries shall have the right to impose the same restrictions upon borrowing by constituents of other libraries as they impose upon their own constituents.

c) An up-to-date listing with membership categories of all system members including name of library, address, telephone numbers, and other information that may be requested by the State Librarian.

d) A Long Range Program for the maintenance and development of system headquarters services and programs for member libraries and state institutions.

d) A cover sheet, on a form provided by the State Librarian, certifying that the plan of service is up-to-date with signatures of the Board President and System Director.

e) Operational plans for system standards according to the implementation plan established by the State Librarian in Section 3030.50 of this Part.

f) Other information that may be requested by the State Librarian on an annual basis.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 03 1994)

## Section 3030.70 Plan of Service for a Public Library System (Repealed)

## Each system shall:

- a) Adopt a plan of service which covers those services and programs funded by:
  - 1) Annual Per Capita and Area Grants
  - 2) Annual Grants to Systems Providing Services to Residents and Staff of State Institutions, and
  - 3) Annual Grants to Systems Providing Administrative and Support Services to Libraries and Radio Information Services Serving Physically Disabled Individuals.

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- b) A Long-Range Program--for the maintenance and development of system services and programs.

(Source: Repealed at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, MAY 0 3 1994)

### Section 3030.75 Conversion of a Cooperative Public Library System or a Public Library System to a Multitype Library System

The board of directors of a cooperative--public--library--system--or--a--public library--system may make application to the State Librarian for conversion to a multitype library system at any time subject to the following provisions:

- a) The board of directors of a cooperative public library system or a public library system may on its own initiative consider an application for conversion at any regular or special meeting and it shall consider such an application upon written petition of 20% of the total of the libraries which are members of or are affiliated with the library system--if the consideration is the result of a petition the petitioners shall provide a plan for conversion.

- b) The State Librarian shall approve an application for conversion to a multitype system if the conditions stated in this Part are met.

- c) If the State Librarian determines that the proposed multitype library system does not meet the standards and objectives of the Act or this Part in the provisions of its bylaws or plan of service but will do so within three years--he shall grant provisional status as a multitype library system for three years--if the State Librarian determines at the end of the period of provisional status that the system has not met the conditions necessary for approval as a multitype library system, he shall notify the governing board of such system in writing at least ninety days before the expiration of the fiscal year that he will rescind the provisional status of such system as of June 30 of the fiscal year--in such case the pre-existing library status shall be re-established as soon as the State Librarian has approved appropriate bylaws and a plan of service for such purpose submitted to him by the governing board of the provisional multitype library system in accordance with Section 3 of the Act and as soon as a new governing board is selected or elected in accordance with such bylaws.

- d) In the event the State Librarian shall not approve the application or shall grant provisional status in lieu of approval, he shall furnish a written explanation for the decision with specific suggestions for the improvement of the application.

- e) All public library members of the previously existing library system shall continue as members of the multitype system at the time the State Librarian approves the application for conversion. When the application for conversion has been approved, the board of the existing library system shall proceed with conversion to a multitype system by incorporating into the system the affiliated non-public libraries which meet the standards and criteria of the library system

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for affiliation current at the time of conversion and by electing or selecting a new system library board in accordance with their multitype system bylaws.

- f) Conversion to a multitype library system is complete when the system is functioning under its governing board.

- g) The years of service on a library system board before the conversion of that system to a multitype library system shall be counted in computing the years of service allowable to a member of the board of a multitype library system.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective MAY 0 3 1994)

### Section 3030.80 Liquidation

- a) Upon receipt of an application to terminate a system and to cause a liquidation thereof, the State Librarian shall:

- 1) Poll the adjoining systems to assess to what extent and at what date any such adjoining systems can provide, to all or part of the service area of the liquidating system, a level of service equal to that provided by the liquidating system; and
- 2) Assess whether and to what extent adjoining systems can assume and absorb the assets and liabilities of the system proposed to be liquidated.

- b) The board of directors of the library system shall develop the plan of liquidation for approval of the State Librarian. Such plan shall contain:

- 1) Complete list of all liabilities for the library system
- 2) Complete list of all assets of the library system, including detailed equipment descriptions
- 3) Proposals for distribution of all assets and liabilities
- 4) A plan for the orderly transition of system services.

- c) All distribution of assets (including equipment items and real property) and liabilities shall be with the approval of the State Librarian.

- d) The sale of any equipment or real property requires the prior approval of the State Librarian. Every effort shall be made to offer equipment items for the continuance of member services.

- e) Once the State Librarian has determined that one or more of the adjoining systems meet the conditions stated above, the public member libraries within the service area of the liquidating system will be notified that they may apply for membership in the to a new library system serving that area, to which they are contiguous--if adjoining public libraries are added to the system--the system receiving and approving such applications shall submit amendments to their plan of service to the State Librarian for approval.

- f) The State Librarian shall consider each of the member applications before making the final determination as to the system of which each library shall become a member.



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(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
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## Section 3030.85 Merger

## a) Termination of One Library System

1) In the event that the board of directors of a library system determines to terminate the system in order to merge the service area of the system to one or more adjoining library systems, the board shall poll the member libraries of the system. If at least two-thirds of the ~~boards~~ of trustees of the member libraries support the proposed termination, the board of directors of the library system shall submit an application for termination to the State Librarian stating the intent of the member libraries. Such application shall contain:

- A) Complete list of all liabilities of the library system.
- B) Complete list of all assets of the library system including detailed equipment descriptions.
- C) Proposals for distribution of assets and liabilities. The sale of any equipment or real property shall be at the approval of the State Librarian. Every effort shall be made to ensure the equipment continues to be used to provide member services.

## D) A plan for orderly transition of system services.

2) The State Librarian will then determine how the assets and obligations of the system to be terminated will be allocated to the existing systems based upon percentage of population and area of the terminated system being merged with the existing systems.

## b) Merger to Two or More Library Systems

1) In the event that the boards of directors of two or more library systems determine to terminate the systems in order to merge with one another to form a single new system, they shall submit an application to the State Librarian together with a plan for the creation of the new system. Such application shall contain:

- A) Complete list of all liabilities of the library system.
- B) Complete list of all assets of the library system including detailed equipment descriptions.
- C) Proposals for distribution of assets and liabilities. The sale of any equipment or real property requires the prior approval of the State Librarian. Every effort shall be made to offer equipment items for the continuance of system services by the successor system or systems or to member libraries.

## D) A plan for the orderly transition of system services.

2) All distribution of assets and liabilities shall be with the approval of the State Librarian.

3) Upon approving the application, the State Librarian will direct the member libraries in said service areas to proceed to form a successor system in accordance with Section 3030.25 of

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this Part. The assets and liabilities of the terminated systems will then be transferred to the successor system.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 3 1994)

## Section 3030.90 Finances and Records

a) The fiscal year for each system shall begin July 1 and end on June 30 of each year.

b) The board of directors of each library system shall:

- 1) Maintain all financial records at the system administrative headquarters.
- 2) Maintain records of the system's financial activities in accordance with "Audit of State and Local Government Units," American Institute of Certified Public Accountants (AICPA), 1974, and "Statement 2, Grant, Entitlement and Shared Revenue Accounting and Reporting by State and Local Governments," by the National Council on Governmental Accounting, Chicago, Municipal Finance Officers' Association, 1979, and shall specifically record the actions of the board in regard to bills approved for payment. This incorporation by reference does not include later amendments to or editions of the titles cited.

3) Cause an annual audit of the records of the system for the preceding fiscal year and those maintained by the Treasurer to be made by an independent certified public accountant and cause copies thereof to be filed with each participating library and with the State Librarian on or before ~~December 31~~ September 30 following the end of the fiscal year.

4) Submit a management letter prepared by the system's auditor as part of the annual audit.

5) Account for all funds of the system by expenditure, encumbrance, or reserves on or before June 30th of each year. Encumbrances shall be paid by September 30 of each year.

6) Submit by September 1 of each year an estimated budget for the current ensuing fiscal year ~~including prospective receipts and expenditures~~ according to the requirements cited in Section 3030.105(a)(2) of this Part.

7) Have established, by July 1, 1984, and maintain thereafter, an inventory of all library materials and equipment purchased with system funds. Such inventory shall be attested by the system auditor.

8) Maintain financial records and submit quarterly reports in compliance with the Uniform Accounting and Reporting Manual for the Illinois Library System Headquarters (1988, Office of the Secretary of State, Illinois State Library, Room 505, 300 S. Second Street, Springfield IL 62701-1796). The material incorporated by reference includes no later amendments or editions. Quarterly report documents should be submitted to the



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State Librarian on November 15, February 15, and May 15 of each year. In lieu of a fourth quarter report, audited financial statements, accompanied by a report on internal accounting control (management letter), are to be submitted following the end of each fiscal year running July 1 to June 30.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 03 1994)

## Section 3030.100 Rules

Rules adopted by the system boards for the government of library systems shall be filed with the State Librarian. Such rules should cover, at a minimum, the following areas of system operations:

- a) ~~Collection-development policy~~ Fiscal accountability policies,
- b) Personnel policies,
- c) Criteria for the approval of the new members,
- d) Fulfillment of the system's plan of service, and ~~the~~
- e) Provision for appeal of system board decisions affecting approval of applications for membership or suspension of libraries from membership.

All system rules shall be consistent with state laws and subject to approval by the State Librarian.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 03 1994)

## Section 3030.105 State Grants

- a) Application for Annual Per Capita and Area Grants to the library systems shall be made to the State Librarian on or before May 1 of each year and shall consist of the following:

- 1) An annually updated plan of service. The plan of service shall clearly indicate how the proposed expenditure of state funds in the ensuing fiscal year will be utilized for the provision of member services within the goals for Illinois Library systems.
- 2) ~~The system's annual report for the preceding fiscal year.~~
- 3) The estimated system budget for the current ensuing fiscal year based on current year funding with a contingency plan for anticipated funding for the ensuing year. ~~r-and~~
- 4) ~~An estimate of receipts and expenditures for the ensuing fiscal year.~~
- b) Application for Annual Grants to Systems Providing Services to Residents of State Institutions shall be made to the State Librarian on or before May 1 of each year and shall consist of:
  - 1) A budget and a description of services to be offered.
  - 2) A statement from the chief administrative officer of each institution served that the proposed library services are acceptable.

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- b) Library technology grants

- 1) Application for library system grants for the provision of services to member libraries and for technology developments (Section 8(c) of the Act) shall be made according to an annual deadline and criteria established by the State Librarian. Applicants shall use the forms prepared and made available by the Secretary of State for this purpose. Applications not submitted on time or on the required forms shall not be considered by the State Library.
- 2) Applications shall be reviewed by the State Library staff and the decision of the State Librarian is final.
- 3) The number of grants to be rewarded is at the discretion of the State Librarian within the confines of available funding.
- 4) Applicants must meet requirements, if any, designated by the State Library for toll-free voice and data telecommunications.
- c) Application for Annual Grants to no more than six Systems: Providing Administrative and Support Services to Libraries and Radio Information Services Serving Physically Disabled Individuals shall be made to the State Librarian on or before May 1 March 15 of each year and shall consist of a budget and a description of services to be offered. The State Librarian shall be notified in advance of any proposed change in their budget.
- d) To be eligible for a per capita grant, a public library shall show that it will either meet or show progress toward meeting the Illinois Library Standards, as most recently adopted by the Illinois Library Association, by raising or improving its performance levels in relation to the standards, when such levels are below the standards, according to objectives, time frames, and priorities which the library shall state in its application for a grant, and which it shall also state are consistent with the terms of the plan of service of the system of which it is a member. (Section 8.1(l) of the Act).
- e) Application for annual equalization grants and per capita grants to public libraries shall be made prior to October 15 of each year.
- f) For a public library to qualify for a per capita grant, it must be a member of a library system and not under suspension. The application shall show that grant funds will be used to meet or make progress in meeting Illinois library standards cited in Subsection (d) above. Any change in the use of funds from that stated in the approved application shall have prior approval of the State Librarian. Failure to spend funds in accord with Section 8.1 of the Act shall result in ineligibility for future grants for a period of one year.
- g) Libraries that qualify for the ILLINOIS MAJOR URBAN LIBRARY PROGRAM shall submit an application to the State Librarian, subject to his final approval, for use of the funds by July 15 of each year. The application shall consist of the public library per capita grant applications cited in Section 3030.105(e) of this Part.
- h) Research and reference center funding shall be allocated by the State Librarian for the purposes of making available adequate library resources and services. Grants shall be awarded for statewide

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resource sharing projects and for improving services of large libraries with special collections which benefit citizens throughout the state. Grants will be awarded at the discretion of the State Librarian each fiscal year as funding allows.

h) The--Research--and--Reference-Center-Committee-shall-by-July-1-of-each-year-file-with-the--State--Library--for--attachment--to--Research--and-Reference-Center-Contracts:

1) A-current-copy-of-the-Committee's--"Long-Range-Acquisitions-policy" and

2) A-current-copy-of--their--"Rules--for--Accessing--Research-and-Reference-Center-Collections:

g) To-qualify-for-annual-grants-to-research-and--reference-centers each center-shall-contract-annually-with-the-State-Librarian. (Section-8-of-the-Act): The Research and Reference contract contracts will specify by inclusion:

1) The terms for apportionment of the grant funding, and

2) Services to be performed; and

3) Adherence-to-the-Research-and-Reference-Center-Committee's--Rules for--making--their--collections-available-to-the-residents-of-the-state-and-the-established Long--Range cooperative Acquisitions Policies--to--strengthen--the--existing--collections-and-to-avoid unnecessary duplication;

i) To qualify for an Annual Grant to the Illinois Regional Library for the Blind and Physically Handicapped, the applicant agent shall be jointly contract-with designated by the Illinois State Library and the Library of Congress National Library Service for the Blind and Physically Handicapped for such purpose. This--contract-shall-be supplemented-annually-with-a An annual contract with the State Library which-shall-include-a-long-range-program-and-budget shall be executed which specifies the objectives and budget for the service. in accordance-with-Section-3090-65-of-this-Part:

7k) School District Library Grant program

1) Pursuant to Section 8.4 of the Illinois Library System Act (Ill. Rev. Stat. 1991, ch. 81, par. 118.4) [75 ILCS 10/8.4] there is established by these rules the application procedures for school district library grants.

2) The application for annual school grants shall be made between October 1 and prior to December 1 of each year starting in 1990.

It shall be signed by the superintendent of schools for the school district. It shall be submitted to the Illinois State Library. It shall consist of:

A) A description and verification of the school board's review, as effected in the minutes of a school board meeting, of the school library standards as provided for in 75 ILCS 10/8.4(4) (Recommended-Standards-for-Educational-Bibrary Media-Programs-in-Illinois)--adopted-in-1986)--as-most-recently-adopted-by-the-Illinois-Bibrary-Association;

B) A report on the use of the previous year's grant, if a grant was received, which shall show how said grant was used; to

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include and an evaluation detailing the effect of the program in overall district-wide school library media program improvement and progress towards or compliance with school library media standards;

C) A statement on the proposed use of the grant for which application is being made which shall show how grant funds will be used to further the purposes in the Act. The grants may not be used for construction of a new library;

D) The following specific information:

i) The official name and complete address of the school district;

ii) the name of the library system of which the district is a member or to which it has applied for membership;

iii) the name or names and type of attendance unit in which the library or libraries are located;

iv) the number of students served by the library or libraries;

v) the name of the librarian;

vi) the number of hours per week the library is open;

vii) the number of hours per week the librarian is available in the library as the librarian and percentage such hours are of the librarian's total hours worked;

viii) the dates of the library's fiscal year, the Illinois legislative district(s) in the library's taxing area; and

ix) the library's federal employers identification number (FEIN);<sup>2</sup>

E) A statement from the superintendent of--the--total--funds expended-for-the-qualifying-library-or-libraries-in-the-year prior-to-the-year-for-which-funds-are-applied-for-and-total funds--budgeted--for-the-current-school-year certifying that the financial support for the library meets the requirements as stated in the Act;

F) Evidence that the fiscal year's grant funds, if received, were encumbered prior to June 30 of that fiscal year and expended prior to September 1 of the calendar year in which the fiscal ended;

G) Certification by the director of the library system of which that the school district is a member of the library system. that--the--intended-use-of-the-grant-is-in-keeping-with-the-terms-of--the--system's-plan--of--service. If the school district is not a member of the library system, the system shall provide a statement that the district has applied for system membership and that the intended use of the grant is in keeping with the terms of the system's plan of service; and

H) Subsequent to approval of an application by the Illinois State Library, the Illinois State Board of Education will

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acknowledge receipt of evidence that the requirements of Section 8.4(4) and 8.4(5) of the Illinois-Library-System Act have been met.

- 3) Upon receipt of the application and review of it by the Illinois State Library staff, it will be approved for funding within 90 days after submission of the application if the criteria are met, as set forth in this Section and Section 8.4 of the Illinois Library System Act, and the application was completed fully and with accurate information.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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## Section 3030.110 Revocation of Approval

When the State Librarian finds that a library system is not complying with the Act, this Part or its approved plan of service, or has failed to submit an application or reports which meet the requirements of this Part, he shall notify the system board in writing of his finding and set a date by which the library system must achieve compliance or submit for approval a plan that will effect compliance. If the library system does not meet these conditions, the State Librarian shall revoke the approval of the system, effective as of the end of the fiscal year in which the conditions are not met. The State Librarian shall then proceed to liquidate the system under Section 3030.80 of the Part.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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## Section 3030.121 Administrative Review of State Librarian's Decision in Contested Cases

- a) A library or library system seeking reconsideration of the State Librarian's decision in contested cases shall request in writing a hearing within thirty days after the date of the decision.
- b) Grounds for appeal shall include the following: The rules covering the situations specified in Section 3030.20 of this Part were not applied or were applied incorrectly by the Illinois State Library and/or the Illinois State Library Advisory Committee.
- c) Grounds for appeal shall not include the following:
  - 1) The library or library system would like to submit additional or clarifying information beyond the deadline.
  - 2) Funds appropriated for grants cited in Section 3030.20(e) of this Part remain unobligated after successful applicants were awarded grants.
- d) Upon receipt of a request for review the State Librarian shall appoint an administrative law judge to officiate at the review hearing. The administrative law judge shall be an attorney licensed to practice law in Illinois or shall have experience in interpreting and applying

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Illinois administrative law.

- e) No person who has a bias or conflict of interest regarding the contested matter shall be appointed administrative law judge.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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## Section 3030.122 Notice of Hearing

Within fifteen days after the administrative law judge's appointment, the administrative law judge shall serve notice by either certified or registered mail to the parties. The notice shall include the following:

- a) A statement of the time, place, and nature of the hearing. The hearing shall be held within thirty (30) days after the date of the request for an appeal. The date and time shall be at the mutual convenience of the applicant and the Illinois State Library. The hearing shall be held at the Illinois State Library in Springfield.
- b) A statement of the legal authority and jurisdiction under which the hearing is to be held.
- c) A reference to the particular Sections of the substantive and procedural statutes and rules involved.
- d) A short and plain statement of the matter in controversy and the consequences of a party's failure to participate in the hearing.
- e) The name and mailing address of the administrative law judge and all interested parties who have been given personal notice.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

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## Section 3030.123 Conduct of Hearing

- a) All hearings shall be open to the public.
- b) All parties may be represented by legal counsel.
- c) All parties shall be afforded opportunity to present evidence and argument and to respond to evidence and argument presented by other parties.
- d) Each party shall have the right to present and examine witnesses appearing on their own behalf, to introduce exhibits, and to cross-examine opposing witnesses presented on any matter relevant to the issues. No subpoena shall be issued to compel the appearance or testimony of any witness or party.
- e) Parties may agree by stipulation upon any fact involved in the hearing.
- f) Any party shall have the right, upon written motion made at least ten (10) business days prior to the hearing, to inspect any relevant document in the possession of, or under the control of, any other party, subject to any statutory or constitutional privileges. Inspection of documents shall be at times and places reasonable for the custodian of the documents. Discovery depositions are not



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- authorized, required or permitted.
- g) Disposition of the contested case may be made by stipulation, agreed settlement, consent order or default.
  - h) A request for continuance of a hearing is directed to the sound discretion of the administrative law judge. Such continuance may be granted, for good cause shown, provided the request is received by the administrative law judge and other parties not less than five (5) days prior to the hearing date or unless good cause is shown during the hearing. Such request shall be in writing and shall set forth the grounds alleged therefore. Oral request for continuances shall not be granted unless made during the hearing for good cause. "Good cause" is shown when a party demonstrates a real and compelling need for additional time.
  - i) No formal hearing shall be continued "generally." A continuance, when granted, shall state a date certain, not more than sixty (60) days from the prior hearing date, at which time the hearing shall reconvene.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994 )

## Section 3030.124 Motions

- a) Unless made during a hearing, motions shall be made in writing and shall set forth the relief or order sought.
- b) Amendments to all pleadings, motions and petitions to intervene shall be allowed upon proper motion at any time during the proceeding.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994 )

## Section 3030.125 Withdrawal-of-Membership Order of the Hearing

- a) The following shall be the order of the hearing subject to modification by the administrative law judge if the administrative law judge determines that such modification would avoid undue delay and would not prejudice the rights of any party:
  - 1) Introduction and opening statement by administrative law judge;
  - 2) Complainant's opening argument;
  - 3) Respondent's opening argument;
  - 4) Complainant's case in chief;
  - 5) Respondent's case in chief;
  - 6) Complainant's case in rebuttal;
  - 7) Respondent's closing argument;
  - 8) Complainant's closing argument;

- b) At the administrative law judge's discretion, parties may be asked to file a written brief instead of, or in addition to, a closing argument.
- c) All testimony taken shall be under oath or affirmation. All motions

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- and objections shall be stated in writing or orally on the record, including the grounds for such objections.
- d) After the hearing, the administrative law judge shall review the record and provide a recommendation within fifteen business days to the State Librarian.

(Source: Former Section renumbered to Section 3030.135, new Section added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994 )

## Section 3030.126 Authority of Administrative Law Judge

The administrative law judge shall conduct a fair and impartial hearing, take all necessary action to avoid undue delay, maintain order, and ensure development of a clear and complete record.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994 )

## Section 3030.127 Record of the Hearing

- a) The record of the hearing shall include the following:
  - 1) All pleadings (including all notices and responses thereto), motions, and rulings;
  - 2) All evidence received;
  - 3) A statement of matters officially noticed;
  - 4) Any offer of proof, objection, and ruling thereon;
  - 5) Any proposed finding and exception;
  - 6) Any decision, opinion or recommendation reported by the administrative law judge;
  - 7) All memoranda or data submitted to the administrative law judge or to the State Librarian in connection with the matter;
  - 8) Any ex parte communication received by the State Librarian, his employees or administrative law judge. No such communication shall form the basis for any finding of fact;
  - 9) The Order of the State Librarian which shall constitute a final administrative decision within the provisions of the Administrative Review Law.

- b) Oral proceedings or any part thereof shall be recorded stenographically or by other means that will adequately ensure the preservation of the proceeding and shall be transcribed at the request of any party at that party's expense.
- c) Findings of fact shall be based exclusively on the evidence and on matters officially noticed.

(Source: MAY 03 1994 at 18 Ill. Reg. \_\_\_\_\_, effective MAY 03 1994 )

## Section 3030.128 Rules of Evidence; Official Notice

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- a) Irrelevant, immaterial, or unduly repetitious evidence shall be excluded. The rules of evidence and privilege as applied in civil cases in the circuit courts of this state shall be followed. Evidence not admissible under those rules of evidence may be admitted, however, if it is of a type commonly relied upon by reasonably prudent persons in the conduct of their affairs. Objections to evidentiary offers may be made and shall be noted in the record. Subject to these requirements, when a hearing will be expedited and the interests of the parties will not be prejudiced, any part of the evidence may be received in written form.
- b) The library or library system bears the burden of showing by clear and convincing evidence that the matter should have been handled in the opposite manner.
- c) All items submitted into evidence shall be typewritten or printed and shall not exceed a width of 8 1/2 inches and a length of 11 inches. All items submitted into evidence shall be clearly marked with the name, address and telephone number of the party submitting the item. Official notice will be taken as authorized by Section 10-40(c) of the Illinois Administrative Procedure Act [5 ILCS 100/10-40(c)].

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 3 1994)

## Section 3030.129 Decisions and Orders

- a) All final decisions or orders shall be in writing and shall include findings of fact and conclusions of law separately stated. All parties or their agents appointed to receive service of process shall be notified of the State Librarian's final decision personally or by registered or certified mail within thirty days after the administrative law judge's report. Findings of fact shall be accompanied by a concise and explicit statement of the underlying facts supporting the findings. Parties or their agents appointed to receive service of process shall be notified either by registered or certified mail of any decision or order. Upon request, a copy of the decision or order shall be delivered or mailed to each party.
- b) All orders shall specify that they are final and subject to Administrative Review Law.

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 3 1994)

## Section 3030.130 Annual System Reports

Each system shall file an annual report with the State Library on or before September 30 of each year for the preceding fiscal year, July 1-June 30. The report shall be on forms prescribed under Section 3030.15 of this Part, and shall include:

- a) A narrative report containing an evaluative description of the

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system's activities and accomplishments for the year in light of the system standards and objectives set forth in the annual application specified in Section 3030.65 of this Part.

- b) A statistical report containing data on system membership, the volume of interlibrary loan and reciprocal borrowing transactions, staff positions authorized and filled, salary schedules and fringe benefits, and other information requested by the State Librarian. The report shall be accompanied by, but not limited to, additional documents including an inventory of equipment purchases, a table or chart of organization, a schedule of system board meetings, the latest approved bylaws, and a photocopy of the treasurer's surety bond.
- c) A list of changes in system membership and the system service area including, but not limited to, a list of all public library mergers, changes of library names, new members of the system (by type of library), territorial changes affecting the public libraries, public library annexations, documentation of changes in square miles, and an updated summary of changes in the system that are served and not served by public libraries.

(Source: Amended at 18 Ill. Reg. \_\_\_\_\_, effective  
MAY 0 3 1994)

## Section 3030-125 3030.135 Withdrawal of Membership

Within sixty (60) days from withdrawal of membership from a library system, all materials and equipment purchased with library system headquarters funds and on deposit at such library shall be returned to the system administrative headquarters.

(Source: Renumbered from 3030.125 at 18 Ill. Reg. \_\_\_\_\_, effective  
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1) Heading of Part: Issuance of Licenses

2) Code Citation: 92 Ill. Adm. Code 1030

3) Section Numbers Adopted Action  
1030.96 New Section

4) Statutory Authority: Section 2-104(b) of the Illinois Vehicle Title and Registration Law of the Illinois Vehicle Code (~~III/ Rev/ 1989/ 4A/ 93~~ 1/2/ ~~Pat/ 2-104(b)~~ [625 ILCS 5/2-104(b)] and Section 6-104(a) of the Illinois Driver Licensing Law of the Illinois Vehicle Code (~~III/ Rev/ 1989/ 4A/ 93~~ 1/2/ ~~Pat/ 6-104(a)~~ [625 ILCS 5/6-104(a)]).

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5) Effective Date of Amendments:

6) Does this rulemaking contain an automatic repeal date? No

7) Does this amendment contain incorporations by reference? No

8) Date Filed in Agency's Principal Office: **MAY 0 2 1994**

9) Notice of Proposal Published in Illinois Register: 18 Ill. Reg. 993 (January 28, 1994).

10) Has JCAR Issued a Statement of Objections to this Rule? No

11) Differences between proposal and final version:

At the direction of the Administrative Code Unit the following changes were made:

- All of the old Ill. Rev. Stat. citations throughout this rulemaking were stricken out for removal.
- The labels within the text of definitions of "Class C vehicle", "Class D vehicle", and "Serious traffic violation", were deleted.
- In subsection (e), the reference "paragraph b), subparagraphs 5 through 7 Supra" was changed to "subsections (b)(5) through (7)".

The following changes were recommended by the Joint Committee on Administrative Rules:

- In the Authority section, at line 3, the citation "[625 ILCS 5/6-100 et seq.]" was changed to "[625 ILCS 5/Ch. 6, Art. I]".
- In the Source Note, the previous amendment to this rulemaking was added at the end as "amended at 18 Ill. Reg. 1591, effective January 14, 1994;".

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c) At Section 1030.96(a):

- In the definition of Agri-chemical business, on line 5, the word "State" was initially capitalized.
- The definition "Agricultural commodities" was placed in italics. At line 2 the word "and" was deleted before the word "poultry" and a comma added after poultry. At line 2 the word "and" was deleted before the word "livestock". At the end of line 5 the proper citation was added as "[415 ILCS 60/4]".
- In the definition of "Alcohol", at line 2 the semicolons were deleted after the words "ethanol" and "methanol", and replaced with commas.
- In the definition of "Class C vehicle", on line 1, the beginning phrase "is defined as:" was deleted.
- In the definition of "Commercial motor vehicle" in line 1, the word "or" was changed to "of".
- In the definition of "Conviction" in line 1, the word "guilty" was changed to "guilt".
- In the definition of "Felony" in line 1, the word "state" was changed to lower case.
- In the definition of "Gross vehicle weight rating (GVWR)" in line 2, the word "vehicle" was added after the word "single". In line 3, the semicolon after the word "vehicles" was changed to a comma and the semicolon after the word "weight" was changed to a comma. In line 5, the word "gross" was changed to lower case. In line 7, the semicolon after the word "units" was changed to a comma.
- In the definition of "Invalidation" in line 3, the words "provided by in this rule" were changed to "provided in this Section".
- In the definition of "Motor vehicle" in line 1, the comma was removed after the word "self-propelled" and before the word "and".
- In the definition of "Serious traffic violation", on line 1, the word "of" was changed to "or". In line 11 the word "paragraph" was changed to "subsection". Additionally, after "Section 6-507" in line 12, the phrase "of the Illinois Driver Licensing Law of the Illinois Vehicle Code" was added.
- In the definition of the word "State", on line 1, the word "state" was changed to lower case.



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- b) At Section 1030.96(b)(1)(A), the words "retail", "outlet" and "supplier" were changed to lower case.
- c) At Section 1030.96(b)(8), at line 2, the phrase "/her" was added immediately after the word "his" and immediately before "initial employer".
- d) At Section 1030.96(b)(8)(B)(vii), on line 2, the word "them" was changed to the phrase "him/her".
- e) At Section 1030.96(d)(1), on line 3, the comma was deleted after the word "may".
- f) At Section 1030.96(h), on line 1, the phrase "shall be" was added after the word "action".
- g) At Section 1030.96(h)(4), at line 3 the word "State" was initially capitalized.
- 12) Have all the changes agreed upon by the Agency and JCAR been made as indicated in the Agreement Letter issued by JCAR? N/A
- 13) Will this rule replace any Emergency Rule(s) currently in effect? No
- 14) Are there any other amendments pending on this Part? No.
- 15) Summary and Purpose of Rule: This proposed rulemaking sets forth the procedure for the issuance of a Restricted Class B Commercial Driver's License for farm-related service industries pursuant to Public Act 88-450.
- 16) Information and answers to questions regarding this Adopted Rule should be directed to:

Mark A. Novak  
 Assistant Counsel to the Secretary  
 2701 S. Dirksen Parkway  
 Springfield, IL 62723  
 Tel: 217/782-5356

The full text of the Adopted Rule begins on the next page.

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TITLE 92: TRANSPORTATION  
 CHAPTER II: SECRETARY OF STATE

PART 1030  
 ISSUANCE OF LICENSES

Section	
1030.10	What Persons Shall Not be Licensed or Granted Permits
1030.11	Procedure for Obtaining a Driver's License
1030.12	Driver's License Medical Advisory Board
1030.15	Cite for Re-examination
1030.16	Physical and Mental Evaluation
1030.17	Errors in Issuance of Driver's License/Cancellation
1030.18	Medical Criteria Affecting Driver Performance
1030.20	Classification of Drivers-References
1030.30	Classification Standards
1030.40	Fifth Wheel Equipped Trucks
1030.50	Bus Driver's Authority, Religious Organization
1030.55	Commuter Van Driver Operating a For-Profit Ridesharing Arrangement
1030.60	Employer Certification Program
1030.63	Religious Exemption for Social Security Numbers
1030.65	Instruction Permits
1030.70	Driver's License Testing/Vision Screening
1030.75	Driver's License Testing/Vision Screening With Vision Aid
	Arrangements Other Than Standard Eye Glasses or Contact Lens(es)
1030.80	Driver's License Testing/Written Test
1030.81	Endorsements
1030.84	Vehicle Inspection
1030.85	Driver's License Testing/Road Test
1030.86	Multiple Attempts/Road Test
1030.88	Exemption of Facility Administered Road Test
1030.89	Temporary Licenses
1030.90	Requirement For Photograph and Signature of Licensee
	On Driver's License
1030.91	Disabled Person/Handicapped Identification Card
1030.92	Restrictions
1030.93	Restricted Local Licenses
1030.94	Duplicate or Corrected Driver's License or Instruction Permit
1030.95	Diplomatic and Consular Licenses
1030.96	Restricted Commercial Driver's License
1030.100	Anatomical Gift Donor
1030.110	Emergency Medical Information Card
1030.115	Change-of-Address
1030.120	Issuance of a Probationary License
1030.130	Grounds for Cancellation of a Probationary License
1030.	Appendix A Questions Asked of a Driver's License Applicant
1030.	Appendix B Acceptable Identification Documents

AUTHORITY: Implementing Article I of the Illinois Driver Licensing Law of the Illinois Vehicle Code (Ill. Rev. Stat. 1991 Ch. 95 1/2) part 6100 et seq.)

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[625 ILCS 5/Ch. 6, Art. I] and authorized by Section 2-104(b) of the Illinois Vehicle Title and Registration Law of the Illinois Vehicle Code (Ill. Rev. Stat. 1991, Ch. 95 1/2, par. 2-104(b)) [625 ILCS 5/2-104(b)].

SOURCE: Filed March 30, 1971; amended at 3 Ill. Reg. 7, p. 13, effective April 2, 1979; amended at 4 Ill. Reg. 27, p. 422, effective June 23, 1980; amended at 6 Ill. Reg. 2400, effective February 10, 1982; codified at 6 Ill. Reg. 12674; amended at 9 Ill. Reg. 2716, effective February 20, 1985; amended at 10 Ill. Reg. 303, effective December 24, 1985; amended at 10 Ill. Reg. 18182, effective October 14, 1986; amended at 11 Ill. Reg. 9331, effective April 28, 1987; amended at 11 Ill. Reg. 18292, effective October 23, 1987; amended at 12 Ill. Reg. 3027, effective January 14, 1988; amended at 12 Ill. Reg. 13221, effective August 1, 1988; amended at 12 Ill. Reg. 16915, effective October 1, 1988; amended at 12 Ill. Reg. 19777, effective November 15, 1988; amended at 13 Ill. Reg. 5192, effective April 1, 1989; amended at 13 Ill. Reg. 7808, effective June 1, 1989; amended at 13 Ill. Reg. 12880, effective July 19, 1989; amended at 13 Ill. Reg. 12978, effective July 19, 1989; amended at 13 Ill. Reg. 13898, effective August 22, 1989; amended at 13 Ill. Reg. 15112, effective September 8, 1989; amended at 13 Ill. Reg. 17087, effective October 16, 1989; amended at 13 Ill. Reg. 17095, effective October 18, 1989; amended at 14 Ill. Reg. 4570, effective March 8, 1990; amended at 14 Ill. Reg. 4908, effective March 9, 1990; amended at 14 Ill. Reg. 5183, effective March 21, 1990; amended at 14 Ill. Reg. 8707, effective May 16, 1990; amended at 14 Ill. Reg. 9246, effective May 16, 1990; amended at 14 Ill. Reg. 9498, effective May 17, 1990; amended at 14 Ill. Reg. 9498, effective May 17, 1990; amended at 14 Ill. Reg. 10111, effective June 12, 1990; amended at 14 Ill. Reg. 10510, effective June 18, 1990; amended at 14 Ill. Reg. 12077, effective July 5, 1990; amended at 14 Ill. Reg. 15487, effective September 10, 1990; amended at 15 Ill. Reg. 15783, effective October 18, 1991; amended at 16 Ill. Reg. 2182, effective January 24, 1992; emergency amendment at 16 Ill. Reg. 12228, effective July 26, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 18087, effective November 17, 1992; emergency amendment at 17 Ill. Reg. 1219, effective January 13, 1993; amended at 17 Ill. Reg. 2025, effective February 1, 1993; amended at 17 Ill. Reg. 7065, effective May 3, 1993; amended at 17 Ill. Reg. 8522, effective May 27, 1993; amended at 17 Ill. Reg. 19315, effective October 22, 1993; amended at 18 Ill. Reg. 1591, effective January 6, 1994; amended at 18 Ill. Reg. 1591, effective January 6, 1994.

1030.96 Restricted Commercial Driver's License

a) For purposes of this Part, the following definitions shall apply:

"Agri-chemical business" - any individual, partnership, corporation, or association engaged in a business operation for the purpose of selling or distributing agricultural pesticides and/or fertilizers or providing service of application of these substances in this State.

"Agricultural commodities - includes plants and plant parts, livestock, poultry, livestock or poultry products, seeds, sod, shrubs and other products of agriculture"

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origin including premises necessary to and used directly in agricultural production [425 ILCS 60/4].

"Alcohol" - any substance containing any form of alcohol, including but not limited to: ethanol, methanol, propanol and isopropanol.

"Alcohol concentration" - the number of grams of alcohol per 210 liters of breath; or, the number of grams of alcohol per 100 milliliters of blood; or, the number of grams of alcohol per 67 milliliters of urine.

"Class A vehicle" - any combination of vehicles with a Gross Combination Weight Rating (GVWR) of 26,001 pounds or more, provided the Gross Vehicle Weight Rating (GVWR) of the vehicle(s) being towed is in excess of 10,000 pounds. Holders of a Class A license may, with the appropriate or required endorsements, operate all vehicles within Class A, B, C, and D, but are not authorized to operate motorcycles or motor driven cycles.

"Class B vehicle" - any single vehicle with a GVWR of 26,001 or more pounds, or any such vehicle not in excess of 10,000 pounds GVWR. Holders of a Class B license may, with appropriate endorsements, operate all vehicles within Class B, C, and D, but are not authorized to operate motorcycles or motor driven cycles.

"Class C vehicle" - any single vehicle with a GVWR of 16,001 or more pounds but less than 26,001 pounds GVWR, or any such vehicle towing a vehicle not in excess of 10,000 pounds GVWR; or any vehicle less than 26,001 pounds GVWR designed to transport 16 or more people including the driver or used in the transportation of hazardous materials which requires the vehicle to be placarded; or any vehicle less than 26,001 pounds GVWR designed to transport 16 or more people including the driver or used in the transportation of hazardous materials which requires the vehicle to be placarded, towing a vehicle with a GVWR of 10,000 pounds or less or with a GVWR of less than 26,001 pounds. Holders of a Class C license may operate all vehicles within Class C and D, but are not authorized to operate motorcycles or motor driven cycles. A Class C license is not required to operate rental vehicles when transporting an individual's own personal property or that of an immediate family member for non-business purposes within this State, if the individual has successfully completed a safety course regarding safe operation of the vehicle.

"Class D vehicle" - is defined as any single vehicle with a GVWR of 16,000 pounds or less that is not designed to transport

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16 or more people or not used in the transportation of hazardous materials which would require such vehicle to be placarded; or (b) any single vehicle with a GVWR of 16,000 pounds or less that is not designed to transport 16 or more people or not used in the transportation of hazardous materials which would require such vehicle to be placarded, towing any vehicle providing the GVWR is less than 26,001 pounds. Holders of a Class D license may operate all vehicles within Class D, and may operate rental vehicles up to 26,000 pounds when transporting an individual's own personal property or that of an immediate family member for non-business purposes within the State, if the individual has successfully completed a safety course regarding the safe operation of the vehicle, but are not authorized to operate motorcycles or motor driven cycles.

"Commercial Driver's License (CDL)" - a driver's license issued by a state to a person which authorizes that person to drive a certain class of commercial motor vehicle or vehicles.

"Commercial Driver's License Information System (CDLIS)" - the information system established pursuant to the Commercial Motor Vehicle Safety Act of 1986 (CMVSA) to serve as a clearinghouse for locating information related to the licensing and identification of commercial motor vehicle drivers.

"Commercial motor vehicle" - a motor vehicle having a GVWR of 26,001 pounds or more, or such lesser GVWR as subsequently determined by Federal regulations (49 CFR 383); or any combination of vehicles with a GVWR of 26,001 pounds or more, provided the GVWR of any vehicle(s) being towed is 10,001 pounds or more; or a vehicle designed to transport 16 or more persons; or a vehicle transporting hazardous materials that is required to be placarded. This definition does not include recreational vehicles as defined in Section 1-169 of the Illinois Vehicle Code [625 ILCS 5/1-169] when operated primarily for personal use, military vehicles being operated by non-civilian personnel or firefighting equipment owned or operated by or for a governmental entity.

"Controlled substance" - shall have the same meaning as defined in Section 102 of the Illinois Controlled Substances Act, and shall also include cannabis as defined in Section 3 of the Cannabis Control Act.

"Conviction" - a final adjudication of guilt by a court of competent jurisdiction either after a bench trial, trial by jury, plea of guilty, order of forfeiture, or default.

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"Custom harvester" - any individual, partnership, corporation, or association engaged in a business operation for the purpose of harvesting agricultural commodities other than their own on a contract basis.

"Department" - the Department of Driver Services within the Office of the Secretary of State.

"Disqualification" - a withdrawal of the privilege to drive a commercial motor vehicle.

"Drive" - drive, operate or be in physical control of a motor vehicle.

"Driver" - any person who drives, operates, or is in physical control of a commercial motor vehicle, or who is required to hold a commercial driver's license (CDL).

"Farm" - includes stock, dairy, poultry, forestry, fruit, fur-bearing animals and truck farms, plantations, ranches, nurseries, ranges, greenhouses or other similar structures used primarily for the raising of agricultural or horticultural commodities and orchards.

"Farm retail outlet and/or supplier" - any individual, partnership, corporation, or association engaged in a business operation for the purpose of selling or distributing agricultural commodities.

"Felony" - an offense under state or Federal law that is punishable by death or imprisonment for a term of one year or more.

"Foreign jurisdiction" - a sovereign jurisdiction that does not fall within the definition of "State".

"Full information" - all records of traffic law convictions, as contained in the records then on file in the Office of the Secretary of State or any other state, whether the person has a current driver's license then on file, the driver's license number, and the address and personal description of said person as reflected on the person's driver's license application.

"Gross vehicle weight rating (GVWR)" - the value specified by the manufacturer(s) as the maximum loaded weight of a single vehicle or combination of vehicles, or the registered gross weight, whichever is greater. The GVWR of a combination of vehicles, commonly referred to as the gross combination weight rating



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(GWR) is the GWR of the power unit plus the GWR of the towed unit or units, or the combined registered weight of the power unit plus the towed unit, whichever is greater.

"Hazardous material" - substance or material in a quantity and form which may pose an unreasonable risk to health and safety or property when transported in commerce (49 App.U.S.C.1801).

"Invalidation" - the indefinite withdrawal of the privilege to drive a commercial motor vehicle with a seasonal restricted commercial driver's license (except as otherwise provided in this Section).

"Livestock" - cattle, sheep, swine, buffalo, cafero, cattalo, domestic deer, domestic elk, domestic antelope, domestic reindeer, water buffalo, and goats.

"Livestock feeder" - any individual, partnership, corporation, or association engaged in a business operation for the purpose of producing livestock.

"Motor vehicle" - every vehicle which is self-propelled and every vehicle which is propelled by electric power obtained from overhead trolley wires but not operated upon rails, except vehicles moved solely by human power and motorized wheelchairs.

"Operator's license" - any driver's license to operate a motor vehicle issued under the laws of any state.

"Safety checklist" - an explanation, which is provided by an employer to an employee prior to obtaining a restricted CDL, concerning the controls and features of the vehicle and its operation.

"Seasonal Restricted Commercial Driver's License (Restricted CDL)" - a limited waiver for employees of certain farm-related services to operate specific commercial motor vehicles without a commercial driver's license for a limited period.

"Serious traffic violation" - a violation in any type or class of motor vehicle of the following offenses or a similar violation of a law or local ordinance of any state relating to motor vehicle traffic control. A violation relating to excessive speeding, involving a single speeding charge of 15 miles per hour or more above the legal speed limit; or a violation relating to reckless driving; or a violation of any State law or local ordinance relating to motor vehicle traffic control (other than parking violations) arising in connection with a fatal traffic

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accident; or a violation of Section 6-501, relating to having multiple driver's licenses; or a violation of subsection (a), of Section 6-507 of the Illinois Driver Licensing Law of the Illinois Vehicle Code relating to the requirement to have a valid CDL; or a violation relating to improper or erratic lane changes; or a violation relating to following another vehicle too closely; or any other similar violation of a law or local ordinance of any state relating to motor vehicle traffic control, other than a parking violation, which the Secretary of State determines pursuant to 92 Ill. Adm. Code 1040.20.

"State" - a state of the United States, the District of Columbia and any Province or Territory of Canada and Mexico.

b) In order to be eligible for a seasonal restricted commercial driver's license the applicant must meet the following qualification standards:

1) The applicant must be employed by one (1) or more of the following farm-related services:

- A) Farm retail outlet and/or supplier;
- B) Agri-chemical business;
- C) Custom harvester;
- D) Livestock feeder.

2) The applicant must have held any motor vehicle operator's license for at least a period of one (1) year prior to the date of application for a seasonal restricted CDL;

3) The applicant must have a valid Illinois Class B driver's license;

4) The applicant shall not have more than one (1) driver's license;

5) The applicant's driving privileges must not have been suspended, revoked, canceled or disqualified in this state or any other state within two (2) years prior to application for a restricted CDL;

6) The applicant must not have been convicted of a "serious traffic violation" in any class of motor vehicle within two years prior to application for a restricted CDL;

7) No convictions for accident-connected traffic law violations, and no record of at-fault accidents in any class of motor vehicle within two years prior to the application for a restricted CDL;

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8) The applicant must submit with his/her initial application for a restricted CDL a letter from his/her initial employer verifying that the applicant is employed in one of the required farm-related services and complete the safety checklist on the application regarding the safe operation of the vehicle he/she will be operating.

A) The safety checklist shall consist of a demonstration and discussion by the employer with the employee, of the following features for the safe operation of a commercial motor vehicle:

- i) parking (hand) brake;
- ii) headlights;
- iii) parking lights;
- iv) emergency (hazard) lights;
- v) brake lights;
- vi) tires;
- vii) horn;
- viii) turn signals;
- ix) windshield wipers;
- x) rear vision mirrors;
- xi) gear shift;
- xii) safety belts.

B) The employee must be informed:

- i) that a commercial motor vehicle requires more turning area than a car and to watch when making turns;
- ii) not to tailgate since the weight of the truck requires stopping distances (at least one vehicle length for every 10 MPH between truck and vehicle ahead);

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- iii) to allow more time for acceleration when pulling out into traffic;
- iv) to obey weigh station scale signs;
- v) to observe truck speed limits;
- vi) to approach low overhangs such as gas station and motel canopies, bridges, toll booths, and drive-throughs cautiously;
- vii) to avoid backing up the truck, but, if necessary, to have another person guide him/her;
- viii) to drive and park cautiously on hills.

c) Prior to the issuance of a restricted CDL, the Secretary of State shall perform a records check through the Commercial Driver's License Information System (CDLIS) and enter each restricted CDL holder's record into CDLIS.

d) All drivers issued a restricted commercial driver's license shall be allowed to operate the kind and type of vehicle(s) as follows:

1) Class B: Any single vehicle with a GVWR of 26,001 or more pounds, or any such vehicle towing a vehicle not in excess of 10,000 pounds GVWR. Holders of a Class B license may operate all vehicles of Classes B, C, and D, but are not authorized to operate motorcycles or motor driven cycles.

2) In order to transport hazardous materials intrastate a restricted CDL holder must be at least 18 years of age.

3) In order to transport hazardous materials interstate a restricted CDL holder must be at least 21 years of age.

4) A restricted CDL holder may transport only the following hazardous materials:

A) 1,000 gallons or less of diesel fuel;

B) 3,000 gallons or less of liquid fertilizer; or

C) Solid fertilizers that are not mixed with any organic substance.

e) A restricted CDL shall be issued for either a one hundred eighty (180) day period or two ninety (90) day periods in any twelve (12) month period. In no event shall the second ninety (90) day period exceed

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the expiration of the twelve (12) month period. If a person elects the two ninety (90) day periods, he/she will receive two separate restricted CDLs prior to each period. Prior to the issuance of the second restricted CDL the Department shall review the holder's driving record for any violation as outlined in subsections (b)(5) through (7). The holder shall be issued the second restricted CDL provided he/she is not otherwise ineligible for the same.

f) A restricted CDL shall be valid only within 150 air miles from the farm or farm-related business being served. The holder of a restricted CDL shall at all times while employed by a farm-related service and operating a commercial motor vehicle have in his/her possession verification of his/her employment that includes the location of his/her employer's farm or farm-related business.

g) All fees shall be as required by Section 6-118 of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/6-118]. A restricted CDL may be revalidated without fee for up to four (4) years from the date of issuance of the first restricted CDL.

h) A restricted CDL shall be invalidated and/or further action shall be taken against the individual's driving privileges if any of the following occurs:

1) The Secretary of State receives reliable written evidence that the individual is no longer employed by one of the required farm-related services;

2) The Secretary of State receives reliable written evidence that the individual has not held a motor vehicle operator's license for at least one (1) year prior to the date of application for a restricted CDL;

3) The Secretary of State receives reliable written evidence that the individual no longer has a valid Illinois driver's license;

4) The Secretary of State receives reliable written evidence that the individual's driving privileges have been suspended, revoked, canceled or disqualified in this State or any other state;

5) The Secretary of State receives reliable written report of a conviction of a "serious traffic violation" in any class of motor vehicle;

6) The Secretary of State receives reliable written report for a conviction of an accident-connected traffic law violation and/or at-fault accident;

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7) The Secretary of State receives reliable written evidence of any violation of this Part.

i) An individual whose restricted CDL has been invalidated shall not be eligible to apply for another restricted CDL until the expiration of two (2) years from the effective date of his/her invalidation.

j) A driver who possesses a restricted CDL shall be subject to the disqualification provisions of Section 6-514 of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/6-514].

k) A driver who possesses a restricted CDL shall be subject to the prohibitions against driving a commercial motor vehicle while having any alcohol in such person's system as outlined in Section 6-515 of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/6-515].

l) A driver who possesses a restricted CDL shall be subject to the implied consent requirements for commercial motor vehicle drivers as outlined in Section 6-516 of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/6-516].

m) A driver who possesses a restricted CDL shall be subject to the implied consent warnings as outlined in Section 6-517 of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/6-517].

n) A driver whose restricted CDL has been disqualified and/or invalidated who wishes to have a hearing shall follow the procedures as outlined in Section 6-520 of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/6-520].

(Source: Added at 18 Ill. Reg. \_\_\_\_\_, effective MAY 02 1994.)



## DEPARTMENT OF EMPLOYMENT SECURITY

## NOTICE OF MODIFICATION EMERGENCY AMENDMENT

- 1) The Heading of the Part: Notices, Records, Reports
- 2) Code Citation: 56 Ill. Adm. Code 2760
- 3) Section Numbers: 2760.127
- 4) Notice of Emergency Amendments published in the Illinois Register: 18 Ill. Reg. 2631, February 18, 1994.
- 5) JCAR Statement of Objection to Emergency Amendment published in Illinois Register: 18 Ill. Reg. 7070, May 6, 1994.
- 6) Date agency submitted this modification to JCAR for approval: April 27, 1994.
- 7) Summary of Action taken by the Agency: Due to concerns raised by the employer community after the adoption of Section 2760.140 and by both this Department the Joint Committee on Administrative Rules over the hardship involved in the short deadline to request waiver of immediate implementation of that rule (mandatory electronic filing), the Department has agreed to eliminate the mandatory, electronic reporting requirement for the first and second quarters of 1994.

The full text of the emergency amendment being modified begins on the next page:

## DEPARTMENT OF EMPLOYMENT SECURITY

## NOTICE OF MODIFICATION EMERGENCY AMENDMENT

TITLE 56: LABOR AND EMPLOYMENT  
CHAPTER IV: DEPARTMENT OF EMPLOYMENT SECURITY  
SUBCHAPTER c: RIGHTS AND DUTIES OF EMPLOYERS

## PART 2760

## NOTICES, RECORDS, REPORTS

## SUBPART A: GENERAL OBLIGATIONS

Section	Posting And Maintaining Notices
2760.1	Identification Of Workers Covered By The Act
2760.5	Filing By Mail
2760.10	

## SUBPART B: REPORTS AND RECORDS

2760.100	Reports
2760.105	Reports Of Employing Units As To Their Status
2760.110	Employing Unit Terminating Business
2760.115	Records With Respect To Employment
2760.120	Employer's Contribution Report
2760.125	Employer's Wage Report
2760.126	Wage Report Filing Extension Due To Flooding
EMERGENCY	
2760.127	Temporary Waiver Of The Requirement For The Use Of
EMERGENCY	Electronic Data Processing Media For Quarterly Reporting
2760.130	Reporting "Excess" Wages
2760.135	Remittance Of Contributions Due And Use Of Transmittal Form
2760.140	Use Of Electronic Data Processing Media For Quarterly Reporting
2760.145	Correcting The "Employer's Contribution And Wage Report"
2760.150	Consequences Of An Error In The Preparation Of The "Employer's Contribution And Wage Report"

AUTHORITY: Implementing and authorized by Sections 204, 234, 245, 300, 302, 700, 1400, 1401, 1402, 1404, 1405, 1507, 1700, 1701, 1706, 1800, 1801, 2201 and 2208 of the Unemployment Insurance Act (Ill. Rev. Stat. 1991, ch. 48, pars. 314, 344, 370, 380, 382, 450, 550, 551, 552, 554, 555, 577, 610, 611, 616, 630, 631, 681 and 688 [820 ILCS 405/204, 234, 245, 300, 302, 700, 1400, 1401, 1402, 1404, 1405, 1507, 1700, 1701, 1706, 1800, 1801, 2201 and 2208]).

SOURCE: Department of Labor, Bureau of Employment Security Regulations 4, 7 and 8, filed as amended May 3, 1977, effective May 13, 1977; Regulation 11 filed as amended May 4, 1977, effective May 14, 1977; Regulations 5 and 32 filed as amended June 23, 1977,

## DEPARTMENT OF EMPLOYMENT SECURITY

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effective July 3, 1977; Regulations 6 and 12 filed as amended September 12, 1977, effective September 12, 1977; rules repealed by operation of law on October 1, 1984; new rules adopted at 10 Ill. Reg. 6939, effective April 15, 1986; emergency amendment at 12 Ill. Reg. 222, effective January 1, 1988, for a maximum of 150 days; amended at 12 Ill. Reg. 13604, effective August 4, 1988; amended at 12 Ill. Reg. 16070, effective September 23, 1988; amended at 16 Ill. Reg. 3993, effective February 27, 1993; emergency amendment at 17 Ill. Reg. 13798, effective August 4, 1993, for a maximum of 150 days; amended at 18 Ill. Reg. 261, effective December 27, 1993; emergency amendment at 18 Ill. Reg. 2631, effective February 3, 1994, for a maximum of 150 days; emergency amendment modified at 18 Ill. Reg. \_\_\_\_\_, effective February 3, 1994 for a maximum of 150 days.

## SUBPART B: REPORTS AND RECORDS

Section 2760.127  
EMERGENCY

Temporary Waiver Of The Requirement For The  
Use Of Electronic Data Processing Media For  
Quarterly Reporting

a) Notwithstanding the provisions of Section 2760.140 of this Part, for the first and second quarters of 1994 only, any employing unit which is subject to the requirements of that Section may, upon its written request, file its quarterly reports for those quarters in compliance with Sections 2760.120 and 2760.125.

b) An employing unit's written request for waiver under subsection (a) must be filed by March 15, 1994. -- Such request must be sent to the Department of Employment Security, Magnetic Media Unit, 4th Floor West, 401-S, State Street, Chicago, IL 60605.

(Source: Emergency Amendment modified at 18 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_, 1994, for a maximum of 150 days)

## JOINT COMMITTEE ON ADMINISTRATIVE RULES

## NOTICE OF RECODIFICATION

- 1) Heading of the Part: Complaint Reviews
- 2) Code Citation: 1 Ill. Adm. Code 260
- 3) Date of Administrative Code Division Review:
- 4) Headings and Section Numbers of the Part Being Recodified: Heading of Title 1
- 5) Outline of the Section Numbers and Headings of the Part as Recodified: The heading of Title 1 is changed from "Rules and Rulemaking" to "General Provisions" to comply with the rules of the Secretary of State at 1 Ill. Adm. Code 100.140.
- 6) Conversion Table of Present and Recodified Parts: Not Applicable

## JOINT COMMITTEE ON ADMINISTRATIVE RULES

## NOTICE OF RECODIFICATION

- 1) Heading of the Part: Expedited Corrections
- 2) Code Citation: 1 Ill. Adm. Code 245
- 3) Date of Administrative Code Division Review:
- 4) Headings and Section Numbers of the Part Being Recodified: Heading of Title 1
- 5) Outline of the Section Numbers and Headings of the Part as Recodified:  
The heading of Title 1 is changed from "Rules and Rulemaking" to "General Provisions" to comply with the rules of the Secretary of State at 1 Ill. Adm. Code 100.140.
- 6) Conversion Table of Present and Recodified Parts: Not Applicable

## JOINT COMMITTEE ON ADMINISTRATIVE RULES

## NOTICE OF RECODIFICATION

- 1) Heading of the Part: General Policies
- 2) Code Citation: 1 Ill. Adm. Code 210
- 3) Date of Administrative Code Division Review:
- 4) Headings and Section Numbers of the Part Being Recodified: Heading of Title 1
- 5) Outline of the Section Numbers and Headings of the Part as Recodified:  
The heading of Title 1 is changed from "Rules and Rulemaking" to "General Provisions" to comply with the rules of the Secretary of State at 1 Ill. Adm. Code 100.140.
- 6) Conversion Table of Present and Recodified Parts: Not Applicable



## JOINT COMMITTEE ON ADMINISTRATIVE RULES

## NOTICE OF RECODIFICATION

1) Heading of the Part: Review of Emergency Rulemaking

2) Code Citation: 1 Ill. Adm. Code 230

3) Date of Administrative Code Division Review:

4) Headings and Section Numbers of the Part Being Recodified: Heading of Title 1

5) Outline of the Section Numbers and Headings of the Part as Recodified:  
The heading of Title 1 is changed from "Rules and Rulemaking" to "General Provisions" to comply with the rules of the Secretary of State at 1 Ill. Adm. Code 100.140.

6) Conversion Table of Present and Recodified Parts: Not Applicable

## JOINT COMMITTEE ON ADMINISTRATIVE RULES

## NOTICE OF RECODIFICATION

1) Heading of the Part: Review of Peremptory Rulemaking

2) Code Citation: 1 Ill. Adm. Code 240

3) Date of Administrative Code Division Review:

4) Headings and Section Numbers of the Part Being Recodified: Heading of Title 1

5) Outline of the Section Numbers and Headings of the Part as Recodified:  
The heading of Title 1 is changed from "Rules and Rulemaking" to "General Provisions" to comply with the rules of the Secretary of State at 1 Ill. Adm. Code 100.140.

6) Conversion Table of Present and Recodified Parts: Not Applicable

## JOINT COMMITTEE ON ADMINISTRATIVE RULES

## NOTICE OF RECODIFICATION

1) Heading of the Part: Review of Proposed Rulemaking

2) Code Citation: 1 Ill. Adm. Code 220

3) Date of Administrative Code Division Review:

4) Headings and Section Numbers of the Part Being Recodified: Heading of Title 1

5) Outline of the Section Numbers and Headings of the Part as Recodified:  
The heading of Title 1 is changed from "Rules and Rulemaking" to "General Provisions" to comply with the rules of the Secretary of State at 1 Ill. Adm. Code 100.140.

6) Conversion Table of Present and Recodified Parts: Not Applicable

## ILLINOIS REGISTER

## POLLUTION CONTROL BOARD

## NOTICE OF EXPEDITED CORRECTIONS

- 1) The Heading of the Part: Procedural Requirements for Permitted Landfills
- 2) The Code Citation: 35 Ill. Adm. Code 813
- 3) Section Number: Adopted Action:  
813.106 Expedited Correction
- 4) Date Proposal Published in Illinois Register: November 6, 1992, 16 Ill. Reg. 16920
- 5) Date Adoption Published in Illinois Register: July 30, 1993 at 17 Ill. Reg. 12409
- 6) Date Request for Expedited Correction Published in Illinois Register: February 25, 1994, 18 Ill. Reg. 3018
- 7) Adoption Effective Date: July 19, 1993
- 8) Correction Effective Date: July 19, 1993
- 9) Reason for Approval of Expedited Correction:

Amendments to Section 813.106 which were proposed November 6, 1992, 16 Ill. Reg. 16920 were adopted effective July 19, 1993. The Notice of Adopted Amendments was published on July 30, 1993 at 17 Ill. Reg. 12413. The published rule indicated that subsection (b) was being deleted. However a word processing error resulted in the strike-outs being removed but not the text of the subsection in the filing for the Administrative Code.

Claire A. Manning  
Claire A. Manning  
Chairman

4-26-94  
Date

The full text of the corrected rule(s) begins on the following page:

## POLLUTION CONTROL BOARD

## NOTICE OF EXPEDITED CORRECTIONS

## TITLE 35: ENVIRONMENTAL PROTECTION

## SUBTITLE G: WASTE DISPOSAL

## CHAPTER I: POLLUTION CONTROL BOARD

## SUBCHAPTER I: SOLID WASTE AND SPECIAL WASTE HAULING

## PART 813

## PROCEDURAL REQUIREMENTS FOR PERMITTED LANDFILLS

## SUBPART A: GENERAL PROCEDURES

Section  
813.101  
813.102  
813.103  
813.104  
813.105  
813.106  
813.107  
813.108  
813.109  
813.110  
813.111

Scope and Applicability  
Delivery of Permit Application  
Agency Decision Deadlines  
Standards for Issuance of a Permit  
Standards for Denial of a Permit  
Permit Appeals  
Permit No Defense  
Term of Permit  
Transfer of Permits  
Adjusted Standards to Engage in Experimental Practices  
Agency Review of Contaminant Transport Models

## SUBPART B: ADDITIONAL PROCEDURES FOR MODIFICATION AND SIGNIFICANT MODIFICATION OF PERMITS

Section  
813.201  
813.202  
813.203  
813.204

Initiation of a Modification or Significant Modification  
Information Required For a Significant Modification of an Approved Permit  
Specific Information Required For a Significant Modification To Obtain Operating Authorization  
Procedures For A Significant Modification of an Approved Permit

## SUBPART C: ADDITIONAL PROCEDURES FOR THE RENEWAL OF PERMITS

Section  
813.301  
813.302  
813.303  
813.304  
813.305

Time of Filing  
Effect of Timely Filing  
Information Required For a Permit Renewal  
Updated Groundwater Impact Assessment  
Procedures for Permit Renewal

## SUBPART D: ADDITIONAL PROCEDURES FOR INITIATION AND TERMINATION OF TEMPORARY AND PERMANENT CLOSURE AND POSTCLOSURE CARE

## POLLUTION CONTROL BOARD

## NOTICE OF EXPEDITED CORRECTIONS

Section  
813.401  
813.402  
813.403

Agency Notification Requirements  
Certification of Closure  
Termination of the Permit

## SUBPART E: REPORTS TO BE FILED WITH THE AGENCY

Section  
813.501  
813.502  
813.503

Annual Reports  
Quarterly Groundwater Reports  
Information to be Retained at or near the Waste Disposal Facility

AUTHORITY: Implementing Sections 5, 21, 21.1, 22, 22.1, 22, 22.17 and 28.1, and authorized by Section 27 of the Environmental Protection Act 1027 and 1028.1 (Ill. Rev. Stat. 1989 1991, ch. 111 1/2, pars. 1005, 1021, 1021.1, 1022, 1022.17, 1028.1 and 1027) [415 ILCS 5/5, 21, 21.1, 22, 22.17, 28.1, and 27].

SOURCE: Adopted in R88-7 at 14 Ill. Reg. 15814, effective September 18, 1990; amended in R92-19 at 17 Ill. Reg. 12409, effective July 19, 1993; expedited correction at 18 Ill. Reg. \_\_\_\_\_, effective July 19, 1993.

## Section 813.106 Permit Appeals

e) If THE AGENCY REFUSES TO GRANT OR GRANTS WITH CONDITIONS A PERMIT THE APPLICANT MAY, WITHIN 35 DAYS, PETITION FOR A HEARING BEFORE THE BOARD TO CONTEST THE DECISION OF THE AGENCY. (Section 40(a)(1) of the Act) The petition shall be filed, and the proceeding conducted, pursuant to the procedures of Section 40 of the Act and 35 Ill. Adm. Code 105.

b) Any Agency action to deny a permit or to grant a permit with conditions will not be deemed final for the purposes of appeal if the applicant has requested Agency reconsideration of that action prior to the filing of a petition pursuant to this Section.

(Source: Expedited correction at 18 Ill. Reg. \_\_\_\_\_, effective July 19, 1993)



## POLLUTION CONTROL BOARD

## NOTICE OF EXPEDITED CORRECTIONS

- 1) The Heading of the Part: Standards for New Solid Waste Landfills
- 2) The Code Citation: 35 Ill. Adm. Code 811
- 3) Section Number: 811.310 Adopted Action: Expedited Correction
- 4) Date Proposal Published in Illinois Register: November 6, 1992, 16 Ill. Reg. 16962
- 5) Date Adoption Published in Illinois Register: July 30, 1993 at 17 Ill. Reg. 12413
- 6) Date Request for Expedited Correction Published in Illinois Register: February 25, 1994, 18 Ill. Reg. 3021
- 7) Adoption Effective Date: July 19, 1993
- 8) Correction Effective Date: July 19, 1993
- 9) Reason for Approval of Expedited Correction:

Amendments to Section 811.310 which were proposed November 6, 1992, 16 Ill. Reg. 16962, were adopted effective July 19, 1993. The Notice of Adopted Amendments was published on July 30, 1993 at 17 Ill. Reg. 12413. The published rule indicated that subsections (c)(5) and (d)(1)(F) were being deleted. However a word processing error resulted in the strike-outs being removed but not the text of the subsections in the filing for the Administrative Code.

*Claire A. Manning*  
 Claire A. Manning  
 Chairman

*4/26/94*  
 Date

The full text of the corrected rule(s) begins on the following page:

## POLLUTION CONTROL BOARD

## NOTICE OF EXPEDITED CORRECTIONS

TITLE 35: ENVIRONMENTAL PROTECTION  
 SUBTITLE G: WASTE DISPOSAL  
 CHAPTER I: POLLUTION CONTROL BOARD  
 SUBCHAPTER 1: SOLID WASTE AND SPECIAL WASTE HAULING

## PART 811

## STANDARDS FOR NEW SOLID WASTE LANDFILLS

## SUBPART A: GENERAL STANDARDS FOR ALL LANDFILLS

Section  
 811.101  
 811.102  
 811.103  
 811.104  
 811.105  
 811.106  
 811.107  
 811.108  
 811.109  
 811.110  
 811.111

Scope and Applicability  
 Location Standards  
 Surface Water Drainage  
 Survey Controls  
 Compaction  
 Daily Cover  
 Operating Standards  
 Salvaging  
 Boundary Control  
 Closure and Written Closure Plan  
 Postclosure Maintenance

## SUBPART B: INERT WASTE LANDFILLS

Section  
 811.201  
 811.202  
 811.203  
 811.204  
 811.205  
 811.206  
 811.207

Scope and Applicability  
 Determination of Contaminated Leachate  
 Design Period  
 Final Cover  
 Final Slope and Stabilization  
 Leachate Sampling  
 Load Checking

## SUBPART C: PUTRESCIBLE AND CHEMICAL WASTE LANDFILLS

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Scope and Applicability  
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 Foundation and Mass Stability Analysis  
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 Liner Systems  
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## POLLUTION CONTROL BOARD

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 Illustration H Operator's Bond With Parent Surety  
 Illustration I Letter from Chief Financial Officer

**AUTHORITY:** Implementing Sections 5, 21, 21.1, 22, 22.17 and 28.1 and authorized by Section 27 of the Environmental Protection Act (Ill. Rev. Stat. 1989 1991, ch. 111 1/2, pars. 1005, 1021, 1021.1, 1022, 1022.17, 1028.1 and 1027) [415 ILCS 5/5, 21, 21.1, 22, 22.17, 28.1, and 27].

**SOURCE:** Adopted in R88-7 at 14 Ill. Reg. 15861, effective September 18, 1990; amended in R92-19 at 17 Ill. Reg. 12413, effective July 19, 1993; amended in R93-10 at 18 Ill. Reg. 1308, effective January 13, 1994; expedited correction at 18 Ill. Reg. \_\_\_\_\_, effective July 19, 1993.

Section 811.310 Landfill Gas Monitoring

a) This Section applies to all units that dispose putrescible wastes.

b) Location and Design of Monitoring Wells

1) Gas monitoring devices shall be placed at intervals and elevations within the waste to provide a representative sampling of the composition and buildup of gases within the unit.

## POLLUTION CONTROL BOARD

## NOTICE OF EXPEDITED CORRECTIONS

- 2) Gas monitoring devices shall be placed around the unit at locations and elevations capable of detecting migrating gas from the ground surface to the lowest elevation of the liner system or the top elevation of the groundwater, whichever is higher.
  - 3) A predictive gas flow model may be utilized to determine the optimum placement of monitoring points required for making observations and tracing the movement of gas.
  - 4) Gas monitoring devices shall be constructed from materials that will not react with or be corroded by the landfill gas.
  - 5) Gas monitoring devices shall be designed and constructed to measure pressure and allow collection of a representative sample of gas.
  - 6) Gas monitoring devices shall be constructed and maintained to minimize gas leakage.
  - 7) The gas monitoring system shall not interfere with the operation of the liner, leachate collection system or delay the construction of the final cover system.
  - 8) At least three ambient air monitoring locations shall be chosen and samples shall be taken no higher than 0.025 meter (1 inch) above the ground and 30.49m (100 feet) downwind from the edge of the unit or at the property boundary, whichever is closer to the unit.
- c) Monitoring Frequency
- 1) All gas monitoring devices, including the ambient air monitors shall be operated to obtain samples on a monthly basis for the entire operating period and for a minimum of five years after closure.
  - 2) After a minimum of five years after closure, monitoring frequency may be reduced to quarterly sampling intervals.
  - 3) The sampling frequency may be reduced to yearly sampling intervals upon the installation and oper-

## POLLUTION CONTROL BOARD

## NOTICE OF EXPEDITED CORRECTIONS

- ation of a gas collection system equipped with a mechanical device such as a compressor to withdraw gas.
- 4) Monitoring shall be continued for a minimum period of: thirty years after closure at MSWLF units, except as otherwise provided by subsections (c)(5) and (c)(6), below; five years after closure at landfills, other than MSWLF units, which are used exclusively for disposing of wastes generated at the site; or fifteen years after closure at all other landfills regulated under this Part. Monitoring, beyond the minimum period, may be discontinued if the following conditions have been met for at least one year:
    - A) The concentration of methane is less than five percent of the lower explosive limit in air for four consecutive quarters at all monitoring points outside the unit; and
    - B) Monitoring points within the unit indicate that methane is no longer being produced in quantities that would result in migration from the unit and exceed the standards of subsection (a)(1).
  - 5) ~~The operator shall include in the permit, a list of air toxics to be monitored in accordance with subsection (d). The Agency shall determine the monitoring frequency of the listed compounds based upon their emission rates and ambient levels in the atmosphere.~~
  - 65) The Agency may reduce the gas monitoring period at a MSWLF unit upon a demonstration by the owner or operator that the reduced period is sufficient to protect human health and environment.
  - 76) The owner or operator of a MSWLF unit shall petition the Board for an adjusted standard in accordance with Section 811.303, if the owner or operator seeks a reduction of the postclosure care monitoring period for all of the following requirements:
    - i) Inspection and maintenance (Section



## POLLUTION CONTROL BOARD

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811.111);

- ii) Leachate collection (Section 811.309);
- iii) Gas monitoring (Section 811.310); and
- iv) Groundwater monitoring (Section 811.319).

BOARD NOTE: Changes to subsections (c) are derived from 40 CFR 258.61 (1992).

## d) Parameters to be Monitored

- 1) All below ground monitoring devices shall be monitored for the following parameters at each sampling interval:

- A) Methane;
- B) Pressure;
- C) Nitrogen;
- D) Oxygen; and
- E) Carbon dioxide; and

~~F) Any compound on the list of air toxics adopted by the Board pursuant to Section 9.5 of the Act, which is expected to be produced in the landfill unit.~~

- 2) Ambient air monitors shall be sampled for methane only when the average wind velocity is less than 8 kilometers (five miles) per hour at a minimum of three downwind locations 30.49 meters (100 feet) from the edge of the unit or the property boundary, whichever is closer to the unit.

- 3) All buildings within a facility shall be monitored for methane by utilizing continuous detection devices located at likely points where methane might enter the building.

(Source: Expedited correction at 18 Ill. Reg. \_\_\_\_\_, effective July 19, 1993)

## COMMISSIONER OF BANKS AND TRUST COMPANIES

## NOTICE OF PUBLIC INFORMATION

NOTICE OF ACCEPTANCE OF AN APPLICATION  
AMBANC CORP., VINCENNES, INDIANA,  
TO ACQUIRE LINCOLNLAND BANCSHARES, INC.  
CASEY, ILLINOIS

Pursuant to Section 3.071(d) of the Illinois Bank Holding Company Act of 1957, 205 ILCS 10/3.071(d) (1992), notice is hereby given that the Commissioner of Banks and Trust Companies has accepted for processing an application by AMBANC Corp., 302 Main Street, Vincennes, Indiana 47591, to acquire Lincolnland Bancshares, Inc., 101 West Alabama, Casey, Illinois 62420.

Interested persons who desire to comment on this proposed acquisition may submit their comments in writing no later than 14 days after the publication of this notice to:

Dina A. Mansour  
Commissioner of Banks and Trust Companies  
310 South Michigan Ave.  
Suite 2130  
Chicago, Illinois 60604

## DEPARTMENT OF REVENUE

## NOTICE OF PUBLIC INFORMATION

1. Statute requiring agency to publish information concerning Private Letter Rulings in the Illinois Register:

Name of Act: Illinois Department of Revenue Sunshine Act

Citation: 20 ILCS 2515/1 et seq.

2. Summary of information:

Index of Department of Revenue income tax Private Letter Rulings and General Information Letters issued for the Fourth Quarter of 1993. Private letter rulings are issued by the Department in response to specific taxpayer inquiries concerning the application of a tax statute or rule to a particular fact situation. Private letter rulings are binding on the Department only as to the taxpayer who is the subject of the request for ruling. (See 86 Ill. Adm. Code 1200.110) General information letters are issued by the Department in response to written inquiries from taxpayers, taxpayer representatives, business, trade, industrial associations or similar groups. General information letters contain general discussions of tax principles or applications. General information letters are designed to provide general background information on topics of interest to taxpayers. General information letters do not constitute statements of agency policy that apply, interpret, or prescribe tax laws administered by the Department. *General information letters may not be relied upon by taxpayers in taking positions with reference to tax issues and create no rights for taxpayers under the Taxpayers' Bill of Rights Act.* (See 86 Ill. Adm. Code 1200.120)

The letters are listed numerically, are identified as either a General Information Letter or a Private Letter Ruling and are summarized with a brief synopsis under the following subjects:

Addition Modifications	Property Factor
Bond Premium Amortization	Sales Factor
Dividends	Transportation Services
Interest	Other Rulings
Net Operating Loss	(Not Included Above)
Zero Coupon Bonds	Assessment
Other Rulings	Bankruptcy
(Not Included Above)	Base Income
Administrative Review	(Also See Addition Modifications, Fringe Benefits, Subtraction Modifications)
Allocation	Books and Records
(For Alternative Apportionment Rulings, See that heading)	Bulk Sales: See Sales Outside the Ordinary Course of Business (Bulk Sales)
Alternative Apportionment	Business Income
Amnesty	Capital Gains (Losses)
Apportionment	
Financial Organizations	
Insurance Companies	
Payroll Factor	

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(Also See Subtraction Modifications - Valuation Limitation)

Check Off Funds

Circuit Breaker

Claims for Refund: See Refunds

Collection

Combined Unitary Return

(Also See Unitary)

Commercial Domicile

Compensation

Composite Returns

Confidentiality

Credits

Coal Research and Utilization

Credit for Replacement Tax Paid

Enterprise Zone Investment

Foreign Tax

High Impact Business

Investment

Jobs Tax

Replacement Tax Investment

Research and Development

Training Expense

Other Rulings

(Not Included Above)

Deficiencies

Definitions

Domestic International Sales

Corporations (DISCs)

Elections: See Combined

Unitary Return, Extensions, Unitary

Enterprise Zones

(Also See Credits, Subtraction Modi-

fications)

Erroneous Refund: See Refunds

Estates

Estimated Tax

Exempt Organizations

Exemptions

Nuclear Decommissioning

Trusts

Extensions

Failure to File: See Penalties

Failure to Pay: See Penalties

Farmers: See Estimated Tax

Federal Returns

Fiduciaries

Financial Organizations: See

Apportionment

Foreclosure

Foreign Sales Corporations

(FSC's)

Foreign Tax: See Credits

Foreign Trade Zones: See

Subtraction Modifications,

Credits--Jobs Tax

Forms

Fraud: See Penalties

Fringe Benefits

IRC §125 "Cafeteria" Plans

IRC §401(k) Plans

Other Rulings

(Not Included Above)

Gain (Loss): See Capital Gains

(Losses), Valuation Limitation

Information Reports

Insurance Companies: See Apportion-

ment

Interest Income

(Also See Addition Modifications,

Subtraction Modifications)

Interest on Refunds and Deficiencies

IRC §338

Jeopardy: See Assessment

Judicial Review

Liens

Limited Liability Companies

Lottery

Military

(Also See Subtraction Modifications)

Miscellaneous

Modification Addition: See Addition

Modifications

Modification Subtraction: See Sub-

traction Modifications

Mutual Funds: See Subtraction Modi-

fications

Net Income (Loss) and Net Loss

Deduction (LITA §207)

## DEPARTMENT OF REVENUE

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(Also See Base Income, Capital Gains (Losses), Combined Unitary Return, Net Operating Loss and Net Operating Loss Deduction)  
 Net Operating Loss and Net Operating Loss Deduction  
 Nexus: See Public Law 86-272/Nexus  
 Nonbusiness Income  
 Nonresidents: See  
 Residency/Nonresidency  
 Notice and Demand: See Notices  
 Notices  
 Overpayments: See Refunds  
 Partnerships  
 Payments:  
 Payroll Factor: See Apportionment  
 Penalties  
 Failure to File (IITA §1001)  
 Failure to File Withholding Returns (IITA §1004)  
 Failure to Pay (IITA §1002)  
 Failure to Pay Estimated Tax (IITA §804)  
 Fraud (IITA §1002)  
 Reasonable Cause (IITA §1001)  
 Underpayment of Tax (IITA §1005)  
 Other Rulings  
 (Not Included Above)  
 Pensions  
 (Also See Subtraction Modifications)  
 Political Organizations  
 Professional Athletes  
 Property Factor: See Apportionment  
 Property Tax: See Subtraction Modifications  
 Protest  
 Public Law 86-272/Nexus  
 Rate of Tax  
 Real Estate Investment Trusts  
 Reasonable Cause: See Penalties  
 Refunds (Also See Subtraction Modifications)  
 Statute of Limitations  
 Other Rulings  
 (Not Included Above)

Replacement Tax  
 (Also See Credits)  
 Requirements of Requests for Private Letter Rulings  
 Residency/Nonresidency Returns  
 (For Combined Unitary Return and Composite Return rulings, see those headings)  
 Amended Returns  
 Due Dates  
 Requirements to File  
 Short Period Returns  
 Other Rulings  
 (Not Included Above)  
 S Corporations  
 Sales Factor: See Apportionment  
 Sales Outside the Ordinary Course of Business (Bulk Sales)  
 Seizure  
 Separate Accounting: See Alternative Apportionment  
 Signature  
 Specific Accounting  
 Statute of Limitations: See Assessment, Collection, Deficiencies, Refunds  
 Subchapter 'S' Corporations: See S Corporations  
 Subpart F Income: See Subtraction Modifications  
 Subtraction Modifications  
 Enterprise and Foreign Trade Zones  
 Illinois Tax Refund  
 Interest on U.S. Government Obligations  
 Military  
 Money Market Mutual Funds  
 Qualified Pension Plans  
 Real Estate Taxes  
 Subpart F Income  
 Transportation Services  
 Valuation Limitation  
 Other Rulings

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(Not Included Above)  
 Taxability in Other States  
 Taxable Year  
 Transferees  
 (Also See Sales Outside the Ordinary Course of Business (Bulk Sales))  
 Transportation Services: See Apportionment  
 Trusts  
 Uniform Penalty and Interest Act  
 Unitary  
 (Also See Combined Unitary Return)  
 U.S. Government Obligations: See Subtraction Modifications

Valuation Limitation: See Subtraction Modifications  
 Voluntary Disclosure Agreements  
 Waiver on Assessments: See Assessment  
 Withholding  
 Employee Benefits  
 Exemptions  
 Personal Service Contracts (IITA §1405.2)  
 Reciprocal Agreements  
 Other Rulings  
 (Not Included Above)

Copies of the ruling letters themselves are available for inspection and may be purchased for a minimum of \$1.00 per opinion plus 25 cents per page for each page over one.

The indexes of Income Tax letter rulings for 1990, 1991, 1992 and 1993, are available for \$3.00. A cumulative Income Tax Sunshine Index of 1981 through 1989 letter rulings may be purchased for \$4.00.

## 3. Name and address of person to contact concerning this information:

Margaret Forth  
 Office of the General Counsel  
 101 West Jefferson Street  
 Springfield, Illinois 62794  
 Telephone: (217) 782-6996



## DEPARTMENT OF REVENUE

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## 1993 FOURTH QUARTER SUNSHINE INDEX

## APPORTIONMENT - SALES FACTOR

IT 93-0152 *General Information Letter: 10/25/1993* The purpose of the apportionment formula is to determine what portion of a taxpayer's business activity takes place in Illinois as opposed to all other state locations and apportion and tax the business income accordingly. To the extent the taxpayer's business activities are not sufficient to create nexus in any other state, the sales are attributable to Illinois.

IT 93-0170 *General Information Letter: 11/23/1993* IITA Section 304(a)(3)(B)(i) provides that sales of tangible personal property are in this State if the property is delivered or shipped to a purchaser, other than the United States Government, within this State regardless of the F.O.B. point or other conditions of the sale.

## APPORTIONMENT - TRANSPORTATION SERVICES

IT 93-0188 *General Information Letter: 12/22/1993* Business income of taxpayers engaged in transportation services is apportioned on the basis of revenue miles. Under the statutory formula detailed in IITA Section 304(d), the taxpayer's business income is multiplied by a fraction, the numerator of which is revenue miles in Illinois, and the denominator of which is revenue miles everywhere.

## BASE INCOME

(Also See *Addition Modifications, Fringe Benefits, Subtraction Modifications*)

IT 93-0155 *General Information Letter: 10/25/1993* An Illinois resident who has gambling winnings from an Iowa riverboat casino must report this income on his or her Illinois income tax return. Gambling winnings are included in federal adjusted gross income. An individual's base income for Illinois income tax purposes begins with federal adjusted gross income.

IT 93-0160 *General Information Letter: 10/26/1993* IITA Section 203(a)(1) provides that in the case of an individual, base income for Illinois income tax purposes means an amount equal to the taxpayer's (federal) adjusted gross income for the taxable year as modified by certain specific addition and subtraction modifications. Therefore, to the extent that the Illinois resident beneficiary's accumulation distribution is a part of its federal adjusted gross income, the accumulation distribution will also be subject to the Illinois income tax.

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IT 93-0176 *General Information Letter: 12/03/1993* Unemployment benefits are taxable by Illinois to the extent they are included in federal adjusted gross income and are attributable to Illinois.

## COMPENSATION

IT 93-0169 *General Information Letter: 11/22/1993* In the situation described, the "non-qualified pension distributions" are "compensation" as that term is defined in IITA Section 1501(a)(3) and this compensation falls within the definition of compensation paid in this State as set forth in IITA Section 304(a)(2)(B).

## CREDITS - RESEARCH AND DEVELOPMENT

IT 93-0157 *General Information Letter: 10/25/1993* The research and development credit does not pass through the shareholders of an S-corporation. Neither does the credit pass through to partners of a partnership.

## ESTATES

IT 93-0153 *General Information Letter: 10/25/1993* Section 6905 of the Internal Revenue Code provides for discharge of an executor from personal liability for decedent's income and gift taxes. Federal authorities have adopted Form 5495. The Illinois Income Tax Act does not have a provision that parallels IRC 6905. Therefore, the Department has not adopted a procedure for granting of a discharge from liability in this situation.

## EXEMPT ORGANIZATIONS

IT 93-0163 *General Information Letter: 10/29/1993* A tax-exempt organization under Section 501(c)(3) of the federal law will have no income subject to the Illinois income tax return filing obligations unless it has unrelated business taxable income.

## EXEMPTIONS - NUCLEAR DECOMMISSIONING TRUSTS

IT 93-0162 *General Information Letter: 10/29/1993* Illinois Law, 220 ILCS 5/8-508.1(f), provides that "a nuclear decommissioning trust established pursuant to this Section shall be exempt from taxation in Illinois."

## DEPARTMENT OF REVENUE

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Both tax-qualified and non-tax-qualified nuclear decommissioning trusts are not subject to Illinois income taxation.

## FRINGE BENEFITS - IRC §125 "CAFETERIA" PLANS

IT 93-0175 *General Information Letter:* 12/01/1993 Response to an annual survey.

## FRINGE BENEFITS - OTHER RULINGS

IT 93-0151 *General Information Letter:* 10/07/1993 To the extent educational assistance payments are not included in (federal) adjusted gross income, such benefits are not subject to Illinois income taxation. Because the Federal Omnibus Budget Reconciliation Act of 1993 reinstated the federal exclusion for such payments retroactively, taxpayers affected by this change in federal law may file amended Illinois returns that reflect the change in federal adjusted gross income resulting from the filing of amended federal returns.

IT 93-0172 *General Information Letter:* 11/23/1993 Amounts of premiums for life insurance coverage in excess of \$50,000 included in federal adjusted gross income will, by virtue of IITA Section 203(a)(1), be included in Illinois base income for purposes of determining a taxpayer's Illinois income tax liability.

## INTEREST ON REFUNDS AND DEFICIENCIES

IT 93-0171 *General Information Letter:* 11/23/1993 Effective January 1, 1994, IITA Section 909(c) is amended to provide that interest will be paid at the rate and in the manner prescribed in Section 3-2 of the Uniform Penalty and Interest Act. UPIA Section 3-2(d) provides that no interest shall be paid on any overpayment of tax if the overpayment is refunded or a credit approved within 90 days after the last date prescribed for filing the original return, or within 90 days after the date of overpayment, whichever date is latest.

IT 93-0182 *General Information Letter:* 12/15/1993 Questions concerning enforcement or collection of Minnesota State taxes should be directed to the Minnesota Department of Revenue.

## NET OPERATING LOSS AND NET OPERATING LOSS DEDUCTION

## DEPARTMENT OF REVENUE

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IT 93-0177 *General Information Letter:* 12/03/1993 For losses incurred in taxable years ending on or after December 31, 1986, Illinois decoupled from federal law regarding the treatment of net operating losses. Losses incurred on or after December 31, 1986 are required to be apportioned or allocated to Illinois under IITA Section 207. Therefore, carryforward and carryback of such losses does not necessarily depend upon a finalized federal change.

## PUBLIC LAW 86-272/NEXUS

IT 93-0156 *General Information Letter:* 10/25/1993 Out-of-State ("foreign") corporations whose only activity within Illinois consists of mere solicitation of orders for items of tangible personal property, which orders are accepted or rejected outside Illinois by shipment or delivery from those inventories to the customer within Illinois, are not subject to Illinois income tax because of the application of Public Law 86-272.

IT 93-0185 *General Information Letter:* 12/16/1993 Out-of-State ("foreign") corporations whose only activity within Illinois consists of mere solicitation of orders for items of tangible personal property, which orders are accepted or rejected outside Illinois by shipment or delivery from those inventories to the customer within Illinois, are not subject to Illinois income tax because of the application of Public Law 86-272.

IT 93-0186 *General Information Letter:* 12/20/1993 The determination of nexus is extremely fact-dependent. As a result, the Department declines to issue Private Letter Rulings on the issue of whether a taxpayer has nexus with the State of Illinois. Such a determination may only be made in the context of an audit where the Department's auditor would have access to all relevant facts and circumstances.

## RATE OF TAX

IT 93-0168 *General Information Letter:* 11/22/1993 The 4.8% annual corporate income tax rate was made permanent by P.A. 88-89.

IT 93-0180 *General Information Letter:* 12/13/1993 Response to an annual survey concerning tax rates.

## REFUNDS - OTHER RULINGS

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(Also See Subtraction Modifications)

IT 93-0179 *General Information Letter:* 12/13/1993 In order to obtain a refund of Illinois income taxes withheld, the individual must file an Illinois income tax return for the period and request a refund. There is no legal mechanism for the Department to refund income taxes withheld, absent the filing of an Illinois income tax return.

#### REQUIREMENTS OF REQUESTS FOR PRIVATE LETTER RULINGS

IT 93-0159 *General Information Letter:* 10/25/1993 Section 1200.110(a)(1) states that a request for a private letter ruling must be made by or on behalf of an identified taxpayer. The Department will not issue private letter rulings to taxpayer representatives for anonymous or unidentified taxpayers.

IT 93-0164 *General Information Letter:* 11/08/1993 Section 1200.110(a)(1) of the Department's rules (2 Ill. Adm. Code 1200.110) requires that a request for a private letter ruling must be made by or on behalf of an identified taxpayer.

#### RETURNS - REQUIREMENTS TO FILE

(For Combined Unitary Return and Composite Return Rulings, See Those Headings)

IT 93-0190 *General Information Letter:* 12/29/1993 IITA Section 502(a) requires an Illinois income tax return to be filed by any corporation that is qualified to do business in Illinois that is also required to file a federal income tax return, regardless of whether any Illinois income tax is due.

#### SUBTRACTION MODIFICATIONS - ENTERPRISE AND FOREIGN TRADE ZONE

IT 93-0149 *General Information Letter:* 10/05/1993 IITA Section 203(a)(2)(U) provides for a subtraction from base income in an amount equal to those dividends included in such total which were paid by a corporation which conducts business operations in an Enterprise Zone or Zones created under the Illinois Enterprise Zone Act, and conducts substantially all of its operations in an Enterprise Zone or Zones.

IT 93-0150 *General Information Letter:* 10/05/1993 IITA Section 203(a)(2)(U) provides for a subtraction from base income in an amount equal to those dividends included in such total which were paid by a corporation which con-

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ducts business operations in an Enterprise Zone or Zones created under the Illinois Enterprise Zone Act, and conducts substantially all of its operations in an Enterprise Zone or Zones.

IT 93-0161 *Private Letter Ruling:* 10/27/1993 Based upon the circumstances described in the request for ruling, the Department ruled that the dividends, paid by taxpayer to its shareholders qualify for the Subtraction Modification provided by IITA Section 203(a)(2)(U) (the Enterprise Zone Dividends Subtraction).

IT 93-0174 *General Information Letter:* 11/24/1993 IITA 203(a)(2)(U) sets forth the scope of the enterprise and foreign trade zone subtraction. To qualify for this subtraction, it is required that a financial organization seeking such a subtraction conduct substantially of its operations in an enterprise zone or zones. It is not required that substantially all of the income be earned from customers located within the enterprise zone.

#### SUBTRACTION MODIFICATIONS - INTEREST ON U.S. GOVERNMENT OBLIGATIONS

IT 93-0166 *General Information Letter:* 11/22/1993 Publication 101 discusses the subtraction of interest from federal obligations, from federal adjusted gross income when determining the amount of income subject to Illinois income taxation.

IT 93-0173 *General Information Letter:* 11/23/1993 Letter Ruling IT91-53 is not a correct statement of the Department's position and has been rescinded. The instructions for lines 5(a) and 5(f) of Form IL-1120 are correct and make it clear that the subtraction for interest on U.S. Treasury obligations must be reduced by amortization of bond premium.

#### SUBTRACTION MODIFICATIONS - MILITARY

IT 93-0167 *General Information Letter:* 11/22/1993 Department comments upon review of a draft copy of All States Income Tax Guide. The Guide is prepared by the Air Force Judge Advocate General School and is used by military personnel.

#### SUBTRACTION MODIFICATIONS - QUALIFIED PENSION PLANS



## DEPARTMENT OF REVENUE

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## 1993 FOURTH QUARTER SUNSHINE INDEX

IT 93-0158

*General Information Letter:* 10/25/1993 Section 203(a) of the Illinois Income Tax Act provides that an individual's Illinois taxable income is based upon the individual's federal adjusted gross income subject to certain statutory addition and subtraction modifications. To the extent the distributions to the taxpayers from the pension plans are not subject to federal income taxation, they are not subject to Illinois income taxation. In addition, IITA Section 203(a)(2)(F) provides that an amount equal to all amounts included in an individual's adjusted gross income pursuant to a federally tax-qualified plan or as a distribution under the provisions of any retirement or disability plan for employees of any government agency or unit are subtractions from adjusted gross income.

IT 93-0178

*General Information Letter:* 12/13/1993 IITA Section 203(a)(2)(F) provides that an amount equal to all amounts included in an individual's adjusted gross income pursuant to a federally tax-qualified plan, or as a distribution under the provisions of any retirement or disability plan for employees of any government agency or unit, are subtractions from adjusted gross income.

IT 93-0183

*General Information Letter:* 12/16/1993 Response to a survey concerning taxation of pension income. Amounts of income that an individual receives as distributions from federal tax-qualified retirement plans are subtracted from (federal) adjusted gross income in determining income subject to Illinois income taxation.

## SUBTRACTION MODIFICATIONS - OTHER RULINGS

IT 93-0165

*General Information Letter:* 11/22/1993 IITA Section 203 determines Illinois base income of an estate by starting with the estate's federal taxable income which is then modified by the specifically listed additions and subtractions. In 1990, the year at issue, Section 203(c) did not provide a subtraction for property taxes paid by a decedent's estate.

IT 93-0181

*General Information Letter:* 12/13/1993 Interest derived from bonds issued by the governments of Guam and Puerto Rico is not included in federal taxable income.

## TRUSTS

IT 93-0154

*General Information Letter:* 10/25/1993 After reviewing Section 514 of ERISA, the Department has determined that it is preempted by Section 514

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from taxing "any employee benefit plan described in 1003(a)...and not exempt under 1003(b)..." Consequently, a voluntary employee beneficiary association's unrelated business taxable income is not subject to Illinois income taxation.

IT 93-0187

*General Information Letter:* 12/21/1993 After review Section 514 of ERISA, the Department has determined that is preempted by Section 514 from taxing "any employee benefit plan described in 1003(a)...and not exempt under 1003(b)..." Consequently, a Voluntary Employee Beneficiary Association's unrelated business taxable income is not subject to Illinois income taxation.

IT 93-0189

*General Information Letter:* 12/23/1993 Charitable remainder trusts are subject to Illinois income tax. IITA Section 502(a)(1) provides that an income tax return is required of every person liable for income tax. In the case of a trust, the taxpayer's base income is equal to the trust's federal taxable income for the taxable year as modified by the provisions of IITA Section 203(c) and other statutory credit modifications as noted on the IL-1041 form.

## WITHHOLDING RECIPROCAL AGREEMENTS

IT 93-0184

*General Information Letter:* 12/16/1993 Payments not included in an employee's income are not subject to withholding.

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1. Statute requiring agency to publish information concerning Private Letter Rulings in the Illinois Register:

Name of Act: Illinois Department of Revenue Sunshine Act  
Citation: Ill. Rev. Stat. 1991, ch. 127, par. 2001 (20 ILCS 2515/1)

2. Summary of information:

Index of Department of Revenue sales tax Private Letter Rulings and General Information Letters issued for the Fourth Quarter of 1993. Private letter rulings are issued by the Department in response to specific taxpayer inquiries concerning the application of a tax statute or rule to a particular fact situation. Private letter rulings are binding on the Department only as to the taxpayer who is the subject of the request for ruling. (See 86 Ill. Adm. Code 1200.110) General information letters are issued by the Department in response to written inquiries from taxpayers, taxpayer representatives, business, trade, industrial associations or similar groups. General information letters contain general discussions of tax principles or applications. General information letters are designed to provide general background information on topics of interest to taxpayers. General information letters do not constitute statements of agency policy that apply, interpret, or prescribe tax laws administered by the Department. *General information letters may not be relied upon by taxpayers in taking positions with reference to tax issues and create no rights for taxpayers under the Taxpayers' Bill of Rights Act.* (See 86 Ill. Adm. Code 1200.120)

The letters are listed numerically, are identified as either a General Information Letter or a Private Letter Ruling and are summarized with a brief synopsis under the following subjects:

Agents	Manufacturing Machinery
Agricultural Producers	& Equipment
and Products	Medical Appliances
Assessments	Miscellaneous
Automobile Renting Tax	Motor Fuel Tax
Bingo	Motor Vehicles
Books and Records	Nexus
Bulk Sales	Nonprofit Institutions
C.O.A.D.	Occasional Sale
Certificate of Registration	Oil Field Equipment
Cigarette Tax	Penalties
Claims for Credit	Pollution Control Facilities
Coal Fueled Devices	Prepaid Sales Tax
Coal Mining Equipment	Products of Photoprocessing
Coins & Precious Metals	Property Tax
Computer Software	Public Utility Taxes

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Construction Contractors	Real Estate Transfer Tax
Cooperative Associations	Repairs
Delivery Charges	Replacement Vehicle Tax
Distillation Machinery	Returns
Drugs	Rolling Stock Exemption
Enterprise Zones	Sale at Retail
Exempt Organizations	Sale for Resale
Farm Machinery & Equipment	Sale of Service
Federal Excise Tax	Sellers of Newspapers,
Financial Institutions	Magazines, Etc.
Food	Signature
Governmental Bodies	Special Order
Graphic Arts	Statute of Limitations
Gross Receipts	Tax Collection
Hotel Operators' Tax	Tax Increment Financing
Interest	Tax Rate
Interstate Commerce	Telecommunications Excise Tax
Itinerant Vendors	Temporary Storage
Leasing	Trade-Ins
Liquor Tax	Use Tax
Local Taxes	Vehicle Use Tax
Mandatory Service Charges	Vendors
Manufacturers	

Copies of the ruling letters themselves are available for inspection and may be purchased for a minimum of \$1.00 per opinion plus 25¢ per page for each page over one.

The annual index of Sales and Excise Tax letter rulings (all four quarters) is available for \$3.00.

3. Name and address of person to contact concerning this information:

Margaret Forth  
Legal Division  
101 West Jefferson Street  
Springfield, Illinois 62794  
Telephone: (217) 782-6996

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## BULK SALES

93-0634 12/28/1993 The purpose of bulk sales provisions is to maximize the collection of delinquent taxes from businesses that might otherwise liquidate assets and disappear. (This is a GIL.)

## CERTIFICATE OF REGISTRATION

93-0611 12/21/1993 The requirement that the NUC-1 form be signed by an individual who will be responsible for filing returns and payment of the taxes due under this Act (question 12) stems from Section 2a of the Retailers' Occupation Tax Act. These provisions ensure that the Department be able to identify those persons who are responsible for filing returns and paying taxes. By signing the NUC-1 form, however, these persons do not become personal guarantors of a corporation's tax liability under all circumstances. (This is a GIL.)

## CERTIFICATES OF RESALE

93-0547 10/29/1993 Although the law allows a purchaser in a drop-shipment situation to use "other evidence" to document a purchase for resale purposes, auditors can determine the sufficiency of such "other evidence." If such other evidence is found to be insufficient, the exemption will not be allowed, and the seller will incur liability. To reduce this risk, the Department urges such purchasers to apply for resale numbers to include on a traditional, and preferred, Certificate of Resale.

93-0616 12/27/1993 The Use Tax Act provides an alternative for persons who cannot provide Certificates of Resale because they are not registered and so have no registration or reseller's number. It states that while failure to present an active registration number or reseller's number and a certification to the seller on a sale for resale creates a presumption that the sale is NOT for resale, this presumption can be rebutted by "other evidence" that the sale is in fact a sale for resale. (This is a GIL.)

## CHARITABLE GAMES

93-0576 11/12/1993 The Department has no jurisdictional authority to answer questions regarding the criminal offense of gambling. Possession of an antique slot machine, however, which is not used

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or intended to be used in the operation or promotion of any unlawful gambling activity or enterprise, is not "gambling" under the provisions of Section 5/28-1 (b)(7) of the Criminal Code.

## CLAIM FOR CREDIT

93-0525 10/05/1993 86 Ill. Adm. Code 130.1501 details the procedures used to apply for credit memoranda. A retailer must prove that he has borne the burden of the tax erroneously paid or that he has unconditionally refunded to his customer the amount of tax which was erroneously collected and remitted to the Department.

93-0575 11/12/1993 Procedures used to apply for credit for sales taxes which were erroneously paid to the Department are detailed in Section 130.1501. (This is a GIL.)

## COAL MINING EXPLORATION EQUIPMENT EXEMPTION

93-0559 11/02/1993 The exemption for coal mining machinery and equipment includes equipment used primarily to process coal, including sizing, crushing, drying and washing equipment. (This is a GIL.)

## COIN OPERATED AMUSEMENT DEVICE

93-0568 11/05/1993 If a device qualifies as a redemption machine, defined in Article 28 of the Criminal Code, it is subject to a privilege tax administered by the Department of Revenue. (This is a GIL.)

## COMPUTER SOFTWARE

93-0531 10/15/1993 A system support agreement, which includes maintenance on hardware, canned software updates and telephone assistance, is subject to Retailers' Occupation Tax if the charge for the canned software updates is not separately stated and taxed. If, however, such updates are separately stated and taxed, the agreement is not taxable. Under these circumstances, the seller of the agreement owes Use Tax on the cost price of the tangible personal property transferred incident to completion of the agreement.

93-0600 12/06/1993 Prior to October 1, 1989, the sale of computer software was not considered to be a sale of tangible personal property and was therefore not subject to Retailers' Occupation



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**Tax.** Effective October 1, 1989, due to a statutory change, canned computer software as defined at 86 Ill. Adm. Code 130.1935, became subject to Retailers' Occupation Tax. (This is a GIL.)

**12/27/1993** Certain requirements must be met in order for a license of software to be considered non-taxable under the Illinois Retailers' Occupation Tax Act. These requirements are set out at 86 Ill. Admin. Code 130.1935(a)(1). (This is a GIL.)

93-0626  
\$1.25

## CONSTRUCTION CONTRACTORS

**10/15/1993** Where it is impractical, at the time of purchase, for a contractor to determine how the materials he purchases will be used (i.e., either incorporated into real estate or sold over-the-counter), he may provide his supplier with a certification that he is purchasing all materials for resale purposes and will assume responsibility for reporting and paying the proper tax upon the item's disposition. See 86 Ill. Adm. Code 130.2075(b).

**10/15/1993** A construction contractor owes Use Tax upon the cost price of the tangible personal property which he permanently affixes to real estate. However, contractors often insert provisions into their contracts which require the customer to "reimburse" them for their tax on the cost price of materials incorporated into real estate. This practice is permissible, as long as this charge is shown as "reimbursement" and not "tax" on the customer bill. If it is shown as tax, it represents an overcollection.

**11/02/1993** Construction contractors are deemed to be the users of the building materials they purchase for physical incorporation into real estate. (This is a GIL.)

93-0554  
\$1.50

**12/03/1993** Construction contractors owe Use Tax on items which they physically incorporate into real estate. In order for an item to be considered "incorporated" into real estate, it must be permanently affixed to real estate. In other words, there must be an intent for the item to remain with the real estate. One indication of such an intent is that damage to the real estate would result if a permanently affixed item were removed. (This is a GIL.)

93-0593  
\$1.25

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## DRUGS

93-0522  
\$1.25

**10/04/1993** Drugs are taxable, but are subject to tax at a low preferential rate (1 percent, as well as some additional local taxes in select geographic areas of the State). 86 Ill. Adm. Code 130.310 defines a drug as any pill, powder, potion, salve or other preparation intended by the manufacturer for human use and which purports on the label to have medicinal qualities.

93-0615  
\$1.00

**12/27/1993** Non-ionic drugs used for human ingestion and/or injection for diagnostic ex-ray purposes constitute drugs that are subject to the 1% rate of tax. (This is a GIL.)

## ENTERPRISE ZONES

93-0544  
\$1.25

**10/27/1993** In order to take advantage of the enterprise zone building materials exemption, the buyer must purchase qualifying materials from a retailer located in the municipality or in the unincorporated area of the county which has established the enterprise zone into which the building materials will be incorporated.

93-0561  
\$1.00

**11/02/1993** 86 Ill. Adm. Code Section 130.1951 explains the various types of enterprise zone exemptions, including the building materials exemption from sales tax. (This is a GIL.)

## EXEMPT ORGANIZATIONS

93-0571  
\$1.25

**11/08/1993** This letter describes the types of tax liability which may be incurred by exempt organizations which engage in selling, including fund raisers. (This is a GIL.)

93-0586  
\$1.25

**11/18/1993** Contractors purchasing tangible personal property which they will physically incorporate into tangible personal property owned by an exempt entity are exempt from Use Tax. In claiming the exemption they must provide, among other items, the exemption number of the exempt entity owning the real estate into which tangible personal property will be permanently incorporated. (This is a GIL.)

93-0604  
\$2.00

**12/08/1993** A tax exempt university will incur tax on sales of food at a cafeteria if the cafeteria is open to the general public. (This is a GIL.)

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93-0606  
\$1.25  
12/15/1993 The exemption set out at 86 Ill. Adm. Code 130.2075(d) is available where the owner of the real estate into which building materials will be incorporated has qualified for a sales tax exemption identification number as a 501(c)(3) performing arts organization. (This is a GIL.)

93-0609  
\$1.00  
12/16/1993 Tax exempt organizations are not exempt from utility taxes. (This is a GIL.)

93-0617  
\$1.25  
12/27/1993 Contractors purchasing tangible personal property which they will physically incorporate into tangible personal property owned by an exempt entity are exempt from Use Tax. In claiming the exemption they must provide, among other items, the exemption number of the exempt entity owning the real estate into which tangible personal property will be permanently incorporated. (This is a GIL.)

93-0620  
\$1.25  
12/27/1993 Contractors purchasing tangible personal property which they will physically incorporate into tangible personal property owned by an exempt entity are exempt from Use Tax. In claiming the exemption they must provide, among other items, the exemption number of the exempt entity owning the real estate into which tangible personal property will be permanently incorporated. (This is a GIL.)

93-0621  
\$1.25  
12/27/1993 Contractors purchasing tangible personal property which they will physically incorporate into tangible personal property owned by an exempt entity are exempt from Use Tax. In claiming the exemption they must provide, among other items, the exemption number of the exempt entity owning the real estate into which tangible personal property will be permanently incorporated. (This is a GIL.)

93-0625  
\$1.25  
12/27/1993 This letter describes the types of selling activities by holders of sales tax exemption identification numbers which are exempt from Retailers' Occupation Tax liability. (This is a GIL.)

93-0627  
\$1.25  
12/27/1993 Contractors purchasing tangible personal property which they will physically incorporate into real estate owned by an exempt entity are exempt from Use Tax. In claiming the exemption they must provide, among other items, the exemption number of the exempt entity owning the real estate into which tangible personal property will be permanently incorporated. (This is a GIL.)

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93-0631  
\$1.25  
12/27/1993 Contractors purchasing real estate which they will physically incorporate into tangible personal property owned by an exempt entity are exempt from Use Tax. In claiming the exemption they must provide, among other items, the exemption number of the exempt entity owning the real estate into which tangible personal property will be permanently incorporated. (This is a GIL.)

93-0632  
\$1.25  
12/27/1993 Construction contractors incur no Use Tax liability when purchasing building materials for incorporation into real estate owned by a governmental body under the provisions of 86 Ill. Adm. Code 130.2075(d). (This is a GIL.)

93-0636  
\$1.25  
12/28/1993 An exemption number can be used ONLY by an exempt organization when it makes purchases. It is improper for the organization to allow a non-exempt organization to use its number to make tax-exempt purchases on its behalf. (This is a GIL.)

## FARM MACHINERY AND EQUIPMENT

93-0635  
\$1.00  
12/28/1993 Forklifts generally do not qualify for the farm machinery and equipment exemption. (This is a GIL.)

## FOOD

93-0591  
\$1.25  
12/02/1993 Food which is purchased for consumption off the premises where sold is subject to a preferential low rate of tax. (This is a GIL.)

93-0598  
\$1.25  
12/06/1993 Food which is purchased for consumption off the premises where it is sold, are taxable at the low State rate of 1%, plus applicable local taxes. (This is a GIL.)

93-0639  
\$1.00  
12/29/1993 The low rate of tax is applicable to food which is purchased to be consumed away from the premises where it is sold. For example, food sold by a grocery store, including candy and snacks, is subject to the low rate of tax. Food that is sold hot or that is sold for immediate consumption where facilities are provided to consume food on the premises, are subject to the full rate of tax. Illinois does not categorize food as high rate or low rate based upon nutritional value. (This is a GIL.)

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## FOOD, DRUGS AND MEDICAL APPLIANCES

93-0599 12/06/1993 The Department does not publish a list of items constituting drugs and medical appliances. However, the principles used to classify various items are contained in Section 130.310 of the Department's regulations. (This is a GIL.)

## GAMES OF CHANCE

93-0584 11/16/1993 Production standards for pull tabs are described in Section 432.130 (c). (This is a GIL.)

93-0585 11/16/1993 There is nothing in the Charitable Games Act which would prevent a licensee from allowing players to use credit cards to buy chips, or to obtain money with which to buy chips. (This is a GIL.)

## GOVERNMENTAL BODIES

93-0558 11/02/1993 This letter applies the principles set out in 86 Ill. Adm. Code Section 130.2075(d) to purchases of building materials to be incorporated into a terminal at Xxxxx Field. (This is a GIL.)

## GROSS RECEIPTS

93-0540 10/26/1993 The amounts charged by banks to a retailer for credit card sales are not deductible from the retailer's gross receipts. They constitute a part of his cost of doing business, a cost which is never deductible from the gross receipts subject to tax.

93-0580 11/12/1993 In order for delivery charges to be deducted from the tax calculation, they must be agreed to separately and apart from the selling price of the item being sold. (This is a GIL.)

93-0590 12/02/1993 A purchaser must indicate to the retailer the specific exemption which he is claiming, and provide the required documentation for that exemption. (This is a GIL.)

93-0608 12/16/1993 When a retailer makes a charge for restocking or reshelving returned merchandise, the receipts retained by the retailer to cover the restocking or reshelving fee are not

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considered taxable gross receipts for purposes of the Retailers' Occupation Tax. (This is a GIL.)

12/27/1993 Taxes other than Retailers' Occupation Tax which are imposed upon the consumer are not included in the gross receipts which form the base for Retailers' Occupation Tax. However, if a tax is imposed upon an importer, wholesaler, manufacturer or other producer, it is includable in gross receipts. Such taxes are considered to be a cost of doing business, which are always includable in the gross receipts subject to tax. (This is a GIL.)

## HOTEL OPERATORS' OCCUPATION TAX

93-0596 12/06/1993 The Hotel Operators' Occupation Tax Act contains no exemption for room rentals to governmental bodies. (This is a GIL.)

## INTERSTATE COMMERCE

93-0602 12/07/1993 The general rule for the Retailers' Occupation Tax is that sales are taxable when the purchaser takes possession of the tangible personal property in Illinois. For instance, a foreign traveler taking possession of tangible personal property in Illinois owes tax to the Illinois retailer. As Section 130.605 points out, however, if a seller and buyer have an agreement that the seller will ship the product from a point in Illinois to a point outside Illinois, and the product will not be returned to Illinois, the transaction is exempt from tax as long as shipment actually does occur. (This is a GIL.)

93-0614 12/27/1993 If an Illinois registered printer produces specially ordered printed products for a customer, who takes possession of those printed materials in Illinois, the transaction is subject to the Service Occupation Tax ("SOT"). If, however, the printer has an agreement with the purchaser that he will ship the products from a point in Illinois, to a point outside Illinois, and the products will not be returned to Illinois, the sale is exempt from SOT, provided that such delivery is actually made. (This is a GIL.)



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## LEASING

93-0542 \$1.00 10/26/1993 Lessors under true leases in Illinois incur a Use Tax liability.

93-0592 \$1.50 12/03/1993 In Illinois, a true lease generally has no buy out provision at the close of the lease. If a buy out provision does exist, it must be a fair market value buy out option in order to maintain the character of the true lease. The lessor of tangible personal property under a true lease in Illinois, is deemed the end user of the property to be leased and owes use tax on his cost price of such property. (This is a GIL.)

93-0594 \$1.00 12/06/1993 Lessor of video tapes incurs Use Tax liability on each tape which enters Illinois - not upon the average number of tapes which are in Illinois at any given time. (This is a GIL.)

93-0605 \$1.25 12/15/1993 Lessors under true leases in Illinois owe use tax on the cost price of the tangible personal property purchased for leasing purposes. The lessor cannot take an exemption from tax because the lessee is a tax exempt organization. (This is a GIL.)

93-0628 \$1.00 12/27/1993 Where a lessor leases tangible personal property under a true lease agreement, the lessor incurs Use Tax based upon his cost price of tangible personal property. The lessee does not incur any tax liability in this situation. If the lessor should choose to reimburse himself for his Use Tax liability by separately stating the amount on the invoice, the lessor must not represent that the amount is a tax liability to the customer and should designate the amount as a reimbursement charge or fee.

93-0637 \$1.50 12/28/1993 Lessors under true leases owe Use Tax "up front" on the cost price of the tangible personal property purchased for leasing purposes. Illinois does not impose tax on rental receipts under true leases. (This is a GIL.)

## LOCAL TAXES

93-0523 \$1.25 10/05/1993 In determining what local taxes are applicable to a particular transaction, one must ascertain where the purchase order is accepted. It is the location of purchase order acceptance that determines where "selling," occurs.

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93-0530 \$1.25 10/15/1993 Whether a local tax is incurred or not depends upon whether a representative in Illinois has the authority from his out-of-State company to accept a customer's purchase order, or whether he is merely authorized to collect purchase orders, which are then forwarded to the out-of-State company for acceptance.

93-0541 \$1.25 10/26/1993 For purposes of the local Home Rule Retailers' Occupation Taxes the most important element of selling is the seller's acceptance of the purchase order. Consequently, if a purchase order is accepted in a jurisdiction that imposes a local tax, that tax will be incurred.

93-0569 \$1.50 11/08/1993 For those sales having no Illinois purchase order acceptance and the purchase order is filled from inventory maintained outside the State, the appropriate rate of tax is the State rate of 6.25%. However, any sales having an Illinois purchase order acceptance or a purchase order filled from inventory located within this State, will be subject to the State and local taxes applicable to the taxable location. (This is a GIL.)

93-0582 \$1.25 11/12/1993 The MPEA ROT applies to sales of food, alcoholic beverages and soft drinks sold for consumption on the premises where sold or from the sale of food, alcoholic beverages and soft drinks sold for consumption off the premises where sold by a retailer whose principal source of gross receipts is from the sale of food, alcoholic beverages and soft drinks prepared for immediate consumption. (This is a GIL.)

## MANUFACTURING MACHINERY AND EQUIPMENT EXEMPTION

93-0533 \$1.25 10/15/1993 This letter sets out the applicability of the manufacturing machinery and equipment exemption to dentists and dental labs that produce dentures for patients.

93-0548 \$1.25 10/29/1993 Equipment used in extractive activities, such as a drilling machine used in limestone blasting, does not qualify for the manufacturing machinery and equipment exemption.

93-0613 \$1.25 12/27/1993 Since January 1, 1993, the transfer of stock or standard parts in the repair of exempt manufacturing machinery is exempt from SOT. (This is a GIL.)

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## MEDICAL APPLIANCES

93-0526 \$2.00 10/05/1993 The Department has ruled that catheters can qualify as medical appliances. Catheters that directly substitute for a malfunctioning part of the body, that is, catheters that introduce fluids into the body (for instance, catheters used to pump blood back into the circulatory system in open heart surgery or in hemodialysis, or enteral catheters) or remove fluids from the body (urological or drainage catheters, or neurological catheters relieving intracranial pressure in hydrocephalics) are subject to the low rate of tax. Catheters which are used diagnostically (e.g., interventional angioplastic catheters) or as medical tools (e.g., as part of a drug delivery system) do not qualify for the low rate and are fully taxable.

93-0579 \$1.00 11/12/1993 The Department does not publish a listing of items which are considered "medical appliances." Section 130.310(c) defines and describes "medical appliances." (This is a GIL.)

93-0607 \$1.25 12/16/1993 Stairway chair lifts, vertical wheelchair lifts, handicapped access ramps, bathtub transfer benches, raised toilet seats, home modifications for handicapped accessibility (roll-in shower, lowered countertops etc.) and automatic door openers are not considered medical appliances. These products are taxable at the full rate of tax. (This is a GIL.)

93-0622 \$1.25 12/27/1993 Items used in surgical processes but which do not themselves correct or substitute for a functioning part of the body, do not qualify as medical appliances. (This is a GIL.)

## MISCELLANEOUS

93-0537 \$1.25 10/20/1993 Neither the Illinois Retailers' Occupation Tax Act nor the Illinois Use Tax Act are invalid by virtue of the proscription found at 31 USC 3124.

93-0543 \$1.25 10/27/1993 The Retailers' Occupation Tax Act requires that applications identify the person(s) who will be responsible for filing returns and paying taxes due.

93-0564 \$1.25 11/04/1993 Brokers put a buyer and a seller together and do not take title to the item being sold. (This is a GIL.)

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93-0574 \$1.00

11/10/1993 A random sample of cash register tapes for two days a month does not satisfy the record retention requirements set out at 86 Ill. Adm. Code Section 130.805. (This is a GIL.)

93-0583 \$1.25

11/15/1993 Over-collections of tax must either be refunded to the customer or remitted to the Department. (This is a GIL.)

93-0619 \$1.25

12/27/1993 Section 13-1/2 of the Retailers' Occupation Tax, as amended by Public Acts 87-205 and 87-1189, authorizes the Department to assess a penalty equal to the amount of tax against any officer or employee of a taxpayer who has control, supervision or responsibility of filing returns and making payment of tax and who willfully fails to file the return or make the payment to the Department. (This is a GIL.)

## NEWSPRINT AND INK

93-0589 \$1.25

12/02/1993 This letter modifies 91-0393. De minimus printers can claim the newsprint and ink exemption. (This is a GIL.)

## NEXUS

93-0549 \$1.00

10/29/1993 Quill requires that a retailer have a physical presence in a State before he can be required to collect that State's taxes. A physical presence does not mean merely a physical building or office. Under Illinois law, it also means an agent or other representative present in the State, even temporarily.

## OCCASIONAL SALES

93-0521 \$1.25

10/04/1993 If equipment is purchased from a person who is not engaged in the business of selling that type of property but is instead making an isolated or occasional sale of such property, the purchase would be exempt as an occasional purchase. 86 Ill. Adm. Code 130.110 explains this principle.

93-0538 \$1.00

10/21/1993 Illinois Department of Energy and Natural Resources is not acting as a retailer when selling tangible personal property received through a default on a loan.

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## POLLUTION CONTROL FACILITIES EXEMPTION

- 93-0562 \$1.00 11/03/1993 This letter explains the manner in which to document the pollution control exemption. (This is a GIL.)
- 93-0573 \$1.50 11/08/1993 Chemicals used in a pollution control system which directly act to reduce or eliminate pollutants can qualify for the pollution control facilities exemption. (This is a GIL.)
- 93-0577 \$1.00 11/12/1993 This letter explains how the pollution control exemption is documented. (This is a GIL.)
- 93-0624 \$1.00 12/27/1993 The definition of pollution control facility includes "any system method, construction, device or appliance appurtenant thereto sold or used or intended for the primary purpose of eliminating, preventing, or reducing air and water pollution as the term "pollution" is defined in the Environmental Protection Act...., or for the primary purpose of treating, pretreating, modifying or disposing of any potential solid, liquid or gaseous pollutant which if released without such treatment, pretreatment, modification or disposal might be harmful, detrimental or offensive to human, plant or animal life, or to property." (This is a GIL.)

## PUBLIC UTILITIES

- 93-0527 \$1.25 10/13/1993 Before a charge imposed pursuant to Rider 28 can be considered exempt, the nature of the expenditure for the charge must first be examined to determine if it is one of the types of expenditures which the statute specifically exempts from gross receipts.

## RETURNS

- 93-0536 \$1.25 10/18/1993 The Department may approve a taxpayers use of certain computer generated returns.

## SALE AT RETAIL

- 93-0610 \$1.00 12/20/1993 The Retailers' Occupation Tax is imposed only on the sale of tangible personal property at retail. The sale of stock is a sale of an intangible and is not subject to Retailers' Occupation Tax. (This is a GIL.)

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- 93-0612 \$1.25 12/22/1993 A person who offers candy for sale in vending boxes -- boxes which have no coin slot, and from which candy can be taken without payment -- are retailers. The gross receipts from sales of candy from the boxes are subject to Retailers' Occupation Tax. (This is a GIL.)

- 93-0630 \$1.25 12/27/1993 An agreement which requires that 37 payments must be made and that title to tangible personal property will transfer when this 37th payment is made constitutes a conditional sales contract for Illinois sales tax purposes. (This is a GIL.)

## SALE FOR RESALE

- 93-0551 \$1.00 11/01/1993 Sellers who make no taxable sales need not be registered as retailers. Such sellers can apply for resale numbers which can be used to purchase items for resale but which do not obligate the holder to file returns. (This is a GIL.)

- 93-0556 \$1.50 11/02/1993 This letter describes the certification necessary to document a sale for resale in a drop-shipment situation. (This is a GIL.)

- 93-0557 \$1.00 11/02/1993 Whether labels or ink can be purchased tax exempt as a sale for resale depends upon whether the label can be considered a part of the packaging. A label is part of the packaging when it is primarily of benefit and utility to the ultimate purchaser of the item to which the label is attached. However, when the label is primarily for the benefit of the seller of the item, the label is taxable. For example, price tags and bar code labels are primarily for the benefit of the seller and therefore cannot be purchased for resale. Labels which list product ingredients, consumer information, or cooking or storage instructions are for the benefit of the purchaser and may be purchased for resale. (This is a GIL.)

- 93-0563 \$1.25 11/04/1993 A seller may only accept the resale certificate of the purchaser of the product. In a sale-leaseback transaction, the seller cannot accept a resale certificate from the potential lessor unless the lessor is the purchaser. (This is a GIL.)

- 93-0566 \$1.50 11/04/1993 This letter describes the documentation necessary to establish a sale for resale in a drop-shipment situation. (This is a GIL.)



## DEPARTMENT OF REVENUE

## NOTICE OF PUBLIC INFORMATION

## 1993 FOURTH QUARTER SUNSHINE INDEX

93-0578 11/12/1993 To the extent that a retailer has failed to pay  
\$1.25 Retailers' Occupation Tax but has paid Use Tax in error to his  
vendor on the same tangible personal property which the retailer  
bought for resale and resold, he can offset his Retailers'  
Occupation Tax liability by the amount of Use Tax paid to his  
vendor in error. (This is a GIL.)

93-0587 11/18/1993 Suppliers of fast food restaurants must charge tax on  
\$1.00 those papers items (napkins, cups, drinking straws, plates) that  
will be used by the restaurant on-premises in lieu of more durable  
dinnerware. The same items which will be used in the business'  
carry-out or delivery business can be purchased tax-free as sales  
for resale. (This is a GIL.)

## SALE OF SERVICE

93-0555 11/02/1993 This letter describes the application of the Service  
\$1.25 Occupation Tax Act to graphics programs used to create television  
commercials. (This is a GIL.)

93-0565 11/04/1993 Where a serviceman provides service under a  
\$1.25 maintenance agreement, the serviceman incurs tax based upon his  
cost price of the property transferred as an incident of  
performing under that agreement. (This is a GIL.)

93-0570 11/08/1993 Where a serviceman provides service under a  
\$1.25 maintenance agreement, the serviceman incurs tax based upon his  
cost price of the property transferred as an incident of  
performing under that agreement. (This is a GIL.)

93-0572 11/08/1993 This letter contains a general description of the  
\$1.25 methods by which Service Occupation Tax liability can be  
discharged. (This is a GIL.)

93-0581 11/12/1993 This letter describes the application of the Service  
\$1.50 Occupation Tax Act to a sub-service situation. (This is a GIL.)

93-0633 12/27/1993 This letter describes the application of the Illinois  
\$1.75 tax laws to printers. (This is a GIL.)

## SELLERS OF NEWSPAPERS, MAGAZINES, ETC.

93-0588 11/19/1993 In Illinois, sales of magazines are not subject to  
\$1.00 Retailers' Occupation Tax liability. (This is a GIL.)

## DEPARTMENT OF REVENUE

## NOTICE OF PUBLIC INFORMATION

## 1993 FOURTH QUARTER SUNSHINE INDEX

93-0603 12/07/1993 Publications that qualify as "magazines" are exempt  
\$1.50 from Retailers' Occupation Tax in Illinois under the newsprint and  
ink exemption. In order to qualify as a magazine, a publication  
must be published periodically; that is, it must be published at  
least 2 times per year. In addition, it must also possess at  
least one of the characteristics of a magazine. These factors  
would include whether the publication can be subscribed to,  
whether it contains articles or items of general interest, whether  
it contains general advertising, and whether it has the format of  
a magazine, such as a soft cover, individual pages and indexed  
articles. (This is a GIL.)

## SERVICE OCCUPATION TAX

93-0545 10/29/1993 If the aggregate annual cost price of the tangible  
\$1.25 personal property transferred incident to service is less than 35%  
(75% in the case of servicemen transferring prescription drugs or  
engaged in graphic arts production) of the aggregate annual  
receipts from all sales of service, a serviceman can elect the de  
minimus method of paying his SOT liability. He will either be de  
minimus registered or de minimus unregistered, depending upon his  
registration status.

## SERVICE USE TAX

93-0524 10/05/1993 If a taxpayer cannot ascertain precisely the amount of  
\$1.00 tax he owes on catalogs shipped into the State of Illinois, he  
should estimate this liability and remit it to the Department.  
Later, once accurate figures are available, such taxpayer should  
file amended returns to either pay the additional tax owed or to  
obtain a credit for taxes overpaid.

## TELECOMMUNICATIONS EXCISE TAX

93-0560 11/02/1993 The Telecommunications Excise Tax Act contains only  
\$1.25 limited exemptions from tax. All sales of telecommunications are  
taxable, except sales made to: the Federal and State governments,  
and State universities created by statute and [telecommunications]  
... between a parent corporation and its wholly owned subsidiaries  
or between wholly owned subsidiaries for their use or consumption  
and not for resale. (This is a GIL.)

## DEPARTMENT OF REVENUE

## NOTICE OF PUBLIC INFORMATION

## 1993 FOURTH QUARTER SUNSHINE INDEX

93-0597 12/06/1993 86 Ill. Adm. Code 495.100(c) states that charges for automated data storage, retrieval and processing services or for the use of computer time are not included in gross charges. Similarly, this regulation states that automated information retrieval or data processing charges are not included in gross charges. (This is a GIL.)

## TEMPORARY STORAGE

93-0535 10/18/1993 The Temporary Storage Exemption applies only to tangible personal property which is acquired outside this State and which subsequent to being brought into this State and stored here temporarily ... is altered by converting, fabricating, manufacturing, printing, processing or shaping, and, as altered, is used solely outside this State.

## TRADE-INS

93-0528 10/15/1993 There is nothing that prevents a lessee from allowing a leasing company to use a vehicle which he owns as a trade-in. However, a lessee could NOT trade-in a vehicle which he is currently leasing, because he does not OWN that vehicle.

## USE TAX

93-0534 10/16/1993 For purposes of the Illinois sales tax laws, donors are users.

93-0539 10/26/1993 Persons operating dog kennels incur a Use Tax liability on items which they consume in their operations.

93-0546 10/29/1993 Government contractors owe Use Tax on the items that they use in performing their contracts with the government.

## UTILITIES

93-0595 12/06/1993 Neither the Public Utilities Revenue Act nor the Gas Revenue Tax Act contain any general exemptions for electricity or gas used in a manufacturing process. However, businesses certified by the Department of Commerce and Community Affairs as enterprise zone businesses are exempt from the pass-through charges authorized by these acts. (This is a GIL.)

## DEPARTMENT OF REVENUE

## NOTICE OF PUBLIC INFORMATION

## 1993 FOURTH QUARTER SUNSHINE INDEX

## VEHICLE USE TAX

93-0601 12/06/1993 Vehicle Use Tax liability is incurred by the purchaser when an automobile is purchased from a seller who is not in the business of selling motor vehicles. (This is a GIL.)

JOINT COMMITTEE ON ADMINISTRATIVE RULES  
STRATTON OFFICE BUILDING  
ROOM C-1  
SPRINGFIELD, ILLINOIS

10:00 A.M.  
MAY 17, 1994

NOTICE: It is the policy of the Committee to allow only representatives of State agencies to testify orally on any rule under consideration at Committee hearings. If members of the public wish to express their views with respect to a proposed rule, they should submit written comments to the Office of the Joint Committee on Administrative Rules at the following address:

Joint Committee on Administrative Rules  
700 Stratton Building  
Springfield, Illinois 62706

AGENDA

**I. Approval of April 19, 1994 Minutes**

**II. Review of Proposed Agency Rulemaking**

Agriculture

1. Illinois State Fair and DuQuoin State Fair, Non-Fair Space Rental and the General Operation of the State Fairgrounds (8 Ill Adm Code 270)  
-First Notice Published: 18 Ill Reg 3164 - 3/11/94  
-Expiration of Second Notice Period: 6/11/94

Central Management Services

2. Joint Rules of the Comptroller and the Department of Central Management Services: Prompt Payment (74 Ill Adm Code 900)  
-First Notice Published: 17 Ill Reg 10677 - 7/16/93  
-Expiration of Second Notice Period: 6/1/94

JOINT COMMITTEE ON ADMINISTRATIVE RULES  
MAY AGENDA

Children and Family Services

3. Reports of Child Abuse and Neglect (89 Ill Adm Code 300)  
-First Notice Published: 17 Ill Reg 15218 - 9/24/93  
-Expiration of Second Notice Period: 6/1/94

Commerce Commission

4. Standard Information Requirements for Electric, Gas, Water and Sewer Utilities and Telecommunication Carriers in Filing for an Increase in Rates (83 Ill Adm Code 285)  
-First Notice Published: 18 Ill Reg 2723 - 2/25/94  
-Expiration of Second Notice Period: 6/10/94

5. Uniform System of Accounts for Electric Utilities (83 Ill Adm Code 415)  
-First Notice Published: 18 Ill Reg 937 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94

6. Uniform System of Accounts for Gas Utilities (83 Ill Adm Code 505)  
-First Notice Published: 18 Ill Reg 946 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94

7. Fees and Taxes (92 Ill Adm Code 1205)  
-First Notice Published: 17 Ill Reg 21250 - 12/17/93  
-Expiration of Second Notice Period: 5/22/94

8. Relocation Towing (92 Ill Adm Code 1710)  
-First Notice Published: 17 Ill Reg 21257 - 12/17/93  
-Expiration of Second Notice Period: 5/22/94

9. Financial Responsibility of Carriers (92 Ill Adm Code 1425)  
-First Notice Published: 17 Ill Reg 18715 - 10/29/93  
-Expiration of Second Notice Period: 5/22/93

Commerce and Community Affairs

10. Service Delivery System and State Responsibilities (56 Ill Adm Code 2600)  
-First Notice Published: 18 Ill Reg 805 - 1/28/94  
-Expiration of Second Notice Period: 5/20/94



JOINT COMMITTEE ON ADMINISTRATIVE RULES  
MAY AGENDA

11. Uniform Fiscal and Administrative Standards for the Job Training Partnership Act (56 Ill Adm Code 2630)  
-First Notice Published: 18 Ill Reg 855 - 1/28/94  
-Expiration of Second Notice Period: 5/20/94

Conservation

12. Squirrel Hunting (17 Ill Adm Code 690)  
-First Notice Published: 18 Ill Reg 3193 - 3/11/94  
-Expiration of Second Notice Period: 6/12/94

Environmental Protection Agency

13. Clean Air Act Permit Program Procedures (35 Ill Adm Code 270)  
-First Notice Published: 17 Ill Reg 16325 - 10/8/93  
-Expiration of Second Notice Period: 6/8/94

Northeastern Illinois Planning Commission

14. Collection of Fees from Applicants Requesting to Change the Boundaries of a Wastewater Facility Planning Area (35 Ill Adm Code 399)  
-First Notice Published: 18 Ill Reg 2552 - 2/18/94  
-Expiration of Second Notice Period: 5/20/94

Professional Regulation

15. Real Estate Appraiser Certification (68 Ill Adm Code 1455)  
-First Notice Published: 18 Ill Reg 2733 - 2/25/94  
-Expiration of Second Notice Period: 5/26/94

Public Aid

16. Rights and Responsibilities (89 Ill Adm Code 102)  
-First Notice Published: 18 Ill Reg 2602 - 2/18/94  
-Expiration of Second Notice Period: 6/8/94
17. Aid to Families with Dependent Children (89 Ill Adm Code 112)  
-First Notice Published: 18 Ill Reg 2587 - 2/18/94  
-Expiration of Second Notice Period: 6/8/94

JOINT COMMITTEE ON ADMINISTRATIVE RULES  
MAY AGENDA

18. Medical Assistance Programs (89 Ill Adm Code 120)  
-First Notice Published: 17 Ill Reg 22321 - 12/31/93  
-Expiration of Second Notice Period: 6/8/94

19. Food Stamps (89 Ill Adm Code 121)

-First Notice Published: 18 Ill Reg 2178 - 2/14/94  
-Expiration of Second Notice Period: 6/8/94

Public Health

20. Postsurgical Recovery Care Center Demonstration Program Code (77 Ill Adm Code 210)  
-First Notice Published: 17 Ill Reg 22333 - 12/31/93  
-Expiration of Second Notice Period: 6/11/94

21. Hospital Licensing Requirements (77 Ill Adm Code 250)

-First Notice Published: 18 Ill Reg 46 - 1/7/94  
-Expiration of Second Notice Period: 5/19/94

22. The Treatment of Choking Victims (77 Ill Adm Code 520)  
-First Notice Published: 17 Ill Reg 22032 - 12/27/93  
-Expiration of Second Notice Period: 6/11/94

23. Repeal of Driver License Medical Advisory Board (77 Ill Adm Code 525)  
-First Notice Published: 17 Ill Reg 22011 - 12/27/93  
-Expiration of Second Notice Period: 6/11/94

24. Repeal of Medical Criteria Affecting Driver Performance (77 Ill Adm Code 530)  
-First Notice Published: 17 Ill Reg 22021 - 12/27/93  
-Expiration of Second Notice Period: 6/11/94

25. Emergency Medical Services Code (77 Ill Adm Code 535)  
-First Notice Published: 17 Ill Reg 19846 - 11/19/93  
-Expiration of Second Notice Period: 5/19/94

26. Illinois Rural Health Code (77 Ill Adm Code 596)  
-First Notice Published: 18 Ill Reg 3086 - 3/4/94  
-Expiration of Second Notice Period: 6/15/94

27. Allied Health Care Professional Assistance Law (77 Ill Adm Code 598)  
-First Notice Published: 18 Ill Reg 3077 - 3/4/94  
-Expiration of Second Notice Period: 6/15/94

JOINT COMMITTEE ON ADMINISTRATIVE RULES  
MAY AGENDA

28. Communicable Disease Control and Immunization (77 Ill Adm Code 690)  
-First Notice Published: 18 Ill Reg 1690 - 2/4/94  
-Expiration of Second Notice Period: 6/11/94

Rehabilitation Services

29. Public Use of DORS Facilities (89 Ill Adm Code 546)  
-First Notice Published: 18 Ill Reg 1784 - 2/4/94  
-Expiration of Second Notice Period: 5/19/94

Revenue

30. Retailers' Occupation Tax (86 Ill Adm Code 130)  
-First Notice Published: 18 Ill Reg 982 - 1/28/94  
-Expiration of Second Notice Period: 5/19/94

Secretary of State

31. Cancellation, Revocation or Suspension of Licenses or Permits (92 Ill Adm Code 1040)  
-First Notice Published: 18 Ill Reg 2608 - 2/18/94  
-Expiration of Second Notice Period: 5/19/94

State Fire Marshal

32. Policy and Procedures Manual for Fire Protection Personnel (41 Ill Adm Code 140)  
-First Notice Published: 17 Ill Reg 14352 - 9/10/93  
-Expiration of Second Notice Period: 6/1/94

Student Assistance Commission

33. General Provisions (23 Ill Adm Code 2700)  
-First Notice Published: 18 Ill Reg 1037 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94

34. Federal Family Education Loan Program (23 Ill Adm Code 2720)

-First Notice Published: 18 Ill Reg 1013 - 1/28/94  
-Expiration of Second Notice Period: 6/3/94

JOINT COMMITTEE ON ADMINISTRATIVE RULES  
MAY AGENDA

35. Illinois National Guard Grant Program (23 Ill Adm Code 2730)  
-First Notice Published: 18 Ill Reg 1058 - 1/28/94  
-Expiration of Second Notice Period: 6/3/94
36. Grant Program for Dependents of Correctional Officers (23 Ill Adm Code 2731)  
-First Notice Published: 18 Ill Reg 1054 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94
37. Police Officer/Fire Officer Survivor Grant Program (23 Ill Adm Code 2732)  
-First Notice Published: 18 Ill Reg 1098 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94
38. Illinois Veteran Grant (IVG) Program (23 Ill Adm Code 2733)  
-First Notice Published: 18 Ill Reg 1064 - 1/28/94  
-Expiration of Second Notice Period: 6/3/94
39. State Scholar Program (23 Ill Adm Code 2760)  
-First Notice Published: 18 Ill Reg 1803 - 2/4/94  
-Expiration of Second Notice Period: 6/1/94
40. Merit Recognition Scholarship (MRS)  
-First Notice Published: 18 Ill Reg 1073 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94
41. Paul Douglas Teacher Scholarship Program (23 Ill Adm Code 2762)  
-First Notice Published: 18 Ill Reg 1089 - 1/28/94  
-Expiration of Second Notice Period: 6/3/94
42. Minority Teachers of Illinois (MTI) Scholarship Program (23 Ill Adm Code 2763)  
-First Notice Published: 18 Ill Reg 1080 - 1/28/94  
-Expiration of Second Notice Period: 6/3/94
43. Student to Student (STS) Program of Matching Grants (23 Ill Adm Code 2770)  
-First Notice Published: 18 Ill Reg 1102 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94
44. College Savings Bond Bonus Incentive Grant (BIG) Program (23 Ill Adm Code 2771)  
-First Notice Published: 18 Ill Reg 1006 - 1/28/94  
-Expiration of Second Notice Period: 6/1/94

Transportation

45. Motor Carrier Safety Regulations: General (92 Ill Adm Code 390)  
-First Notice Published: 18 Ill Reg 2912 - 2/25/94  
-Expiration of Second Notice Period: 6/5/94

46. Driving of Motor Vehicles (92 Ill Adm Code 392)  
-First Notice Published: 18 Ill Reg 2909 - 2/25/94  
-Expiration of Second Notice Period: 6/5/94

47. Prequalification of Contractors and Issuance of Plans and Proposals (44 Ill Adm Code 650)  
-First Notice Published: 18 Ill Reg 3208 - 2/25/94  
-Expiration of Second Notice Period: 6/10/94

48. Floodway Construction in Northeastern Illinois (92 Ill Adm Code 708)  
-First Notice Published: 18 Ill Reg 1811 - 2/4/94  
-Expiration of Second Notice Period: 5/26/94

**III. Certification of No Objection to Proposed Rulemaking****IV. Review of Emergency and Peremptory Rulemakings**Agriculture

49. Meat and Poultry Inspection Act (8 Ill Adm Code 125) (Peremptory)  
-Notice Published: 18 Ill Reg 6442 - 4/29/94

Racing Board

50. Medication (11 Ill Adm Code 509) (Emergency)  
-Notice Published: 18 Ill Reg 6019 - 4/15/94

Savings and Residential Finance

51. Savings Bank Act (38 Ill Adm Code 1075) (Emergency)  
-Notice Published: 18 Ill Reg 7016 - 5/6/94

**V. Agency Responses**Employment Security

52. Notices, Records, Reports (56 Ill Adm Code 2760) (Emergency)  
-First Published: 2/18/94  
-Objection Date: 4/19/94  
-Response: Modified



JOINT COMMITTEE ON ADMINISTRATIVE RULES  
ILLINOIS GENERAL ASSEMBLY

## SECOND NOTICES RECEIVED

The following second notices were received by the Joint Committee on Administrative Rules during the period of April 26, 1994 through May 2, 1994, and have been scheduled for review by the Committee at its May 17, 1994 meeting. Other items not contained in this published list may also be considered. Members of the public wishing to express their views with respect to a rule should submit written comments to the Committee at the following address: Joint Committee on Administrative Rules, 700 Stratton Office Bldg., Springfield IL 62706.

<u>Second Notice Expires</u>	<u>Agency and Rule</u>	<u>Start of First Notice</u>	<u>JCAR Meeting</u>
6/10/94	<u>Department of Transportation</u> , Prequalification of Contractors and Issuance of Plans and Proposals (44 Ill Adm Code 650)	3/11/94 18 Ill Reg 3208	5/17/94
6/10/94	<u>Illinois Commerce Commission</u> , Standard Information Requirements for Electric, Gas, Water and Sewer Utilities and Telecommunication Carriers in Filing for an Increase in Rates (83 Ill Adm Code 285)	2/25/94 18 Ill Reg 2723	5/17/94
6/11/94	<u>Department of Agriculture</u> , Illinois State Fair and DuQuoin State Fair, Non-Fair Space Rental and the General Operation of the State Fairgrounds (8 Ill Adm Code 270)	3/11/94 18 Ill Reg 3164	5/17/94
6/11/94	<u>Department of Public Health</u> , Repeal of Driver License Medical Advisory Board (77 Ill Adm Code 525)	12/27/93 17 Ill Reg 22011	5/17/94
6/11/94	<u>Department of Public Health</u> , Repeal of Medical Criteria Affecting Driver Performance (77 Ill Adm Code 530)	12/27/93 17 Ill Reg 22021	5/17/94
6/11/94	<u>Department of Public Health</u> , Communicable Disease Control and Immunization (77 Ill Adm Code 690)	2/4/94 18 Ill Reg 1690	5/17/94
6/11/94	<u>Department of Public Health</u> , Postsurgical Recovery Care Center Demonstration Program Code (77 Ill Adm Code 210)	12/31/93 17 Ill Reg 22333	5/17/94

JOINT COMMITTEE ON ADMINISTRATIVE RULES  
ILLINOIS GENERAL ASSEMBLYSECOND NOTICES RECEIVED  
(Page 2)

<u>Second Notice Expires</u>	<u>Agency and Rule</u>	<u>Start of First Notice</u>	<u>JCAR Meeting</u>
6/11/94	<u>Department of Public Health</u> , The Treatment of Choking Victims (77 Ill Adm Code 520)	12/27/93 17 Ill Reg 22032	5/17/94
6/12/94	<u>Department of Conservation</u> , Squirrel Hunting (17 Ill Reg 690)	3/11/94 18 Ill Reg 3193	5/17/94
6/15/94	<u>Department of Public Health</u> , Illinois Rural Health Code (77 Ill Adm Code 596)	3/4/94 18 Ill Reg 3086	5/17/94
6/15/94	<u>Department of Public Health</u> , Allied Health Care Professional Assistance Law (77 Ill Adm Code 598)	3/4/94 18 Ill Reg 3077	5/17/94



**CONSERVATION, DEPARTMENT OF**

- 17 III. Adm. Code 130 Camping on Department of Conservation Properties (P-18721/93;A-1126)
- 17 III. Adm. Code 530 Cock Pheasant, Hungarian Partridge, Bobwhite Quail, Rabbit and Crow Hunting (P-4495)
- 17 III. Adm. Code 850 Commercial Fishing in Lake Michigan (P-22123/93;A-5834)
- 17 III. Adm. Code 830 Commercial Fishing and Musseling in Certain Waters of the State (E-4761)(P-5372)
- 17 III. Adm. Code 2520 Consignment of Licenses (P-3821)
- 17 III. Adm. Code 730 Dove Hunting Season (P-3830)
- 17 III. Adm. Code 590 Duck, Goose and Coot Hunting (P-5065)
- 17 III. Adm. Code 910 Field Trials on Department-Owned Managed Sites (P-3846)
- 17 III. Adm. Code 1010 III. List of Endangered & Threatened Fauna (P-16273/93;A-1134)
- 17 III. Adm. Code 1050 III. List of Endangered & Threatened Flora (P-16285/93;A-1142)
- 17 III. Adm. Code 3010 Illinois Snowmobile Grant Program (P-5379)
- 17 III. Adm. Code 270 Muskrat, Mink, Raccoon, Opossum, Striped Skunk, Weasel, Red Fox, Coyote, Beaver and Woodchuck (P-3853)
- 17 III. Adm. Code 1070 Possession of Specimens or Products of Endangered or Threatened Species (P-1;A-5838)
- 17 III. Adm. Code 550 Raccoon, Opossum, Striped Skunk, Red Fox, Gray Fox, Coyote and Woodchuck(Groundhog)/Hunting (P-3868)
- 17 III. Adm. Code 4010 Register of Land & Water Reserves (P-578)
- 17 III. Adm. Code 810 Sport Fishing Regulations for the Waters of Illinois (P-19785/93;A-3277)(E-5667)(P-6202)
- 17 III. Adm. Code 690 Squirrel Hunting (P-3193)
- 17 III. Adm. Code 710 Taking of Wild Turkeys-Spring Season, The (P-18927/93;A-1156)(E-3751)
- 17 III. Adm. Code 720 Taking of Wild Turkeys-Fall Gun Season, The (P-3884)
- 17 III. Adm. Code 715 Taking of Wild Turkeys-Fall Archery Season, The (P-3895)
- 17 III. Adm. Code 670 White-Tailed Deer Hunting by Use of Bow and Arrow (P-21907/93;A-5842)
- 17 III. Adm. Code 650 White-Tailed Deer Hunting by Use of Firearms (P-21927/93;A-5859)(P-7180)
- 17 III. Adm. Code 660 White-Tailed Deer Hunting Season by Use of Muzzleloading Rifles (P-21952/93;A-5878)(P-7183)
- 17 III. Adm. Code 740 Woodcock, Snipe, Rail, and Teal Hunting (P-3986)

**CORRECTIONS, DEPARTMENT OF**

- 20 III. Adm. Code 420 Assignment of Committed Persons (P-19367/93;A-2929)
- 20 III. Adm. Code 460 Impact Incarceration Program (P-19371/93;A-2933)
- 20 III. Adm. Code 107 Records of Committed Persons (P-19377/93;A-2939)
- 20 III. Adm. Code 405 School District (P-19405/93;A-2970)
- 20 III. Adm. Code 501 Security (P-8396/93;A-6328)

**CRIMINAL JUSTICE INFORMATION AUTHORITY, ILLINOIS**

- 20 III. Adm. Code 1570 Fees for Processing Requests for Conviction Information (P-21136/93;A-4679)
- 20 III. Adm. Code 1810 Rules for the Award and Monitoring of Trust Funds (P-20516/93;A-4834)
- 20 III. Adm. Code 1800 Trust Fund Collection Rules (P-20539/93;A-4852)

**EDUCATION, STATE BOARD OF**

- 23 III. Adm. Code 610 Article 34 School and Subdistrict Councils (P-5449)
- 23 III. Adm. Code 210 Learning Assessment & School Improvement Plans (P-10061/93;A-1169)
- 23 III. Adm. Code 1 Public Schools Evaluation, Recognition & Supervision (P-10079/93;A-1171)
- 23 III. Adm. Code 550 Reorganization Committee (PR-17611/93;AR-5551)
- 23 III. Adm. Code 226 Special Education (P-13231/93;A-1930)(P-18405/93;A-4685)(P-6482)
- 23 III. Adm. Code 170 Sprinkler System (P-18419/93;A-4699)
- 23 III. Adm. Code 245 Urban Education Partnership Program (P-10131/93; A-237)

**ELECTIONS, STATE BOARD OF**

- 23 III. Adm. Code 125 Practice and Procedure (P-6509)

**EMERGENCY MANAGEMENT AGENCY, ILLINOIS**

- 29 III. Adm. Code 1310 Emergency Management Assistance Program (P-13843/93;A-6394)
- 29 III. Adm. Code 1300 Emergency Services and Disaster Agencies: Establishment, Accreditation, and Workers' Compensation (P-13856/93;A-6386)
- 29 III. Adm. Code 300 Local Emergency Services and Disaster Agencies: Establishment, Jurisdiction, and Accreditation (PR-13865/93;AR-6384)
- 29 III. Adm. Code 510 Workers' Compensation Coverage (PR-13875/93;A-6382)

**EMPLOYMENT SECURITY, DEPARTMENT OF**

- 56 III. Adm. Code 2915 Academic Personnel (P-19415/93;A-4154)
- 56 III. Adm. Code 2865 Claimant's Availability for Work, Ability to Work and Active Search for Work (P-19421/93;A-4160)
- 56 III. Adm. Code 2770 Determination of Unemployment Contributions (P-17628/93; A-250)
- 56 III. Adm. Code 2920 Disqualifying Income and Reduced Benefits (P-19427/93;A-4166)
- 56 III. Adm. Code 2760 Notices, Records, Reports (P-16319/93; A-261)(E-2631;O-7070;M-7492)

**ENVIRONMENTAL PROTECTION AGENCY**

- 35 III. Adm. Code 372 Illinois Design Standards for Slow Rate Land Application of Treated Wastewater (P-4524)
- 35 III. Adm. Code 370 Illinois Recommended Standards for Sewage Works (CC-6375)
- 35 III. Adm. Code 184 Licensing of Industrial Hygienists (P-4)

**FINANCIAL INSTITUTIONS, DEPARTMENT OF**

- 38 III. Adm. Code 130 Currency Exchange Rate (P-6929/93;W-6454)

**HEALTH CARE COST CONTAINMENT COUNCIL, ILLINOIS OF**

- 77 III. Adm. Code 2530 Hospital Price Information (P-19007/93;A-5343)
- 77 III. Adm. Code 2510 Data Collection (P-18944/93;A-5300)

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- 23 III. Adm. Code 1020 Health Services Education Grant (P-17639/93;A-4174)
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94-4	Bangladesh Day
94-5	Catholic Schools Week
94-6	Land Surveyors' Month
94-7	Dr. Martin Luther King Jr. Day/Day of Tribute
94-8	African-American Unity March Day
94-9	Human Services Week
94-10	Ivan And Ruth Frick Day
94-11	Week of the High Risk Child
94-12	African-American History Month
94-13	Free Enterprise Week
94-14	International Festival Week
94-15	Martina Navratilova Days
94-16	Save A Life Day
94-17	Student Financial Aid Awareness Month
94-18	Self-Esteem Week
94-19	Long-Term Care Administrators Week
94-20	Nursing Home Week
94-21	Kiwanis Week
94-22	AFS Host Family Recognition Week
94-23	Little City Foundation/Chicago Luvabulls Super Bowl Party Day
94-24	National People's Action Take Back Our Streets and Communications Day
94-25	Toughlove Programs Against Violence Month/Day Against Violence
94-26	FFA Week
94-27	Child Passenger Safety Month
94-28	Dr. Carter G. Woodson Day
94-29	Four Chaplains Sunday
94-30	Lithuanian Independence Day
94-31	Seed Month
94-32	Post Anesthesia Nurses Awareness Week
94-33	Dick Hillon Day
94-34	Engineers Week
94-35	Future Business Leaders of America-Phi Lambda Week
94-36	GFWC Waikana Woman's Club Day
94-37	Manufacturing Week
94-38	Marketing Week
94-39	Multiple Sclerosis Awareness Month
94-40	Nutrition Month
94-41	Reading Is Fun Week
94-42	Tornado Preparedness Week
94-43	Representative Bob Olson Day
94-44	Doctor's Day
94-45	African American Contractors Day
94-46	American Red Cross Month
94-47	Chicago Academy for The Arts-5th Annual Dessert Classic Day
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94-55	Breastfeeding Promotion Month
94-56	Herman M. Finch Day
94-57	Music Education Day At The Capitol
94-58	Cartmadas Day
94-59	DuPage Symphony Orchestra Day
94-60	Eye Donor Awareness Month
94-61	Southern Illinois University Quasiquascentennial Day

94-62	Apprenticeship Week
94-63	Building Safety Week
94-64	Greek Independence Day
94-65	Malcolm X College Career Expo Day
94-66	Professional Social Workers Month
94-67	Casimir Pulaski Day
94-68	Alcohol Awareness Month/Illinois State Youth Forum Day
94-69	Certified Nurse Assistant Day
94-70	Curtis Mayfield Day
94-71	Licensed Practical Nurse Week
94-72	Long-Term Care Nurses Week
94-73	Volunteer Week
94-74	Youth Art Month
94-75	Parents Inservice Conference Days
94-76	Bob Leininger Day
94-67	Casimir Pulaski Day (Revised)
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94-78	Mental Retardation And SPARC Awareness Month
94-79	Tree City USA Month
94-80	Agriculture Day
94-81	Tibetan Day
94-82	Violence Prevention Month
94-83	Bicycle Helmet and Safety Awareness Week
94-84	Free Paper Week
94-85	VA West Side Medical Center Women's History Month
94-86	Camp Fire Boys and Girls Day
94-87	Chicago Latino Film Festival Days
94-88	Student Council Week
94-89	U.S. Savings Bond Campaign Month
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94-91	Irish American Heritage Month
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94-95	Hennetta Sink Day
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94-98	Motorcycle Awareness Month
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94-100	Public Health Month
94-101	Rural Electric and Telephone Youth Day
94-102	Student-Athletic Day
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94-107	Sexual Assault Awareness Month
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94-110	American Association for Affirmative Action Days
94-111	Illinois State Quartet Convention Week
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This Sections Affected Index lists, by title, each Section of a Part on which Rule Making has occurred in this volume (calendar year) of the Illinois Register. The columns indicate the type of rulemaking activity and the action taken along with the page number on which the first page of the notice of rulemaking activity appeared. If a Section on which action is being taken in the current volume of the Register is proposed in a previous volume, the last two digits of the previous volume's year appear immediately after the page number separated by a slash. (e.g. 11 Ill. Adm. Code 465.115 was proposed last year and adopted this year. The action entry reads: (P-15655/93; A-4520). The codes are listed below.

TYPE OF RULE MAKING

am = amend to existing Section  
cc = codification changes  
n = New section  
r = repeal of existing Section  
re = recodified  
# = renumbered

ACTION CODE

A = Adopted Rule  
E = Emergency  
P = Proposed Rule  
PP = Peremptory  
M = Modification  
W = Withdrawal  
CC = Codification Changes  
RQ = Request for Correction  
PF = Prohibited Filing  
S = Suspension  
O = JCAR Objection  
F = Failure to Remedy Objections  
RC = Recommendations  
EC = Expedited Correction  
C = Correction

1984	100.870	am	(P-7087)	220.285	am	(P-13307/93;A-4758)
	100.880	am	(P-7087)	220.300	am	(P-13307/93;A-4758)
	100.710	am	(P-7087)	220.450	am	(P-13307/93;A-4758)
	100.735	am	(P-7087)	220.500	am	(P-13307/93;A-4758)
	100.740	am	(P-7087)	220.600	am	(P-13307/93;A-4758)
	100.110	am	(P-7087)	220.700	am	(P-13307/93;A-4758)
	100.815	am	(P-7087)	220.780	am	(P-13307/93;A-4758)
	100.810	am	(P-7087)	220.800	am	(P-13307/93;A-4758)
	100.820	am	(P-7087)	220.800	am	(P-13307/93;A-4758)
	100.800	am	(P-7087)	220.800	am	(P-13307/93;A-4758)
	100.1000	am	(P-7087)	220.850	am	(P-13307/93;A-4758)
	100.1010	am	(P-7087)	220.950	am	(P-13307/93;A-4758)
	100.1020	am	(P-7087)	220.1000	am	(P-13307/93;A-4758)
	100.1030	am	(P-7087)	220.1150	am	(P-13307/93;A-4758)
	100.1100	am	(P-7087)	220.1200	am	(P-13307/93;A-4758)
	100.1110	am	(P-7087)	220.1200	am	(P-13307/93;A-4758)
	100.1120	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.1130	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.315	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.330	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.335	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.380	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.400	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.410	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.430	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.450	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.510	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.530	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.540	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.545	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.550	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.600	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.610	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.640	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.655	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)
	100.660	am	(P-7087)	220.1300	am	(P-13307/93;A-4758)

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230.Ex.A	am	(P-1322/93.A-1233)		(A-6404)		926,260	
230.Ex.B	r	(P-1322/93.A-1233)		(P-512)		926,270	
230.Ex.C	am	(A-6404)		(A-6404)		926,280	
230.Ex.D	am	(P-1322/93.A-1233)		(P-512)		926,290	
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230.Ex.F	am	(P-1322/93.A-1233)		(A-6404)		2050,30	
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240.100	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
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240.300	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
240.400	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
240.500	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
240.600	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
240.700	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
240.800	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
240.900	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
240.1000	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
245.	re	(CC-7499)		(A-6404)		2050,110	
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245.130	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
245.140	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
245.Ex.A	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
245.Ex.B	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
245.200	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
250.300	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
250.400	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
250.500	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
250.600	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
250.700	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
250.800	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
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250.1000	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
250.1100	am	(P-1329/93.A-4745)		(A-6404)		2050,110	
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260.1000	am	(P-1323/93.A-4705)		(P-525)		925,10	
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## ILLINOIS REGISTER

**Volume 18, Issue #19**

## CTIONS AFFECTED INDEX

May 13, 1994

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ILLINOIS REGISTER		
Volume 18, Issue #19	SECTIONS AFFECTED INDEX	May 13, 1994

Title 80, cont.)		TITLE 83		P (6081)	
310 Ap G	am	(P-1365/93.A-227)	180.56	am	(P-918)
		(P-1347/93.A-107)	280.56	n	(P-6081)
		(P-1247/93.A-634)	280.130	n	(P-6081)
		(P-2247/93.A-634)	280.130	am	(P-6081)
		(P-2247/93.A-634)	285.2045	am	(P-6081)
		(P-2247/93.A-634)	285.3005	am	(P-6081)
		(P-2247/93.A-634)	310.1	am	(P-6081)
		(P-2247/93.A-634)	310.1	am	(P-6081)
		(P-2247/93.A-634)	315.20	am	(P-6081)
		(P-2247/93.A-634)	315.20	am	(P-6081)
		(P-2247/93.A-634)	315.30	am	(P-6081)
		(P-2247/93.A-634)	315.40	am	(P-6081)
		(P-2247/93.A-634)	315.50	n	(P-6081)
		(P-2247/93.A-634)	315.60	n	(P-6081)
		(P-2247/93.A-634)	315.70	am	(P-6081)
		(P-2247/93.A-634)	315.80	am	(P-6081)
		(P-2247/93.A-634)	315.90	am	(P-6081)
		(P-2247/93.A-634)	316.00	am	(P-6081)
		(P-2247/93.A-634)	316.10	am	(P-6081)
		(P-2247/93.A-634)	316.20	am	(P-6081)
		(P-2247/93.A-634)	316.30	am	(P-6081)
		(P-2247/93.A-634)	316.40	am	(P-6081)
		(P-2247/93.A-634)	316.50	am	(P-6081)
		(P-2247/93.A-634)	316.60	am	(P-6081)
		(P-2247/93.A-634)	316.70	am	(P-6081)
		(P-2247/93.A-634)	316.80	am	(P-6081)
		(P-2247/93.A-634)	316.90	am	(P-6081)
		(P-2247/93.A-634)	317.00	am	(P-6081)
		(P-2247/93.A-634)	317.10	am	(P-6081)
		(P-2247/93.A-634)	317.20	am	(P-6081)
		(P-2247/93.A-634)	317.30	am	(P-6081)
		(P-2247/93.A-634)	317.40	am	(P-6081)
		(P-2247/93.A-634)	317.50	am	(P-6081)
		(P-2247/93.A-634)	317.60	am	(P-6081)
		(P-2247/93.A-634)	317.70	am	(P-6081)
		(P-2247/93.A-634)	317.80	am	(P-6081)
		(P-2247/93.A-634)	317.90	am	(P-6081)
		(P-2247/93.A-634)	318.00	am	(P-6081)
		(P-2247/93.A-634)	318.10	am	(P-6081)
		(P-2247/93.A-634)	318.20	am	(P-6081)
		(P-2247/93.A-634)	318.30	am	(P-6081)
		(P-2247/93.A-634)	318.40	am	(P-6081)
		(P-2247/93.A-634)	318.50	am	(P-6081)
		(P-2247/93.A-634)	318.60	am	(P-6081)
		(P-2247/93.A-634)	318.70	am	(P-6081)
		(P-2247/93.A-634)	318.80	am	(P-6081)
		(P-2247/93.A-634)	318.90	am	(P-6081)
		(P-2247/93.A-634)	319.00	am	(P-6081)
		(P-2247/93.A-634)	319.10	am	(P-6081)
		(P-2247/93.A-634)	319.20	am	(P-6081)
		(P-2247/93.A-634)	319.30	am	(P-6081)
		(P-2247/93.A-634)	319.40	am	(P-6081)
		(P-2247/93.A-634)	319.50	am	(P-6081)
		(P-2247/93.A-634)	319.60	am	(P-6081)
		(P-2247/93.A-634)	319.70	am	(P-6081)
		(P-2247/93.A-634)	319.80	am	(P-6081)
		(P-2247/93.A-634)	319.90	am	(P-6081)
		(P-2247/93.A-634)	320.00	am	(P-6081)
		(P-2247/93.A-634)	320.10	am	(P-6081)
		(P-2247/93.A-634)	320.20	am	(P-6081)
		(P-2247/93.A-634)	320.30	am	(P-6081)
		(P-2247/93.A-634)	320.40	am	(P-6081)
		(P-2247/93.A-634)	320.50	am	(P-6081)
		(P-2247/93.A-634)	320.60	am	(P-6081)
		(P-2247/93.A-634)	320.70	am	(P-6081)
		(P-2247/93.A-634)	320.80	am	(P-6081)
		(P-2247/93.A-634)	320.90	am	(P-6081)
		(P-2247/93.A-634)	321.00	am	(P-6081)
		(P-2247/93.A-634)	321.10	am	(P-6081)
		(P-2247/93.A-634)	321.20	am	(P-6081)
		(P-2247/93.A-634)	321.30	am	(P-6081)
		(P-2247/93.A-634)	321.40	am	(P-6081)
		(P-2247/93.A-634)	321.50	am	(P-6081)
		(P-2247/93.A-634)	321.60	am	(P-6081)
		(P-2247/93.A-634)	321.70	am	(P-6081)
		(P-2247/93.A-634)	321.80	am	(P-6081)
		(P-2247/93.A-634)	321.90	am	(P-6081)
		(P-2247/93.A-634)	322.00	am	(P-6081)
		(P-2247/93.A-634)	322.10	am	(P-6081)
		(P-2247/93.A-634)	322.20	am	(P-6081)
		(P-2247/93.A-634)	322.30	am	(P-6081)
		(P-2247/93.A-634)	322.40	am	(P-6081)
		(P-2247/93.A-634)	322.50	am	(P-6081)
		(P-2247/93.A-634)	322.60	am	(P-6081)
		(P-2247/93.A-634)	322.70	am	(P-6081)
		(P-2247/93.A-634)	322.80	am	(P-6081)
		(P-2247/93.A-634)	322.90	am	(P-6081)
		(P-2247/93.A-634)	323.00	am	(P-6081)
		(P-2247/93.A-634)	323.10	am	(P-6081)
		(P-2247/93.A-634)	323.20	am	(P-6081)
		(P-2247/93.A-634)	323.30	am	(P-6081)
		(P-2247/93.A-634)	323.40	am	(P-6081)
		(P-2247/93.A-634)	323.50	am	(P-6081)
		(P-2247/93.A-634)	323.60	am	(P-6081)
		(P-2247/93.A-634)	323.70	am	(P-6081)
		(P-2247/93.A-634)	323.80	am	(P-6081)
		(P-2247/93.A-634)	323.90	am	(P-6081)
		(P-2247/93.A-634)	324.00	am	(P-6081)
		(P-2247/93.A-634)	324.10	am	(P-6081)
		(P-2247/93.A-634)	324.20	am	(P-6081)
		(P-2247/93.A-634)	324.30	am	(P-6081)
		(P-2247/93.A-634)	324.40	am	(P-6081)
		(P-2247/93.A-634)	324.50	am	(P-6081)
		(P-2247/93.A-634)	324.60	am	(P-6081)
		(P-2247/93.A-634)	324.70	am	(P-6081)
		(P-2247/93.A-634)	324.80	am	(P-6081)
		(P-2247/93.A-634)	324.90	am	(P-6081)
		(P-2247/93.A-634)	325.00	am	(P-6081)
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		(P-2247/93.A-634)	325.40	am	(P-6081)
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		(P-2247/93.A-634)	325.60	am	(P-6081)
		(P-2247/93.A-634)	325.70	am	(P-6081)
		(P-2247/93.A-634)	325.80	am	(P-6081)
		(P-2247/93.A-634)	325.90	am	(P-6081)
		(P-2247/93.A-634)	326.00	am	(P-6081)
		(P-2247/93.A-634)	326.10	am	(P-6081)
		(P-2247/93.A-634)	326.20	am	(P-6081)
		(P-2247/93.A-634)	326.30	am	(P-6081)
		(P-2247/93.A-634)	326.40	am	(P-6081)
		(P-2247/93.A-634)	326.50	am	(P-6081)
		(P-2247/93.A-634)	326.60	am	(P-6081)
		(P-2247/93.A-634)	326.70	am	(P-6081)
		(P-2247/93.A-634)	326.80	am	(P-6081)
		(P-2247/93.A-634)	326.90	am	(P-6081)
		(P-2247/93.A-634)	327.00	am	(P-6081)
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		(P-2247/93.A-634)	327.70	am	(P-6081)
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		(P-2247/93.A-634)	328.70	am	(P-6081)
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		(P-2247/93.A-634)	329.70	am	(P-6081)
		(P-2247/93.A-634)	329.80	am	(P-6081)
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		(P-2247/93.A-634)	330.00	am	(P-6081)
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		(P-2247/93.A-634)	330.20	am	(P-6081)
		(P-2247/93.A-634)	330.30	am	(P-6081)
		(P-2247/93.A-634)	330.40	am	(P-6081)
		(P-2247/93.A-634)	330.50	am	(P-6081)
		(P-2247/93.A-634)	330.60	am	(P-6081)
		(P-2247/93.A-634)	330.70	am	(P-6081)
		(P-2247/93.A-634)	330.80	am	(P-6081)
		(P-2247/93.A-634)	330.90	am	(P-6081)
		(P-2247/93.A-634)	331.00	am	(P-6081)
		(P-2247/93.A-634)	331.10	am	(P-6081)
		(P-2247/93.A-634)	331.20	am	(P-6081)
		(P-2247/93.A-634)	331.30	am	(P-6081)
		(P-2247/93.A-634)	331.40	am	(P-6081)
		(P-2247/93.A-634)	331.50	am	(P-6081)
		(P-2247/93.A-634)	331.60	am	(P-6081)
		(P-2247/93.A-634)	331.70	am	(P-6081)
		(P-2247/93.A-634)	331.80	am	(P-6081)
		(P-2247/93.A-634)	331.90	am	(P-6081)
		(P-2247/93.A-634)	332.00	am	(P-6081)
		(P-2247/93.A-634)	332.10	am	(P-6081)
		(P-2247/93.A-634)	332.20	am	(P-6081)
		(P-2247/93.A-634)	332.30	am	(P-6081)
		(P-2247/93.A-634)	332.40	am	(P-6081)
		(P-2247/93.A-634)	332.50	am	(P-6081)
		(P-2247/93.A-634)	332.60	am	(P-6081)
		(P-2247/93.A-634)	332.70	am	(P-6081)
		(P-2247/93.A-634)	332.80	am	(P-6081)
		(P-2247/93.A-634)	332.90	am	(P-6081)
		(P-2247/93.A-634)	333.00	am	(P-6081)
		(P-2247/93.A-634)	333.10	am	(P-6081)
		(P-2247/93.A-634)	333.20	am	(P-6081)
		(P-2247/93.A-634)	333.30	am	(P-6081)
		(P-2247/93.A-634)	333.40	am	(P-6081)
		(P-2247/93.A-634)	333.50	am	(P-6081)
		(P-2247/93.A-634)	333.60	am	(P-6081)
		(P-2247/93.A-634)	333.70	am	(P-6081)
		(P-2247/93.A-634)	333.80	am	(P-6081)
		(P-2247/93.A-634)	333.90	am	(P-6081)
		(P-2247/93.A-634)	334.00	am	(P-6081)
		(P-2247/93.A-634)	334.10	am	(P-6081)
		(P-2247/93.A-634)	334.20	am	(P-6081)
		(P-2247/93.A-634)	334.30	am	(P-6081)
		(P-2247/93.A-634)	334.40	am	(P-6081)
		(P-2247/93.A-634)	334.50	am	(P-6081)
		(P-2247/93.A-634)	334.60	am	(P-6081)
		(P-2247/93.A-634)	334.70	am	(P-6081)
		(P-2247/93.A-634)	334.80	am	(P-6081)
		(P-2247/93.A-634)	334.90	am	(P-6081)
		(P-2247/93.A-634)	335.00	am	(P-6081)
		(P-2247/93.A-634)	335.10	am	(P-6081)

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615:710	r	(P-17741/93.A-4317)	n	(P-1691)	r	790:260	r	(P-3202)(E-3755)	
615:710	r	(P-17741/93.A-4317)	am	(P-1691)	am	790:300		(P-3202)(E-3755)	
615:720	r	(P-17741/93.A-4317)	am	(P-1691)	am	790:320	r	(P-3202)(E-3755)	
615:730	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:10	n	(P-2180)	
615:740	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:20	n	(P-2180)	
615:750	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:30	n	(P-2180)	
615:760	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:35	n	(P-2180)	
615:770	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:40	n	(P-2180)	
615:780	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:50	n	(P-2180)	
615:790	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:60	n	(P-2180)	
615:800	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:70	n	(P-2180)	
615:810	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:70	n	(P-2180)	
615:820	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:80	n	(P-2180)	
615:830	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:90	n	(P-2180)	
615:840	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:100	n	(P-2180)	
615:850	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:110	n	(P-2180)	
615:860	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:120	n	(P-2180)	
615:870	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:130	n	(P-2180)	
615:880	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:140	n	(P-2180)	
615:890	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:150	n	(P-2180)	
615:900	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:160	n	(P-2180)	
615:910	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:170	n	(P-2180)	
615:920	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:180	n	(P-2180)	
615:930	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:190	n	(P-2180)	
615:940	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:200	n	(P-2180)	
615:950	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:210	n	(P-2180)	
615:960	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:220	n	(P-2180)	
615:970	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:230	n	(P-2180)	
615:980	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:240	n	(P-2180)	
615:990	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:250	n	(P-2180)	
616:000	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:260	n	(P-2180)	
616:010	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:270	n	(P-2180)	
616:020	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:280	n	(P-2180)	
616:030	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:290	n	(P-2180)	
616:040	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:300	n	(P-2180)	
616:050	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:310	n	(P-2180)	
616:060	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:320	n	(P-2180)	
616:070	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:330	n	(P-2180)	
616:080	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:340	n	(P-2180)	
616:090	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:350	n	(P-2180)	
616:100	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:360	n	(P-2180)	
616:110	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:370	n	(P-2180)	
616:120	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:380	n	(P-2180)	
616:130	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:390	n	(P-2180)	
616:140	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:400	n	(P-2180)	
616:150	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:410	n	(P-2180)	
616:160	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:420	n	(P-2180)	
616:170	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:430	n	(P-2180)	
616:180	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:440	n	(P-2180)	
616:190	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:450	n	(P-2180)	
616:200	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:460	n	(P-2180)	
616:210	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:470	n	(P-2180)	
616:220	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:480	n	(P-2180)	
616:230	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:490	n	(P-2180)	
616:240	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:500	n	(P-2180)	
616:250	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:510	n	(P-2180)	
616:260	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:520	n	(P-2180)	
616:270	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:530	n	(P-2180)	
616:280	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:540	n	(P-2180)	
616:290	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:550	n	(P-2180)	
616:300	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:560	n	(P-2180)	
616:310	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:570	n	(P-2180)	
616:320	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:580	n	(P-2180)	
616:330	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:590	n	(P-2180)	
616:340	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:600	n	(P-2180)	
616:350	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:610	n	(P-2180)	
616:360	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:620	n	(P-2180)	
616:370	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:630	n	(P-2180)	
616:380	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:640	n	(P-2180)	
616:390	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:650	n	(P-2180)	
616:400	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:660	n	(P-2180)	
616:410	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:670	n	(P-2180)	
616:420	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:680	n	(P-2180)	
616:430	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:690	n	(P-2180)	
616:440	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:700	n	(P-2180)	
616:450	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:710	n	(P-2180)	
616:460	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:720	n	(P-2180)	
616:470	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:730	n	(P-2180)	
616:480	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:740	n	(P-2180)	
616:490	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:750	n	(P-2180)	
616:500	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:760	n	(P-2180)	
616:510	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:770	n	(P-2180)	
616:520	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:780	n	(P-2180)	
616:530	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:790	n	(P-2180)	
616:540	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:800	n	(P-2180)	
616:550	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:810	n	(P-2180)	
616:560	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:820	n	(P-2180)	
616:570	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:830	n	(P-2180)	
616:580	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:840	n	(P-2180)	
616:590	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:850	n	(P-2180)	
616:600	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:860	n	(P-2180)	
616:610	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:870	n	(P-2180)	
616:620	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:880	n	(P-2180)	
616:630	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:890	n	(P-2180)	
616:640	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:900	n	(P-2180)	
616:650	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:910	n	(P-2180)	
616:660	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:920	n	(P-2180)	
616:670	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:930	n	(P-2180)	
616:680	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:940	n	(P-2180)	
616:690	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:950	n	(P-2180)	
616:700	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:960	n	(P-2180)	
616:710	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:970	n	(P-2180)	
616:720	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:980	n	(P-2180)	
616:730	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:990	n	(P-2180)	
616:740	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1000	n	(P-2180)	
616:750	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1010	n	(P-2180)	
616:760	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1020	n	(P-2180)	
616:770	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1030	n	(P-2180)	
616:780	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1040	n	(P-2180)	
616:790	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1050	n	(P-2180)	
616:800	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1060	n	(P-2180)	
616:810	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1070	n	(P-2180)	
616:820	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1080	n	(P-2180)	
616:830	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1090	n	(P-2180)	
616:840	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1100	n	(P-2180)	
616:850	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1110	n	(P-2180)	
616:860	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1120	n	(P-2180)	
616:870	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1130	n	(P-2180)	
616:880	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1140	n	(P-2180)	
616:890	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1150	n	(P-2180)	
616:900	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1160	n	(P-2180)	
616:910	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1170	n	(P-2180)	
616:920	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1180	n	(P-2180)	
616:930	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1190	n	(P-2180)	
616:940	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1200	n	(P-2180)	
616:950	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1210	n	(P-2180)	
616:960	r	(P-17741/93.A-4317)	am	(P-1691)	am	960:1220	n	(P-2180)	
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600.50	n	(P-1281/93A-540)	1375.1130	r
600.60	n	(P-1281/93A-540)	1375.1140	r
600.70	n	(P-1281/93A-540)	1375.1150	r
600.80	n	(P-1281/93A-540)	1375.1160	r
600.90	n	(P-1281/93A-540)	1375.1170	r
600.100	n	(P-1281/93A-540)	1375.2010	r
600.110	n	(P-1281/93A-540)	1375.2020	r
600.120	n	(P-1281/93A-540)	1375.2030	r
600.130	n	(P-1281/93A-540)	1375.2040	r
700.20	am	(P-6071/E-780)	1375.2050	r
700.75	n	(P-6071/E-780)	1375.2060	r
708.60	am	(P-18111)	1375.2070	r
708.70	am	(P-18111)	1375.2080	r
1030.96	n	(P-983/A-7478)	1375.3010	r
1030.97	n	(P-15803/93A-1591)	1375.3020	r
1040.20	am	(P-2653)	1375.3030	r
1040.35	am	(P-1797/A-7447)	1375.4010	r
1040.43	am	(P-142)	1375.5010	r
1060.5	am	(P-142)	1375.6010	r
1060.10	am	(P-142)	1375.6020	r
1060.20	am	(P-142)	1375.6030	r
1060.30	am	(P-142)	1375.7010	r
1060.40	am	(P-142)	1375.7020	r
1060.50	am	(P-142)	1375.7030	r
1060.60	am	(P-142)	1375.7040	r
1060.70	am	(P-142)	1375.7050	r
1060.80	am	(P-142)	1375.7060	r
1060.90	am	(P-142)	1375.7070	r
1060.100	am	(P-142)	1375.7080	r
1060.110	am	(P-142)	1375.7090	r
1060.120	am	(P-142)	1375.7100	r
1060.130	am	(P-142)	1375.7110	r
1060.140	am	(P-142)	1375.7120	r
1060.150	am	(P-142)	1375.7130	r
1060.160	am	(P-142)	1375.7140	r
1060.170	am	(P-142)	1375.7150	r
1060.180	am	(P-142)	1375.7160	r
1060.190	am	(P-142)	1375.7170	r
1060.200	am	(P-142)	1375.7175	r
1070.40	am	(P-2217)	1375.7180	r
1070.60	am	(P-2217)	1375.7190	r
1070.80	am	(P-2217/EC-3016)	1375.7200	r
1070.90	am	(P-2217)	1375.7210	r
1070.100	am	(P-2217)	1375.7220	r
1238.10	r	(P-8635/93A-1924)	1375.7230	r
1375.10	r	(P-8635/93A-1927)	1375.7240	r
1375.15	r	(P-8635/93A-1927)	1375.7250	r
1375.20	r	(P-8635/93A-1927)	1375.7260	r
1375.30	r	(P-8635/93A-1927)	1375.8100	r
1375.40	r	(P-8635/93A-1927)	1375.8110	r
1375.50	r	(P-8635/93A-1927)	1375.8120	r
1375.60	r	(P-8635/93A-1927)	1375.8130	r
1375.85	r	(P-8635/93A-1927)	1375.8140	r
1375.85	r	(P-8635/93A-1927)	1375.8140	r
1375.1000	r	(P-8635/93A-1927)	1376.10	n
1375.1010	r	(P-8635/93A-1927)	1376.20	n
1375.1020	r	(P-8635/93A-1927)	1376.30	n
1375.1030	r	(P-8635/93A-1927)	1376.40	n
1375.1040	r	(P-8635/93A-1927)		
1375.1050	r	(P-8635/93A-1927)		
1375.1060	r	(P-8635/93A-1927)		
1375.1070	r	(P-8635/93A-1927)		
1375.1080	r	(P-8635/93A-1927)		
1375.1090	r	(P-8635/93A-1927)		
1375.1100	r	(P-8635/93A-1927)		
1375.1110	r	(P-8635/93A-1927)		



